

Adult Education Block Grant : Annual Plan : 2018-19 Produced: Aug 15, 2018, 6:04 PM UTC Action Taskman

22 Imperial County Adult Education Consortium

Plans & Goals - Consortium Approved

Executive Summary

Imperial County Adult Education Consortium (ICAEC) members continue to collaborate and set common goals to provide adult learners access to high quality educational opportunities that appropriate and accessible. ICAEC members met regularly to review past/best practices, including graduation requirements, manage funds and make decisions to benefit adult learners across the county. Services have increased across the county and collaboration between members continues to strengthen. As a result, ICAEC has accomplished the following in the 2017-18 school year: •Increased courses and class offerings in the areas of ESL, HSE, HSD •Increased enrollment in Adult Education programs •Expanded services from Student Success Specialists •Ongoing implementation of Pre-Employment Skills workshops •Ongoing implementation of data systems: ASAP, CASAS and TopsPRO •Ongoing implementation of a collaborative marketing plan •Developed and implemented a system to refer adult learners to programs •Ongoing implementation Data and Accountability funds to collect accurate data •Provided PD opportunities to adult education teachers and staff; IC AEBG Summit Annual Conference •Ongoing implementation of GED and HiSET Testing Centers The goals of the ICAEC for the 2018-19 school year are as follows: •Increase the number of High School Diploma and High School Equivalency completers •Continue to increase the number of course and class offerings to provide accessibility throughout the day/evening •Continue to provide courses to assist adults learning English to support their children in school, and/or gain/advance employment and education opportunities and acquisition of US citizenship •Continue to refer adult learners to training centers and postsecondary options •Increase offerings for ESL students to learn skills to obtain employment or open small businesses; Culinary Arts Pathway, Healthcare Pathway, Welding •Implement instruction in the area of EL Civics to understand and navigate governmental, educational, workplace systems and key institutions, such as banking and health care •Implement basic computer skill classes ; internet, social media, word processing for resumes and job applications •Increased collaboration with IVC and other community agencies for career education and pathways •Establish connection to Arizona Western •Connect with Arizona Western Community College to increase access to postsecondary options for adult learners who reside on the Arizona/California border

Regional Planning Overview

The ICAEC is gearing up to develop a new three-year plan to address the needs of adult learners in Imperial County. Since the implementation of AEBG, more information and structure for adult education programs has emerged. Our consortium plans to use the tools developed for our use as well as our knowledge and experience working with our students to drive our decision-making process. ICAEC is committed to developing a plan that is inclusive, collaborative and realistic for our regional needs. We will look at labor market research data as well as an assessment of existing offerings and partnerships with local agencies and institutions of higher education. Using local data regarding the high need for ESL and HSD/HSE as well as feedback from our students and stakeholders will be critical in developing programs that are appropriate to meet the unique needs of our community. We will work to leverage partnerships and resources to provide robust offerings and receive input from key stakeholders to ensure the plan is worthy of serving our county for the next three years.

Meeting Regional Needs

Regional Need #1

Gaps in Service / Regional Needs

- Class offerings at varying times of the day to accommodate adult learners needs/schedules • Attendance • Career Education program offerings

How do you know? What resources did you use to identify these gaps?

- Attendance reports; ASAP/TopsPro, teacher input • Local data, Workforce Development data and partnership, CTE Advisory Committees • Student input

How will you measure effectiveness / progress towards meeting this need?

- ICAEC members have identified gaps and strategies to increase capacity in these areas including the need offer more courses at more/varied hours of the day, the need to collaborate with more agencies who provide services to adult learners in the areas of postsecondary education, workforce and employment preparation and increase offerings in CTE courses that provide a path toward a certificate or degree in collaboration with community agencies and Imperial Valley College. • Ongoing monitoring of data; attendance, enrollment, completion reports, ASAP, TopsPro reports • Review of course offerings at varying times and monitoring of student attendance and requests/recommendations for additional course offerings.

Gaps In Service

New Strategies

Strategy #1

Student Success Specialist Orientation & Presentations Student Success Specialists will coordinate with each site to schedule a calendar of presentation and events for the year. Specialists will incorporate the importance of attendance into presentations. Additionally, Specialists will continue to offer Pre-Employment Workshops which include development of a portfolio at the end of the sessions. Sites have collaborated to coordinate calendars to accommodate students and site availability.

Strategy #2

Collaborate with community agencies to promote local adult education programs to increase knowledge of offerings in ESL, HSD/HSE. Consortium members will implement outreach efforts to inform community agencies about ICAEC and engage in conversations to identify areas for collaboration to connect adult learners to services and programs in postsecondary education, workforce and employment preparation to promote programs/courses that provide a path toward a degree or certificate.

Seamless Transitions

New Strategies

Strategy #1

ICAEC will connect with local service providers to collaborate on opportunities to provide adult learners access and exposure to employment/educational opportunities; employment fairs, college campus tours/visits including informational sessions on certificate and degree programs and industry certification. Our partners include: Imperial Valley College, Imperial County Sherriff Department, Imperial County Workforce Development, County Library, IC Probation, IVROP, IC CalWORKS

Student Acceleration

New Strategies

Strategy #1

ICAEC will work with local partners including but not limited to IVC, CET Training, IVROP, and America's Job Center to connect students to existing Career Education programs that lead to a workforce training, certificate or degree. In partnership with IVC, establish a seamless transition for adult learners using innovative methods to link students to pathway programs while working toward their HSE/HSD. Provide input for new pathways based on labor market data.

Professional Development

New Strategies

Strategy #1

We will explore the area of new practices and innovative curriculum for adult learners and speakers to keep staff motivated and engaged. ICAEC will expand topics to include professional development in personal development/life skills, employment and postsecondary options. We are committed to continue sending ICAEC staff to conferences and trainings out of county. We'll work with local trainers to provide ongoing PD and opportunities for adult education teachers to collaborate regularly.

Leveraging Resources

New Strategies

Strategy #1

ICAEC has partnered with the County Library, Workforce Investment Boards and Employment Development Department. We utilize partnerships and collaborate on events such as career fairs, employment fairs and utilize pre-employment classes at America's Job Centers and computers at city libraries to continue working on assignments. Partners also assist us in advertising classes and opportunities through Adult Education.

Fiscal Management

A narrative justifying how the planned allocations are consistent with the annual adult education plan which is based on your AEBG 3-year plan.

Our plans continue to focus on establishing (and re-establishing in some cases) healthy adult education centers across our county. Members continue to focus on leveraging resources to provide foundational courses to support adult learners to learn English, earn their High School diploma or equivalency and provide workforce preparation. Consortium members have come together to review existing practices and align efforts and policies to ensure seamless transitions for students. While much of the first three years of AEBG focused on ensuring adequate resources in the areas of technology and staffing, expansion of services has been a key element and success of our three-year plan. We continue to focus on expanding course offerings at varying times to meet student needs. Additionally, staff continue to learn new data systems and how to harness rich data to drive programs. Partnerships are the cornerstone of our work and we continue to support one another in the work to educate adult learners in Imperial County.

An approach to incorporating remaining carry-over funds from prior year(s) into strategies planned for 2018-19.

Imperial County Adult Education Consortium Members are on track to meet or exceed the minimum 60% expenditures and will utilize funds to pay for staff, expansion of courses, technology and other supports. Consortium members reported plans to use remaining funds for things such as teacher salaries, benefits, additional support staff, technology, instructional materials, curriculum, professional development, classroom expansion, and expanding course offerings.

Certification

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Approved

2018-08-13

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2018-08-13

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2018-08-13

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2018-08-15

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2018-08-14

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2018-08-14



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