

Adult Education Block Grant : Annual Plan : 2018-19 Produced: Aug 8, 2018, 3:51 PM UTC

15 South Bay Adult Education Consortium (El Camino)

Plans & Goals - Consortium Approved

Executive Summary

MISSION The South Bay Adult Education Consortium serves and empowers all students to meet their personal, educational and career goals. **VISION** The vision of the South Bay Adult Education Consortium (SBAEC) is to help adult learners in the South Bay reach their potential through pathways to higher education and employment. The consortium has continued to develop and strengthen the processes implemented in 2016-17. The focus of the SBAEC consortium has been on creating seamless transitions to support students as they progress on their pathway to higher education and employment. New classes have been designed and staff development has focused on classroom instruction to help prepare students for career and higher education. Career pathways are being created to accelerate students along their path. El Camino College (ECC) and the adult schools have worked cooperatively to create classes and help students transition between programs. Funds were spent on technology for all programs to assist with online registration, testing, classes, and improved instruction. **SELECTED 2017-18 ACCOMPLISHMENTS** 1. Created and rolled out the implementation of career pathways in business, automotive technology, advanced manufacturing as well as early childhood education. 2. Continued the work on articulated classes 3. Accelerated ESL learning by classes focused on specific learning outcomes in reading and writing. 4. Increased student access to technology and expanded the use of online classes. 5. Provided professional development in College and Career Readiness standards(CCRS) and English Language Proficiency Standards (ELPs) for Adult Learners. 6. Improved data collection for consistency across the consortium. 7. Used student service centers to identify and enroll students in college and career pathways. 8. Held Career Fairs at the Adult schools for program awareness and transition support. 9. Expanded the partnership with the One Stops to provide greater outreach to the community. 10. Offered increase student supports to overcome adult education barriers to education. 11. Increased student transitions to the workforce and college. **GOALS FOR 2018-19** 1. Improve awareness and leverage the resources of the Consortium. 2. Improve the seamlessness of students' transition to post-secondary education and the workforce. 3. Maintain and improve internal and external communication.

Regional Planning Overview

The SBAEC consortium has begun a strategic planning process designed to bring a cohesive focus to the consortium. The strategic planning process is using an outside consultant to meet with representatives from all consortium members, community, and other organizations to look at consortium strengths and weaknesses, as well as internal and external factors that affect services provided to the community. Together the team developed three overarching goals with objectives and timelines to measure and monitor progress. The consortium board will monitor progress of goals and the entire team will meet in six months to evaluate progress and guide ongoing planning. This strategic planning process will help guide the development of our three year plan.

Meeting Regional Needs

Regional Need #1

Gaps in Service / Regional Needs

The Consortium is serving a small percentage of the overall community needs in adult education services.

How do you know? What resources did you use to identify these gaps?

Reviewing the regional fact sheet shows that the SBAEC is meeting only about 6%-8% of the needs in the area.

How will you measure effectiveness / progress towards meeting this need?

By the increased number of classes available for students and growth in overall enrollment.

Regional Need #2

Gaps in Service / Regional Needs

There is limited awareness and leveraging of resources across the consortium.

How do you know? What resources did you use to identify these gaps?

Student and staff surveys showed lack of knowledge about programs offered by different consortium members

How will you measure effectiveness / progress towards meeting this need?

Increase of student and staff awareness of programs as shown by survey results.

Regional Need #3

Gaps in Service / Regional Needs

There is a need to improve the seamlessness of student transitions to post-secondary education and the workforce

How do you know? What resources did you use to identify these gaps?

There have been limited classes created and implemented by the Consortium.

How will you measure effectiveness / progress towards meeting this need?

The consortium will show a measured increase in usage of digital and print communications.

Gaps In Service

New Strategies

Strategy #1

Continue to create career pathways in high demand, high wage areas such as business, automotive technology, advanced manufacturing and early childhood education.

Strategy #2

Improve awareness of the consortium both internally and externally.

