

# AEBG Consortium Fiscal Reporting

## 29 Marin County Adult Education Block Grant Consortium

2017 - 2018 Fiscal Year

### Certification

**Certification Authority**

Elizabeth Pratt

Dean of CTE & Economic Workforce Development

Quarter 1 Status    Quarter 2 Status    Quarter 3 Status    Quarter 4 Status

Certified        Certified        Certified        Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

### Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Marin CCD</a>	✓	✓	✓	✓
<a href="#">Marin County Office of Education</a>	✓	✓	✓	✓
<a href="#">Novato Unified School District</a>	✓	✓	✓	✓
<a href="#">San Rafael City High School District</a>	✓	✓	✓	✓
<a href="#">Shoreline Unified School District</a>	✓	✓	✓	✓
<a href="#">Tamalpais Union High School District</a>	✓	✓	✓	✓

### Marin CCD

#### Marin CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$7,500	0%	\$50,000	0%	\$50,000
2000 - Non-Instructional Salaries	\$0	\$9,000	0%	\$60,000	0%	\$60,000
3000 - Employee Benefits	\$0	\$8,250	0%	\$55,000	0%	\$55,000
4000 - Supplies and Materials	\$0	\$2,250	0%	\$15,000	0%	\$15,000
5000 - Other Operating Expenses and Services	\$0	\$11,250	0%	\$75,000	0%	\$75,000
6000 - Capital Outlay	\$0	\$7,807	0%	\$52,048	0%	\$52,048
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$2,700	0%	\$18,000	0%	\$18,000
<b>Totals</b>	<b>\$0</b>	<b>\$48,757</b>	<b>0%</b>	<b>\$325,048</b>	<b>0%</b>	<b>\$325,048</b>

**Status  
Submitted**

### Marin CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$15,000	0%	\$50,000	0%	\$50,000
2000 - Non-Instructional Salaries	\$0	\$18,000	0%	\$60,000	0%	\$60,000
3000 - Employee Benefits	\$0	\$16,500	0%	\$55,000	0%	\$55,000
4000 - Supplies and Materials	\$0	\$4,500	0%	\$15,000	0%	\$15,000
5000 - Other Operating Expenses and Services	\$0	\$22,500	0%	\$75,000	0%	\$75,000
6000 - Capital Outlay	\$0	\$15,614	0%	\$52,048	0%	\$52,048
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$5,400	0%	\$18,000	0%	\$18,000

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
<b>Totals</b>	\$0	\$97,514	0%	\$325,048	0%	\$325,048

**Status**  
**Submitted**

### Marin CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$16,023	\$22,500	71.21%	\$50,000	32.05%	\$33,977
2000 - Non-Instructional Salaries	\$3,707	\$27,000	13.73%	\$60,000	6.18%	\$56,293
3000 - Employee Benefits	\$4,466	\$24,750	18.04%	\$55,000	8.12%	\$50,534
4000 - Supplies and Materials	\$362	\$6,750	5.36%	\$15,000	2.41%	\$14,638
5000 - Other Operating Expenses and Services	\$20,659	\$33,750	61.21%	\$75,000	27.55%	\$54,341
6000 - Capital Outlay	\$0	\$23,422	0%	\$52,048	0%	\$52,048
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$8,100	0%	\$18,000	0%	\$18,000
<b>Totals</b>	<b>\$45,217</b>	<b>\$146,272</b>	<b>30.91%</b>	<b>\$325,048</b>	<b>13.91%</b>	<b>\$279,831</b>

### Corrective Action Plan

College of Marin is launching a new Education2Career program in the fall that will provide work skills, job training, a hiring process, college/career planning, and many wrap-around services to our Adult Education population in Marin. Much of our funds will be spent in the next quarter on this program, as well as additional noncredit ESL and VESL classes. Also, a staff members helping with AEBG resigned, so funds are no longer going to salary. We are changing that come 7/1/18.

### Summary of Activities:

Development of the Education2Career program, educational planning services through a transition counselor hired by COM, a new Part 2 of a ESL Customer Service course, tutoring for a basic skills math course.

