

AEBG Consortium Fiscal Reporting 20 San Diego East Region Adult Education

2018-19 Fiscal Year

Certification

Certified By

Ute Maschke
Grant Manager

Quarter 1 Status Quarter 2 Status Quarter 3 Status Quarter 4 Status
Certified Certified Uncertified Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Grossmont Union High School District	Submitted	Submitted	Not Submitted	Not Submitted
Grossmont-Cuyamaca CCD	Submitted	Submitted	Not Submitted	Not Submitted
Mountain Empire Unified School District	Submitted	Submitted	Not Submitted	Not Submitted

Grossmont Union High School District

Grossmont Union High School District Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$467,754	\$577,116	81.05%	\$2,748,173	17.02%	\$2,280,419
2000 - Non-Instructional Salaries	\$380,600	\$388,869	97.87%	\$1,620,289	23.49%	\$1,239,689
3000 - Employee Benefits	\$248,397	\$259,588	95.69%	\$1,730,588	14.35%	\$1,482,191

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
4000 - Supplies and Materials	\$28,889	\$29,951	96.45%	\$299,511	9.65%	\$270,622
5000 - Other Operating Expenses and Services	\$18,943	\$16,039	118.11%	\$320,770	5.91%	\$301,827
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$331,916	0%	\$331,916
Totals	\$1,144,583	\$1,271,563	90.01%	\$7,051,247	16.23%	\$5,906,664

Summary of Activities:

Offered a CompTIA IT Fundamentals and A+ Certification class for a cohort of 16 students which included language support and individualized transition services in partnerships with our local Workforce Partnership and AJCC. Signed an articulation agreement with Grossmont College for Medical Terminology and will continue to work on more. Aligned our academic calendar to our member community college calendar for this school year to also include joint professional development opportunities. Participate in the 3-year planning process and task forces to develop the next 3-year plan. Partnered with Viejas which is a large employer in East Region to provide ESL classes to their employees and families.

**Status
Submitted**

Grossmont Union High School District Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$833,207	\$1,346,605	61.87%	\$2,748,173	30.32%	\$1,914,966
2000 - Non-Instructional Salaries	\$389,488	\$810,145	48.08%	\$1,620,289	24.04%	\$1,230,801
3000 - Employee Benefits	\$462,750	\$761,459	60.77%	\$1,730,588	26.74%	\$1,267,838
4000 - Supplies and Materials	\$43,582	\$89,853	48.5%	\$299,511	14.55%	\$255,929
5000 - Other Operating Expenses and Services	\$45,787	\$64,154	71.37%	\$320,770	14.27%	\$274,983
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
Indirect Costs	\$0	\$0	100%	\$331,916	0%	\$331,916
Totals	\$1,774,814	\$3,072,215	57.77%	\$7,051,247	25.17%	\$5,276,433

Corrective Action Plan

We currently have encumbered dollars that have not yet been moved to expensed, we anticipate these dollars to appear next quarter. Our calendar was adjusted to align with our partner Community Colleges so that professional development efforts will be a focus in Quarter 3 and the first part of Q4. Also, due to the closure of a facility, expenditures are lower than were anticipated.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Tim Glover
Jennifer Wilson, Accounting Technician
Robyn Wiggins, Director of Adult Education

Grossmont Union High School District Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$833,207	\$2,033,648	40.97%	\$2,748,173	30.32%	\$1,914,966
2000 - Non-Instructional Salaries	\$389,488	\$1,215,217	32.05%	\$1,620,289	24.04%	\$1,230,801
3000 - Employee Benefits	\$462,750	\$1,246,023	37.14%	\$1,730,588	26.74%	\$1,267,838

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
4000 - Supplies and Materials	\$43,582	\$179,707	24.25%	\$299,511	14.55%	\$255,929
5000 - Other Operating Expenses and Services	\$45,787	\$160,385	28.55%	\$320,770	14.27%	\$274,983
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$331,916	0%	\$331,916
Totals	\$1,774,814	\$4,834,980	36.71%	\$7,051,247	25.17%	\$5,276,433

Status
Unsubmitted

Grossmont Union High School District Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$833,207	\$2,748,173	30.32%	\$2,748,173	30.32%	\$1,914,966
2000 - Non-Instructional Salaries	\$389,488	\$1,620,289	24.04%	\$1,620,289	24.04%	\$1,230,801
3000 - Employee Benefits	\$462,750	\$1,730,588	26.74%	\$1,730,588	26.74%	\$1,267,838
4000 - Supplies and Materials	\$43,582	\$299,511	14.55%	\$299,511	14.55%	\$255,929
5000 - Other Operating Expenses and Services	\$45,787	\$320,770	14.27%	\$320,770	14.27%	\$274,983
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$331,916	0%	\$331,916	0%	\$331,916
Totals	\$1,774,814	\$7,051,247	25.17%	\$7,051,247	25.17%	\$5,276,433

Status
Unsubmitted

Grossmont-Cuyamaca CCD

Grossmont-Cuyamaca CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$198,782	\$263,315	75.49%	\$656,996	30.26%	\$458,214
3000 - Employee Benefits	\$101,656	\$147,824	68.77%	\$328,498	30.95%	\$226,842
4000 - Supplies and Materials	\$16,141	\$15,801	102.15%	\$32,001	50.44%	\$15,860
5000 - Other Operating Expenses and Services	\$225,429	\$278,990	80.8%	\$902,319	24.98%	\$676,890
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$27,649	\$43,191	64.02%	\$95,979	28.81%	\$68,330
Totals	\$569,657	\$749,120	76.04%	\$2,015,793	28.26%	\$1,446,136

Corrective Action Plan

In October, our strategic planning task forces started to work. Budgeted stipends for this work will be awarded in March 2019. In November, two new positions were placed (one additional transition specialist and one business engagement coordinator) after one transition specialist left their position in early September. Salary costs will go up slightly for Q2. We also allocated a noticeable budget for professional development. Related events will take place in January.

