

CAEP Consortium Fiscal Reporting 10 Coast Adult Education Consortium

2018-19 Fiscal Year

Certification

Certified By

Andreea Serban

Vice Chancellor Educational Services and Technology

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Coast CCD	Submitted	Submitted	Submitted	Not Submitted
Garden Grove Unified	Submitted	Submitted	Submitted	Not Submitted
Huntington Beach Union High	Submitted	Submitted	Submitted	Not Submitted

Coast CCD

Coast CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$154,243	\$124,750	123.64%	\$1,247,500	12.36%	\$1,093,257
2000 - Non-Instructional Salaries	\$65,208	\$85,224	76.51%	\$852,243	7.65%	\$787,035
3000 - Employee Benefits	\$59,596	\$31,496	189.22%	\$314,962	18.92%	\$255,366
4000 - Supplies and Materials	\$25,997	\$40,809	63.7%	\$408,090	6.37%	\$382,093
5000 - Other Operating Expenses and Services	\$35,108	\$69,752	50.33%	\$697,515	5.03%	\$662,407
6000 - Capital Outlay	\$0	\$8,000	0%	\$80,000	0%	\$80,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,998	\$18,000	11.1%	\$180,000	1.11%	\$178,002
Totals	\$342,150	\$378,031	90.51%	\$3,780,310	9.05%	\$3,438,160

Summary of Activities:

Coast Colleges continued the collaboration with the Adult Education Schools and various local organizations, providing workshops, college bridge days, outreach services as well as joint activities and programs. Coast Colleges provided noncredit instruction in various programs. Coast Colleges continued work to develop new enhanced noncredit programs. The following enhanced noncredit certificates were in place as of Sept 30, 2018: Personal Care Aide, Grammar Review, Language Transition to College, Multi-skills English, Oral Communication, Tutoring Skills and Strategies, Workplace English, Retail Employment, Business Info Worker I, Part 1 and Part 2, Social Media Content Technician, ESL Preparation for Careers, Animal Care, Culinary Arts, College and Career Readiness, Skills Enhancement for Consumer and Health Science, and Academic Preparation for English. Coast District deployed a new noncredit application and matriculation process.

Status
Submitted

Coast CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$257,218	\$187,125	137.46%	\$1,247,500	20.62%	\$990,282
2000 - Non-Instructional Salaries	\$179,349	\$127,836	140.3%	\$852,243	21.04%	\$672,894
3000 - Employee Benefits	\$129,423	\$47,244	273.94%	\$314,962	41.09%	\$185,539
4000 - Supplies and Materials	\$61,503	\$61,214	100.47%	\$408,090	15.07%	\$346,587
5000 - Other Operating Expenses and Services	\$46,299	\$104,627	44.25%	\$697,515	6.64%	\$651,216
6000 - Capital Outlay	\$4,959	\$12,000	41.33%	\$80,000	6.2%	\$75,041
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,434	\$27,000	31.24%	\$180,000	4.69%	\$171,566
Totals	\$687,185	\$567,047	121.19%	\$3,780,310	18.18%	\$3,093,125

Summary of Activities:

Coast Colleges continued the collaboration with the Adult Education Schools and various local organizations, providing workshops, college bridge days, outreach services as well as joint activities and programs. Coast Colleges provided noncredit instruction in various programs. Coast Colleges continued work to develop new enhanced noncredit programs. Over 15 enhanced noncredit certificates have been developed and approved by the State Chancellor's Office. 2018-19 will be the first year when Coast District will report CDCP FTES, currently estimated at over 300. Coast District has worked as a member of the Consortium on the preparation of the new three-year plan. Extensive data and analyses have been prepared and provided by the Coast District Institutional Research unit to inform the development of the new plan, which is well under way.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Dr. Andreea Serban, Vice Chancellor Educational Services and Technology

Coast CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$505,298	\$249,500	202.52%	\$1,247,500	40.5%	\$742,202
2000 - Non-Instructional Salaries	\$318,029	\$170,449	186.58%	\$852,243	37.32%	\$534,214
3000 - Employee Benefits	\$275,544	\$62,992	437.42%	\$314,962	87.48%	\$39,418
4000 - Supplies and Materials	\$86,287	\$81,618	105.72%	\$408,090	21.14%	\$321,803
5000 - Other Operating Expenses and Services	\$88,145	\$139,503	63.19%	\$697,515	12.64%	\$609,370
6000 - Capital Outlay	\$12,464	\$16,000	77.9%	\$80,000	15.58%	\$67,536
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,434	\$36,000	23.43%	\$180,000	4.69%	\$171,566
Totals	\$1,294,201	\$756,062	171.18%	\$3,780,310	34.24%	\$2,486,109

Summary of Activities:

Coast Colleges continued the collaboration with the Adult Education Schools and various local organizations, providing workshops, college bridge days, outreach services as well as joint activities and programs. Coast Colleges provided noncredit instruction in various programs as well as a variety of student support services. Coast Colleges continued work to develop new enhanced noncredit programs. The Consortium Executive Committee and consortium staff worked on the development of the new three-year plan.