**Status**  
**Submitted**

**Marin CCD Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$16,023	\$30,000	53.41%	\$50,000	32.05%	\$33,977
2000 - Non-Instructional Salaries	\$3,707	\$36,000	10.3%	\$60,000	6.18%	\$56,293
3000 - Employee Benefits	\$4,466	\$33,000	13.53%	\$55,000	8.12%	\$50,534
4000 - Supplies and Materials	\$362	\$9,000	4.02%	\$15,000	2.41%	\$14,638
5000 - Other Operating Expenses and Services	\$20,659	\$45,000	45.91%	\$75,000	27.55%	\$54,341
6000 - Capital Outlay	\$0	\$31,229	0%	\$52,048	0%	\$52,048
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$10,800	0%	\$18,000	0%	\$18,000
<b>Totals</b>	<b>\$45,217</b>	<b>\$195,029</b>	<b>23.18%</b>	<b>\$325,048</b>	<b>13.91%</b>	<b>\$279,831</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Corrective Action Plan**

Gearing up for major spending in September and October with launch of new e2c program and ramp-up of transition counseling.

**Summary of Activities:**

Coordination of new e2c program, development of budget for transition counselor, 3 VESL courses, purchasing of construction equipment (not yet complete).

**Status**  
**Submitted**

**Marin County Office of Education**

**Marin County Office of Education Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$1,309	0%	\$8,728	0%	\$8,728
2000 - Non-Instructional Salaries	\$0	\$7,950	0%	\$53,000	0%	\$53,000
3000 - Employee Benefits	\$0	\$8,771	0%	\$58,476	0%	\$58,476
4000 - Supplies and Materials	\$0	\$1,398	0%	\$9,322	0%	\$9,322
5000 - Other Operating Expenses and Services	\$0	\$21,161	0%	\$141,074	0%	\$141,074
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$3,510	0%	\$23,400	0%	\$23,400
<b>Totals</b>	<b>\$0</b>	<b>\$44,100</b>	<b>0%</b>	<b>\$294,000</b>	<b>0%</b>	<b>\$294,000</b>

**Status  
Submitted**

### Marin County Office of Education Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$2,618	0%	\$8,728	0%	\$8,728
2000 - Non-Instructional Salaries	\$0	\$15,900	0%	\$53,000	0%	\$53,000
3000 - Employee Benefits	\$0	\$17,543	0%	\$58,476	0%	\$58,476
4000 - Supplies and Materials	\$0	\$2,797	0%	\$9,322	0%	\$9,322
5000 - Other Operating Expenses and Services	\$0	\$42,322	0%	\$141,074	0%	\$141,074
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$7,020	0%	\$23,400	0%	\$23,400

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
<b>Totals</b>	\$0	\$88,200	0%	\$294,000	0%	\$294,000

**Status Submitted**

**Marin County Office of Education Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$3,928	0%	\$8,728	0%	\$8,728
2000 - Non-Instructional Salaries	\$940	\$23,850	3.94%	\$53,000	1.77%	\$52,060
3000 - Employee Benefits	\$163	\$26,314	0.62%	\$58,476	0.28%	\$58,313
4000 - Supplies and Materials	\$423	\$4,195	10.08%	\$9,322	4.54%	\$8,899
5000 - Other Operating Expenses and Services	\$33,507	\$63,483	52.78%	\$141,074	23.75%	\$107,567
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,980	\$10,530	47.29%	\$23,400	21.28%	\$18,420
<b>Totals</b>	<b>\$40,013</b>	<b>\$132,300</b>	<b>30.24%</b>	<b>\$294,000</b>	<b>13.61%</b>	<b>\$253,987</b>

**Corrective Action Plan**

We will have additional increased expenses in the 4th quarter and new programming that will allow us to reach our targets.

**Summary of Activities:**

Our activities are primarily focused in the area of parent engagement and support for their children in k-12 education. Our activities are strategically targeted in the areas of greatest need in the community.

**Status Submitted**

**Marin County Office of Education Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$5,237	0%	\$8,728	0%	\$8,728
2000 - Non-Instructional Salaries	\$21,597	\$31,800	67.92%	\$53,000	40.75%	\$31,403
3000 - Employee Benefits	\$5,304	\$35,086	15.12%	\$58,476	9.07%	\$53,172
4000 - Supplies and Materials	\$1,798	\$5,593	32.15%	\$9,322	19.29%	\$7,524
5000 - Other Operating Expenses and Services	\$120,070	\$84,644	141.85%	\$141,074	85.11%	\$21,004
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,511	\$14,040	60.62%	\$23,400	36.37%	\$14,889
<b>Totals</b>	<b>\$157,280</b>	<b>\$176,400</b>	<b>89.16%</b>	<b>\$294,000</b>	<b>53.5%</b>	<b>\$136,720</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Corrective Action Plan**

We will have additional increased expenses and new programming in 2018-19 that will allow us to reach our targets.

**Summary of Activities:**

We will have additional increased expenses and new programming in 2018-19 that will allow us to reach our targets.

