

CAEP Consortium Fiscal Reporting 05 Greater Opportunity Through Adult Learning

2018-19 Fiscal Year

Certification

Certified By

Annabelle Rodriguez
Consortia Director - GOAL

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Cabrillo CCD	Submitted	Submitted	Submitted	Not Submitted
Pajaro Valley Unified	Submitted	Submitted	Submitted	Not Submitted
Santa Cruz Co. Office of Education	Submitted	Submitted	Submitted	Not Submitted

Cabrillo CCD

Cabrillo CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$22,000	0%	\$22,000
2000 - Non-Instructional Salaries	\$42,478	\$44,166	96.18%	\$354,504	11.98%	\$312,026
3000 - Employee Benefits	\$18,874	\$18,786	100.47%	\$146,762	12.86%	\$127,888
4000 - Supplies and Materials	\$1,878	\$2,042	91.99%	\$30,624	6.13%	\$28,746
5000 - Other Operating Expenses and Services	\$2,322	\$2,287	101.51%	\$114,688	2.02%	\$112,366
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,214	\$2,222	99.63%	\$20,202	10.96%	\$17,988
Totals	\$67,766	\$69,504	97.5%	\$688,780	9.84%	\$621,014

Status
Submitted

Cabrillo CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$22,000	0%	\$22,000
2000 - Non-Instructional Salaries	\$87,820	\$96,049	91.43%	\$354,504	24.77%	\$266,684
3000 - Employee Benefits	\$39,394	\$42,304	93.12%	\$146,762	26.84%	\$107,368
4000 - Supplies and Materials	\$6,433	\$2,960	217.31%	\$30,624	21.01%	\$24,191
5000 - Other Operating Expenses and Services	\$48,816	\$48,099	101.49%	\$114,688	42.56%	\$65,872
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,680	\$6,667	85.2%	\$20,202	28.12%	\$14,522
Totals	\$188,143	\$196,078	95.95%	\$688,780	27.32%	\$500,637

Summary of Activities:

Activities include all salary and benefits related to supporting Consortia goals, administrative, financial , and programmatic monitoring. Working across members to advance our local objectives to addressing gaps in service, seamless transition, accelerated learning, and professional development. Our Consortia has hired a full time Transition Specialist, implementing Community Pro to tack students across our member entities, supporting the on-ramp and training of a new funded member, Santa Cruz Office of Education, and supported members in the development of noncredit programs to serve adult learners, improve data and accountability, and foster positive working relationships across members.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Dr. Matthew Wetstein, President

Annabelle Rodriguez, Consortia Director - GOAL

Cabrillo CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$4,965	\$4,400	112.84%	\$22,000	22.57%	\$17,035
2000 - Non-Instructional Salaries	\$136,479	\$152,270	89.63%	\$354,504	38.5%	\$218,025
3000 - Employee Benefits	\$63,218	\$67,950	93.04%	\$146,762	43.08%	\$83,544
4000 - Supplies and Materials	\$7,570	\$4,798	157.78%	\$30,624	24.72%	\$23,054
5000 - Other Operating Expenses and Services	\$79,968	\$60,743	131.65%	\$114,688	69.73%	\$34,720
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,680	\$9,091	62.48%	\$20,202	28.12%	\$14,522
Totals	\$297,880	\$299,252	99.54%	\$688,780	43.25%	\$390,900

Summary of Activities:

Activities include all salary and benefits related to supporting Consortia goals, administrative, financial , and programmatic monitoring. Working across members to advance our local objectives to addressing gaps in service, seamless transition, accelerated learning, and professional development. Our Consortia has hired a full time Transition Specialist, implementing Community Pro to tack students across our member entities, supporting the on-ramp and training of a new funded member, Santa Cruz Office of Education, and supported members in the development of noncredit programs to serve adult learners, improve data and accountability, and foster positive working relationships across members.

**Status
Submitted**

Cabrillo CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$4,965	\$8,800	56.42%	\$22,000	22.57%	\$17,035
2000 - Non-Instructional Salaries	\$136,479	\$200,608	68.03%	\$354,504	38.5%	\$218,025
3000 - Employee Benefits	\$63,218	\$89,193	70.88%	\$146,762	43.08%	\$83,544
4000 - Supplies and Materials	\$7,570	\$6,023	125.69%	\$30,624	24.72%	\$23,054
5000 - Other Operating Expenses and Services	\$79,968	\$71,100	112.47%	\$114,688	69.73%	\$34,720
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,680	\$11,717	48.48%	\$20,202	28.12%	\$14,522
Totals	\$297,880	\$387,441	76.88%	\$688,780	43.25%	\$390,900

Status
Unsubmitted

Pajaro Valley Unified

Pajaro Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$201,363	\$200,428	100.47%	\$1,336,185	15.07%	\$1,134,822
2000 - Non-Instructional Salaries	\$166,634	\$174,011	95.76%	\$790,961	21.07%	\$624,327
3000 - Employee Benefits	\$184,590	\$193,709	95.29%	\$1,076,162	17.15%	\$891,572
4000 - Supplies and Materials	\$7,308	\$7,471	97.82%	\$41,503	17.61%	\$34,195
5000 - Other Operating Expenses and Services	\$90,901	\$92,460	98.31%	\$288,939	31.46%	\$198,038
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$74,590	0%	\$74,590
Totals	\$650,796	\$668,079	97.41%	\$3,608,340	18.04%	\$2,957,544

