

AEBG Consortium Fiscal Reporting 42 Northern Alameda Consortium for Adult Education

2017 - 2018 Fiscal Year

Certification

Certification Authority

Shemila Johnson

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Alameda City Unified School District	✓	✓	✓	✓
Berkeley City College	✓	✓	✓	✓
Berkeley Unified School District	✓	✓	✓	✓
College of Alameda	✓	✓	✓	✓
Laney College	✓	✓	✓	✓
Merritt College	✓	✓	✓	✓
Oakland Unified School District	✓	✓	✓	✓
Peralta CCD	✓	✓	✓	✓
Piedmont City Unified School District	✓	✓	✓	✓

Alameda City Unified School District

Alameda City Unified School District Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$59,731	0%	\$398,205	0%	\$398,205
2000 - Non-Instructional Salaries	\$0	\$26,514	0%	\$176,759	0%	\$176,759
3000 - Employee Benefits	\$0	\$22,633	0%	\$150,889	0%	\$150,889
4000 - Supplies and Materials	\$0	\$12,122	0%	\$80,812	0%	\$80,812
5000 - Other Operating Expenses and Services	\$0	\$7,548	0%	\$50,323	0%	\$50,323
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$0	\$128,548	0%	\$856,988	0%	\$856,988

**Status
Submitted**

Alameda City Unified School District Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$119,462	0%	\$398,205	0%	\$398,205
2000 - Non-Instructional Salaries	\$0	\$53,028	0%	\$176,759	0%	\$176,759
3000 - Employee Benefits	\$0	\$45,267	0%	\$150,889	0%	\$150,889
4000 - Supplies and Materials	\$0	\$24,244	0%	\$80,812	0%	\$80,812
5000 - Other Operating Expenses and Services	\$0	\$15,097	0%	\$50,323	0%	\$50,323
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
Totals	\$0	\$257,096	0%	\$856,988	0%	\$856,988

Status
Submitted

Alameda City Unified School District Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$249,146	\$179,192	139.04%	\$398,205	62.57%	\$149,059
2000 - Non-Instructional Salaries	\$130,274	\$79,542	163.78%	\$176,759	73.7%	\$46,485
3000 - Employee Benefits	\$88,664	\$67,900	130.58%	\$150,889	58.76%	\$62,225
4000 - Supplies and Materials	\$23,635	\$36,365	64.99%	\$80,812	29.25%	\$57,177
5000 - Other Operating Expenses and Services	\$27,135	\$22,645	119.83%	\$50,323	53.92%	\$23,188
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$518,854	\$385,645	134.54%	\$856,988	60.54%	\$338,134

Summary of Activities:

ESL/Family Literacy/HSD/HSE Adult Education Programming.

Status
Submitted

Alameda City Unified School District Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
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Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$387,604	\$238,923	162.23%	\$398,205	97.34%	\$10,601
2000 - Non-Instructional Salaries	\$151,795	\$106,055	143.13%	\$176,759	85.88%	\$24,964
3000 - Employee Benefits	\$118,860	\$90,533	131.29%	\$150,889	78.77%	\$32,029
4000 - Supplies and Materials	\$40,004	\$48,487	82.5%	\$80,812	49.5%	\$40,808
5000 - Other Operating Expenses and Services	\$32,386	\$30,194	107.26%	\$50,323	64.36%	\$17,937
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$730,649	\$514,193	142.1%	\$856,988	85.26%	\$126,339

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

ESL, HSD and HSE programming, in addition to career pathways support and transitions through ABE support in Community College ESL, and Early Childhood Education. Also provide intervention and technology instruction to ESL, HSD and HSE students

Status
Submitted

Berkeley City College

Berkeley City College Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$8,357	0%	\$55,712	0%	\$55,712

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
2000 - Non-Instructional Salaries	\$0	\$22,000	0%	\$146,669	0%	\$146,669
3000 - Employee Benefits	\$0	\$12,472	0%	\$83,145	0%	\$83,145
4000 - Supplies and Materials	\$0	\$60	0%	\$400	0%	\$400
5000 - Other Operating Expenses and Services	\$0	\$2,111	0%	\$14,074	0%	\$14,074
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$0	\$45,000	0%	\$300,000	0%	\$300,000

**Status
Submitted**

Berkeley City College Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$16,714	0%	\$55,712	0%	\$55,712
2000 - Non-Instructional Salaries	\$0	\$44,001	0%	\$146,669	0%	\$146,669
3000 - Employee Benefits	\$0	\$24,944	0%	\$83,145	0%	\$83,145
4000 - Supplies and Materials	\$0	\$120	0%	\$400	0%	\$400
5000 - Other Operating Expenses and Services	\$0	\$4,222	0%	\$14,074	0%	\$14,074
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$0	\$90,000	0%	\$300,000	0%	\$300,000

Status
Submitted

Berkeley City College Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$15,401	\$25,070	61.43%	\$55,712	27.64%	\$40,311
2000 - Non-Instructional Salaries	\$65,110	\$66,001	98.65%	\$146,669	44.39%	\$81,559
3000 - Employee Benefits	\$30,076	\$37,415	80.38%	\$83,145	36.17%	\$53,069
4000 - Supplies and Materials	\$0	\$180	0%	\$400	0%	\$400
5000 - Other Operating Expenses and Services	\$737	\$6,333	11.64%	\$14,074	5.24%	\$13,337
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$111,324	\$135,000	82.46%	\$300,000	37.11%	\$188,676

Corrective Action Plan

Due to a transition in program leadership some funds for activities designated in , "other operating expenses and services" was not allocated to an expenditure or activity. A final stipend to a counselor working on special assignment with the AD and Transition Liaison has also not yet been processed in funds allocated to instructional salaries.