Status

Submitted

**Novato Unified School District**

**Novato Unified School District Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$17,114	0%	\$114,095	0%	\$114,095

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
2000 - Non-Instructional Salaries	\$0	\$1,852	0%	\$12,345	0%	\$12,345
3000 - Employee Benefits	\$0	\$1,810	0%	\$12,066	0%	\$12,066
4000 - Supplies and Materials	\$0	\$3,600	0%	\$24,000	0%	\$24,000
5000 - Other Operating Expenses and Services	\$0	\$4,617	0%	\$30,780	0%	\$30,780
6000 - Capital Outlay	\$0	\$2,777	0%	\$18,511	0%	\$18,511
7000 - Other Outgo	\$0	\$2,488	0%	\$16,586	0%	\$16,586
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$0</b>	<b>\$34,257</b>	<b>0%</b>	<b>\$228,383</b>	<b>0%</b>	<b>\$228,383</b>

**Status  
Submitted**

### Novato Unified School District Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$34,229	0%	\$114,095	0%	\$114,095
2000 - Non-Instructional Salaries	\$0	\$3,704	0%	\$12,345	0%	\$12,345
3000 - Employee Benefits	\$0	\$3,620	0%	\$12,066	0%	\$12,066
4000 - Supplies and Materials	\$0	\$7,200	0%	\$24,000	0%	\$24,000
5000 - Other Operating Expenses and Services	\$0	\$9,234	0%	\$30,780	0%	\$30,780
6000 - Capital Outlay	\$0	\$5,553	0%	\$18,511	0%	\$18,511
7000 - Other Outgo	\$0	\$4,976	0%	\$16,586	0%	\$16,586
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$0</b>	<b>\$68,515</b>	<b>0%</b>	<b>\$228,383</b>	<b>0%</b>	<b>\$228,383</b>



Status  
Submitted

### Novato Unified School District Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$85,092	\$51,343	165.73%	\$114,095	74.58%	\$29,003
2000 - Non-Instructional Salaries	\$493	\$5,555	8.87%	\$12,345	3.99%	\$11,852
3000 - Employee Benefits	\$16,183	\$5,430	298.05%	\$12,066	134.12%	⚠ -\$4,117
4000 - Supplies and Materials	\$11,019	\$10,800	102.03%	\$24,000	45.91%	\$12,981
5000 - Other Operating Expenses and Services	\$28,081	\$13,851	202.74%	\$30,780	91.23%	\$2,699
6000 - Capital Outlay	\$0	\$8,330	0%	\$18,511	0%	\$18,511
7000 - Other Outgo	\$0	\$7,464	0%	\$16,586	0%	\$16,586
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$140,868</b>	<b>\$102,772</b>	<b>137.07%</b>	<b>\$228,383</b>	<b>61.68%</b>	<b>\$87,515</b>

Status  
Submitted

### Novato Unified School District Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$92,682	\$68,457	135.39%	\$114,095	81.23%	\$21,413
2000 - Non-Instructional Salaries	\$46,826	\$7,407	632.19%	\$12,345	379.31%	⚠ -\$34,481
3000 - Employee Benefits	\$16,183	\$7,240	223.53%	\$12,066	134.12%	⚠ -\$4,117
4000 - Supplies and Materials	\$11,019	\$14,400	76.52%	\$24,000	45.91%	\$12,981

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
5000 - Other Operating Expenses and Services	\$28,081	\$18,468	152.05%	\$30,780	91.23%	\$2,699
6000 - Capital Outlay	\$0	\$11,107	0%	\$18,511	0%	\$18,511
7000 - Other Outgo	\$0	\$9,952	0%	\$16,586	0%	\$16,586
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$194,791</b>	<b>\$137,030</b>	<b>142.15%</b>	<b>\$228,383</b>	<b>85.29%</b>	<b>\$33,592</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Status  
Submitted**

### San Rafael City High School District

#### San Rafael City High School District Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$3,960	0%	\$26,400	0%	\$26,400
2000 - Non-Instructional Salaries	\$0	\$19,100	0%	\$127,330	0%	\$127,330
3000 - Employee Benefits	\$0	\$5,765	0%	\$38,433	0%	\$38,433
4000 - Supplies and Materials	\$0	\$276	0%	\$1,838	0%	\$1,838
5000 - Other Operating Expenses and Services	\$0	\$1,200	0%	\$8,000	0%	\$8,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$880	0%	\$5,868	0%	\$5,868

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
Indirect Costs	\$0	\$880	0%	\$5,868	0%	\$5,868
<b>Totals</b>	<b>\$0</b>	<b>\$32,061</b>	<b>0%</b>	<b>\$213,737</b>	<b>0%</b>	<b>\$213,737</b>

