

Adult Education Block Grant : Annual Plan : 2018-19 Produced: Aug 16, 2018, 5:42 PM UTC Action Taskman

29 Marin County Adult Education Block Grant Consortium

Plans & Goals - Consortium Approved

Executive Summary

Executive Summary: The Marin Consortium will build on the progress made in 2017 – 18 by evaluation of current programming and making decisions on programs offered in specific locations within the county, additional student support services, and growing CTE offerings for adults. Continued, additional focus will include active transitioning activities and programs for adult newcomer students who desire to finish a high school equivalency program then transition to college while employed. In alignment with the consortium's 3-year plan, additional classes in ESL and HSE will continue, as well as expanded Pearson Vue testing hours and locations. The Marin consortium continues to work effectively with CBO's in providing services for other AEP adults. Regional Planning Overview: Programming for the current year includes: • Launching of e2c (Education 2 Careers) Program through the partnership of COM and Canal Alliance. This program, which will be piloted in Fall 2018, will provide wrap-around services to Marin's highest needs residents in the Canal. 20 students will be selected by Canal Alliance partners to participate in this 7-week program that will result in a for-credit Construction skills certificate and a hiring fair through Marin Builders Exchange. Wrap around services include lunch/dinner (depending on time of class), financial planning, skills portfolio training and career readiness sessions. Courses are held 2 times per week – once a week in a space at Canal Alliance (in the Canal) and once a week on the Kentfield campus at College of Marin. • A part-time adult education counselor to meet with students throughout the Adult Education service area in Marin to develop educational and career plans. • A Case Manager to guide aging out newcomer students into continued ESL and GED Prep classes in Spanish. The Case Manager will refer students to CBO's for additional non-academic support and services. • GED preparation courses taught in Spanish in San Rafael and Novato • Development of new noncredit hospitality, construction, business and landscaping non-credit CTE programs through College of Marin, campus supervisor training in Larkspur, instructional aid training in San Rafael, and continuing the introduction to in home care course in Larkspur. • Expanded Pearson Vue testing hours and locations • Continue partnership with the Marin Building Trades Council in offering pre-apprenticeship course in Marin • Continue parent education programs

Regional Planning Overview

Meeting Regional Needs The Marin AEP Consortium routinely looks at regional heat maps and other data to assure members are meeting the needs of underserved adults in Marin. Our community partners are at the table regularly to ensure services are understood and aligned. We have strong partners in Career Point Marin, Canal Alliance and the Marin Builders Association, as well as those working in education at the county jail. We look for opportunities to build upon services and cooperate to reach those in need and to develop needed skills for our workforce.

Meeting Regional Needs

Regional Need #1

Gaps in Service / Regional Needs

The Marin Consortium plans to continue ESL in the San Rafael area where the need is the greatest in the county for adult ESL. The offering through San Rafael City Schools increases the number of options for adults in addition to courses offered by community partner Canal Alliance. San Rafael City Schools is investigating the feasibility of establishing an adult school and is working with CDE for guidance. In addition, implementing AEBG funded ESL in West Marin is a new offering to complement

How do you know? What resources did you use to identify these gaps?

The Marin AEP Consortium routinely looks at regional heat maps and other data to assure members are meeting the needs of underserved adults in Marin. Our community partners are at the table regularly to ensure services are understood and aligned. We have strong partners in Career Point Marin, Canal Alliance and the Marin Builders Association, as well as those working in education at the county jail. We look for opportunities to build upon services and cooperate to reach those in need.

How will you measure effectiveness / progress towards meeting this need?

Effectiveness for the Education 2 Career Program will be measured in several ways: 1) Financial - Has a bank account Has a working budget Improved credit score Change in earnings from prior year 2) Health & Well-Being - Health insurance coverage and/or knowledge of community health options Level of housing security – living in same home for more than a year Level of food security – no problems or anxiety about consistently accessing adequate food 3) Educational and Career Advancement - Completion of COM Construction Academy and Construction Skills Certificate Enrolled in CTE or AA/AS program at COM or elsewhere Employed in full-time, stable position in construction industry

Gaps In Service

New Strategies

Strategy #1

San Rafael City Schools: A Newcomer Case Manager will actively work with adult, aging out high school students individually to map out pathways for moving towards achieving a high school credential. Meetings with students will discuss educational and career goals, barriers to success, and needed supportive services available in the local community.

Strategy #2

Consortia wide: Continue partnership with Marin Build Trades Council in offering the North Bay Trades Introduction Program pre-apprenticeship course throughout the consortium and North Bay6 region. MC3 Curriculum emphasizes math skills, focusing on math used in the trades.