Strategy #3

Expand transition opportunities for students to enter the workforce in fast track training programs

Strategy #4

Expand services to students by working with other agencies such as the WIB and AJCC. Additionally, partner with Special Resource Center at El Camino College and local districts to provide services to students with disabilities.

Strategy #5

Continue to work with El Camino students to increase their Accuplacer scores.

Seamless Transitions

New Strategies

Strategy #1

Schedule, in fall and in spring, at least a guest speaker or host an information booth at each adult school for distribution of resources available to adult education students to help them transfer to a Consortium member school or other post-secondary school.

Strategy #2

Schedule and hold a “Blueprint for Workforce Success” for adult education staff that is open to Consortium schools. This will be done in partnership with our LWDB.

Strategy #3

Create, conduct, analyze and share the results with the Directors of a student survey regarding their post-secondary education and workforce interests.

Strategy #4

Strive to align ESL curriculum and embed College and Career Readiness Standards into daily lessons. Create Consistent end of term benchmarks for ESL classes across the consortium.

Strategy #5

Continue articulation process which supports increased college readiness skills for all students. Develop and strengthen the process of referral and tracking between partner organizations to create seamless transitions for students to access all resources available to them.

Student Acceleration

New Strategies

Strategy #1

Create and offer college and career pathways in the areas of high demand in our region that will accelerate student’s progress towards their goals. These contextualized courses will be accelerated and focus on developing students basic skills and interests.

Strategy #2

Accelerate ESL learning by creating classes which focus on specific learning outcomes in reading and writing.

Strategy #3

Use student service centers to identify and enroll students in the college and career pathway that best meets their interests, skills, and goals.

Strategy #4

Create Integrated Education and Training classes for ELL learners to scaffold and accelerate learning outcomes.

Professional Development

New Strategies

Strategy #1

Realign all ELL courses to the NRS levels and identify end of term assessments for each level.

Strategy #2

Have regular meetings of a Data team consisting of members from each school to align and improve data collection.

Strategy #3

Develop and implement a process to inform all consortium staff about the SBAEC activities, offerings and new developments.

Strategy #4

Use data to guide and create new student pathways in high demand sectors. Provide professional development in new CTE paths being developed.

Strategy #5

Realign the English courses for ABE/ASE to better prepare students for success in academic courses.

Leveraging Resources

New Strategies

Strategy #1

Create and distribute to all Consortium members one sheet that lists all programs and services offered by all schools in the Consortium

Strategy #2

Review the results of the Student Survey regarding students' post-secondary education and workforce interests and create at least one Winter or Spring term class at their site based on survey results.

Fiscal Management

A narrative justifying how the planned allocations are consistent with the annual adult education plan which is based on your AEBG 3-year plan.

The uncertainty of the future funding makes it difficult to get permission to hire additional staff thus school districts are unwilling to expand programs without a guarantee of future funding. Attracting qualified instructors to adult education at adult schools. Lack of facilities at adult schools. ESL students are fearful of giving personal information which leads to decreased enrollment and difficulties in transitioning to College.

An approach to incorporating remaining carry-over funds from prior year(s) into strategies planned for 2018-19.

The South Bay Adult Education Consortium remains committed to providing adult education classes to serve the greater South Bay community. We have been fiscally responsible with our funds to not only meet our current needs but to be able to continue providing ESL and ASE classes in the event of an economic downturn. Thus, the carryover in our budget. We are currently developing a plan to grow not only our ESL and ASE classes, but to add CTE and ABE classes, which are AEBG Program Areas.

Certification

Centinela Valley Union High School District, Member Representative

Benjamin Wardrop

Approved

2018-08-02

El Camino CCD, Member Representative

Jose Anaya
Roberta Becka

Approved

2018-07-27

Inglewood Unified School District, Member Representative

Debra Tate

Approved

2018-08-08

Redondo Beach Unified School District, Member Representative

Anthony Taranto

Approved

2018-07-26

Torrance Unified School District, Member Representative

Wayne Diulio

Approved

2018-07-26



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