

CAEP Consortium Fiscal Reporting 18 Gavilan Regional Adult Career and Education Services

2018-19 Fiscal Year

Certification

Certified By

Mary Ann Sanidad
AB 104 Project Director

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Gavilan Joint CCD	Submitted	Submitted	Submitted	Not Submitted
Gilroy Unified	Submitted	Submitted	Submitted	Not Submitted
Morgan Hill Unified	Submitted	Submitted	Submitted	Not Submitted
San Benito High	Submitted	Submitted	Submitted	Not Submitted

Gavilan Joint CCD

Gavilan Joint CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$46,855	\$65,293	71.76%	\$261,170	17.94%	\$214,315
2000 - Non-Instructional Salaries	\$26,781	\$36,656	73.06%	\$146,625	18.26%	\$119,844
3000 - Employee Benefits	\$29,818	\$21,241	140.38%	\$84,962	35.1%	\$55,144
4000 - Supplies and Materials	\$4,785	\$2,790	171.52%	\$8,059	59.37%	\$3,274
5000 - Other Operating Expenses and Services	\$6,382	\$26,023	24.52%	\$100,496	6.35%	\$94,114
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$3,970	\$9,000	44.11%	\$36,000	11.03%	\$32,030
Indirect Costs	\$0	\$0	100%	\$31,865	0%	\$31,865
Totals	\$118,591	\$161,002	73.66%	\$669,177	17.72%	\$550,586

Corrective Action Plan

Expenditures will be increased in areas in order to stay on target.

Summary of Activities:

Activities continue to meet objectives of the previous 3 year plan.

Status
Submitted

Gavilan Joint CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$143,286	\$65,293	219.45%	\$261,170	54.86%	\$117,884
2000 - Non-Instructional Salaries	\$63,735	\$64,639	98.6%	\$146,625	43.47%	\$82,890
3000 - Employee Benefits	\$64,993	\$42,481	152.99%	\$84,962	76.5%	\$19,969
4000 - Supplies and Materials	\$7,033	\$4,572	153.83%	\$8,059	87.27%	\$1,026
5000 - Other Operating Expenses and Services	\$19,650	\$52,347	37.54%	\$100,496	19.55%	\$80,846
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$4,080	\$18,000	22.67%	\$36,000	11.33%	\$31,920
Indirect Costs	\$8,337	\$0	100%	\$31,865	26.16%	\$23,528
Totals	\$311,114	\$247,331	125.79%	\$669,177	46.49%	\$358,063

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Randy Brown

Gavilan Joint CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$219,370	\$65,293	335.98%	\$261,170	84%	\$41,800
2000 - Non-Instructional Salaries	\$90,227	\$92,622	97.41%	\$146,625	61.54%	\$56,398
3000 - Employee Benefits	\$64,993	\$63,722	102%	\$84,962	76.5%	\$19,969
4000 - Supplies and Materials	\$8,168	\$6,354	128.54%	\$8,059	101.35%	 -\$109
5000 - Other Operating Expenses and Services	\$23,929	\$76,571	31.25%	\$100,496	23.81%	\$76,567
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$4,180	\$27,000	15.48%	\$36,000	11.61%	\$31,820
Indirect Costs	\$8,337	\$0	100%	\$31,865	26.16%	\$23,528
Totals	\$419,204	\$331,561	126.43%	\$669,177	62.64%	\$249,973

Summary of Activities:

The usual expenditures on staff, benefits, and misc expenses.

Status
Submitted

Gavilan Joint CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$219,370	\$65,293	335.98%	\$261,170	84%	\$41,800
2000 - Non-Instructional Salaries	\$90,227	\$120,605	74.81%	\$146,625	61.54%	\$56,398
3000 - Employee Benefits	\$64,993	\$84,962	76.5%	\$84,962	76.5%	\$19,969
4000 - Supplies and Materials	\$8,168	\$8,059	101.35%	\$8,059	101.35%	 -\$109
5000 - Other Operating Expenses and Services	\$23,929	\$100,496	23.81%	\$100,496	23.81%	\$76,567
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$4,180	\$36,000	11.61%	\$36,000	11.61%	\$31,820
Indirect Costs	\$8,337	\$31,865	26.16%	\$31,865	26.16%	\$23,528
Totals	\$419,204	\$447,279	93.72%	\$669,177	62.64%	\$249,973

Status

Unsubmitted

Gilroy Unified

Gilroy Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$34,430	\$38,163	90.22%	\$152,652	22.55%	\$118,222
2000 - Non-Instructional Salaries	\$9,449	\$9,055	104.35%	\$36,219	26.09%	\$26,770
3000 - Employee Benefits	\$9,722	\$13,308	73.05%	\$53,232	18.26%	\$43,510
4000 - Supplies and Materials	\$10,752	\$23,579	45.6%	\$94,317	11.4%	\$83,565
5000 - Other Operating Expenses and Services	\$1,947	\$3,346	58.2%	\$13,382	14.55%	\$11,435
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$16,122	0%	\$16,122
Totals	\$66,300	\$87,451	75.81%	\$365,924	18.12%	\$299,624

Corrective Action Plan

Initial expenditures are below basic percentages 1st quarter and will even out as we go through the school year. Supplies and Materials will be purchased more 2nd and 3rd quarter.

