

AEBG Consortium Fiscal Reporting 33 Monterey Peninsula CCD

2017-18 Fiscal Year

Certification

Certification Authority

Alan Crawford
Principal

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Carmel Unified School District	✓	✓	✓	✓
Monterey Peninsula CCD	✓	✓	✓	!
Monterey Peninsula Unified School District	✓	✓	✓	✓
Pacific Grove Unified School District	✓	✓	✓	!

Carmel Unified School District

Carmel Unified School District Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$5,451	0%	\$36,341	0%	\$36,341
2000 - Non-Instructional Salaries	\$0	\$1,299	0%	\$8,657	0%	\$8,657

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
3000 - Employee Benefits	\$0	\$1,631	0%	\$10,873	0%	\$10,873
4000 - Supplies and Materials	\$0	\$2,159	0%	\$14,395	0%	\$14,395
5000 - Other Operating Expenses and Services	\$0	\$4,530	0%	\$30,200	0%	\$30,200
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$0	\$15,070	0%	\$100,466	0%	\$100,466

Status
Submitted

Carmel Unified School District Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$10,902	0%	\$36,341	0%	\$36,341
2000 - Non-Instructional Salaries	\$0	\$2,597	0%	\$8,657	0%	\$8,657
3000 - Employee Benefits	\$0	\$3,262	0%	\$10,873	0%	\$10,873
4000 - Supplies and Materials	\$0	\$4,319	0%	\$14,395	0%	\$14,395
5000 - Other Operating Expenses and Services	\$0	\$9,060	0%	\$30,200	0%	\$30,200
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$0	\$30,140	0%	\$100,466	0%	\$100,466

Status
Submitted

Carmel Unified School District Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$16,353	\$16,353	100%	\$36,341	45%	\$19,988
2000 - Non-Instructional Salaries	\$3,896	\$3,896	100.01%	\$8,657	45%	\$4,761
3000 - Employee Benefits	\$4,893	\$4,893	100%	\$10,873	45%	\$5,980
4000 - Supplies and Materials	\$9,493	\$6,478	146.55%	\$14,395	65.95%	\$4,902
5000 - Other Operating Expenses and Services	\$13,590	\$13,590	100%	\$30,200	45%	\$16,610
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$48,225	\$45,210	106.67%	\$100,466	48%	\$52,241

Summary of Activities:

We are teaching classes at four locations, two are at school sites and two are at work-sites. Our classes mirror classes at other schools in our Consortium so students gain equal education, and can even drop in and get the same materials if they are in the area as many work in one district and live in another. We are combining digital learning with chromebooks at our sites, wireless keyboards and projections. We purchased WTU's for online testing, for \$ 3105.00

Status
Submitted

Carmel Unified School District Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,805	\$21,805	100%	\$36,341	60%	\$14,536
2000 - Non-Instructional Salaries	\$5,194	\$5,194	100%	\$8,657	60%	\$3,463
3000 - Employee Benefits	\$6,524	\$6,524	100%	\$10,873	60%	\$4,349

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
4000 - Supplies and Materials	\$11,652	\$8,637	134.91%	\$14,395	80.94%	\$2,743
5000 - Other Operating Expenses and Services	\$18,120	\$18,120	100%	\$30,200	60%	\$12,080
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$63,295	\$60,280	105%	\$100,466	63%	\$37,171

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Casas testing has been moving online, finally. It took a bit of coordination to get our chrome books set up, but, we believe we are done. Students are progressing with a mix of Citizenship and Banking content. Students are practicing writing in their free time by participating in a closed Facebook group, and in replying to messages on Remind.com, Kahoot, Quizlet, and Quizzes. I believe the \$ 3015.00 spent on WTU's for online testing hit in the fourth quarter.

Status

Submitted

Monterey Peninsula CCD

Monterey Peninsula CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$1,470	0%	\$9,800	0%	\$9,800
2000 - Non-Instructional Salaries	\$0	\$5,085	0%	\$33,900	0%	\$33,900
3000 - Employee Benefits	\$0	\$435	0%	\$2,900	0%	\$2,900

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
4000 - Supplies and Materials	\$0	\$300	0%	\$2,000	0%	\$2,000
5000 - Other Operating Expenses and Services	\$0	\$8,985	0%	\$59,900	0%	\$59,900
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$0	\$16,275	0%	\$108,500	0%	\$108,500

Corrective Action Plan

We are getting plans in place and identifying personnel at the college who will assume responsibilities for tasks outlined in our plan. The marketing group has been engaged but will not bill until Q2.

