

Adult Education Block Grant : Annual Plan : 2018-19 Produced: Aug 16, 2018, 5:30 AM UTC Action Taskman

## 23 Kern AEBG Consortium

### Plans & Goals - Consortium Approved

#### Executive Summary

Tehachapi USD will continue to expand the programs that have been successfully established during the last couple of years. The waiting list for the Adult Education high school diploma track has been significantly reduced. TAS was able to put in place the GED preparation classes as well as becoming a GED authorized testing site. Along the process our services expanded to CTE courses through our new welding program and work with CC to offer services to ss needing remedial. This year MONO will utilize County Library satellites sites to provide diploma track, ABE, and other programs as needed. Mojave AE continues to offer CTE and ABE courses while looking to expand. SSUSD will continue to serve ESL students with ESL courses and ASE students through the HS diploma program. Muroc Adult is building its ABE program with a dedicated instructor and administrator. Bakersfield Sub-Region has accomplished expanding their service area together with the opening of the Job Spot, a joint effort with Bakersfield Adult and Bakersfield College. As students complete their HSD or GED, they seamlessly transition to Bakersfield College without leaving the building. Resources include ACCU-placer, BC writing specialist and enrollment counselor and American Jobs Center personnel onsite two days per-week. BAS has partnered with KCCD and non-profit, Catholic Charities to provide a Bilingual GED to homeless population who frequent the food pantry at Catholic Charities. North Kern Sub-Region will continue to collaborate on implementation of short term job training courses and provide support services to students as a way of increasing student matriculation. Delano AS will expand the welding pathway and begin to develop an automotive pathway in collaboration with BC. Wasco AS and McFarland AS will expand ABE and increase enrollment in the HS diploma programs. BC will continue to offer academic matriculation and counseling services to adult school students to improve seamless transitions. Porterville Sub-Region continues to serve ASE, ABE, HiSet Prep, ESL, and CTE programs while strengthening the transition from Adult School to Porterville College. PC will continue to collaborate with Porterville Adult School to co-locate one stop shop services including academic counseling, educational advising, and support wrap-around services. Partners in the sub region will continue to expand and align support services to students as a way of increasing students success and matriculation.

#### Regional Planning Overview

We will continue to use our sub-regions in planning \*Porterville: Porterville Adult and Porterville College \*North Kern: Wasco Adult, McFarland Adult, Delano Adult, Bakersfield College Delano Campus \*Bakersfield: Bakersfield Adult and Bakersfield College \*Eastern Sierra: Tehachapi Adult, Mojave Adult, Muroc Adult, Sierra Sands Adult, Cerro Coso Community College, Mono County Office of Education For this 3-year plan, the Program Director for the consortium will work with a contractor who specializes in education planning and grant writing to work with each sub-region in obtaining information from faculty, staff, administrators, students, and community members as to how we can better serve each of the communities we serve by holding meetings, providing surveys, holding interviews and dialogue sessions, and looking at data related to labor market trends and student success. The consortium will work with a data research team in order to obtain meaningful labor market data for members to use in determining what CTE pathways and programs we will look into building with industry partners in the community. The Kern County Consortium serves an extremely large area, and many of our service areas vary a great deal in labor market trends. We also serve areas in the Eastern Sierra (Ridgecrest and North Edwards) that have large populations who work on a military base. In addition we serve an area with a large population of undocumented workers, incarcerated adults and ex-convicts, and contractors who are employed in the areas we serve but are paid by companies or organizations in other areas and states. The data research team that we contract will ensure that the data the consortium is provided with for our planning is as consistent as possible by working with various data sources needed. With the data obtained from the data research team as well as from the feedback the Program Director and Education Specialist collect from the community, our consortium will put together a 3-year plan designed to address how to build our service areas, provide outreach to the communities of our services, build programs that will best serve our community members and industry partners, and

ultimately provide opportunities for success in careers and education for the members of our communities who are in the most need of help.

## Meeting Regional Needs

### Regional Need #1

#### Gaps in Service / Regional Needs

Service of homeless individuals in Kern County.