Summary of Activities:

Initiation of Program with an increase of students for the new year but also with a keen understanding that roll over monies are ending and heretofore budgets are to be met.

Status
Submitted

Gilroy Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$72,830	\$76,326	95.42%	\$152,652	47.71%	\$79,822
2000 - Non-Instructional Salaries	\$21,950	\$18,110	121.21%	\$36,219	60.6%	\$14,269
3000 - Employee Benefits	\$21,880	\$26,616	82.21%	\$53,232	41.1%	\$31,352
4000 - Supplies and Materials	\$12,412	\$47,159	26.32%	\$94,317	13.16%	\$81,905
5000 - Other Operating Expenses and Services	\$4,594	\$6,691	68.66%	\$13,382	34.33%	\$8,788
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$16,122	0%	\$16,122
Totals	\$133,666	\$174,901	76.42%	\$365,924	36.53%	\$232,258

Corrective Action Plan

Some new expenditures will be noted in the 3rd and 4th quarters

Summary of Activities:

Salaries and benefits for Administrator and for PT hourly three teachers (2 Diploma, 1 HSE) Salary and benefits for PT Office support Some expenses for Welding short term CTE Office, classroom and graduation supplies Training and Professional Development

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Greg Camacho-Light, Administrator of Alternative Educational Programs

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$114,349	\$114,489	99.88%	\$152,652	74.91%	\$38,303
2000 - Non-Instructional Salaries	\$31,276	\$27,164	115.14%	\$36,219	86.35%	\$4,943
3000 - Employee Benefits	\$33,294	\$39,924	83.39%	\$53,232	62.55%	\$19,938
4000 - Supplies and Materials	\$19,627	\$70,738	27.75%	\$94,317	20.81%	\$74,690
5000 - Other Operating Expenses and Services	\$6,282	\$10,037	62.59%	\$13,382	46.94%	\$7,100
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$16,122	0%	\$16,122
Totals	\$204,828	\$262,352	78.07%	\$365,924	55.98%	\$161,096

Corrective Action Plan

It will even out during 4th quarter

Summary of Activities:

Stabilization of expenditures after some years of investing in the program. Continued to support Welding Collaboration with Gavilan Community Education and other Consortium Agencies.

Status
Submitted

Gilroy Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$114,349	\$152,652	74.91%	\$152,652	74.91%	\$38,303
2000 - Non-Instructional Salaries	\$31,276	\$36,219	86.35%	\$36,219	86.35%	\$4,943
3000 - Employee Benefits	\$33,294	\$53,232	62.55%	\$53,232	62.55%	\$19,938
4000 - Supplies and Materials	\$19,627	\$94,317	20.81%	\$94,317	20.81%	\$74,690
5000 - Other Operating Expenses and Services	\$6,282	\$13,382	46.94%	\$13,382	46.94%	\$7,100
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$16,122	0%	\$16,122	0%	\$16,122
Totals	\$204,828	\$365,924	55.98%	\$365,924	55.98%	\$161,096

Status
Unsubmitted

Morgan Hill Unified

Morgan Hill Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$57,993	\$66,661	87%	\$333,304	17.4%	\$275,311
2000 - Non-Instructional Salaries	\$22,871	\$25,439	89.91%	\$121,136	18.88%	\$98,265
3000 - Employee Benefits	\$24,982	\$26,280	95.06%	\$138,316	18.06%	\$113,334
4000 - Supplies and Materials	\$943	\$956	98.62%	\$11,953	7.89%	\$11,010
5000 - Other Operating Expenses and Services	\$2,020	\$2,284	88.43%	\$45,688	4.42%	\$43,668
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$8,130	0%	\$32,520	0%	\$32,520
Totals	\$108,809	\$129,750	83.86%	\$682,917	15.93%	\$574,108

Corrective Action Plan

Due to teacher turnover one of our classes has been without a teacher all semester. The job is currently posted and interviews will take place until a right match is made and a teacher is hired. The other expense that we prepared for was off-site child care. We do not currently have the same need this year as was projected last year. It should also be noted that indirect costs of 5% will be paid for in the final quarter.

Summary of Activities:

Consortium funds were used to fund teacher salaries, a full time counselor, support staff such as extra clerical hours, and a campus monitor. Funds were also used for extra hours for meetings, employee benefits, supplies, and contracted childcare.