Summary of Activities:

Activities include all salary and benefits cost relating to instructional delivery, testing, placement, daily operations, and professional development. Costs in 4000 accounts reflect upgrades in technology hardware and software as well as classroom and daily operations supplies. 5000 account expenditures are in the area of daily operational expenses, attendance at conferences for staff, recruitment, on-line technology licenses, brochure/advertisement costs. WASCAE has opened and extended programming especially in North County including Spanish GED, counseling services, ESL offering in Davenport and an new ABE/ASE Learning Center in San Lorenzo Valley. We have planned and piloted new 243 courses and have added a Transition Specialist for the 18-19 school year.

Status
Submitted

Pajaro Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$497,283	\$601,283	82.7%	\$1,336,185	37.22%	\$838,902
2000 - Non-Instructional Salaries	\$325,996	\$355,932	91.59%	\$790,961	41.22%	\$464,965
3000 - Employee Benefits	\$437,654	\$484,273	90.37%	\$1,076,162	40.67%	\$638,508
4000 - Supplies and Materials	\$19,377	\$16,601	116.72%	\$41,503	46.69%	\$22,126
5000 - Other Operating Expenses and Services	\$161,161	\$130,023	123.95%	\$288,939	55.78%	\$127,778
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$27,322	\$33,566	81.4%	\$74,590	36.63%	\$47,268
Totals	\$1,468,793	\$1,621,678	90.57%	\$3,608,340	40.71%	\$2,139,547

Summary of Activities:

Activities include all salary and benefits cost relating to instructional delivery, testing, placement, daily operations, and professional development. Costs in 4000 accounts reflect upgrades in technology hardware and software as well as classroom and daily operations supplies. 5000 account expenditures are in the area of daily operation expenses, professional development for staff, recruitment, on-line technology licenses, brochure/advertisement costs. WASCAE has opened and extended programs especially in the North County including Spanish GED, counseling services, ESL offering in Davenport and a new ABE/ASE learning center in San Lorenzo Valley. Have planned and piloted new 243 courses and have added a Transition Specialist for the 18-19 School Year. Have been stepping up on IET/IELCE activities. Not fully implemented, but there are meetings around development of pathways for ESL students to seque into CTE. Exploring Spanish literacy classes and preparing for implementation.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Michelle Rodriguez

Helen Bellonzi, Director of Finance-PVUSD

Pajaro Valley Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$695,645	\$935,330	74.37%	\$1,336,185	52.06%	\$640,540
2000 - Non-Instructional Salaries	\$476,773	\$553,673	86.11%	\$790,961	60.28%	\$314,188
3000 - Employee Benefits	\$640,142	\$753,313	84.98%	\$1,076,162	59.48%	\$436,020
4000 - Supplies and Materials	\$36,727	\$29,052	126.42%	\$41,503	88.49%	\$4,776
5000 - Other Operating Expenses and Services	\$206,196	\$216,704	95.15%	\$288,939	71.36%	\$82,743
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$49,980	\$55,943	89.34%	\$74,590	67.01%	\$24,610
Totals	\$2,105,463	\$2,544,014	82.76%	\$3,608,340	58.35%	\$1,502,877

Corrective Action Plan

We have three vacancies since beginning of the year, plus one hard to fill teaching position. We also had a nine classes that did not run due to lack of student interest. Corrective Action Plan: One vacancy was filled mid year so we will start seeing the costs. We will work with our HR department to hire the other two positions as quickly as possible. We have been trying to actively recruit for the hard to fill teaching position and will continue to recruit. Most of this money won't be spent until July-December of 2019 due to purchase order deadline having passed and end of year so near it's too late to hire teachers. We anticipate increases in statutory benefits and H&W benefits in 19-20 that will absorb this as well as having to pay for a portion of a new technology system that our consortium will use to track student referrals and transitions. All of our on-line student software renewals are due in July of 19-20. Will implement more aggressive technology upgrades in 19-20.

Summary of Activities:

Activities include all salary and benefits cost relating to instructional delivery, testing, daily operations, and professional development. Costs in 4000 accounts reflect upgrades in technology hardware and software as well as classroom and daily operations supplies. 5000 account expenditures are in the area of daily operating expenses, professional development for staff, recruitment, on-line technology licenses, brochure/advertisement costs. In 18-19 fiscal year WASCAE has opened and extended programs especially in the North County including Spanish GED, counseling services, ESL offered in Davenport and new ABE/ASE learning center in San Lorenzo Valley. Have planned and piloted new 243 courses and have added a Transition Specialist. Have been stepping up on IET/IELCE activities and still having meetings around development of pathways for ESL students to segue into CTE.

