

# AEBG Consortium Fiscal Reporting 08 West End Corridor/Chaffey Regional AE Consortium

2017-18 Fiscal Year

## Certification

### Certification Authority

Todd Haag  
Principal

Quarter 1 Status    Quarter 2 Status    Quarter 3 Status    Quarter 4 Status

Certified        Certified        Certified        Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

## Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Baldy View ROP (JPA)</a>	✓	✓	✓	✓
<a href="#">Chaffey CCD</a>	✓	✓	✓	✓
<a href="#">Chaffey Joint Union High School District</a>	✓	✓	✓	✓
<a href="#">Chino Valley Unified School District</a>	✓	✓	✓	✓
<a href="#">Fontana Unified School District</a>	✓	✓	✓	✓
<a href="#">Upland Unified School District</a>	✓	✓	✓	✓

## Baldy View ROP (JPA)

### Baldy View ROP (JPA) Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$8,492	0%	\$56,611	0%	\$56,611
3000 - Employee Benefits	\$0	\$3,194	0%	\$21,291	0%	\$21,291
4000 - Supplies and Materials	\$0	\$1,073	0%	\$7,152	0%	\$7,152
5000 - Other Operating Expenses and Services	\$0	\$8,865	0%	\$59,102	0%	\$59,102
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$877	0%	\$5,844	0%	\$5,844
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$0</b>	<b>\$22,500</b>	<b>0%</b>	<b>\$150,000</b>	<b>0%</b>	<b>\$150,000</b>

**Status  
Submitted**

### Baldy View ROP (JPA) Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$16,983	0%	\$56,611	0%	\$56,611
3000 - Employee Benefits	\$0	\$6,387	0%	\$21,291	0%	\$21,291
4000 - Supplies and Materials	\$0	\$2,146	0%	\$7,152	0%	\$7,152
5000 - Other Operating Expenses and Services	\$0	\$17,731	0%	\$59,102	0%	\$59,102
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$1,753	0%	\$5,844	0%	\$5,844
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
Totals	\$0	\$45,000	0%	\$150,000	0%	\$150,000

Status  
Submitted

### Baldy View ROP (JPA) Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$26,897	\$25,475	105.58%	\$56,611	47.51%	\$29,714
3000 - Employee Benefits	\$10,950	\$9,581	114.29%	\$21,291	51.43%	\$10,341
4000 - Supplies and Materials	\$6,588	\$3,218	204.7%	\$7,152	92.11%	\$564
5000 - Other Operating Expenses and Services	\$29,869	\$26,596	112.31%	\$59,102	50.54%	\$29,233
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$2,630	0%	\$5,844	0%	\$5,844
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$74,304	\$67,500	110.08%	\$150,000	49.54%	\$75,696

Status  
Submitted

### Baldy View ROP (JPA) Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
2000 - Non-Instructional Salaries	\$56,611	\$33,967	166.67%	\$56,611	100%	\$0
3000 - Employee Benefits	\$21,291	\$12,775	166.67%	\$21,291	100%	\$0
4000 - Supplies and Materials	\$7,152	\$4,506	158.73%	\$7,152	100%	\$0
5000 - Other Operating Expenses and Services	\$59,102	\$35,461	166.67%	\$59,102	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$5,844	\$3,506	166.67%	\$5,844	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$150,000</b>	<b>\$90,215</b>	<b>166.27%</b>	<b>\$150,000</b>	<b>100%</b>	<b>\$0</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Status  
Submitted**

### Chaffey CCD

#### Chaffey CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$39,312	0%	\$262,079	0%	\$262,079
3000 - Employee Benefits	\$0	\$17,009	0%	\$113,394	0%	\$113,394
4000 - Supplies and Materials	\$0	\$2,427	0%	\$16,182	0%	\$16,182

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
5000 - Other Operating Expenses and Services	\$0	\$1,252	0%	\$8,345	0%	\$8,345
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$0</b>	<b>\$60,000</b>	<b>0%</b>	<b>\$400,000</b>	<b>0%</b>	<b>\$400,000</b>