**Status Submitted**

**San Rafael City High School District Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$7,920	0%	\$26,400	0%	\$26,400
2000 - Non-Instructional Salaries	\$0	\$38,199	0%	\$127,330	0%	\$127,330
3000 - Employee Benefits	\$0	\$11,530	0%	\$38,433	0%	\$38,433
4000 - Supplies and Materials	\$0	\$551	0%	\$1,838	0%	\$1,838
5000 - Other Operating Expenses and Services	\$0	\$2,400	0%	\$8,000	0%	\$8,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$1,760	0%	\$5,868	0%	\$5,868
Indirect Costs	\$0	\$1,760	0%	\$5,868	0%	\$5,868
<b>Totals</b>	<b>\$0</b>	<b>\$64,121</b>	<b>0%</b>	<b>\$213,737</b>	<b>0%</b>	<b>\$213,737</b>

**Status Submitted**

**San Rafael City High School District Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$12,675	\$11,880	106.69%	\$26,400	48.01%	\$13,725

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
2000 - Non-Instructional Salaries	\$75,951	\$57,299	132.55%	\$127,330	59.65%	\$51,379
3000 - Employee Benefits	\$21,637	\$17,295	125.11%	\$38,433	56.3%	\$16,796
4000 - Supplies and Materials	\$3,204	\$827	387.38%	\$1,838	174.32%	⚠ -\$1,366
5000 - Other Operating Expenses and Services	\$0	\$3,600	0%	\$8,000	0%	\$8,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$2,641	0%	\$5,868	0%	\$5,868
Indirect Costs	\$0	\$2,641	0%	\$5,868	0%	\$5,868
<b>Totals</b>	<b>\$113,467</b>	<b>\$96,182</b>	<b>117.97%</b>	<b>\$213,737</b>	<b>53.09%</b>	<b>\$100,270</b>

**Status**  
**Submitted**

### San Rafael City High School District Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$18,345	\$15,840	115.81%	\$26,400	69.49%	\$8,055
2000 - Non-Instructional Salaries	\$119,920	\$76,398	156.97%	\$127,330	94.18%	\$7,410
3000 - Employee Benefits	\$33,624	\$23,060	145.81%	\$38,433	87.49%	\$4,809
4000 - Supplies and Materials	\$3,204	\$1,103	290.53%	\$1,838	174.32%	⚠ -\$1,366
5000 - Other Operating Expenses and Services	\$0	\$4,800	0%	\$8,000	0%	\$8,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$3,521	0%	\$5,868	0%	\$5,868
Indirect Costs	\$0	\$3,521	0%	\$5,868	0%	\$5,868
<b>Totals</b>	<b>\$175,093</b>	<b>\$128,242</b>	<b>136.53%</b>	<b>\$213,737</b>	<b>81.92%</b>	<b>\$38,644</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status  
Submitted

### Shoreline Unified School District

#### Shoreline Unified School District Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$4,104	0%	\$27,360	0%	\$27,360
2000 - Non-Instructional Salaries	\$0	\$12	0%	\$80	0%	\$80
3000 - Employee Benefits	\$0	\$1,350	0%	\$9,000	0%	\$9,000
4000 - Supplies and Materials	\$0	\$300	0%	\$2,000	0%	\$2,000
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$0	\$5,766	0%	\$38,440	0%	\$38,440

Status  
Submitted

#### Shoreline Unified School District Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$8,208	0%	\$27,360	0%	\$27,360
2000 - Non-Instructional Salaries	\$0	\$24	0%	\$80	0%	\$80
3000 - Employee Benefits	\$0	\$2,700	0%	\$9,000	0%	\$9,000
4000 - Supplies and Materials	\$0	\$600	0%	\$2,000	0%	\$2,000
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$0</b>	<b>\$11,532</b>	<b>0%</b>	<b>\$38,440</b>	<b>0%</b>	<b>\$38,440</b>

**Status  
Submitted**

### Shoreline Unified School District Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$12,300	\$12,312	99.9%	\$27,360	44.96%	\$15,060
2000 - Non-Instructional Salaries	\$36	\$36	100%	\$80	45%	\$44
3000 - Employee Benefits	\$4,050	\$4,050	100%	\$9,000	45%	\$4,950
4000 - Supplies and Materials	\$1,000	\$900	111.11%	\$2,000	50%	\$1,000
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
<b>Totals</b>	\$17,386	\$17,298	100.51%	\$38,440	45.23%	\$21,054

