

AEBG Fiscal Reporting Coast Adult Education Consortium

2017 - 2018 Fiscal Year

Certification

Certification Authority

Andreea Serban

Vice Chancellor Educational Services and Technology

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Certified
Uncertified	Uncertified	Uncertified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Coast CCD	✓	✓	✓	✓
Garden Grove Unified School District	✓	✓	✓	✓
Huntington Beach Union High School District	✓	✓	✓	✓

Coast CCD

Coast CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$104,750	0%	\$1,047,500	0%	\$1,047,500
2000 - Non-Instructional Salaries	\$0	\$66,224	0%	\$662,243	0%	\$662,243

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
3000 - Employee Benefits	\$0	\$26,246	0%	\$262,461	0%	\$262,461
4000 - Supplies and Materials	\$0	\$28,320	0%	\$283,200	0%	\$283,200
5000 - Other Operating Expenses and Services	\$0	\$29,310	0%	\$586,193	0%	\$586,193
6000 - Capital Outlay	\$0	\$3,331	0%	\$47,584	0%	\$47,584
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$7,204	0%	\$144,079	0%	\$144,079
Totals	\$0	\$265,385	0%	\$3,033,260	0%	\$3,033,260

Status
Submitted

Coast CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$157,125	0%	\$1,047,500	0%	\$1,047,500
2000 - Non-Instructional Salaries	\$0	\$99,336	0%	\$662,243	0%	\$662,243
3000 - Employee Benefits	\$0	\$39,369	0%	\$262,461	0%	\$262,461
4000 - Supplies and Materials	\$0	\$42,480	0%	\$283,200	0%	\$283,200
5000 - Other Operating Expenses and Services	\$0	\$35,172	0%	\$586,193	0%	\$586,193
6000 - Capital Outlay	\$0	\$4,283	0%	\$47,584	0%	\$47,584
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$14,408	0%	\$144,079	0%	\$144,079
Totals	\$0	\$392,173	0%	\$3,033,260	0%	\$3,033,260

Status
Submitted

Coast CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$265,089	\$209,500	126.53%	\$1,047,500	25.31%	\$782,411
2000 - Non-Instructional Salaries	\$92,677	\$132,449	69.97%	\$662,243	13.99%	\$569,566
3000 - Employee Benefits	\$116,946	\$52,492	222.79%	\$262,461	44.56%	\$145,515
4000 - Supplies and Materials	\$58,135	\$70,800	82.11%	\$283,200	20.53%	\$225,065
5000 - Other Operating Expenses and Services	\$35,075	\$35,172	99.73%	\$586,193	5.98%	\$551,118
6000 - Capital Outlay	\$3,590	\$8,089	44.38%	\$47,584	7.54%	\$43,994
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$35,210	\$21,612	162.92%	\$144,079	24.44%	\$108,869
Totals	\$606,722	\$530,114	114.45%	\$3,033,260	20%	\$2,426,538

Corrective Action Plan

We currently have \$114,394 in encumbered expenses. We are on track to expend the funds by the allowable deadlines for the 2016-17 and 2017-18 AEBG allocations, respectively: December 31, 2018 for the 2016-17 AEBG funds and December 31, 2019 for the 2017-18 AEBG funds.

Summary of Activities:

Coast Colleges continued the collaboration with the Adult Education Schools and various local organizations, such as OCDE, BPSOS, OC One-Stop, and OC Sheriff's, providing workshops, college bridge days, outreach services as well as joint activities and programs. Over 15 articulation agreements have been effectuated between Coast Colleges and Adult Education Schools. Coast Colleges provided instruction in early childhood education credit, College Success Course and Math College Readiness, and Personal Care Aide. Colleges have developed new noncredit programs in Retail Salesperson, Assistant Preschool Teacher, Automotive Service Technician, Social Media Content Production, Digital Media Production Assistant, Business Information Worker, various basic skills certificates for ESL, English, and Math. Coastline developed various noncredit certificates for adults with disabilities. Coast District has developed the technical infrastructure to support noncredit matriculation.