**Status  
Submitted**

**Chaffey CCD Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$78,624	0%	\$262,079	0%	\$262,079
3000 - Employee Benefits	\$0	\$34,018	0%	\$113,394	0%	\$113,394
4000 - Supplies and Materials	\$0	\$4,855	0%	\$16,182	0%	\$16,182
5000 - Other Operating Expenses and Services	\$0	\$2,504	0%	\$8,345	0%	\$8,345
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$0</b>	<b>\$120,000</b>	<b>0%</b>	<b>\$400,000</b>	<b>0%</b>	<b>\$400,000</b>

**Status  
Submitted**

**Chaffey CCD Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$103,353	\$117,936	87.64%	\$262,079	39.44%	\$158,726
3000 - Employee Benefits	\$46,424	\$51,027	90.98%	\$113,394	40.94%	\$66,970
4000 - Supplies and Materials	\$6,132	\$7,282	84.21%	\$16,182	37.89%	\$10,050
5000 - Other Operating Expenses and Services	\$3,438	\$3,755	91.55%	\$8,345	41.2%	\$4,907
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$159,347</b>	<b>\$180,000</b>	<b>88.53%</b>	<b>\$400,000</b>	<b>39.84%</b>	<b>\$240,653</b>

### Corrective Action Plan

The amount below the target is reflective of forecasted funds required in Q4. Q4 expenses will be greater than Q3 expenses as a result of the collective bargaining unit's contract salary increases as well as additional supplies for the sections of courses on the adult school campuses in fall '18.

### Summary of Activities:

Counseling services: provided matriculation services for partner adult school students into college credit CTE and Career Exploration courses hosted on adult school campuses and taught by Chaffey College faculty. Student supports: Created a textbook library for Business Information Worker courses offered at Chino Valley Adult School. Administrative activities: coordinated with academic areas and admissions and records to create a dual enrollment program for adult school students taking Chaffey College credit courses on adult school campuses. Policy and professional service activities: Conducted research communications between CCCC, CLASP, EDGE, and Career Ladders to investigate Ed Codes 48800 & 76000 provisions to enroll adult school students as special admission students if they are enrolled in a high school diploma or GED program at an adult school in the CC service district. Attended the AEBG Summit and presented at the CALPRO Leadership Institute and Cal Academic Senate Institut.

**Status**  
**Submitted**

### Chaffey CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
2000 - Non-Instructional Salaries	\$132,826	\$157,247	84.47%	\$262,079	50.68%	\$129,253
3000 - Employee Benefits	\$60,857	\$68,036	89.45%	\$113,394	53.67%	\$52,537
4000 - Supplies and Materials	\$16,182	\$9,709	166.67%	\$16,182	100%	\$0
5000 - Other Operating Expenses and Services	\$5,980	\$5,007	119.43%	\$8,345	71.66%	\$2,365
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$215,845</b>	<b>\$240,000</b>	<b>89.94%</b>	<b>\$400,000</b>	<b>53.96%</b>	<b>\$184,155</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Corrective Action Plan**

We received our first allocation a year before Chaffey College was able to hire a director and administrative assistant to serve the goals of the grant. As such, we are behind on our spending schedule. Our future budget will include new targets that will bring us back into alignment with our allocation schedule.

**Summary of Activities:**

Counseling services: provided matriculation services for partner adult school students into college credit CTE and Career Exploration courses hosted on adult school campuses and taught by Chaffey College faculty. Student supports: Created a textbook library for Business Information Worker courses offered at Chino Valley Adult School. Administrative activities: coordinated with academic areas and admissions and records to create a dual enrollment program for adult school students taking Chaffey College credit courses on adult school campuses. Policy and professional service activities: Conducted research communications between CCCCCO, CLASP, EDGE, and Career Ladders to investigate Ed Codes 48800 & 76000 provisions to enroll adult school students as special admission students if they are enrolled in a high school diploma or GED program at an adult school in the CC service district. Attended the AEBG Summit and presented at the CALPRO Leadership Institute and Cal Academic Senate Institut.