#### How do you know? What resources did you use to identify these gaps?

The County of Kern identified a gap in the service of homeless individuals. Through stakeholder input, data review of homeless counts, County of Kern will launch the Recycling Lives program. Increasing employment income is more readily achievable in Metro Bakersfield and extremely challenging in the rural areas where unemployment can be as high as 41%. Collaborative efforts of local agencies created a unique strategy through homeless center providers and the City of Bakersfield providing contract agreements allowing the city to hire homeless individuals in solid waste, roadside cleanup and the animal shelter.

#### How will you measure effectiveness / progress towards meeting this need?

BAS was asked to partner in the capacity of educational provider. This will entail a business and marketing component as discarded colored glass is recycled into Sea Glass which business then sells for landscape materials. Participants will receive work experience, learn time management, conflict management experience and GED if needed, preparing them for hire and increased income elsewhere. Student numbers will be tracked with TOPS as well as communicating with employment providers.

### Regional Need #2

#### Gaps in Service / Regional Needs

High unemployment rate due to an unskilled workforce as a result of limited training programs.

#### How do you know? What resources did you use to identify these gaps?

Data: Unemployment rate data, poverty data, Low educational attainment. Increase job training and CTE programs throughout NK. Collaborate with workforce development agencies to align program offerings with industry needs.

#### How will you measure effectiveness / progress towards meeting this need?

Indicator of success: Enrollment numbers in various adult school and college programs. Successful course completion rate. Numbers of certificates, degrees and diplomas awarded. Rate of job placement and/or transition into post-secondary education. Continue to collaborate with ETR for job placement support.

### Regional Need #3

#### Gaps in Service / Regional Needs

ASE, Adult CTE, ABE, and ESL students served

#### How do you know? What resources did you use to identify these gaps?

Muroc: 1. High EL drop-out rate for Lynch Learning Center/Adult School Tehachapi USD 1. TAS has a waiting list 2. CTE welding course Mono COE: 1. No programs currently in place 2. High EL drop-out rate for Mono COE EL program Sierra Sands: 1. Programs currently building Muroc Adult: 1. Programs currently building Data tracking throughout the consortium

#### How will you measure effectiveness / progress towards meeting this need?

Muroc and Mojave AS: Muroc Adult school will measure effectiveness by percentage of certificates earned by students, number of jobs gained, how many children helped, number of CTE skills gained. 1. Hire new EL teacher for Adult School and create hybrid program utilizing PLATO. Indicator of success: Course completion and assessments within the PLATO program. Decrease in drop-out rates. Tehachapi USD: TAS has utilized the resources it has a to reduce the waiting list to enroll students to the ASE program. The TAS has been working to meet the needs of the community and thus offering more services to the community such as ABE courses and workshops. During the past year, TAS has been able to put in place the welding program

and will continue to expand its services. Many community members are not aware that TUSD offers these services through TAS, so more work is needed to in terms of public outreach to the people who are in need of the services. 1. CTE pathway is being developed for an NCCER certificate. Indicators of Success: Enrollments, Common Assessments, and course completion rates. 2. Hire new EL teacher for Adult School and create a more robust program with new curriculum. Indicators of Success: Course completion and assessments. Decrease in drop-out rates. Sierra Sands USD: 1. ABE courses will be offered at Sierra Sands for Basic English and Math skills to meet the needs of students enrolling in community college as well as those co-enrolled in WIOA Title I programs. Additional workshops and services to be provided are soft skills training and transition to the workforce. Muroc Adult Schoo: Dedicated Administrator to Adult Education as well as dedicated instructor and data staff. We will track enrollments and outcomes through data software as well as outreach efforts through social media, and advertisements.

## Regional Need #4

### Gaps in Service / Regional Needs

Providing on site support from the community colleges for Adult Education Students at the Adult Education centers and the rural communities. Developing career pathways, academic support, and resource coordination

### How do you know? What resources did you use to identify these gaps?

This has been done through continued collaboration between the community colleges and the Adult Schools, intrusive advising and Economic Development specific to areas.

