

AEBG Allocation Amendment: 2017-18 Produced: Dec 7, 2018, 4:22 PM UTC Action Taskman

# 16 Feather River Adult Education Consortium

## Allocation Amendment Summary

### Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

**Consortium Name:** 16 Feather River Adult Education Consortium

**Funding Channel:** Fiscal Agent

**Fiscal Agent:** Not Selected

**Narrative:** Provide details regarding the rationale for your fiscal structure decision. <br /><br />The Feather River Consortium's decision to appoint Feather River College (FRC) as fiscal agent was largely based on FRC's existing structure for administering grant-funded programs for its adult students (e.g., Career and Technical Education). This existing FRC structure provided an expedient means for centralizing the AE program's administrative functions, as well as providing impetus for appointing the College as the Consortium's fiscal agent.<br /><br />Another aspect of the Consortium's fiscal plan was to disburse the AEBG funding to organizations already serving adult learners in the region. Funds are disbursed through a competitive Request for Applications process, which is overseen by the Feather River Adult Education Consortium. FRC provides the successful grantees with vendor status, and purchase orders are established for each project. If "advance" funding is necessary to launch a project, the grantee can submit a request that includes justification for partial funding in advance of actual expenditures. The balance is paid in response to invoices for reimbursement for actual expenditures.<br /><br />How did you arrive at the decision? <br /><br />Initially, the plan to appoint Feather River College (FRC) as the Consortium's fiscal agent was discussed and agreed upon by representatives from each of the Consortium's three Member organizations and members of an Adult Education work group, which was formed in response to the AB86 grant. Subsequently, the plan to appoint FRC as the fiscal agent was presented at a public meeting, which was publicly advertised. All of the discussions and comments favored the appointment of FRC, and the comments were made available to the public. <br /><br />What were the overwhelming benefits to using this structure?<br /><br />High on the list of benefits is that centralizing the administrative and fiscal functions established a convenient and efficient "one-stop" center for gathering, analyzing, requesting and disseminating information. Housing the program director position within Feather River College also helped to attract a larger and wider-ranging pool of competent applicants to a position that is located in rural Plumas County. Along with the hiring of a dedicated (1 FTE) program director, the concentration of administrative and fiscal functions has clearly accelerated the Consortium's successful launch of a complex regional plan to create a seamless adult learner pathway among community-based providers that have historically operated as silos.<br /><br />It is also important to note that Consortium Members have established a highly collaborative and effective relationship, within which they are immediately available for productive discussions and rapid responses to the items that require their attention. One of the benefits of this relationship is that there is no need for Members to exercise constant hands-on management of the program, when many functions can be and are more efficiently performed by the fiscal agent.

**Changes:** Whether using a single fiscal agent or not, describe how you are fiscally managing your block grant?<br /><br />The Feather River Adult Education (AE) Director, who oversees the financial aspects of the grant, is housed at Feather River College (FRC), the Consortium's fiscal agent. This arrangement enables the AE program to utilize FRC's business and financial systems to process and manage the Consortium's AEBG funding, while also ensuring that all required fiscal checks and balances are in place, including monitoring of all transactions by FRC's Chief Accountant. <br /><br />How are you rolling up grant expenditures to certify and report to the State? <br /><br />As the Consortium's fiscal agent, the Feather River College (FRC) Business Office assists in the fiscal administration of the entire grant. The Adult Education Program is assigned distinct fund accounting numbers (for each year of funding), which enables the program director to process all of the program's

financial projections and expenditures through FRC's fiscal system. Additionally, this arrangement guarantees that FRC's CFO certifies all financial reports before they are submitted to the state.

How will you be able to break out budgets and expenditures by member, by object code, by program, and by objective?

The Adult Education Director has developed a separate budget tracking system that balances to the FRC ledgers and also itemizes all of the program's budget projections and costs by project and object code. Additionally, each project and its budget is linked to the Consortium's objectives and WIOA's seven Program Areas and seven Performance Measures.

## Amended Member Allocations for 2017-18

Member Agency	Amended Allocation	Adjustment Made
Feather River CCD	\$573,016	-\$200,000
Sierra County Office of Education	\$200,000	\$200,000
<b>Total Allocated to Members</b>	<b>\$773,016</b>	
<b>Total AEBG Funds</b>	<b>\$773,016</b>	
<b>Total Remaining (Must be \$0)</b>	<b>\$0</b>	

## Certification

### Member Representative

Derek Lerch  
Derek Lerch  
[dlersch@frc.edu](mailto:dlersch@frc.edu)

Approved by Derek Lerch

2018-12-07

### Member Representative

Terry Oestreich  
Kristy Warren  
Terry Oestreich  
[toestreich@pcoe.k12.ca.us](mailto:toestreich@pcoe.k12.ca.us)  
(530) 283-6500  
  
Kristy Warren  
[kwarren@pcoe.k12.ca.us](mailto:kwarren@pcoe.k12.ca.us)

Approved by Kristy Warren

2018-12-06

**Member Representative**

Terry Oestreich  
Kristy Warren  
Terry Oestreich  
[toestreich@pcoe.k12.ca.us](mailto:toestreich@pcoe.k12.ca.us)  
(530) 283-6500

Kristy Warren  
[kwarren@pcoe.k12.ca.us](mailto:kwarren@pcoe.k12.ca.us)

Approved by Kristy Warren

2018-12-06

**Member Representative**

Merrill Grant  
Merrill Grant  
[mgrant@spjUSD.org](mailto:mgrant@spjUSD.org)

Approved by Merrill Grant

2018-12-04

**Member Representative**

Merrill Grant  
Merrill Grant  
[mgrant@spjUSD.org](mailto:mgrant@spjUSD.org)

Approved by Merrill Grant

2018-12-04



2018 © California Community Colleges

NOVA Site Version: [4.0.23](#)