**Status  
Submitted**

**Chaffey Joint Union High School District**

**Chaffey Joint Union High School District Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$242,776	0%	\$1,618,507	0%	\$1,618,507
2000 - Non-Instructional Salaries	\$0	\$111,000	0%	\$740,000	0%	\$740,000
3000 - Employee Benefits	\$0	\$126,000	0%	\$840,000	0%	\$840,000
4000 - Supplies and Materials	\$0	\$67,500	0%	\$450,000	0%	\$450,000
5000 - Other Operating Expenses and Services	\$0	\$90,000	0%	\$600,000	0%	\$600,000
6000 - Capital Outlay	\$0	\$240,000	0%	\$1,600,000	0%	\$1,600,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$22,500	0%	\$150,000	0%	\$150,000
<b>Totals</b>	<b>\$0</b>	<b>\$899,776</b>	<b>0%</b>	<b>\$5,998,507</b>	<b>0%</b>	<b>\$5,998,507</b>

**Status  
Submitted**

**Chaffey Joint Union High School District Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$485,552	0%	\$1,618,507	0%	\$1,618,507
2000 - Non-Instructional Salaries	\$0	\$222,000	0%	\$740,000	0%	\$740,000
3000 - Employee Benefits	\$0	\$252,000	0%	\$840,000	0%	\$840,000
4000 - Supplies and Materials	\$0	\$135,000	0%	\$450,000	0%	\$450,000
5000 - Other Operating Expenses and Services	\$0	\$180,000	0%	\$600,000	0%	\$600,000
6000 - Capital Outlay	\$0	\$480,000	0%	\$1,600,000	0%	\$1,600,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
Indirect Costs	\$0	\$45,000	0%	\$150,000	0%	\$150,000
<b>Totals</b>	<b>\$0</b>	<b>\$1,799,552</b>	<b>0%</b>	<b>\$5,998,507</b>	<b>0%</b>	<b>\$5,998,507</b>

**Status  
Submitted**

### Chaffey Joint Union High School District Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$635,168	\$728,328	87.21%	\$1,618,507	39.24%	\$983,339
2000 - Non-Instructional Salaries	\$480,278	\$333,000	144.23%	\$740,000	64.9%	\$259,722
3000 - Employee Benefits	\$445,012	\$378,000	117.73%	\$840,000	52.98%	\$394,988
4000 - Supplies and Materials	\$217,096	\$202,500	107.21%	\$450,000	48.24%	\$232,904
5000 - Other Operating Expenses and Services	\$322,769	\$270,000	119.54%	\$600,000	53.79%	\$277,231
6000 - Capital Outlay	\$175,582	\$720,000	24.39%	\$1,600,000	10.97%	\$1,424,418
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$67,500	0%	\$150,000	0%	\$150,000
<b>Totals</b>	<b>\$2,275,905</b>	<b>\$2,699,328</b>	<b>84.31%</b>	<b>\$5,998,507</b>	<b>37.94%</b>	<b>\$3,722,602</b>

### Corrective Action Plan

Chaffey Adult School expenditures are currently below forecast for two reasons: 1. The Chaffey Joint Union High School District (Chaffey Adult School) serves as the fiscal agent for the consortium. The consortium maintains a "Consortium Wide Fund" (approximately \$500,000 annually) toward the implementation of consortium wide activities, events, professional development and other expenses toward attainment of regional plan goals. For reporting purposes, these monies are accounted for within the Chaffey Adult School budget. 2. Chaffey Adult School is in the midst of the planning and development of a "Career Center" to manage workforce and employment programs and related services and additional instructional space to meet program growth. This project has been somewhat delayed with respect to state and local process and approvals. This project will also facilitate the staffing and infrastructure toward meeting the demands of program and services growth.

### Summary of Activities:

Highlights of Activities for 17-18 • Chaffey Adult School has modified its daytime ESL schedule to accommodate demand. • All high school equivalency preparation, high school diploma and ESL program students are provided with supplemental instructional software at no cost. • Tutoring, assessment and access to technology opportunities have been enhanced and increased. • Collaborations with the community college have resulted in college course on the adult school campus for transitioning students at no cost. • Increased professional development for certificated and classified staff. • Expanded CTE programs and certifications. • Enhanced implementation of career assessment and inventory tool for all students. • Expanded surveying of student intake and campus experience. • Increased collaboration with Title I WIOA agencies resulting in shared data and staff training.