### How will you measure effectiveness / progress towards meeting this need?

Effectiveness will be more closely based upon Data and Accountability outcomes and research development via the College and Economic Development Data.

## Regional Need #5

### Gaps in Service / Regional Needs

Low educational attainment rate.

### How do you know? What resources did you use to identify these gaps?

Community Colleges will collaborate with Adult Schools to enhance opportunities to bridge students to post-secondary education and training. Educational advisers will be placed at one-stop shops.

### How will you measure effectiveness / progress towards meeting this need?

Success will be measured by number of students supported by an adviser, and how many students make transitions to post-secondary programs.

## Gaps In Service

### New Strategies

#### Strategy #1

BAS- will continue to working with partners, including BC, to order to maintain current level of service. Additionally, BAS will further collaborate with multiple service providers to reach the homeless population providing education and job training.

#### Strategy #2

Porterville: PC will offer additional off-site ESL classes PC will co-locate and offer transferable Math/English courses and co-requisite support in line with AB705 PC will co-locate and offer Student Success Career Pathways that meet the Education graduation requirement focus on job readiness online and/or on PAS Campus PC will support students with a bridge from PAS to PC One stop services with PAS and PC Job Readiness, learning support, and mental wellness services Meet and Greet on PC

#### Strategy #3

1)WAS will increase their ESL, HSD, and short-term job training courses. Bakersfield College will continue to provide support staff to the North Kern areas in writing, tutoring, and DSPTS counseling for adult school students to provide transition support and pathway to college programs. 2) BC will expand EMLS co-location opportunities at adult schools. 3) DAS will continue to expand the welding pathway and continue construction on auto facility. 4)MLC will increase ESL, Citizenship, HSD, CTE.

#### **Strategy #4**

Multi-level English Classes - The Bakersfield College support team offers beginner and intermediate conversational English classes weekly in North Kern. GED/HSE Tutoring - Students enrolled in GED or HSE programs often need additional assistance outside the classroom to gain the skills and confidence needed to pass required exams Career Planning/Assistance - General career services available include resume and cover letter writing, applications, internships, foreign degree consultations, etc.

#### **Strategy #5**

The Mojave Adult Education Program serves two main communities. California City is the larger community and those citizens have voiced a desire for adult education to be offered in their community. During 2018 – 2019, we will begin the expansion into California City by offering an ESL course. In order to do this we will be using a lab, purchased using CTEIG funds, so there will be little additional funds required.

#### **Strategy #6**

TAS will continue to service the students who are in the high school diploma track, offering the services of GED prep classes and GED testing site. TAS will also remain committed to work on expanding the welding program to be able to accommodate more members of the community.

## **Seamless Transitions**

### **New Strategies**

#### **Strategy #1**

Porterville College (PC) will offer additional off-site ESL classes to meet the varied needs of our community Porterville College will co-locate and offer transferable Math/English courses and co-requisite support in line with AB705. Porterville College will co-locate and offer Student Success Career Pathways online and/or on the PAS campus. A part-time Counselor will be available to assist all students in completing a transition plan. Career Exploration activities in elective graduation req

#### **Strategy #2**

North Kern Sub-Region: 1) BC will collaborate with adult schools in North Kern to align pathways. Continue to align AS curriculum with BC to make sure articulation is available to students, reducing the courses needed toward certification. Additionally, collaboration between Adult School and Community College faculty will ensure courses are properly aligned and industry standards are being met. 2) Will be more intentional about collaborating with ETR to provide job placement / career readiness

#### **Strategy #3**

Gaps in Service is a huge focus for Bakersfield College as it continues to build upon it's relationships with agencies such AJCC/ ETR. Currently, BC AEBG is represented on the Ad Hoc committee along with a subcommittee dedicated to building a better referral base with other community partners. Community Pro Suite, B2B Engage and Jobspeaker are platforms being identified as possible systems to bridge these gaps and better align services. The goal is to have system in place at end of fiscal year.

