

Adult Education Block Grant : Annual Plan : 2018-19 Produced: Oct 26, 2018, 9:39 PM UTC Action Taskman

## 02 Antelope Valley Regional Adult Education Consortium

### Plans & Goals - Consortium Approved

#### Executive Summary

The overarching mission of the Antelope Valley Regional Adult Education Consortium (AVRAEC) is to strengthen all areas of adult education in the Antelope Valley. As we move into year three of the performance phase, the AVAERC remains committed to our collaboratively determined priorities of the consortium and community: 1. Maintaining current successful programs offered by members of the consortium is our number one priority. While the consortium recognizes a need for growth in many areas, it also recognizes a need to maintain programs that are thriving and servicing adults of the region now. 2. The consortium feels that supporting growth in the following areas will give the region the greatest gains: - Career Technical Education and Apprenticeships - English as a Second Language and workforce preparation - Adult Basic Education - Adults with Disabilities - We have incorporate the two additional program areas for older adults into each of these areas

#### Regional Planning Overview

The consortium membership is currently working to set a plan of action to complete the three year plan. The original plan was developed from the work completed while writing the regional needs assessment. We are developing a calendar of events to bring in community members to assist us in review and developing the three year plan.

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### Meeting Regional Needs

#### Regional Need #1

##### Gaps in Service / Regional Needs

During our initial planning, the largest gap identified was the lack of Career Technical Education programs available. This was particularly difficult to deal with because there was a lack of space in the current facilities available to create new programs.

##### How do you know? What resources did you use to identify these gaps?

Community forums were held over the course of 18 months. During these meetings, participants were walked through a series of protocols designed to identify areas of need in the community. Overwhelmingly, the results showed the community felt we needed to have a greater focus on adult CTE programs.

##### How will you measure effectiveness / progress towards meeting this need?

We will be able to track the number of student enrolling in, and attending, Adult CTE classes, and the number of students earning certifications in these program areas.

#### Regional Need #2

##### Gaps in Service / Regional Needs

There is a need for a facility to house manufacturing and trades programs. Currently the capacity of the consortium to offer these types of programs is very limited due to a lack of workshop type space and equipment.

##### How do you know? What resources did you use to identify these gaps?

Through meetings and conversations with community partners, we have identified a need for potential employees to have manufacturing skills and knowledge before they are offered employment.

##### How will you measure effectiveness / progress towards meeting this need?

We will be able to track the number of student enrolling in, and attending, Adult CTE classes, and the number of students earning certifications in these program areas. We will also be able to know if we are meeting the needs of the community through our outreach and partnering efforts.

### Regional Need #3

#### Gaps in Service / Regional Needs

There is a need for a central adult education campus in the AVUHSD. We currently offer programs in dilapidated buildings that were not designed to be schools (old welfare office, abandoned hospital, etc). Having a centralized adult education center would allow us to streamline efforts, and offer superior programs to the residents of the region. It would also allow us the resources to offer classes at satellite campuses across the region making accessibility greater for students.

#### How do you know? What resources did you use to identify these gaps?

Maintenance records for the current facilities, and the visual appearance of the facilities were used to identify this gap in services.

#### How will you measure effectiveness / progress towards meeting this need?

Effectiveness will be measured both quantitatively and qualitatively. We expect to see the number of students attending the adult school rise, and we expect to see the level of student satisfaction regarding the quality of the programs being offered rise.

### Regional Need #4

#### Gaps in Service / Regional Needs

There is a need for a satellite campus in Southern Kern.

#### How do you know? What resources did you use to identify these gaps?

Classes are currently being offered on the Rosemond High School Campus.

#### How will you measure effectiveness / progress towards meeting this need?

Effectiveness will be measured both quantitatively and qualitatively. We expect to see the number of students attending the adult school rise, and we expect to see the level of student satisfaction regarding the quality of the programs being offered rise.

## Gaps In Service

### New Strategies

#### Strategy #1

Last year we were able to obtain a facility to house adult CTE programs. Our goal for this year is to have the facility fully functional and used to its full capacity.