Summary of Activities:

Initial planning, organizing potential team members, engaging marketing team to begin work on consortium marketing activities.

Status
Submitted

Monterey Peninsula CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$2,940	0%	\$9,800	0%	\$9,800
2000 - Non-Instructional Salaries	\$0	\$10,170	0%	\$33,900	0%	\$33,900
3000 - Employee Benefits	\$0	\$870	0%	\$2,900	0%	\$2,900
4000 - Supplies and Materials	\$0	\$600	0%	\$2,000	0%	\$2,000
5000 - Other Operating Expenses and Services	\$18,525	\$17,970	103.09%	\$59,900	30.93%	\$41,375
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
Totals	\$18,525	\$32,550	56.91%	\$108,500	17.07%	\$89,975

Corrective Action Plan

The marketing firm was still working on preparation for deliverables requested.

Summary of Activities:

Planning, preparation for marketing. Seeking staff for planned activities.

Status
Submitted

Monterey Peninsula CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$4,410	0%	\$9,800	0%	\$9,800
2000 - Non-Instructional Salaries	\$0	\$15,255	0%	\$33,900	0%	\$33,900
3000 - Employee Benefits	\$0	\$1,305	0%	\$2,900	0%	\$2,900
4000 - Supplies and Materials	\$0	\$900	0%	\$2,000	0%	\$2,000
5000 - Other Operating Expenses and Services	\$21,746	\$26,955	80.68%	\$59,900	36.3%	\$38,154
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$21,746	\$48,825	44.54%	\$108,500	20.04%	\$86,754

Corrective Action Plan

We were focused on recruitment and selection of staff who would perform tasks identified in our plan. We were clearing processes through our participatory governance groups related to recruitment.

Summary of Activities:

Recruitment of staff to help support goals.

Status
Submitted

Monterey Peninsula CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$5,880	0%	\$9,800	0%	\$9,800
2000 - Non-Instructional Salaries	\$5,075	\$20,340	24.95%	\$33,900	14.97%	\$28,825
3000 - Employee Benefits	\$163	\$1,740	9.37%	\$2,900	5.62%	\$2,737
4000 - Supplies and Materials	\$97	\$1,200	8.08%	\$2,000	4.85%	\$1,903
5000 - Other Operating Expenses and Services	\$21,746	\$35,940	60.51%	\$59,900	36.3%	\$38,154
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$27,081	\$65,100	41.6%	\$108,500	24.96%	\$81,419

Summary of Activities:

We have had our laptops set up for online test administration in the Fall. We have prepped students on citizenship and banking content. Our classes are more tightly aligned with classes at our peer Consortium sites so students gain equal education.

Status
Unsubmitted

Monterey Peninsula Unified School District**Monterey Peninsula Unified School District Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$62,093	0%	\$413,956	0%	\$413,956

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
2000 - Non-Instructional Salaries	\$0	\$23,551	0%	\$157,006	0%	\$157,006
3000 - Employee Benefits	\$0	\$25,646	0%	\$170,971	0%	\$170,971
4000 - Supplies and Materials	\$0	\$23,234	0%	\$154,896	0%	\$154,896
5000 - Other Operating Expenses and Services	\$0	\$17,771	0%	\$118,475	0%	\$118,475
6000 - Capital Outlay	\$0	\$0	100%	\$28,139	0%	\$28,139
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$11,207	0%	\$74,711	0%	\$74,711
Totals	\$0	\$163,502	0%	\$1,118,154	0%	\$1,118,154

