

Certification

Certified By
Michelle Hillman
Dean

| | | | |
|------------------|------------------|------------------|------------------|
| Quarter 1 Status | Quarter 2 Status | Quarter 3 Status | Quarter 4 Status |
| Certified | Certified | Certified | Uncertified |

Fiscal Report Submittal Status

| | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 |
|------------------------------------|-----------|-----------|-----------|---------------|
| Long Beach CCD | Submitted | Submitted | Submitted | Not Submitted |
| Long Beach Unified | Submitted | Submitted | Submitted | Not Submitted |

Long Beach CCD

Long Beach CCD Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$8,961 | \$37,500 | 23.9% | \$150,000 | 5.97% | \$141,039 |
| 2000 - Non-Instructional Salaries | \$99,834 | \$125,000 | 79.87% | \$500,000 | 19.97% | \$400,166 |
| 3000 - Employee Benefits | \$32,299 | \$200,000 | 16.15% | \$800,000 | 4.04% | \$767,701 |
| 4000 - Supplies and Materials | \$19,731 | \$50,000 | 39.46% | \$200,000 | 9.87% | \$180,269 |
| 5000 - Other Operating Expenses and Services | \$43,626 | \$391,606 | 11.14% | \$1,566,425 | 2.79% | \$1,522,799 |
| 6000 - Capital Outlay | \$0 | \$18,750 | 0% | \$75,000 | 0% | \$75,000 |
| 7000 - Other Outgo | \$1,127 | \$1,050 | 107.33% | \$3,000 | 37.57% | \$1,873 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$205,578 | \$823,906 | 24.95% | \$3,294,425 | 6.24% | \$3,088,847 |

Corrective Action Plan


We are aware that expenditures fell below target levels for this quarter. However, during the next quarter as we hire more personnel to support the infrastructure for the expanding AEP program for the program and add new programs and courses onsite and offsite, spending will change and increase to meet minimum levels.

Summary of Activities:

During this last quarter we have focused on the completion of noncredit CTE courses for adult education; created more offsite partnerships for ESL classes; supported marketing and research in the community; continued to support limited employees for student mentoring, supported the summer bridge noncredit program to double participants, supported a noncredit workshop for health careers and continued support faculty in supplies and materials for students enrolled in AEP courses.

Status
Submitted

Long Beach CCD Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|----------------|------------------------------|--|
| 1000 - Instructional Salaries | \$16,644 | \$75,000 | 22.19% | \$150,000 | 11.1% | \$133,356 |
| 2000 - Non-Instructional Salaries | \$228,385 | \$250,000 | 91.35% | \$500,000 | 45.68% | \$271,615 |
| 3000 - Employee Benefits | \$97,514 | \$400,000 | 24.38% | \$800,000 | 12.19% | \$702,486 |
| 4000 - Supplies and Materials | \$29,916 | \$100,000 | 29.92% | \$200,000 | 14.96% | \$170,084 |
| 5000 - Other Operating Expenses and Services | \$57,916 | \$391,606 | 14.79% | \$1,566,425 | 3.7% | \$1,508,509 |
| 6000 - Capital Outlay | \$9,352 | \$37,500 | 24.94% | \$75,000 | 12.47% | \$65,648 |
| 7000 - Other Outgo | \$535,181 | \$2,100 | 25,484.81% | \$3,000 | 17,839.37% |  -\$532,181 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$974,908 | \$1,256,206 | 77.61% | \$3,294,425 | 29.59% | \$2,319,517 |

Corrective Action Plan

We are aware that expenditures fell below target levels for this quarter. We continue to focus on creating an infrastructure that will fully support the adult education population. To that extent we are in the process of hiring personnel that will support the outreach and enrollment strategies for current and potential adult education program students. We are also working on creating more noncredit courses in CTE that will support the Strong Workforce initiatives and provide avenues for employment and credit programs.