Status
Submitted

Coast CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$332,465	\$314,250	105.8%	\$1,047,500	31.74%	\$715,035
2000 - Non-Instructional Salaries	\$152,435	\$152,316	100.08%	\$662,243	23.02%	\$509,808
3000 - Employee Benefits	\$146,921	\$131,231	111.96%	\$262,461	55.98%	\$115,540
4000 - Supplies and Materials	\$104,664	\$101,952	102.66%	\$283,200	36.96%	\$178,536
5000 - Other Operating Expenses and Services	\$40,655	\$35,172	115.59%	\$586,193	6.94%	\$545,538
6000 - Capital Outlay	\$22,003	\$20,937	105.09%	\$47,584	46.24%	\$25,581
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$35,837	\$34,579	103.64%	\$144,079	24.87%	\$108,242
Totals	\$834,980	\$790,436	105.64%	\$3,033,260	27.53%	\$2,198,280

Summary of Activities:

Coast Community College District continued working towards the Adult Education Program goals and objectives. We have implemented a new application for noncredit effective June 1, 2018 and expanded support services. We expanded the marketing and outreach through social media, advertisement through various media and locations, and partnerships with adult education schools, local businesses and employers, and non-profit and community organizations. Through the Adult Education Block Grant, since July 2017, the Colleges have developed and received approval for 17 new enhanced noncredit certificates in College and Career Readiness, Personal Care Aide, ESL, Business, Culinary Arts, Animal Care, and Social Media. We are on track to expend the funds by the allowable deadlines for the 2016-17 and 2017-18 AEBG allocations, respectively: December 31, 2018 for the 2016-17 AEBG funds and December 31, 2019 for the 2017-18 AEBG funds.

**Status
Submitted**

Garden Grove Unified School District

Garden Grove Unified School District Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$29,320	0%	\$195,468	0%	\$195,468
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$7,138	0%	\$47,589	0%	\$47,589
4000 - Supplies and Materials	\$0	\$20,085	0%	\$133,898	0%	\$133,898
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$2,000	0%	\$2,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,978	0%	\$13,188	0%	\$13,188
Totals	\$0	\$58,521	0%	\$392,143	0%	\$392,143

**Status
Submitted**

Garden Grove Unified School District Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$58,640	0%	\$195,468	0%	\$195,468
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$0	\$14,277	0%	\$47,589	0%	\$47,589
4000 - Supplies and Materials	\$0	\$40,169	0%	\$133,898	0%	\$133,898
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$2,000	0%	\$2,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$3,956	0%	\$13,188	0%	\$13,188

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
Totals	\$0	\$117,043	0%	\$392,143	0%	\$392,143

Status
Submitted

Garden Grove Unified School District Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$121,314	\$87,961	137.92%	\$195,468	62.06%	\$74,154
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$28,329	\$21,415	132.29%	\$47,589	59.53%	\$19,260
4000 - Supplies and Materials	\$462	\$60,254	0.77%	\$133,898	0.35%	\$133,436
5000 - Other Operating Expenses and Services	\$91	\$0	100%	\$2,000	4.55%	\$1,909
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,227	\$5,935	88.08%	\$13,188	39.63%	\$7,961
Totals	\$155,423	\$175,564	88.53%	\$392,143	39.63%	\$236,720

Corrective Action Plan

Employee reimbursement for conferences, extra duty, salaries and benefits is pending payment as of March 31, 2018. Due to the late hiring of our Teacher on Special Assignment, this resulted in higher initial carryover. We do intend on meeting the 60% target spending level by June 30, 2018.

Summary of Activities:

The Teacher on Special Assignment (TOSA), has led the ESL Meetings with the Coast Consortium members in planning and evaluating activities and programs. She has been instrumental in continuing the English class offered for our students at Coastline (testing, placement, monitoring). She works closely with the ESL teachers at Lincoln Education Center and ensures successful Bridge Day visits to local community colleges. The counselor has implemented meeting with all new students to develop personal and professional plans. She has worked cooperatively with the TOSA regarding our students visiting local colleges. The counselor has conducted staff development for our teachers and adult students. She works with our 18 year-old High School Students in independent study and concurrent students to ensure that they are meeting all requirements for earning a high school diploma. We have started to revise our Vocational ESL program to better meet the needs of our adult students.

Status

Submitted

Garden Grove Unified School District Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$195,468	\$117,281	166.67%	\$195,468	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$47,589	\$28,553	166.67%	\$47,589	100%	\$0
4000 - Supplies and Materials	\$2,588	\$80,339	3.22%	\$133,898	1.93%	\$131,310
5000 - Other Operating Expenses and Services	\$1,440	\$0	100%	\$2,000	72%	\$560
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,598	\$7,913	108.66%	\$13,188	65.2%	\$4,590
Totals	\$255,683	\$234,086	109.23%	\$392,143	65.2%	\$136,460

Summary of Activities:

Garden Grove Adult Ed continued working toward AEBG goals and objectives through offering of ESL, ASE/ABE, and enhanced CTE offerings. GGAE also continued to improve support services assisting students in meeting academic goals and transitions to college. GGAE continued their collaboration, through work of TOSA's, with Consortium partners in professional development and alignment of ESL, academic, and CTE offerings.