Status
Submitted

Pajaro Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$695,645	\$1,336,185	52.06%	\$1,336,185	52.06%	\$640,540
2000 - Non-Instructional Salaries	\$476,773	\$790,961	60.28%	\$790,961	60.28%	\$314,188
3000 - Employee Benefits	\$640,142	\$1,076,162	59.48%	\$1,076,162	59.48%	\$436,020
4000 - Supplies and Materials	\$36,727	\$41,503	88.49%	\$41,503	88.49%	\$4,776
5000 - Other Operating Expenses and Services	\$206,196	\$288,939	71.36%	\$288,939	71.36%	\$82,743
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$49,980	\$74,590	67.01%	\$74,590	67.01%	\$24,610
Totals	\$2,105,463	\$3,608,340	58.35%	\$3,608,340	58.35%	\$1,502,877

Status
Unsubmitted

Santa Cruz Co. Office of Education**Santa Cruz Co. Office of Education Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$34,526	0%	\$34,526
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$0	100%	\$7,960	0%	\$7,960
4000 - Supplies and Materials	\$0	\$0	100%	\$1,495	0%	\$1,495
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$18,000	0%	\$18,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$3,099	0%	\$3,099
Totals	\$0	\$0	100%	\$65,080	0%	\$65,080

Status
Submitted

Santa Cruz Co. Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$12,084	0%	\$34,526	0%	\$34,526
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$2,786	0%	\$7,960	0%	\$7,960
4000 - Supplies and Materials	\$0	\$523	0%	\$1,495	0%	\$1,495
5000 - Other Operating Expenses and Services	\$0	\$6,300	0%	\$18,000	0%	\$18,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,085	0%	\$3,099	0%	\$3,099
Totals	\$0	\$22,778	0%	\$65,080	0%	\$65,080

Corrective Action Plan

We had expenses, but they were not posting to the correct fund. The fund was not set up at the county until recently. After we set up the fund in both systems, (ours and the county's), we processed a journal to move the expenses from the general fund into fund 11 where it should have been. The expenses were incurred from July 1st, but the actual expense did not get posted to fund 11 until January 31st. They will show up in the quarter 3 report, and on-going.

Summary of Activities:

Expenditures for Q1 & Q2 reflect instructional and support staff salaries and benefits to deliver High School Diploma programming at Career Advancement Charter . We are the newest funded member under the GOAL Consortia. We deliver independent studies to adult learners to complete their High School Diploma. We are in development of our ESL program. In addition to direction instruction CAC provides individualized educational planning , case management, tutoring, and referrals to WIOA partners and Cabrillo College as appropriate. Part of our activities these quarters have been focused on extensive CASAS trainings for staff and instructors. We are an active member in our GOAL Consortia and participate in all 3 year planning meetings.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Dr. Faris Sabbah, Deputy Superintendent of Schools

Jean Garder, Senior Director, Fiscal Services
Michelle Coffman, Financial Analyst

Santa Cruz Co. Office of Education Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$20,941	\$24,168	86.65%	\$34,526	60.65%	\$13,585
2000 - Non-Instructional Salaries	\$11,680	\$0	100%	\$0	100%	! -\$11,680
3000 - Employee Benefits	\$12,648	\$5,572	226.99%	\$7,960	158.89%	! -\$4,688
4000 - Supplies and Materials	\$0	\$1,047	0%	\$1,495	0%	\$1,495
5000 - Other Operating Expenses and Services	\$0	\$12,600	0%	\$18,000	0%	\$18,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$2,169	0%	\$3,099	0%	\$3,099
Totals	\$45,269	\$45,556	99.37%	\$65,080	69.56%	\$19,811

Summary of Activities:

Expenditures for Q3 reflect instructional and support staff salaries and benefits to deliver High School Diploma programming at Career Advancement Charter . We are the newest funded member under the GOAL Consortia. We deliver independent studies to adult learners to complete their High School Diploma. We are in development of our ESL program. In addition to direction instruction CAC provides individualized educational planning , case management, tutoring, and referrals to WIOA partners and Cabrillo College as appropriate. Part of our activities these quarters have been focused on extensive CASAS trainings for staff and instructors. We are an active member in our GOAL Consortia and participate in all 3 year planning meetings.

Status
Submitted

Santa Cruz Co. Office of Education Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$20,941	\$34,526	60.65%	\$34,526	60.65%	\$13,585
2000 - Non-Instructional Salaries	\$11,680	\$0	100%	\$0	100%	! -\$11,680
3000 - Employee Benefits	\$12,648	\$7,482	169.04%	\$7,960	158.89%	! -\$4,688
4000 - Supplies and Materials	\$0	\$1,495	0%	\$1,495	0%	\$1,495
5000 - Other Operating Expenses and Services	\$0	\$18,000	0%	\$18,000	0%	\$18,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$3,099	0%	\$3,099	0%	\$3,099
Totals	\$45,269	\$64,602	70.07%	\$65,080	69.56%	\$19,811

Status
Unsubmitted



California
Community
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NOVA
PLAN. INVEST. TRACK.

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