

AEBG Consortium Fiscal Reporting

01 Allan Hancock Community College Consortium

2017 - 2018 Fiscal Year

Certification

Certification Authority

Sofia Ramirez Gelpi
Dean, Academic Affairs

Quarter 1 Status Quarter 2 Status Quarter 3 Status Quarter 4 Status

Certified Certified Certified Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Allan Hancock Joint CCD	✔	✔	✔	✔
Lompoc Unified School District	✔	✔	✔	✔

Allan Hancock Joint CCD

Allan Hancock Joint CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$54,692	0%	\$364,615	0%	\$364,615
2000 - Non-Instructional Salaries	\$0	\$62,458	0%	\$416,384	0%	\$416,384
3000 - Employee Benefits	\$0	\$25,523	0%	\$170,154	0%	\$170,154
4000 - Supplies and Materials	\$0	\$16,986	0%	\$113,237	0%	\$113,237

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
5000 - Other Operating Expenses and Services	\$0	\$25,319	0%	\$168,790	0%	\$168,790
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$9,249	0%	\$61,659	0%	\$61,659
Totals	\$0	\$194,226	0%	\$1,294,839	0%	\$1,294,839

**Status
Submitted**

Allan Hancock Joint CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$109,385	0%	\$364,615	0%	\$364,615
2000 - Non-Instructional Salaries	\$0	\$124,915	0%	\$416,384	0%	\$416,384
3000 - Employee Benefits	\$0	\$51,046	0%	\$170,154	0%	\$170,154
4000 - Supplies and Materials	\$0	\$33,971	0%	\$113,237	0%	\$113,237
5000 - Other Operating Expenses and Services	\$0	\$50,637	0%	\$168,790	0%	\$168,790
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$18,498	0%	\$61,659	0%	\$61,659
Totals	\$0	\$388,452	0%	\$1,294,839	0%	\$1,294,839

**Status
Submitted**

Allan Hancock Joint CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$47,991	\$164,077	29.25%	\$364,615	13.16%	\$316,624
2000 - Non-Instructional Salaries	\$30,392	\$187,373	16.22%	\$416,384	7.3%	\$385,992
3000 - Employee Benefits	\$16,815	\$76,569	21.96%	\$170,154	9.88%	\$153,339
4000 - Supplies and Materials	\$8,340	\$50,957	16.37%	\$113,237	7.37%	\$104,897
5000 - Other Operating Expenses and Services	\$18,786	\$75,956	24.73%	\$168,790	11.13%	\$150,004
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$18,567	\$27,747	66.92%	\$61,659	30.11%	\$43,092
Totals	\$140,891	\$582,678	24.18%	\$1,294,839	10.88%	\$1,153,948

Corrective Action Plan

Between July 1, 2017 to March 31, 2018, we've maintained the two faculty/coordinators, one AEBG technical/clerical support position, one part-time counselors for disabled adults, and three instructional assistants. We kept up with printing and supplies, professional development for faculty and staff, including attending conferences, and technological licenses (PLATO, CASAS, AZTEC) and related instructional supplies. We have not had an AEBG project director since January 2018, but we hope, through our Human Resources Office, to finally have a project director effective Aug 1, 2018. With this position in place, we should meet forecasted budget for non-instructional salaries.

Summary of Activities:

We have used the funding to hire two temporary FT faculty coordinators for Basic Skills and Vocational Education, a PT counselor for adults with disabilities, three instructional assistants to help with large classes, and an office technician to provide support. We have used funding to provide various professional development activities to our noncredit instructors on effective teaching and serving disabled adult students. To increase access for our program, we have held registration workshops and we have done outreach and promotion of our programs. Lastly, we provided funding for instructors and interim AEBG director to attend state-level training and/or conferences.

Status
Submitted

Allan Hancock Joint CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$81,554	\$218,769	37.28%	\$364,615	22.37%	\$283,061

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
2000 - Non-Instructional Salaries	\$58,683	\$249,830	23.49%	\$416,384	14.09%	\$357,701
3000 - Employee Benefits	\$29,876	\$102,092	29.26%	\$170,154	17.56%	\$140,278
4000 - Supplies and Materials	\$13,477	\$67,942	19.84%	\$113,237	11.9%	\$99,760
5000 - Other Operating Expenses and Services	\$25,246	\$101,274	24.93%	\$168,790	14.96%	\$143,544
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$37,059	\$36,995	100.17%	\$61,659	60.1%	\$24,600
Totals	\$245,895	\$776,903	31.65%	\$1,294,839	18.99%	\$1,048,944

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

We lost our AEBG project director, and the recruitment for the position took us close to 8 months. We have not had an AEBG project director since January 2018, but we hope, through our Human Resources Office, to finally have a project director effective Aug 1, 2018. With this position in place, we should meet forecasted budget for non-instructional salaries. We kept up with printing and supplies, professional development for faculty and staff, including attending conferences, and technological licenses (PLATO, CASAS, AZTEC) and related instructional supplies

Summary of Activities:

We have used the funding to hire two temporary FT faculty coordinators for Basic Skills and Vocational Education, a PT counselor for adults with disabilities, three instructional assistants to help with large classes, and an office technician to provide support. We have used funding to provide various professional development activities to our noncredit instructors on effective teaching and serving disabled adult students. To increase access for our program, we have held registration workshops and we have done outreach and promotion of our programs. lastly, we provided funding for instructors and interim AEBG director to attend state-level training and/or conferences. We've also kept up with the printing and instructional supplies, professional development for faculty and staff, including attending conferences, and technological licenses (PLATO, CASAS, AZTEC) and related instructional supplies.