**Status**  
**Submitted**

**Chaffey Joint Union High School District Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,281,778	\$971,104	131.99%	\$1,618,507	79.2%	\$336,729
2000 - Non-Instructional Salaries	\$638,018	\$444,000	143.7%	\$740,000	86.22%	\$101,982
3000 - Employee Benefits	\$729,543	\$504,000	144.75%	\$840,000	86.85%	\$110,457
4000 - Supplies and Materials	\$346,024	\$270,000	128.16%	\$450,000	76.89%	\$103,976
5000 - Other Operating Expenses and Services	\$508,406	\$360,000	141.22%	\$600,000	84.73%	\$91,594
6000 - Capital Outlay	\$242,354	\$960,000	25.25%	\$1,600,000	15.15%	\$1,357,646
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$138,803	\$90,000	154.23%	\$150,000	92.54%	\$11,197
<b>Totals</b>	<b>\$3,884,926</b>	<b>\$3,599,104</b>	<b>107.94%</b>	<b>\$5,998,507</b>	<b>64.76%</b>	<b>\$2,113,581</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance: Yes

**Status**  
**Submitted**

**Chino Valley Unified School District**

**Chino Valley Unified School District Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$38,426	0%	\$256,175	0%	\$256,175
2000 - Non-Instructional Salaries	\$0	\$39,627	0%	\$264,180	0%	\$264,180
3000 - Employee Benefits	\$0	\$21,428	0%	\$142,856	0%	\$142,856
4000 - Supplies and Materials	\$0	\$65,860	0%	\$439,067	0%	\$439,067
5000 - Other Operating Expenses and Services	\$0	\$4,500	0%	\$30,000	0%	\$30,000
6000 - Capital Outlay	\$0	\$110,775	0%	\$738,500	0%	\$738,500
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$4,149	0%	\$27,660	0%	\$27,660
<b>Totals</b>	<b>\$0</b>	<b>\$284,766</b>	<b>0%</b>	<b>\$1,898,438</b>	<b>0%</b>	<b>\$1,898,438</b>

**Status  
Submitted**

**Chino Valley Unified School District Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$76,853	0%	\$256,175	0%	\$256,175
2000 - Non-Instructional Salaries	\$0	\$79,254	0%	\$264,180	0%	\$264,180
3000 - Employee Benefits	\$0	\$42,857	0%	\$142,856	0%	\$142,856
4000 - Supplies and Materials	\$0	\$131,720	0%	\$439,067	0%	\$439,067
5000 - Other Operating Expenses and Services	\$0	\$9,000	0%	\$30,000	0%	\$30,000
6000 - Capital Outlay	\$0	\$221,550	0%	\$738,500	0%	\$738,500
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
Indirect Costs	\$0	\$8,298	0%	\$27,660	0%	\$27,660
<b>Totals</b>	<b>\$0</b>	<b>\$569,531</b>	<b>0%</b>	<b>\$1,898,438</b>	<b>0%</b>	<b>\$1,898,438</b>

**Status  
Submitted**

### Chino Valley Unified School District Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$175,074	\$115,279	151.87%	\$256,175	68.34%	\$81,101
2000 - Non-Instructional Salaries	\$206,073	\$118,881	173.34%	\$264,180	78%	\$58,107
3000 - Employee Benefits	\$103,819	\$64,285	161.5%	\$142,856	72.67%	\$39,037
4000 - Supplies and Materials	\$37,851	\$197,580	19.16%	\$439,067	8.62%	\$401,216
5000 - Other Operating Expenses and Services	\$20,563	\$13,500	152.32%	\$30,000	68.54%	\$9,437
6000 - Capital Outlay	\$738,407	\$332,325	222.19%	\$738,500	99.99%	\$93
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$13,258	\$12,447	106.52%	\$27,660	47.93%	\$14,402
<b>Totals</b>	<b>\$1,295,045</b>	<b>\$854,297</b>	<b>151.59%</b>	<b>\$1,898,438</b>	<b>68.22%</b>	<b>\$603,393</b>

