

# CAEP Consortium Fiscal Reporting

## 32 Coastal North County Adult Education Consortium

2018-19 Fiscal Year

### Certification

#### Certified By

Kate Alder

Interim Dean for Behavioral Sciences, History, and Adult Education

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

### MiraCosta CCD

#### MiraCosta CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$8,266	\$23,550	35.1%	\$157,000	5.26%	\$148,734
2000 - Non-Instructional Salaries	\$95,032	\$112,500	84.47%	\$750,000	12.67%	\$654,968
3000 - Employee Benefits	\$41,058	\$49,200	83.45%	\$328,000	12.52%	\$286,942
4000 - Supplies and Materials	\$0	\$22,500	0%	\$150,000	0%	\$150,000
5000 - Other Operating Expenses and Services	\$10,967	\$27,000	40.62%	\$180,000	6.09%	\$169,033
6000 - Capital Outlay	\$2,000	\$42,499	4.71%	\$283,326	0.71%	\$281,326
7000 - Other Outgo	\$0	\$8,860	0%	\$59,067	0%	\$59,067
Indirect Costs	\$0	\$8,417	0%	\$56,113	0%	\$56,113
<b>Totals</b>	<b>\$157,323</b>	<b>\$294,526</b>	<b>53.42%</b>	<b>\$1,963,506</b>	<b>8.01%</b>	<b>\$1,806,183</b>

#### Corrective Action Plan

Expenditures are below the target due to faculty work-groups starting to work later than planned. Hiring of support staff has not been finalized. Supplies and other expenses have not been posted. Indirect costs and consortium's allocation have no expenses to report.

#### Summary of Activities:

MiraCosta College (MC) continues to support the consortium as the only member offering adult education (AE) programs throughout the region. MC also funds all faculty salaries and serves as the fiscal agent. AE Classes are offered at the Community Learning Center, the MC campus primarily used for AE classes, and at various community locations within the consortium's service area. Activities also included support of instructional programs, outreach and salaries for administration, student support, academic support, faculty work-groups, librarians and pathways development.

**Status**  
**Submitted**

### MiraCosta CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$44,475	\$47,100	94.43%	\$157,000	28.33%	\$112,525
2000 - Non-Instructional Salaries	\$222,989	\$225,000	99.11%	\$750,000	29.73%	\$527,011
3000 - Employee Benefits	\$100,887	\$98,400	102.53%	\$328,000	30.76%	\$227,113
4000 - Supplies and Materials	\$10,969	\$45,000	24.38%	\$150,000	7.31%	\$139,031
5000 - Other Operating Expenses and Services	\$27,733	\$54,000	51.36%	\$180,000	15.41%	\$152,267
6000 - Capital Outlay	\$2,441	\$84,998	2.87%	\$283,326	0.86%	\$280,885
7000 - Other Outgo	\$0	\$17,720	0%	\$59,067	0%	\$59,067
Indirect Costs	\$0	\$16,834	0%	\$56,113	0%	\$56,113
<b>Totals</b>	<b>\$409,494</b>	<b>\$589,052</b>	<b>69.52%</b>	<b>\$1,963,506</b>	<b>20.86%</b>	<b>\$1,554,012</b>

### Corrective Action Plan

Expenditures fall below target. Please provide the action steps that will be taken to address this issue. Expenditures are below the target due to faculty work-groups starting to work later than planned. Hiring of support staff is still in process. Supplies and other expenses have not been posted. Indirect costs and consortium's allocation have no expenses to report.

### Summary of Activities:

MiraCosta College (MC) continues to support the consortium as the only member offering adult education (AE) programs throughout the region. MC also funds all faculty salaries and serves as the fiscal agent. AE Classes are offered at the Community Learning Center, the MC campus primarily used for AE classes, and at various community locations within the consortium's service area. Activities also included support of instructional programs, outreach and salaries for administration, student support, academic support, faculty work-groups, librarians, career services, job developer and pathways development.

**Status**  
**Submitted**

## Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

### 2016-17 Reverted Funds:

\$0

### 2016-17 Status

Closed

### Submitting Authority

Kate Alder, Interim Dean for Behavioral Sciences, History, and Adult Education

## MiraCosta CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$83,081	\$70,650	117.6%	\$157,000	52.92%	\$73,919
2000 - Non-Instructional Salaries	\$323,348	\$337,500	95.81%	\$750,000	43.11%	\$426,652
3000 - Employee Benefits	\$158,317	\$147,600	107.26%	\$328,000	48.27%	\$169,683
4000 - Supplies and Materials	\$13,733	\$67,500	20.35%	\$150,000	9.16%	\$136,267
5000 - Other Operating Expenses and Services	\$45,057	\$81,000	55.63%	\$180,000	25.03%	\$134,943
6000 - Capital Outlay	\$8,266	\$127,497	6.48%	\$283,326	2.92%	\$275,060
7000 - Other Outgo	\$0	\$26,580	0%	\$59,067	0%	\$59,067
Indirect Costs	\$31,590	\$25,251	125.1%	\$56,113	56.3%	\$24,523
<b>Totals</b>	<b>\$663,392</b>	<b>\$883,578</b>	<b>75.08%</b>	<b>\$1,963,506</b>	<b>33.79%</b>	<b>\$1,300,114</b>

### Corrective Action Plan

Supplies, equipment, and other expenses were not posted locally until Q4. Consortium's allocation have no expenses to report.

### Summary of Activities:

MiraCosta Community College (MCCD) continues to support the consortium as the only member offering adult education (AE) programs throughout the consortium's region. MCCD also funds all faculty salaries and serves as the fiscal agent. AE Classes are offered at the Community Learning Center, the MCCD campus primarily used for AE classes, and at various community locations within the consortium's service area. AEP activities included support of instructional programs, outreach and salaries for administration, student support, academic support, faculty work-groups, librarians, career services, job developer and pathways development.

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Status  
Submitted

MiraCosta CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$83,081	\$94,200	88.2%	\$157,000	52.92%	\$73,919
2000 - Non-Instructional Salaries	\$323,348	\$450,000	71.86%	\$750,000	43.11%	\$426,652
3000 - Employee Benefits	\$158,317	\$196,800	80.45%	\$328,000	48.27%	\$169,683
4000 - Supplies and Materials	\$13,733	\$90,000	15.26%	\$150,000	9.16%	\$136,267
5000 - Other Operating Expenses and Services	\$45,057	\$108,000	41.72%	\$180,000	25.03%	\$134,943
6000 - Capital Outlay	\$8,266	\$169,996	4.86%	\$283,326	2.92%	\$275,060
7000 - Other Outgo	\$0	\$35,440	0%	\$59,067	0%	\$59,067
Indirect Costs	\$31,590	\$33,668	93.83%	\$56,113	56.3%	\$24,523
<b>Totals</b>	<b>\$663,392</b>	<b>\$1,178,104</b>	<b>56.31%</b>	<b>\$1,963,506</b>	<b>33.79%</b>	<b>\$1,300,114</b>

Status  
Unsubmitted



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