

Adult Education Block Grant : Annual Plan : 2018-19 Produced: Aug 14, 2018, 9:54 PM UTC Action Taskman

06 Partnership for Adult Academic and Career Education

Plans & Goals - Consortium Approved

Executive Summary

Adult with Disabilities (AWD) Taskforce members toured programs to gather ideas to serve the population in our consortium. Information will be offered once the program has been revised at ABC and Norwalk-La Mirada Adult School (NLM). Cerritos College continues to outreach at member sites to assist with bridging students to the college's academic and vocational programs. Tracking of students will be implemented in order to improve performance throughout the consortium. Increased course offerings in areas like ESL, VESL, Citizenship, Basic Skills, CTE Courses will be offered at sites to meet the demand and address identified gaps. Cosmetology at ABC Adult School and Automotive Service course and Energy Program at Cerritos College will be offered. ESL and GED classes in the Bellflower community will be offered. Cerritos College and NLM increased the number of class offerings to accommodate the demand of ESL and GED preparation in Spanish. ABC added Parent Leadership Academy workshops at off-sites with various hours to provide flexible schedules. Cerritos College is developing a new advanced manufacturing CTE Certificate. Discussions were held regarding the alignment of ESL courses throughout the consortium A pathways transition plan and courses are being developed at each member site. NLM and Cerritos College will provide transition support to students with the offering of 2-college credit Math classes at NLM. Downey Adult School (DAS) will be offering a Child Development course. Partnership meetings with SELACO WIB will occur to coordinate services with PAACE and SELACO-WIB/America's Job Center. Ongoing webinars will be conducted to build awareness about each partners' services. Will implement contract with web development and hosting contractor to manage the PAACE consortium website. Enhancement of information from members to the PAACE website was completed. Members ABC and NLM initiated and reinstated free child care programs to reduce the barrier of attending class. Upgrades in infrastructure have occurred at member districts such as remodeling classroom, testing centers, and repainting facilities. At ABC, a new dental hygienist laboratory is in progress, DAS and NLM are implementing dental hygienist program, and IT center, and media center. Expand Internship and childcare program at NLM. Identify strengths and weaknesses across the consortium based on the data gathered by BAYHA group. Analysis will be conducted and future decision making

Regional Planning Overview

-Increase professional development days across each member school. Invitation to all faculty and staff -Planning will taking into consideration data from 3 year plan and will remain consistent across all members -BAHYA group hired to be objective in reviewing and provide feedback on projects, gaps, etc. -Evaluate and assess program effectiveness across consortium and disaggregate data for each school -Identify member support if needed

Meeting Regional Needs

Regional Need #1

Gaps in Service / Regional Needs

Career Counseling Services

How do you know? What resources did you use to identify these gaps?

Position control and budget reports showed a lack of counseling services in the program. Reports from the student information system indicated gaps in services

How will you measure effectiveness / progress towards meeting this need?

Counseling positions will be listed and counselors will document meetings in the student information system. Documentation of referrals to outside agencies, colleges, and AJCC will be required. Numbers of transfer of adult students to PAACE member adult schools for high school diploma program, vocational programs, ESL, and enrichment classes will be conducted

Regional Need #2

Gaps in Service / Regional Needs

Facilities and Upgrades

How do you know? What resources did you use to identify these gaps?

Waiting list at every partnering adult school is long due to lack of physical space. Improvements in classrooms are needed to effectively accommodate students at the adult schools.

How will you measure effectiveness / progress towards meeting this need?

The number of students on the waiting list will decrease. Improvements in the classrooms and additional space will allow for adult schools to accommodate more students.

Regional Need #3

Gaps in Service / Regional Needs

Hiring Credentialed Instructors in CTE

How do you know? What resources did you use to identify these gaps?

There are not enough credentialed instructors in the CTE area in order to accommodate for the high demand of CTE classes in the community.

How will you measure effectiveness / progress towards meeting this need?

Document instructors with CTE credentials. Minimum and preferred instructors.

Gaps In Service

New Strategies

Strategy #1

Cerritos College established and supported additional program offerings in the City of Hawaiian Gardens and City of Artesia. Sites were identified and programs are being offered for the communities that needed to close the gaps.

Strategy #2

Increase of hours/classes will be initiated including: -Citizenship classes at North Artesia Community Center and Hawaiian Gardens Food Bank -Increase 24 hours per week for the evening ESL classes -Increase hours for the "Start your own business", "Spanish for the work place", "iOS Apps development", "iPhone and iPad basic", "Industry certification prep lab", and "Computer forensics" -Offer Dental Asst. programs -BUSD will continue to coordinate ESL and GED pre-operational course-

Seamless Transitions

New Strategies

Strategy #1

Implementation of CAL Jobs data system will allow for data to be collected across the consortium. Additional trainings and tutorials will be offered at member site.

Strategy #2

Consortium tam leadership meetings will continue monthly and general consortium meeting will continue quarterly

Strategy #3

College Pathway Plan

Strategy #4

College Welcome Day

Strategy #5

More technology integrated on boarding process. Stream lined tracking.

Strategy #6

Improve PAACE team process on solidifying team process such as one-on-one targeted support with students and providing information on programs such as EOPS, DSPS, etc.

Strategy #7

Aligned with Cerritos Complete to benefit first year students with support free enrollment

Student Acceleration

New Strategies

Strategy #1

Increase IET courses

Strategy #2

Increase number of accelerated courses being offered

Strategy #3

Offer onsite tutoring embedded in classroom tutoring

Strategy #4

Online courses across all programs to accelerate completion

Strategy #5

Technology support

Professional Development

New Strategies

Strategy #1

Professional development days will take place at each member site and will be open to all members

Strategy #2

As a consortium, we will continue to implement a student educational plan and have student counseling available. We will ensure that we are tracking and following up with our students to ensure maximum student success. We will make efforts in offering condensed courses in efforts to accelerate student progress

Strategy #3

We will provide counseling to students transitioning from the partnering adult schools to Cerritos College. We will provide assistance with the application process, registration, financial aid, and student services assistance

Strategy #4

Track PAACE students at Cerritos College and provide instructional support for progression and successful completion of college courses

Leveraging Resources

New Strategies

Strategy #1

Professional development days will take place at each member site and will be open to all members

Strategy #2

Members and partner webinars on various subjects will be hosted for any staff or faculty member across the consortium to participate

Fiscal Management

A narrative justifying how the planned allocations are consistent with the annual adult education plan which is based on your AEBG 3-year plan.

The 3-year plan includes full fiscal management of expenditures as aligned with continually and proposed activities. Quarterly reports will be reviewed by each member and as a consortium to ensure expenditures are on target and aligned with activities. Fiscal reports and updates are also present at each regional consortium meeting to provide full transparency and accountability.

An approach to incorporating remaining carry-over funds from prior year(s) into strategies planned for 2018-19.

In the 2017-2018 year, funds only show a relatively minor rollover and those funds have been earmarked for large projects and infrastructure development at designated member adult schools. These funds will be fully expended.

Certification

ABC Unified School District, Member Representative

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Approved

2018-08-14

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Approved

2018-08-14

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2018-08-14

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2018-08-14



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