**Status  
Submitted**

### Chino Valley Unified School District Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$247,906	\$153,705	161.29%	\$256,175	96.77%	\$8,269

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
2000 - Non-Instructional Salaries	\$245,382	\$158,508	154.81%	\$264,180	92.88%	\$18,798
3000 - Employee Benefits	\$134,898	\$85,714	157.38%	\$142,856	94.43%	\$7,958
4000 - Supplies and Materials	\$79,273	\$263,440	30.09%	\$439,067	18.05%	\$359,794
5000 - Other Operating Expenses and Services	\$29,906	\$18,000	166.14%	\$30,000	99.69%	\$94
6000 - Capital Outlay	\$738,407	\$443,100	166.65%	\$738,500	99.99%	\$93
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$17,991	\$16,596	108.41%	\$27,660	65.04%	\$9,669
<b>Totals</b>	<b>\$1,493,763</b>	<b>\$1,139,063</b>	<b>131.14%</b>	<b>\$1,898,438</b>	<b>78.68%</b>	<b>\$404,675</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance: Yes

**Status  
Submitted**

## Fontana Unified School District

### Fontana Unified School District Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$69,313	0%	\$462,087	0%	\$462,087
2000 - Non-Instructional Salaries	\$0	\$38,282	0%	\$255,213	0%	\$255,213
3000 - Employee Benefits	\$0	\$43,698	0%	\$291,318	0%	\$291,318
4000 - Supplies and Materials	\$0	\$7,495	0%	\$49,965	0%	\$49,965

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
5000 - Other Operating Expenses and Services	\$0	\$7,734	0%	\$51,560	0%	\$51,560
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$62,169	0%	\$62,169
<b>Totals</b>	<b>\$0</b>	<b>\$166,521</b>	<b>0%</b>	<b>\$1,172,312</b>	<b>0%</b>	<b>\$1,172,312</b>

**Status  
Submitted**

### Fontana Unified School District Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$138,626	0%	\$462,087	0%	\$462,087
2000 - Non-Instructional Salaries	\$0	\$76,564	0%	\$255,213	0%	\$255,213
3000 - Employee Benefits	\$0	\$87,395	0%	\$291,318	0%	\$291,318
4000 - Supplies and Materials	\$0	\$14,990	0%	\$49,965	0%	\$49,965
5000 - Other Operating Expenses and Services	\$0	\$15,468	0%	\$51,560	0%	\$51,560
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$62,169	0%	\$62,169
<b>Totals</b>	<b>\$0</b>	<b>\$333,043</b>	<b>0%</b>	<b>\$1,172,312</b>	<b>0%</b>	<b>\$1,172,312</b>

**Status  
Submitted**

### Fontana Unified School District Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$270,642	\$207,939	130.15%	\$462,087	58.57%	\$191,445
2000 - Non-Instructional Salaries	\$192,070	\$114,846	167.24%	\$255,213	75.26%	\$63,143
3000 - Employee Benefits	\$185,267	\$131,093	141.32%	\$291,318	63.6%	\$106,051
4000 - Supplies and Materials	\$39,323	\$22,484	174.89%	\$49,965	78.7%	\$10,642
5000 - Other Operating Expenses and Services	\$30,808	\$23,202	132.78%	\$51,560	59.75%	\$20,752
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$40,214	\$0	100%	\$62,169	64.68%	\$21,955
<b>Totals</b>	<b>\$758,324</b>	<b>\$499,564</b>	<b>151.8%</b>	<b>\$1,172,312</b>	<b>64.69%</b>	<b>\$413,988</b>

**Status  
Submitted**

#### Fontana Unified School District Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$444,995	\$277,252	160.5%	\$462,087	96.3%	\$17,092
2000 - Non-Instructional Salaries	\$255,212	\$153,128	166.67%	\$255,213	100%	\$1
3000 - Employee Benefits	\$263,379	\$174,791	150.68%	\$291,318	90.41%	\$27,939
4000 - Supplies and Materials	\$44,360	\$29,979	147.97%	\$49,965	88.78%	\$5,605
5000 - Other Operating Expenses and Services	\$36,302	\$30,936	117.35%	\$51,560	70.41%	\$15,258
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$58,478	\$0	100%	\$62,169	94.06%	\$3,691