#### Strategy #2

Antelope Valley College has opened an Aircraft Fabrication and Assembly Program. They are currently looking to move it to a new and improved facility, and need equipment for the program.

#### Strategy #3

There are multiple buildings for lease near the new CTE facility. The consortium could lease these facilities allowing consolidation, and expansion, of current resources and programs.

#### Strategy #4

Utilize a non-used multiple resource building near SKUSD school site for a mini adult center to provide resource support for adult classes maintained at SKUSD.

## Seamless Transitions

### New Strategies

#### Strategy #1

AV Adult School has revamped their guidance department to include a counselor who is full-time at the adult school, and works adjunct at Antelope Valley Community College. This person has shifted their duties to have a greater focus on social and emotional counseling. This shift allows her to give students more individualized attention. This personalized time is used to help students achieve their specific goals.

#### Strategy #2

Southern Kern Adult School is developing partnerships with AVC that will allow students to complete part of the training for the AVC AFAB program at the SKUSD location. SKUSD will look to re-attack the facilities upgrade component for the manufacturing partnership. This will allow greater access to the program for more students who may not be able to participate because of transportation issues..

## Student Acceleration

### New Strategies

#### Strategy #1

We have restructured our HSE program to include an orientation class. During this class students will work with staff members (counselor and teachers) to develop goals and timelines for completion. They will take practice test which will give their teachers specific diagnostic information on the students abilities and deficiencies. Additionally, they will have the ability to earn test vouchers so that they can take specific portions of the test for free.

#### Strategy #2

Teachers in the diploma program are going to begin holding regular "study sessions." These study sessions will allow student who may be struggling to work with both staff members, as well as other students, to complete assignments they may be struggling with. These study session will allow student the opportunity to ask specific questions, and get individualized support, that may not have been addressed inside of the normal lessons.

#### Strategy #3

All students in the diploma program that score below a 225 on the CASAS test will be placed into remedial courses, inside their normal course of study, so that they may get their basic skills up to the grade level standard without adding additional time to their completion goals.

## Professional Development

### New Strategies

#### Strategy #1

ESL teachers are going through extensive training on the Burlington English and Stand up programs. There are full day trainings quarterly with follow-up sessions scattered throughout the year.

#### Strategy #2

Staff members in key positions, both certificated and classified, are being sent to conferences to increase their capacity to perform their duties. These include: AEBG Summit, CASAS conference, CCAE conference, etc.

### Strategy #3

CTE teachers are attending conferences that will update or increase their current certifications, allowing them to give more up-to-date information to our students.

### Strategy #4

ASE teachers are going to attend webinars and self-directed classes offered by both OTAN and COABE to increase skills directly related to adult learner.

## Leveraging Resources

### New Strategies

#### Strategy #1

We are placing a greater emphasis on building, and fostering, these relationships. The AVAS has obtained iTrain certification for all of our programs, and have made attendance at local community meetings a priority. We would like to strengthen these relationships this year.

## Fiscal Management

**A narrative justifying how the planned allocations are consistent with the annual adult education plan which is based on your AEBG 3-year plan.**

We have developed a proposal process where educational organizations can request funds for a specific program or purpose. These proposals are reviewed and voted on by the membership. Proposals must meet the needs of the region as outlined in the annual and three year plans.

**An approach to incorporating remaining carry-over funds from prior year(s) into strategies planned for 2018-19.**

Carry-over funds are treated the same as the normal allocation. To access these funds, an educational organization would develop a proposal that would be reviewed and voted on by the membership. This proposal would have to meet the goals of the region as outline in the annual and three-year plans.

## Certification

**Antelope Valley CCD, Member Representative**

Edward Knudson

Cathy Hart

Approved

2018-08-15

Antelope Valley Union High School District, Member Representative

Steve Radford

Approved

2018-10-26

Southern Kern Unified School District, Member Representative

Harold Roney

Approved

2018-08-15



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