#### **Strategy #4**

BAS and BC will continue this seamless transition into post-secondary and the workforce. 1) Bakersfield College has collaborated with BAS to co-locate courses, and share academic support services to create seamless transitions. BAS met with Community College staff to align curriculum in the Business sector pathway, to enhance and expand articulation 2) Currently

articulation is only allowed by BC in the CTE program area. More work is needed in both the area of articulation and dual enrollment.

#### **Strategy #5**

Mojave: 2018-19 we are adding Allied Health Courses. The first course is Medical Terminology. Medical Terminology is articulated with the Mojave Adult Program and Cerro Coso Community College, which means our adults may earn college credits at the same time they are completing a CTE course. A counselor for the adult students and will begin duties August 2018. The counselor will be responsible for student entry and exit data, student course progression, individual education plans, etc.

## **Student Acceleration**

### **New Strategies**

#### **Strategy #1**

Porterville: Offer PC classes at PAS (on-going) PAS will offer CASA competency based score reports and evaluations to be given to teachers to develop an individualized learning plan for each students. PAS will offer CTE courses including basic skills as well as work skills competency and certification moving towards transitioning into a Porterville College pathway. Porterville Adult School ASE will include college/career content required for graduation. Weekly PD Subject specific collaboration

#### **Strategy #2**

North Kern: Create additional course offerings at AS that prepare students to transition to college. Bakersfield College will continue to support adult schools by providing writing, tutoring, and DSPS/Academic counseling services to help students complete adult school programs at faster pace and place at a higher level upon transition to the college. Aligning basic skills curriculum to career goals, specifically with our career choices classes, students are more prepared about career opportunity

#### **Strategy #3**

Bakersfield College facilitated the hiring of an Educational Advisor dedicated to serving South Kern. This Advisor is primarily housed at Job Spot with a serving area including Bakersfield and its rural communities. Primary goal of this position is to provide Career Focused advising and planning. Additionally, BC will continue to work directly with BAS faculty and staff to streamline transition from class to class. Implementation of EMLS courses at Job Spot have assisted with student transition.

#### **Strategy #4**

1) BC will provide academic support services and will align curriculum with BAS to accelerate student progress into postsecondary education. KHSD-BAS: 2) BAS-Four business and computer classes have been offered in an online format option. Additionally, Culinary is a one semester, fast paced compressed program. It is an alternative to the local community college two year program, for those individuals looking to quickly gain employment but also seeking an entrepreneurial component to instruction.

#### **Strategy #5**

Mojave Adult Education and Cerro Coso Community College both hold classes on the Mojave HS campus. The Mojave Adult counselor will determine when adult students are ready to transition into the college courses and aid them with paperwork, finances, and continued support where needed.

## **Professional Development**

### **New Strategies**

**Strategy #1**

Porterville: Curriculum collaborative meetings between PAS and PC (on-going)

**Strategy #2**

DAS, WAS, and MLC will continue to provide PD for AE staff North Kern 1) The North Kern Sub-Region will continue collaboration between agencies to develop classes and curriculum. NK management will facilitate collaborative meetings between CC faculty and AE instructors, to ensure curriculum alignment in CTE and ESL programs.

**Strategy #3**

Shared professional development opportunities continue to be focus for Bakersfield College. Reps from CTE, Curriculum and AEBG attended the ASCC Career and Noncredit institute this spring with plans to implement and expand curriculum and better align services. Continued professional development opportunities such as mentioned are planned for 18/19 as well.

**Strategy #4**

BAS-In June of 2018 KERN AEBG sent a large group of educators and para-professionals to CASAS. Getting the entire consortium fluent in CASAS has been a challenge. BAS will continue to provide professional development by hosting local CASAS trainings for the consortia in the 2018-2019 school year.

**Strategy #5**

The consortium will work together on putting together a student data team, a fiscal team, and instructional teams to provide shared PD and resources in order to best capture our services to the community as well as provide input on how we can continuously improve.

**Leveraging Resources****New Strategies****Strategy #1**

Leverage resources by PC and PAS facilities to maximize student contact regarding bridging student transition and meeting the goals/objectives of the work plan.