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
<b>Totals</b>	\$1,102,726	\$666,086	165.55%	\$1,172,312	94.06%	\$69,586

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Status**  
**Submitted**

### Upland Unified School District

#### Upland Unified School District Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$31,500	0%	\$210,000	0%	\$210,000
2000 - Non-Instructional Salaries	\$0	\$16,500	0%	\$110,000	0%	\$110,000
3000 - Employee Benefits	\$0	\$15,141	0%	\$100,943	0%	\$100,943
4000 - Supplies and Materials	\$0	\$28,500	0%	\$190,000	0%	\$190,000
5000 - Other Operating Expenses and Services	\$0	\$6,000	0%	\$40,000	0%	\$40,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$0	\$97,641	0%	\$650,943	0%	\$650,943

**Status**  
**Submitted**



## Upland Unified School District Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$63,000	0%	\$210,000	0%	\$210,000
2000 - Non-Instructional Salaries	\$0	\$33,000	0%	\$110,000	0%	\$110,000
3000 - Employee Benefits	\$0	\$30,283	0%	\$100,943	0%	\$100,943
4000 - Supplies and Materials	\$0	\$57,000	0%	\$190,000	0%	\$190,000
5000 - Other Operating Expenses and Services	\$0	\$12,000	0%	\$40,000	0%	\$40,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$0</b>	<b>\$195,283</b>	<b>0%</b>	<b>\$650,943</b>	<b>0%</b>	<b>\$650,943</b>

**Status**  
**Submitted**

## Upland Unified School District Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$40,304	\$94,500	42.65%	\$210,000	19.19%	\$169,696
2000 - Non-Instructional Salaries	\$57,191	\$49,500	115.54%	\$110,000	51.99%	\$52,809
3000 - Employee Benefits	\$23,004	\$45,424	50.64%	\$100,943	22.79%	\$77,939
4000 - Supplies and Materials	\$13,585	\$85,500	15.89%	\$190,000	7.15%	\$176,415
5000 - Other Operating Expenses and Services	\$3,824	\$18,000	21.24%	\$40,000	9.56%	\$36,176
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$137,908	\$292,924	47.08%	\$650,943	21.19%	\$513,035

### Summary of Activities:

Upland Adult School operated ESL and Citizenship courses. We provided child care to support adults participating in this program. We added ESL evening courses in early 2018.

**Status**  
Submitted

### Upland Unified School District Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$82,466	\$126,000	65.45%	\$210,000	39.27%	\$127,534
2000 - Non-Instructional Salaries	\$92,408	\$66,000	140.01%	\$110,000	84.01%	\$17,592
3000 - Employee Benefits	\$35,735	\$60,566	59%	\$100,943	35.4%	\$65,208
4000 - Supplies and Materials	\$130,641	\$114,000	114.6%	\$190,000	68.76%	\$59,359
5000 - Other Operating Expenses and Services	\$9,041	\$24,000	37.67%	\$40,000	22.6%	\$30,959
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$350,291	\$390,566	89.69%	\$650,943	53.81%	\$300,652

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance: Yes

### Corrective Action Plan

Upland Unified to hire an administrator to oversee the program and lead the development of new services to the adult education programs. Renovate adult education office with new computer equipment to enroll and test new students.

### Summary of Activities:

Expand adult education services by adding ESL, adult diploma preparation courses, and in the medical services sector. New equipment is being ordered to enhance the adult education program and services New curriculum is being vetted and ordered for the independent study high school diploma program Hire a counselor to provide services

being vetted and ordered for the independent study high school diploma program hire a counselor to provide services for the adult education program Furnish a new office for counselor to provide confidential counseling sessions. Hire a program administrator to oversee the adult education program district-wide

**Status**  
Submitted



California  
Community  
Colleges



2018 © California Community Colleges

NOVA Site Version: [4.1.0](#)