Status

Submitted

Huntington Beach Union High School District

Huntington Beach Union High School District Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$280,815	0%	\$1,872,101	0%	\$1,872,101
2000 - Non-Instructional Salaries	\$0	\$173,751	0%	\$1,158,340	0%	\$1,158,340
3000 - Employee Benefits	\$0	\$184,823	0%	\$1,232,151	0%	\$1,232,151
4000 - Supplies and Materials	\$0	\$35,803	0%	\$238,688	0%	\$238,688
5000 - Other Operating Expenses and Services	\$0	\$56,803	0%	\$378,685	0%	\$378,685
6000 - Capital Outlay	\$0	\$793	0%	\$5,288	0%	\$5,288
7000 - Other Outgo	\$0	\$32,641	0%	\$217,606	0%	\$217,606
Indirect Costs	\$0	\$42,674	0%	\$284,494	0%	\$284,494
Totals	\$0	\$808,103	0%	\$5,387,353	0%	\$5,387,353

**Status
Submitted**

Huntington Beach Union High School District Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$561,630	0%	\$1,872,101	0%	\$1,872,101
2000 - Non-Instructional Salaries	\$0	\$347,502	0%	\$1,158,340	0%	\$1,158,340
3000 - Employee Benefits	\$0	\$369,645	0%	\$1,232,151	0%	\$1,232,151
4000 - Supplies and Materials	\$0	\$71,606	0%	\$238,688	0%	\$238,688
5000 - Other Operating Expenses and Services	\$0	\$113,606	0%	\$378,685	0%	\$378,685
6000 - Capital Outlay	\$0	\$1,586	0%	\$5,288	0%	\$5,288
7000 - Other Outgo	\$0	\$65,282	0%	\$217,606	0%	\$217,606
Indirect Costs	\$0	\$85,348	0%	\$284,494	0%	\$284,494

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
Totals	\$0	\$1,616,206	0%	\$5,387,353	0%	\$5,387,353

**Status
Submitted**

Huntington Beach Union High School District Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,321,268	\$842,445	156.84%	\$1,872,101	70.58%	\$550,833
2000 - Non-Instructional Salaries	\$755,495	\$521,253	144.94%	\$1,158,340	65.22%	\$402,845
3000 - Employee Benefits	\$871,239	\$554,468	157.13%	\$1,232,151	70.71%	\$360,912
4000 - Supplies and Materials	\$204,871	\$107,410	190.74%	\$238,688	85.83%	\$33,817
5000 - Other Operating Expenses and Services	\$248,394	\$170,408	145.76%	\$378,685	65.59%	\$130,291
6000 - Capital Outlay	\$0	\$2,380	0%	\$5,288	0%	\$5,288
7000 - Other Outgo	\$217,606	\$97,923	222.22%	\$217,606	100%	\$0
Indirect Costs	\$0	\$128,022	0%	\$284,494	0%	\$284,494
Totals	\$3,618,873	\$2,424,309	149.27%	\$5,387,353	67.17%	\$1,768,480

Summary of Activities:

Continued to offer instructional services in ESL, CTE, and ASE. Made 2nd annual payment on school building loan. Indirect costs will be calculated after June 30 and reported in 4th quarter expenditures.

**Status
Submitted**

Huntington Beach Union High School District Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,872,101	\$1,123,261	166.67%	\$1,872,101	100%	\$0
2000 - Non-Instructional Salaries	\$1,158,340	\$695,004	166.67%	\$1,158,340	100%	\$0
3000 - Employee Benefits	\$1,232,151	\$739,291	166.67%	\$1,232,151	100%	\$0
4000 - Supplies and Materials	\$238,688	\$143,213	166.67%	\$238,688	100%	\$0
5000 - Other Operating Expenses and Services	\$378,685	\$227,211	166.67%	\$378,685	100%	\$0
6000 - Capital Outlay	\$5,288	\$3,173	166.67%	\$5,288	100%	\$0
7000 - Other Outgo	\$217,606	\$130,564	166.67%	\$217,606	100%	\$0
Indirect Costs	\$284,494	\$170,696	166.67%	\$284,494	100%	\$0
Totals	\$5,387,353	\$3,232,412	166.67%	\$5,387,353	100%	\$0

Summary of Activities:

Continued our offering of ESL, ASE/ABE, and CTE courses and expanded into IET offerings. Also continued to improve student support services by collaborating the consortium partners.

Status
Submitted



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