**Strategy #2**

North Kern: Provide education, job training, and other support services through regional partners. North Kern Sub-Region: Develop and enhance a working relationship with Local Workforce Investment Board (WIB). WIB representatives will be invited to monthly NK planning meetings.

**Strategy #3**

Leveraging AEBG funds, BC coordinated a partnership with BAS to bring education and training programs to our underserved adult population in South Kern. The services were expanded with the launching of the Job Spot, a one-stop job/education shop that is staffed by individuals from BC, BAS, and America's Job Center of California. The new Job Spot is a resource hub and an innovative, creative space for student success. The new site will allow BC to collaborate more closely with BAS for transition

**Strategy #4**

The collaborative partnership of the Job Spot where Bakersfield College, Bakersfield Adult School and Americas Job Center will continue. When classes are not in session BAS has leveraged the facility to provide Job Fairs in collaboration with Department of Human Services and private local companies. In 2018-2019 BAS will be the educational provider as multiple agencies embark on the innovative project leveraging a pre-existing industrial building to launch the Recycling Lives Program w homeless

**Strategy #5**

MJUSD-Collaborating with Chamber of Commerce and military base to expand Adult Education offerings to military personnel and families MONOCOE-collaborate with Sheriff's Department to expand AE offerings to inmates

**Strategy #6**

TUSD will continue to work with Employers Training Resources to offer services to those who qualify. It will also work on creating a partnership with local businesses to meet the needs of the local labor force and guide the welding program towards the direction local labor market demands for employability of our clientele.

**Fiscal Management**

**A narrative justifying how the planned allocations are consistent with the annual adult education plan which is based on your AEBG 3-year plan.**

Kern AEBG Consortium Board Members regularly engage in data, program, and budget analysis to ensure continuous success and improvement among all members. The Program Director for the Kern AEBG Consortium facilitates the review of quarterly expenditures and verifies members spending. Each member will maintain up to date and accurate records for audits or local review and is accountable for their own expenditures regarding AEBG guidelines and regulations as well as alignment to the Consortium’s annual plan.

**An approach to incorporating remaining carry-over funds from prior year(s) into strategies planned for 2018-19.**

North Kern: All educational entities are on track to spend current year funds. All budgets have been update to align to the 3-year plan. Bakersfield: Bakersfield College has identified the potential to expand support at Job Spot and provide additional resource to Adult Ed students within its service area. Resources including books/ supplies and workshops. BAS has no carry-over funds from previous years. Eastern Sierra: This sub-region is looking at the BAS/BC Job Spot as a model for incorporating a one-spot in their region to provide students with pathway opportunities into careers and education. Porterville: This sub-region is looking at the BAS/BC Job Spot as a model for incorporating a co-located pathway opportunities for students into careers and education.

**Certification**

<b>Delano Joint Union High School District, Member Representative</b>
Julio C. Segura Adrian Maduena Jason Garcia
Approved
2018-08-15

<b>Kern CCD, Member Representative</b>
Deborah Martin John Means

Bonita Steele

Approved

2018-08-15

**Kern County Superintendent of Schools, Member Representative**

Robert Arias

Approved

2018-08-15

**Kern Union High School District, Member Representative**

Scott Cole

Approved

2018-08-15

**McFarland Unified School District, Member Representative**

Aaron Resendez

Approved

2018-08-15

**Mojave Unified School District, Member Representative**

Susan Clipperton  
Aaron Haughton  
Keith Gaaney

Approved

2018-08-15

**Mono County Office of Education, Member Representative**



Stacey Adler  
Shana Stapp

Approved

2018-08-15

Muroc Joint Unified School District, Member Representative

Kevin Cordes

Approved

2018-08-16

Porterville Unified School District, Member Representative

Staci Phipps

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2018-08-16

Sierra Sands Unified School District, Member Representative

JoAnne McClelland

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2018-08-15

Tehachapi Unified School District, Member Representative

Regina Green

Approved

2018-08-16

Wasco Union High School District, Member Representative

Lori Albrecht  
Martin Lonza

Approved

2018-08-15



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