Status
Submitted

Morgan Hill Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$133,138	\$86,659	153.63%	\$333,304	39.94%	\$200,166
2000 - Non-Instructional Salaries	\$53,887	\$31,495	171.1%	\$121,136	44.48%	\$67,249
3000 - Employee Benefits	\$55,620	\$37,345	148.93%	\$138,316	40.21%	\$82,696
4000 - Supplies and Materials	\$1,352	\$3,586	37.7%	\$11,953	11.31%	\$10,601
5000 - Other Operating Expenses and Services	\$6,582	\$13,706	48.02%	\$45,688	14.41%	\$39,106
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$8,130	0%	\$32,520	0%	\$32,520
Totals	\$250,579	\$180,922	138.5%	\$682,917	36.69%	\$432,338

Summary of Activities:

Consortium funds were used to fund teacher salaries, a full time counselor, support staff such as extra clerical hours, and a campus monitor. Funds were also used for extra hours for meetings, employee benefits, supplies, and contracted childcare.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Shannon Lane

Morgan Hill Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$200,419	\$89,992	222.71%	\$333,304	60.13%	\$132,885
2000 - Non-Instructional Salaries	\$79,427	\$31,495	252.19%	\$121,136	65.57%	\$41,709
3000 - Employee Benefits	\$83,462	\$37,345	223.49%	\$138,316	60.34%	\$54,854
4000 - Supplies and Materials	\$1,807	\$3,586	50.39%	\$11,953	15.12%	\$10,146
5000 - Other Operating Expenses and Services	\$9,584	\$13,706	69.92%	\$45,688	20.98%	\$36,104
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$8,130	0%	\$32,520	0%	\$32,520
Totals	\$374,699	\$184,255	203.36%	\$682,917	54.87%	\$308,218

Summary of Activities:

Expenditures on staff, benefits, and misc expenses.

Status
Submitted

Morgan Hill Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$200,419	\$89,992	222.71%	\$333,304	60.13%	\$132,885
2000 - Non-Instructional Salaries	\$79,427	\$32,707	242.85%	\$121,136	65.57%	\$41,709
3000 - Employee Benefits	\$83,462	\$37,345	223.49%	\$138,316	60.34%	\$54,854
4000 - Supplies and Materials	\$1,807	\$3,825	47.24%	\$11,953	15.12%	\$10,146
5000 - Other Operating Expenses and Services	\$9,584	\$15,991	59.93%	\$45,688	20.98%	\$36,104
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$8,130	0%	\$32,520	0%	\$32,520
Totals	\$374,699	\$187,990	199.32%	\$682,917	54.87%	\$308,218

Status
Unsubmitted

San Benito High

San Benito High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,153	\$3,706	85.07%	\$14,825	21.27%	\$11,672
2000 - Non-Instructional Salaries	\$5,241	\$4,679	112.02%	\$18,715	28%	\$13,474
3000 - Employee Benefits	\$3,774	\$3,144	120.06%	\$12,574	30.01%	\$8,800
4000 - Supplies and Materials	\$226	\$1,211	18.66%	\$4,844	4.67%	\$4,618
5000 - Other Operating Expenses and Services	\$13	\$50	26%	\$200	6.5%	\$187
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$2,557	0%	\$2,557
Totals	\$12,407	\$12,790	97.01%	\$53,715	23.1%	\$41,308

Status
Submitted

San Benito High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$7,197	\$3,706	194.19%	\$14,825	48.55%	\$7,628
2000 - Non-Instructional Salaries	\$9,713	\$4,679	207.6%	\$18,715	51.9%	\$9,002
3000 - Employee Benefits	\$7,157	\$3,144	227.68%	\$12,574	56.92%	\$5,417
4000 - Supplies and Materials	\$226	\$1,211	18.66%	\$4,844	4.67%	\$4,618
5000 - Other Operating Expenses and Services	\$25	\$50	50%	\$200	12.5%	\$175
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$2,557	0%	\$2,557
Totals	\$24,318	\$12,790	190.14%	\$53,715	45.27%	\$29,397

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Elaine Klauer

San Benito High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$11,586	\$3,706	312.61%	\$14,825	78.15%	\$3,239
2000 - Non-Instructional Salaries	\$14,781	\$4,679	315.92%	\$18,715	78.98%	\$3,934
3000 - Employee Benefits	\$10,736	\$3,144	341.53%	\$12,574	85.38%	\$1,838
4000 - Supplies and Materials	\$226	\$1,211	18.66%	\$4,844	4.67%	\$4,618
5000 - Other Operating Expenses and Services	\$25	\$50	50%	\$200	12.5%	\$175
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,557	\$0	100%	\$2,557	100%	\$0
Totals	\$39,911	\$12,790	312.06%	\$53,715	74.3%	\$13,804

Status
Submitted

San Benito High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$11,586	\$3,706	312.61%	\$14,825	78.15%	\$3,239
2000 - Non-Instructional Salaries	\$14,781	\$4,679	315.92%	\$18,715	78.98%	\$3,934
3000 - Employee Benefits	\$10,736	\$3,144	341.53%	\$12,574	85.38%	\$1,838
4000 - Supplies and Materials	\$226	\$1,211	18.66%	\$4,844	4.67%	\$4,618
5000 - Other Operating Expenses and Services	\$25	\$50	50%	\$200	12.5%	\$175
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,557	\$2,557	100%	\$2,557	100%	\$0
Totals	\$39,911	\$15,347	260.07%	\$53,715	74.3%	\$13,804

Status
Unsubmitted



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