Summary of Activities:

During the last quarter we have supported our new Home Remodeling courses for CTE. These classes consisted of drywall, tiling and painting. We also during this last quarter supported the creation of marketing materials for noncredit and the adult education program throughout the community.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status


Closed

Submitting Authority

Michelle Hillman, Dean

John Thompson, Director, Fiscal Services

Long Beach CCD Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------------|----------------------------|--------------------|------------------------------|---|
| 1000 - Instructional Salaries | \$94,545 | \$112,500 | 84.04% | \$150,000 | 63.03% | \$55,455 |
| 2000 - Non-Instructional Salaries | \$284,672 | \$375,000 | 75.91% | \$500,000 | 56.93% | \$215,328 |
| 3000 - Employee Benefits | \$148,578 | \$600,000 | 24.76% | \$800,000 | 18.57% | \$651,422 |
| 4000 - Supplies and Materials | \$35,445 | \$150,000 | 23.63% | \$200,000 | 17.72% | \$164,555 |
| 5000 - Other Operating Expenses and Services | \$132,672 | \$391,606 | 33.88% | \$1,566,425 | 8.47% | \$1,433,753 |
| 6000 - Capital Outlay | \$9,352 | \$56,250 | 16.63% | \$75,000 | 12.47% | \$65,648 |
| 7000 - Other Outgo | \$535,181 | \$2,550 | 20,987.49% | \$3,000 | 17,839.37% |  -\$532,181 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$1,240,445 | \$1,687,906 | 73.49% | \$3,294,425 | 37.65% | \$2,053,980 |

Corrective Action Plan


All monies from this fiscal year have been encumbered but will not be expended in time for the 6/30/19 deadline. We are seeking an extension to ensure that all monies have been allocated and finalized through our PO system.

Summary of Activities:

The creation of noncredit CTE, equipment purchases for the new programs, and infrastructure activities were the major expenditures for this fiscal year.

Status
Submitted

Long Beach CCD Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|----------------|------------------------------|--|
| 1000 - Instructional Salaries | \$94,545 | \$150,000 | 63.03% | \$150,000 | 63.03% | \$55,455 |
| 2000 - Non-Instructional Salaries | \$284,672 | \$500,000 | 56.93% | \$500,000 | 56.93% | \$215,328 |
| 3000 - Employee Benefits | \$148,578 | \$800,000 | 18.57% | \$800,000 | 18.57% | \$651,422 |
| 4000 - Supplies and Materials | \$35,445 | \$200,000 | 17.72% | \$200,000 | 17.72% | \$164,555 |
| 5000 - Other Operating Expenses and Services | \$132,672 | \$391,606 | 33.88% | \$1,566,425 | 8.47% | \$1,433,753 |
| 6000 - Capital Outlay | \$9,352 | \$75,000 | 12.47% | \$75,000 | 12.47% | \$65,648 |
| 7000 - Other Outgo | \$535,181 | \$3,000 | 17,839.37% | \$3,000 | 17,839.37% |  -\$532,181 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$1,240,445 | \$2,119,606 | 58.52% | \$3,294,425 | 37.65% | \$2,053,980 |

Status
Unsubmitted

Long Beach Unified

Long Beach Unified Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$205,051 | \$181,500 | 112.98% | \$726,000 | 28.24% | \$520,949 |
| 2000 - Non-Instructional Salaries | \$75,067 | \$63,750 | 117.75% | \$255,000 | 29.44% | \$179,933 |
| 3000 - Employee Benefits | \$108,936 | \$112,500 | 96.83% | \$450,000 | 24.21% | \$341,064 |
| 4000 - Supplies and Materials | \$3,737 | \$53,536 | 6.98% | \$214,145 | 1.75% | \$210,408 |
| 5000 - Other Operating Expenses and Services | \$1,195 | \$5,000 | 23.9% | \$20,000 | 5.98% | \$18,805 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$14,189 | \$14,968 | 94.8% | \$59,870 | 23.7% | \$45,681 |
| Totals | \$408,175 | \$431,254 | 94.65% | \$1,725,015 | 23.66% | \$1,316,840 |

Summary of Activities:

In this first quarter of the Fall 2018 semester LBSA has continued to support our LB community with short term CTE programs. We were able to offer a 6 week custodial class and a 9 week Business machines management class. We also started a low level literacy class at the Mark Twain Library with the goal of transitioning them to our Beginning low ESL Class this Spring. Our multi level ESL class at our community partners site has been going strong serving a group of older adults who we will also look to transition over to the LBSA campus this Spring. Both our CNA and Animal care programs are full and going well. We are hopeful that we will be able to continue these offerings in the future.