Status
Submitted

Monterey Peninsula Unified School District Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$124,187	0%	\$413,956	0%	\$413,956
2000 - Non-Instructional Salaries	\$0	\$47,102	0%	\$157,006	0%	\$157,006
3000 - Employee Benefits	\$0	\$51,291	0%	\$170,971	0%	\$170,971
4000 - Supplies and Materials	\$0	\$46,469	0%	\$154,896	0%	\$154,896
5000 - Other Operating Expenses and Services	\$0	\$35,543	0%	\$118,475	0%	\$118,475
6000 - Capital Outlay	\$0	\$0	100%	\$28,139	0%	\$28,139
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$22,413	0%	\$74,711	0%	\$74,711
Totals	\$0	\$327,005	0%	\$1,118,154	0%	\$1,118,154

Status
Submitted

Monterey Peninsula Unified School District Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$271,525	\$186,280	145.76%	\$413,956	65.59%	\$142,431
2000 - Non-Instructional Salaries	\$117,963	\$70,653	166.96%	\$157,006	75.13%	\$39,043
3000 - Employee Benefits	\$125,122	\$76,937	162.63%	\$170,971	73.18%	\$45,849
4000 - Supplies and Materials	\$31,244	\$69,703	44.82%	\$154,896	20.17%	\$123,652
5000 - Other Operating Expenses and Services	\$83,330	\$53,314	156.3%	\$118,475	70.34%	\$35,145
6000 - Capital Outlay	\$28,139	\$0	100%	\$28,139	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$31,341	\$33,620	93.22%	\$74,711	41.95%	\$43,370
Totals	\$688,664	\$490,507	140.4%	\$1,118,154	61.59%	\$429,490

Summary of Activities:

Throughout the 2017-2018 school year Monterey Adult School has continued to provide ESL and HSD/GED courses at our main site. These courses include a Beginning, Intermediate and Advanced/Transitions ESL courses for both morning and evening. We also have continued with our satellite ESL programs at Naval Postgraduate School and at Dual Language Academy Monterey Peninsula. We continue to provide morning and evening High School Diploma/GED programs and Spanish GED for evening. We also continue to offer Citizenship during our evening programs. For all of our programs, MAS offers childcare during programs and open enrollment to reduce barriers to success. Office staff and childcare staff are provided for these additional services. During the second semester we expanded our programming to include an Integrated Educational Training (IET) course in the Foundations of Hospitalities that focuses on essential skills and English Language Development in the field

Status
Submitted

Monterey Peninsula Unified School District Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$377,129	\$248,374	151.84%	\$413,956	91.1%	\$36,827
2000 - Non-Instructional Salaries	\$157,006	\$94,204	166.67%	\$157,006	100%	\$0
3000 - Employee Benefits	\$170,971	\$102,583	166.67%	\$170,971	100%	\$0
4000 - Supplies and Materials	\$108,808	\$92,938	117.08%	\$154,896	70.25%	\$46,088
5000 - Other Operating Expenses and Services	\$94,019	\$71,085	132.26%	\$118,475	79.36%	\$24,456
6000 - Capital Outlay	\$28,139	\$0	100%	\$28,139	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$65,008	\$44,827	145.02%	\$74,711	87.01%	\$9,703
Totals	\$1,001,080	\$654,009	153.07%	\$1,118,154	89.53%	\$117,074

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

2017-2018 closed with an overall increase in offerings, enrollment, and an overall improvement in student learning. MAS continued to offer three ESL courses, High School Diploma and GED courses, and expanded to three multi level ESL satellite programs. MAS offered computer classes, increased parent education and piloted a short term, certificate based course in Hospitality. Also, MAS provided high level professional development, both internally and externally via development of Units of Study, Professional Learning Communities, Staff Meetings, as well as attending conferences such as OTAN and CCAE. To improve student transitions, MAS opened a college and career center . MAS's on site administrator is directly involved with consortium priorities and has increased effectiveness of our programs as evidenced by a 28% increase in WIOA payment points. Lastly, MAS purchased technology to increase the technological capacity of the students and upgraded facilities due to a new main site.