**Status
Submitted**

Coast CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$505,298	\$374,250	135.02%	\$1,247,500	40.5%	\$742,202
2000 - Non-Instructional Salaries	\$318,029	\$255,673	124.39%	\$852,243	37.32%	\$534,214
3000 - Employee Benefits	\$275,544	\$94,489	291.62%	\$314,962	87.48%	\$39,418
4000 - Supplies and Materials	\$86,287	\$122,427	70.48%	\$408,090	21.14%	\$321,803
5000 - Other Operating Expenses and Services	\$88,145	\$209,255	42.12%	\$697,515	12.64%	\$609,370
6000 - Capital Outlay	\$12,464	\$24,000	51.93%	\$80,000	15.58%	\$67,536
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,434	\$54,000	15.62%	\$180,000	4.69%	\$171,566
Totals	\$1,294,201	\$1,134,093	114.12%	\$3,780,310	34.24%	\$2,486,109

Status
Unsubmitted

Garden Grove Unified

Garden Grove Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$19,356	\$19,080	101.45%	\$190,802	10.14%	\$171,446
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$10,301	\$10,689	96.37%	\$82,220	12.53%	\$71,919
4000 - Supplies and Materials	\$812	\$658	123.35%	\$65,829	1.23%	\$65,017
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$5,000	0%	\$5,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,325	\$1,346	98.42%	\$14,958	8.86%	\$13,633
Totals	\$31,794	\$31,773	100.07%	\$358,809	8.86%	\$327,015

Summary of Activities:

Expenditures associated with costs for Teacher on Special Assignment and Counselor, and materials and supplies needed to support instructional programs.

Status
Submitted

Garden Grove Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$54,928	\$66,781	82.25%	\$190,802	28.79%	\$135,874
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$23,604	\$28,777	82.02%	\$82,220	28.71%	\$58,616
4000 - Supplies and Materials	\$3,104	\$23,040	13.47%	\$65,829	4.72%	\$62,725
5000 - Other Operating Expenses and Services	\$150	\$1,750	8.57%	\$5,000	3%	\$4,850
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,558	\$5,235	67.96%	\$14,958	23.79%	\$11,400
Totals	\$85,344	\$125,583	67.96%	\$358,809	23.79%	\$273,465

Corrective Action Plan

Additional teacher salaries and extra duty costs were accounted for after the close of quarter 2. GGUSD anticipates meeting the target expenditure by 6/30/2019.

Summary of Activities:

Expenditures associated with costs for Teacher on Special Assignment and Counselor, materials and supplies, and conference costs needed to support instructional programs.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Robin Patterson, Director of Adult and Alternative Education

Garden Grove Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$133,842	\$114,481	116.91%	\$190,802	70.15%	\$56,960
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$41,063	\$49,332	83.24%	\$82,220	49.94%	\$41,157
4000 - Supplies and Materials	\$3,104	\$39,497	7.86%	\$65,829	4.72%	\$62,725
5000 - Other Operating Expenses and Services	\$793	\$3,000	26.43%	\$5,000	15.86%	\$4,207
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,778	\$8,975	86.66%	\$14,958	52%	\$7,180
Totals	\$186,580	\$215,285	86.67%	\$358,809	52%	\$172,229

Corrective Action Plan

Overall, GGUSD's 2018-19 3rd quarter expenditures have exceeded the required minimum 45% spending threshold. Budgeted versus actual spending within each object series may entail a budget revision at a later date. GGUSD anticipates meeting targeted expenditures by 6/30/2019.

Summary of Activities:

Expenditures associated with costs for Teacher on Special Assignment and Counselor, materials and supplies, and conference costs needed to support instructional programs.