Status
Submitted

Long Beach Unified Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$427,633 | \$181,500 | 235.61% | \$726,000 | 58.9% | \$298,367 |
| 2000 - Non-Instructional Salaries | \$151,479 | \$63,750 | 237.61% | \$255,000 | 59.4% | \$103,521 |
| 3000 - Employee Benefits | \$241,213 | \$112,500 | 214.41% | \$450,000 | 53.6% | \$208,787 |
| 4000 - Supplies and Materials | \$4,986 | \$53,536 | 9.31% | \$214,145 | 2.33% | \$209,159 |
| 5000 - Other Operating Expenses and Services | \$5,025 | \$5,000 | 100.5% | \$20,000 | 25.13% | \$14,975 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$29,898 | \$14,968 | 199.75% | \$59,870 | 49.94% | \$29,972 |
| Totals | \$860,234 | \$431,254 | 199.47% | \$1,725,015 | 49.87% | \$864,781 |

Summary of Activities:

Long Beach School for Adults has been able to continue to offer our short term CTE classes , but starting second semester 2019 we are having to charge for each of the CTE classes due to budgetary constraints. We continue to fill our High School Diploma , HiSET preparation classes and ESL Classes free of charge. Our first semester in 18 - 19 went very well, showing increases in our numbers of students finishing their HS Diploma and increases in the number of students receiving their HS Equivalency certificates. With a full time data tech in place we have made gains in collecting our Casas data and have helped our staff to understand the importance post testing all students. At this point we can not grow anymore without additional funds.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Carol Ortega

Debbie Broadway, Asst. Principal

Renee Arkus, Executive Director of Fiscal Services

Long Beach Unified Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$668,145 | \$181,500 | 368.12% | \$726,000 | 92.03% | \$57,855 |
| 2000 - Non-Instructional Salaries | \$228,412 | \$63,750 | 358.29% | \$255,000 | 89.57% | \$26,588 |
| 3000 - Employee Benefits | \$373,864 | \$112,500 | 332.32% | \$450,000 | 83.08% | \$76,136 |
| 4000 - Supplies and Materials | \$5,985 | \$53,536 | 11.18% | \$214,145 | 2.79% | \$208,160 |
| 5000 - Other Operating Expenses and Services | \$7,910 | \$5,000 | 158.2% | \$20,000 | 39.55% | \$12,090 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$46,241 | \$14,968 | 308.94% | \$59,870 | 77.24% | \$13,629 |
| Totals | \$1,330,557 | \$431,254 | 308.53% | \$1,725,015 | 77.13% | \$394,458 |

Summary of Activities:

Long Beach School for Adults has continued to offer short term CTE classes this year. We were able to offer the following CTE classes during both Fall and Spring semesters . C.N.A., Animal Care 1-4, Custodial services, Computer Application and ESL Level 1 and 2 Computers.

Status
Submitted

Long Beach Unified Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$668,145 | \$181,500 | 368.12% | \$726,000 | 92.03% | \$57,855 |
| 2000 - Non-Instructional Salaries | \$228,412 | \$63,750 | 358.29% | \$255,000 | 89.57% | \$26,588 |
| 3000 - Employee Benefits | \$373,864 | \$112,500 | 332.32% | \$450,000 | 83.08% | \$76,136 |
| 4000 - Supplies and Materials | \$5,985 | \$53,536 | 11.18% | \$214,145 | 2.79% | \$208,160 |
| 5000 - Other Operating Expenses and Services | \$7,910 | \$5,000 | 158.2% | \$20,000 | 39.55% | \$12,090 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$46,241 | \$14,968 | 308.94% | \$59,870 | 77.24% | \$13,629 |
| Totals | \$1,330,557 | \$431,254 | 308.53% | \$1,725,015 | 77.13% | \$394,458 |

Status
Unsubmitted



California
Community
Colleges



2019 © California Community Colleges

NOVA Site Version: [4.6.5](#)