Summary of Activities:

Transition specialists worked with appr. 200 new and 600 current students during the first months of the new school year. Intake and the co-development of transition maps provide for a solid foundation for student-centered services. In collaboration with college counselors (who work at the adult school once a week), we facilitated matriculation and college readiness events, hosted information sessions at various outreach events, and provided promotional/information materials to all new and returning students. Grant manager and transition specialist specialists also participated in conferences (ASAP user conference, CAP, and CTE conference) as well as regional training events (culturally responsive teaching, equity summit). In addition, we expanded our social media activities and designed a Spring class catalog.

Status
Submitted

Grossmont-Cuyamaca CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$307,422	\$402,798	76.32%	\$656,996	46.79%	\$349,574
3000 - Employee Benefits	\$143,632	\$213,524	67.27%	\$328,498	43.72%	\$184,866
4000 - Supplies and Materials	\$26,424	\$20,201	130.81%	\$32,001	82.57%	\$5,577
5000 - Other Operating Expenses and Services	\$247,297	\$475,937	51.96%	\$902,319	27.41%	\$655,022
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$31,017	\$57,587	53.86%	\$95,979	32.32%	\$64,962
Totals	\$755,792	\$1,170,046	64.6%	\$2,015,793	37.49%	\$1,260,001

Corrective Action Plan

We introduced three new positions in late December, to provide better and more extensive business engagement and transition services; to be fully implemented during Q3. We are also developing a catalog/advertisement campaign to be rolled out in Spring 2019.

Summary of Activities:

Expansion of transition services (from 4 to 6 transition specialists); Provision of two professional development workshops and stakeholder meeting; ongoing social media development

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Cindy Miles, Chancellor

Sue Rearic, Vice Chancellor Business Services

Jacinto Gutierrez, Director of Operations

Sean Hancock, Vice Chancellor Student and Institutional Success

Grossmont-Cuyamaca CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$307,422	\$517,514	59.4%	\$656,996	46.79%	\$349,574
3000 - Employee Benefits	\$143,632	\$262,798	54.65%	\$328,498	43.72%	\$184,866
4000 - Supplies and Materials	\$26,424	\$25,401	104.03%	\$32,001	82.57%	\$5,577
5000 - Other Operating Expenses and Services	\$247,297	\$672,735	36.76%	\$902,319	27.41%	\$655,022
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$31,017	\$76,783	40.4%	\$95,979	32.32%	\$64,962
Totals	\$755,792	\$1,555,231	48.6%	\$2,015,793	37.49%	\$1,260,001

Status
Unsubmitted

Grossmont-Cuyamaca CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$307,422	\$656,996	46.79%	\$656,996	46.79%	\$349,574
3000 - Employee Benefits	\$143,632	\$328,498	43.72%	\$328,498	43.72%	\$184,866
4000 - Supplies and Materials	\$26,424	\$32,001	82.57%	\$32,001	82.57%	\$5,577

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
5000 - Other Operating Expenses and Services	\$247,297	\$902,319	27.41%	\$902,319	27.41%	\$655,022
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$31,017	\$95,979	32.32%	\$95,979	32.32%	\$64,962
Totals	\$755,792	\$2,015,793	37.49%	\$2,015,793	37.49%	\$1,260,001

Status
Unsubmitted

Mountain Empire Unified School District

Mountain Empire Unified School District Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$766	\$1,500	51.07%	\$6,000	12.77%	\$5,234
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$144	\$567	25.41%	\$2,267	6.35%	\$2,123
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
Totals	\$910	\$2,067	44.03%	\$8,267	11.01%	\$7,357

Corrective Action Plan

We are on target to spend all funds by June 2019

Status
Submitted

Mountain Empire Unified School District Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,195	\$1,500	146.33%	\$6,000	36.58%	\$3,805
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$845	\$567	149.1%	\$2,267	37.27%	\$1,422
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$3,040	\$2,067	147.09%	\$8,267	36.77%	\$5,227

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

C10300

Submitting Authority

Dr. Kathy Granger, Superintendent

Mountain Empire Unified School District Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,195	\$1,500	146.33%	\$6,000	36.58%	\$3,805
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$845	\$567	149.1%	\$2,267	37.27%	\$1,422
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$3,040	\$2,067	147.09%	\$8,267	36.77%	\$5,227

Status
Unsubmitted

Mountain Empire Unified School District Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,195	\$1,500	146.33%	\$6,000	36.58%	\$3,805
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
3000 - Employee Benefits	\$845	\$657	128.53%	\$2,267	37.27%	\$1,422
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$3,040	\$2,157	140.91%	\$8,267	36.77%	\$5,227

Status
Unsubmitted



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