Status
Submitted

Garden Grove Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$133,842	\$190,802	70.15%	\$190,802	70.15%	\$56,960
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$41,063	\$82,220	49.94%	\$82,220	49.94%	\$41,157
4000 - Supplies and Materials	\$3,104	\$65,829	4.72%	\$65,829	4.72%	\$62,725
5000 - Other Operating Expenses and Services	\$793	\$5,000	15.86%	\$5,000	15.86%	\$4,207
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,778	\$14,958	52%	\$14,958	52%	\$7,180
Totals	\$186,580	\$358,809	52%	\$358,809	52%	\$172,229

Status
Unsubmitted

Huntington Beach Union High

Huntington Beach Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$254,791	\$273,051	93.31%	\$1,820,342	14%	\$1,565,551
2000 - Non-Instructional Salaries	\$143,666	\$179,829	79.89%	\$1,198,860	11.98%	\$1,055,194
3000 - Employee Benefits	\$242,452	\$206,157	117.61%	\$1,374,377	17.64%	\$1,131,925
4000 - Supplies and Materials	\$51,289	\$40,401	126.95%	\$269,343	19.04%	\$218,054
5000 - Other Operating Expenses and Services	\$87,490	\$65,432	133.71%	\$436,210	20.06%	\$348,720
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$33,103	0%	\$220,684	0%	\$220,684
Indirect Costs	\$0	\$38,159	0%	\$254,390	0%	\$254,390
Totals	\$779,688	\$836,131	93.25%	\$5,574,206	13.99%	\$4,794,518

Summary of Activities:

Expenditures associated with delivering instruction for part of summer school and start of school in September.

Status
Submitted

Huntington Beach Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$913,164	\$455,086	200.66%	\$1,820,342	50.16%	\$907,178
2000 - Non-Instructional Salaries	\$547,730	\$299,715	182.75%	\$1,198,860	45.69%	\$651,130
3000 - Employee Benefits	\$597,686	\$343,594	173.95%	\$1,374,377	43.49%	\$776,691
4000 - Supplies and Materials	\$97,139	\$67,336	144.26%	\$269,343	36.07%	\$172,204
5000 - Other Operating Expenses and Services	\$197,999	\$109,053	181.56%	\$436,210	45.39%	\$238,211
6000 - Capital Outlay	\$707	\$0	100%	\$0	100%	 -\$707
7000 - Other Outgo	\$110,342	\$55,171	200%	\$220,684	50%	\$110,342
Indirect Costs	\$0	\$63,598	0%	\$254,390	0%	\$254,390
Totals	\$2,464,767	\$1,393,552	176.87%	\$5,574,206	44.22%	\$3,109,439

Summary of Activities:

Continue to expend dollars on classroom activities and staffing, administrative support, outreach, and facilities.

Status

Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Steve Curiel, Principal

Huntington Beach Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,196,048	\$546,103	219.02%	\$1,820,342	65.7%	\$624,294
2000 - Non-Instructional Salaries	\$762,207	\$359,658	211.93%	\$1,198,860	63.58%	\$436,653
3000 - Employee Benefits	\$921,900	\$412,313	223.59%	\$1,374,377	67.08%	\$452,477
4000 - Supplies and Materials	\$97,139	\$80,803	120.22%	\$269,343	36.07%	\$172,204
5000 - Other Operating Expenses and Services	\$197,999	\$130,863	151.3%	\$436,210	45.39%	\$238,211
6000 - Capital Outlay	\$707	\$0	100%	\$0	100%	 -\$707
7000 - Other Outgo	\$220,684	\$66,205	333.33%	\$220,684	100%	\$0
Indirect Costs	\$0	\$76,317	0%	\$254,390	0%	\$254,390
Totals	\$3,396,684	\$1,672,262	203.12%	\$5,574,206	60.94%	\$2,177,522

**Status
Submitted**

Huntington Beach Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,196,048	\$546,103	219.02%	\$1,820,342	65.7%	\$624,294
2000 - Non-Instructional Salaries	\$762,207	\$359,658	211.93%	\$1,198,860	63.58%	\$436,653
3000 - Employee Benefits	\$921,900	\$412,313	223.59%	\$1,374,377	67.08%	\$452,477
4000 - Supplies and Materials	\$97,139	\$80,803	120.22%	\$269,343	36.07%	\$172,204
5000 - Other Operating Expenses and Services	\$197,999	\$130,863	151.3%	\$436,210	45.39%	\$238,211
6000 - Capital Outlay	\$707	\$0	100%	\$0	100%	 -\$707
7000 - Other Outgo	\$220,684	\$66,205	333.33%	\$220,684	100%	\$0
Indirect Costs	\$0	\$76,317	0%	\$254,390	0%	\$254,390
Totals	\$3,396,684	\$1,672,262	203.12%	\$5,574,206	60.94%	\$2,177,522

Status
Unsubmitted



California
Community
Colleges



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