Strategy #3

Launching of e2c (Education 2 Careers) Program through the partnership of COM and Canal Alliance. This program will provide wrap-around services to Marin's highest needs residents in the Canal. 20 students will be selected by Canal Alliance partners to participate in this 7-week program that will result in a for-credit Construction skills certificate and a hiring fair through Marin Builders Exchange. Wrap around services included.

Seamless Transitions

New Strategies

Strategy #1

Expand the hours of an adult education transition counselor to meet with students throughout the Adult Education service area in Marin to develop educational and career plans for students.

Strategy #2

Hire a Case Manager to guide aging out newcomer students into continued ESL and GED Prep classes in Spanish. The Case Manager will refer students to CBO's for additional non-academic support and services.

Strategy #3

Development of new noncredit hospitality, construction, business and landscaping CTE courses at College of Marin, campus supervisor training in Larkspur, instructional aid training in San Rafael, and continuing the introduction to in home care

course in Larkspur.

Strategy #4

Partnership with the Small Business Development Center to offer 6-week Business Basics class delivered in Spanish. This is geared toward students who are interested in entrepreneurship.

Student Acceleration

New Strategies

Strategy #1

All Marin AEP partner programs follow a similar and aligned semester calendar and align with one another. Adult learners have the opportunity for rolling admission in any K12 adult school and in several COM classes, programs such as late starting course, Career Exploration and ESL.

Strategy #2

TAS, SRCS, NUSD offer hybrid classes to adult learners that incorporate direct instruction, online preparation and distance learning.

Strategy #3

Several Marin AEP members offer summer school, specializing in specific ESL, GED and diploma preparation by subjects, through online and direct instruction. Classes are offered in English and Spanish depending on site.

Professional Development

New Strategies

Strategy #1

1) Participation in AEP, CASAS, NCWE and other conferences 2) Professional development training in student data collection, analysis and software 3) Site visits to other adult education schools and CTE training center 4) Ongoing technology training 5) Contextualized curriculum training 6) Curriculum alignment between adult schools and College of Marin

Leveraging Resources

New Strategies

Strategy #1

Strengthened partnerships with local industry groups (construction, hospitality & Business Information Workers), as well as with the Marin Economic Forum.

Strategy #2

Braiding AEP funding with Strong Workforce to create short-term, noncredit opportunities for students.

Fiscal Management

A narrative justifying how the planned allocations are consistent with the annual adult education plan which is based on your AEBG 3-year plan.

Marin consortium members present their annual plan and budget requests at a public consortium meeting. Discussion and decisions are made based on programming assessment, location of course/service, and available funds. In general, the Marin consortium has allocated funds in the following manner: • Shoreline Unified: funding for ESL classes in Tomales and Pt Reyes Station • Novato Unified: funding for ESL, GED in English and Spanish, high school diploma, authorization to become a Pearson Vue testing site to serve students who live in the north end of Marin County. • San Rafael City Schools: funding for ESL, GED prep in Spanish, and a newcomer case manager • Tam Adult School: funding for ESL, HSD, HSE, CTE, and Pearson Vue testing center • Marin County Office of Education: funding for parent education and CTE • College of Marin: ESL, non-credit CTE, shared adult education counselor, short-term, wrap around services for workforce skills development Members are asked to present budget requests for the upcoming year by including the amount of available carryover in their request to the consortium for annual funding.

An approach to incorporating remaining carry-over funds from prior year(s) into strategies planned for 2018-19.

Now that the start-up phase of many new Adult Education programming in Marin has integrated into regular programming, carry over funds should not be as prevalent as in the past. Carry-over funds are being used for increase counselor time, increase in Pearson Vue testing hours and increase in ESL & GED programming across the board.

Certification

Marin CCD, Member Representative

Elizabeth Pratt
Katheryn Horton

Approved

2018-08-15

Marin County Office of Education, Member Representative

Ken Lippi

Approved

2018-08-15

Novato Unified School District, Member Representative

Karen Valentine

Approved

Approved

2018-08-16

San Rafael City High School District, Member Representative

Kevin Kerr
Kathy Takemoto

Approved

2018-08-16

Shoreline Unified School District, Member Representative

Bob Raines

Approved

2018-08-16

Tamalpais Union High School District, Member Representative

Corbett Elsen

Approved

2018-08-16



2018 © California Community Colleges
NOVA Site Version: [4.0.2](#)