**Status  
Submitted**

**Shoreline Unified School District Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$26,500	\$16,416	161.43%	\$27,360	96.86%	\$860
2000 - Non-Instructional Salaries	\$80	\$48	166.67%	\$80	100%	\$0
3000 - Employee Benefits	\$8,050	\$5,400	149.07%	\$9,000	89.44%	\$950
4000 - Supplies and Materials	\$2,000	\$1,200	166.67%	\$2,000	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$36,630	\$23,064	158.82%	\$38,440	95.29%	\$1,810

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Adult ESL courses provided in partnership with the Marin County Free Library. Classes were offered in Point Reyes Station and in Tomales. Classes were sited at the Library in Point Reyes Station, as well as at West Marin School in Point Reyes and at Tomales School.

**Status  
Submitted**

## Tamalpais Union High School District

### Tamalpais Union High School District Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$51,984	0%	\$346,558	0%	\$346,558
2000 - Non-Instructional Salaries	\$0	\$17,760	0%	\$118,403	0%	\$118,403
3000 - Employee Benefits	\$0	\$29,379	0%	\$195,861	0%	\$195,861
4000 - Supplies and Materials	\$0	\$6,750	0%	\$45,000	0%	\$45,000
5000 - Other Operating Expenses and Services	\$0	\$1,200	0%	\$8,000	0%	\$8,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$4,028	0%	\$26,855	0%	\$26,855
Indirect Costs	\$0	\$1,143	0%	\$7,619	0%	\$7,619
<b>Totals</b>	<b>\$0</b>	<b>\$112,244</b>	<b>0%</b>	<b>\$748,296</b>	<b>0%</b>	<b>\$748,296</b>

**Status**  
**Submitted**

### Tamalpais Union High School District Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$103,967	0%	\$346,558	0%	\$346,558
2000 - Non-Instructional Salaries	\$0	\$35,521	0%	\$118,403	0%	\$118,403
3000 - Employee Benefits	\$0	\$58,758	0%	\$195,861	0%	\$195,861
4000 - Supplies and Materials	\$0	\$13,500	0%	\$45,000	0%	\$45,000
5000 - Other Operating Expenses and Services	\$0	\$2,400	0%	\$8,000	0%	\$8,000



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$8,057	0%	\$26,855	0%	\$26,855
Indirect Costs	\$0	\$2,286	0%	\$7,619	0%	\$7,619
<b>Totals</b>	<b>\$0</b>	<b>\$224,489</b>	<b>0%</b>	<b>\$748,296</b>	<b>0%</b>	<b>\$748,296</b>

**Status  
Submitted**

### Tamalpais Union High School District Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$238,860	\$155,951	153.16%	\$346,558	68.92%	\$107,698
2000 - Non-Instructional Salaries	\$103,169	\$53,281	193.63%	\$118,403	87.13%	\$15,234
3000 - Employee Benefits	\$107,117	\$88,137	121.53%	\$195,861	54.69%	\$88,744
4000 - Supplies and Materials	\$26,291	\$20,250	129.83%	\$45,000	58.42%	\$18,709
5000 - Other Operating Expenses and Services	\$8,000	\$3,600	222.22%	\$8,000	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$3,810	\$12,085	31.53%	\$26,855	14.19%	\$23,045
Indirect Costs	\$0	\$3,429	0%	\$7,619	0%	\$7,619
<b>Totals</b>	<b>\$487,247</b>	<b>\$336,733</b>	<b>144.7%</b>	<b>\$748,296</b>	<b>65.11%</b>	<b>\$261,049</b>

**Status  
Submitted**

### Tamalpais Union High School District Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$344,925	\$207,935	165.88%	\$346,558	99.53%	\$1,633
2000 - Non-Instructional Salaries	\$145,990	\$71,042	205.5%	\$118,403	123.3%	⚠ -\$27,587
3000 - Employee Benefits	\$148,494	\$117,517	126.36%	\$195,861	75.82%	\$47,367
4000 - Supplies and Materials	\$27,405	\$27,000	101.5%	\$45,000	60.9%	\$17,595
5000 - Other Operating Expenses and Services	\$8,000	\$4,800	166.67%	\$8,000	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$35,123	\$16,113	217.98%	\$26,855	130.79%	⚠ -\$8,268
Indirect Costs	\$7,619	\$4,571	166.67%	\$7,619	100%	\$0
<b>Totals</b>	<b>\$717,556</b>	<b>\$448,978</b>	<b>159.82%</b>	<b>\$748,296</b>	<b>95.89%</b>	<b>\$30,740</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance: Yes

Status  
Submitted



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