**Status
Submitted**

Lompoc Unified School District

Lompoc Unified School District Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$83,828	0%	\$558,850	0%	\$558,850
2000 - Non-Instructional Salaries	\$0	\$47,418	0%	\$316,119	0%	\$316,119
3000 - Employee Benefits	\$0	\$45,155	0%	\$301,036	0%	\$301,036
4000 - Supplies and Materials	\$0	\$48,544	0%	\$323,628	0%	\$323,628
5000 - Other Operating Expenses and Services	\$0	\$30,995	0%	\$206,633	0%	\$206,633
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$16,687	0%	\$111,244	0%	\$111,244
Totals	\$0	\$272,627	0%	\$1,817,510	0%	\$1,817,510

Status
Submitted

Lompoc Unified School District Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$167,655	0%	\$558,850	0%	\$558,850
2000 - Non-Instructional Salaries	\$0	\$94,836	0%	\$316,119	0%	\$316,119
3000 - Employee Benefits	\$0	\$90,311	0%	\$301,036	0%	\$301,036
4000 - Supplies and Materials	\$0	\$97,088	0%	\$323,628	0%	\$323,628
5000 - Other Operating Expenses and Services	\$0	\$61,990	0%	\$206,633	0%	\$206,633
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
Indirect Costs	\$0	\$33,373	0%	\$111,244	0%	\$111,244
Totals	\$0	\$545,253	0%	\$1,817,510	0%	\$1,817,510

Status
Submitted

Lompoc Unified School District Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$184,130	\$251,483	73.22%	\$558,850	32.95%	\$374,720
2000 - Non-Instructional Salaries	\$88,776	\$142,254	62.41%	\$316,119	28.08%	\$227,343
3000 - Employee Benefits	\$92,304	\$135,466	68.14%	\$301,036	30.66%	\$208,732
4000 - Supplies and Materials	\$45,042	\$145,633	30.93%	\$323,628	13.92%	\$278,586
5000 - Other Operating Expenses and Services	\$57,174	\$92,985	61.49%	\$206,633	27.67%	\$149,459
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$34,565	\$50,060	69.05%	\$111,244	31.07%	\$76,679
Totals	\$501,991	\$817,880	61.38%	\$1,817,510	27.62%	\$1,315,519

Corrective Action Plan

For school year, 2017-2018 Lompoc Adult School and Career Center focused on the design of targeted career pathways/programs and the approval of related classes to begin in 2018-2019. These classes will help prepare students for employment and post-secondary education. With this expansion, there will be an increase in expenditures for staff, curriculum, supplies and materials, marketing to expand public awareness of educational opportunities, and infrastructure costs, which will better meet the required quarterly percentages expended in the overall budget.

Summary of Activities:

For school year, 2017-2018 Lompoc Adult School and Career Center (LASCC) continued to provide quality ESL, ABE, ASE/ high school diploma classes, piloted Parent Academy programs at local elementary school sites, and offered new courses in computer basics, work readiness and career exploration classes. LASCC staff participated in local, regional and state professional development opportunities, site visits, and Professional Learning Communities and attended conferences and training. This was LASCC's first year using the ASAP student management system which increased

data and records processing efficiency. In addition to the programs and classes, LASCC has a new name, logo, and marketing materials and is prepared to promote ongoing expansion.

Status
Submitted

Lompoc Unified School District Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$266,436	\$335,310	79.46%	\$558,850	47.68%	\$292,414
2000 - Non-Instructional Salaries	\$123,028	\$189,671	64.86%	\$316,119	38.92%	\$193,091
3000 - Employee Benefits	\$130,279	\$180,622	72.13%	\$301,036	43.28%	\$170,757
4000 - Supplies and Materials	\$76,521	\$194,177	39.41%	\$323,628	23.64%	\$247,107
5000 - Other Operating Expenses and Services	\$193,622	\$123,980	156.17%	\$206,633	93.7%	\$13,011
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$50,020	\$66,746	74.94%	\$111,244	44.96%	\$61,224
Totals	\$839,906	\$1,090,506	77.02%	\$1,817,510	46.21%	\$977,604

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance: Yes

Corrective Action Plan

Ongoing expenditures include salaries and benefits, professional development, curriculum and technology, and marketing. Lompoc Adult School and Career Center continues to expand opportunities for students to gain essential basic skills and work place skills through an increased number of classes offered.

Summary of Activities:

Funding was expended to add additional classes, hire instructors and instructional assistants, purchase computers and other technology equipment, expand the Parent Academies at more satellite locations, and for staff to attend professional development opportunities. The school also increased marketing activities to inform the community of the ESL, high school diploma, citizenship preparation, and various business and technology classes.

Status
Submitted



2018 © California Community Colleges

NOVA Site Version: 4.0.18