Status
Submitted

Pacific Grove Unified School District

Pacific Grove Unified School District Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$95,261	0%	\$635,073	0%	\$635,073
2000 - Non-Instructional Salaries	\$0	\$41,903	0%	\$279,354	0%	\$279,354
3000 - Employee Benefits	\$0	\$20,499	0%	\$136,661	0%	\$136,661
4000 - Supplies and Materials	\$0	\$36,903	0%	\$246,022	0%	\$246,022
5000 - Other Operating Expenses and Services	\$0	\$29,371	0%	\$195,806	0%	\$195,806
6000 - Capital Outlay	\$0	\$173,346	0%	\$1,155,643	0%	\$1,155,643
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$0	\$397,284	0%	\$2,648,559	0%	\$2,648,559

**Status
Submitted**

Pacific Grove Unified School District Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$190,522	0%	\$635,073	0%	\$635,073
2000 - Non-Instructional Salaries	\$0	\$83,806	0%	\$279,354	0%	\$279,354
3000 - Employee Benefits	\$0	\$40,998	0%	\$136,661	0%	\$136,661
4000 - Supplies and Materials	\$0	\$73,807	0%	\$246,022	0%	\$246,022
5000 - Other Operating Expenses and Services	\$0	\$58,742	0%	\$195,806	0%	\$195,806
6000 - Capital Outlay	\$0	\$346,693	0%	\$1,155,643	0%	\$1,155,643
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
Totals	\$0	\$794,568	0%	\$2,648,559	0%	\$2,648,559

**Status
Submitted**

Pacific Grove Unified School District Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$178,078	\$285,783	62.31%	\$635,073	28.04%	\$456,995
2000 - Non-Instructional Salaries	\$101,415	\$125,709	80.67%	\$279,354	36.3%	\$177,939
3000 - Employee Benefits	\$47,173	\$61,497	76.71%	\$136,661	34.52%	\$89,488
4000 - Supplies and Materials	\$75,417	\$110,710	68.12%	\$246,022	30.65%	\$170,605
5000 - Other Operating Expenses and Services	\$160,485	\$88,113	182.14%	\$195,806	81.96%	\$35,321
6000 - Capital Outlay	\$10,976	\$520,039	2.11%	\$1,155,643	0.95%	\$1,144,667
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$573,544	\$1,191,852	48.12%	\$2,648,559	21.65%	\$2,075,015

Corrective Action Plan

The opening of our Childcare facility was delayed due to DSA and Construction inspections. Because of this, staff was not hired as expected for this program. This is the reason why we are below the expected percentage in the 1,000's, 2,000's and 3,000's. We still have encumbered \$40,000 in materials and supplies for this program and as such, the reason we are under the recommended 45% expenditure in the 4000's. The total estimate for Capital Outlay for the Child Care facility is \$1,284,948. These funds are encumbered as construction has begun and contracts with vendors are continued to be paid. It is expected that we will meet all of the encumbered expenses by July 2018 as construction for this facility will end.

**Status
Submitted**

Pacific Grove Unified School District Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$314,304	\$381,044	82.49%	\$635,073	49.49%	\$320,769
2000 - Non-Instructional Salaries	\$199,535	\$167,612	119.05%	\$279,354	71.43%	\$79,819
3000 - Employee Benefits	\$66,298	\$81,997	80.85%	\$136,661	48.51%	\$70,363
4000 - Supplies and Materials	\$96,727	\$147,613	65.53%	\$246,022	39.32%	\$149,295
5000 - Other Operating Expenses and Services	\$190,444	\$117,484	162.1%	\$195,806	97.26%	\$5,362
6000 - Capital Outlay	\$533,017	\$693,386	76.87%	\$1,155,643	46.12%	\$622,626
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$1,400,325	\$1,589,135	88.12%	\$2,648,559	52.87%	\$1,248,234

Summary of Activities:

Pacific Grove Adult Education is excited to open the Pacific Grove Adult Education Child Development Center in the Fall of 2018. Final expenditures for an outdoor classroom, landscaping, and toddler playground will complete the project. With financial support from the Monterey Adult Education Consortia, our 2017-2018 allocation of \$323 will enable our school to build capacity and partnership with the Gateway Center of Monterey County to provide an Adults With Disabilities Day Program for students age 22-99. This community based program will be located on the Pacific Grove Adult Education Campus. It will utilize all parts of the campus where students can participate and have access to all adult education classes and integrate into campus life. Our mission is to create a caring and stimulating environment where adults with disabilities can assimilate into communities and thrive in surroundings compatible with their ability to live and work at their highest level possible.

Status
Unsubmitted