Status
Submitted

Berkeley City College Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$29,241	\$33,427	87.48%	\$55,712	52.49%	\$26,471
2000 - Non-Instructional Salaries	\$83,286	\$88,001	94.64%	\$146,669	56.79%	\$63,383

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
3000 - Employee Benefits	\$42,862	\$49,887	85.92%	\$83,145	51.55%	\$40,283
4000 - Supplies and Materials	\$0	\$240	0%	\$400	0%	\$400
5000 - Other Operating Expenses and Services	\$737	\$8,444	8.73%	\$14,074	5.24%	\$13,337
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$156,126	\$180,000	86.74%	\$300,000	52.04%	\$143,874

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

During the upcoming fiscal year (FY18-19). BCC plans to offer more programming that includes events and field trips for Adult School students. In addition the program has a designated administrator to support the development of programming with the program's Transition Liaison. Budget will also be redirected to support adequately support student needs (materials, and books) that are allowable expenses in the .

Summary of Activities:

1. Transition Support Services at Berkeley Adult School and Berkeley City College: Presentations, general advising, community resource sharing and student enrollment support
2. Community Based Organization partnership development
3. Implementation of dual enrollment credit and non-credit courses at Berkeley Adult School
4. Implementing Community Pro
5. Data and Assessment

**Status
Submitted**

Berkeley Unified School District

Berkeley Unified School District Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
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Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$236,689	0%	\$1,577,924	0%	\$1,577,924
2000 - Non-Instructional Salaries	\$0	\$83,532	0%	\$556,880	0%	\$556,880
3000 - Employee Benefits	\$0	\$78,031	0%	\$520,209	0%	\$520,209
4000 - Supplies and Materials	\$0	\$15,446	0%	\$102,971	0%	\$102,971
5000 - Other Operating Expenses and Services	\$0	\$44,974	0%	\$299,829	0%	\$299,829
6000 - Capital Outlay	\$0	\$1,094	0%	\$7,296	0%	\$7,296
7000 - Other Outgo	\$0	\$26,673	0%	\$177,822	0%	\$177,822
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$0	\$486,440	0%	\$3,242,931	0%	\$3,242,931

**Status
Submitted**

Berkeley Unified School District Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$473,377	0%	\$1,577,924	0%	\$1,577,924
2000 - Non-Instructional Salaries	\$0	\$167,064	0%	\$556,880	0%	\$556,880
3000 - Employee Benefits	\$0	\$156,063	0%	\$520,209	0%	\$520,209
4000 - Supplies and Materials	\$0	\$30,891	0%	\$102,971	0%	\$102,971
5000 - Other Operating Expenses and Services	\$0	\$89,949	0%	\$299,829	0%	\$299,829
6000 - Capital Outlay	\$0	\$2,189	0%	\$7,296	0%	\$7,296
7000 - Other Outgo	\$0	\$53,347	0%	\$177,822	0%	\$177,822
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
Totals	\$0	\$972,879	0%	\$3,242,931	0%	\$3,242,931

Status
Submitted

Berkeley Unified School District Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$875,548	\$710,066	123.31%	\$1,577,924	55.49%	\$702,376
2000 - Non-Instructional Salaries	\$361,303	\$250,596	144.18%	\$556,880	64.88%	\$195,577
3000 - Employee Benefits	\$327,686	\$234,094	139.98%	\$520,209	62.99%	\$192,523
4000 - Supplies and Materials	\$77,996	\$46,337	168.32%	\$102,971	75.75%	\$24,975
5000 - Other Operating Expenses and Services	\$131,395	\$134,923	97.39%	\$299,829	43.82%	\$168,434
6000 - Capital Outlay	\$0	\$3,283	0%	\$7,296	0%	\$7,296
7000 - Other Outgo	\$105,726	\$80,020	132.12%	\$177,822	59.46%	\$72,096
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$1,879,654	\$1,459,319	128.8%	\$3,242,931	57.96%	\$1,363,277

Summary of Activities:

Adult school instruction, support, operations.

Status
Submitted

Berkeley Unified School District Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
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Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,577,923	\$946,754	166.67%	\$1,577,924	100%	\$1
2000 - Non-Instructional Salaries	\$556,879	\$334,128	166.67%	\$556,880	100%	\$1
3000 - Employee Benefits	\$462,936	\$312,125	148.32%	\$520,209	88.99%	\$57,273
4000 - Supplies and Materials	\$77,996	\$61,783	126.24%	\$102,971	75.75%	\$24,975
5000 - Other Operating Expenses and Services	\$204,632	\$179,897	113.75%	\$299,829	68.25%	\$95,197
6000 - Capital Outlay	\$0	\$4,378	0%	\$7,296	0%	\$7,296
7000 - Other Outgo	\$171,670	\$106,693	160.9%	\$177,822	96.54%	\$6,152
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$3,052,036	\$1,945,759	156.86%	\$3,242,931	94.11%	\$190,895

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Status
Submitted**

College of Alameda

College of Alameda Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$15,150	0%	\$101,000	0%	\$101,000
2000 - Non-Instructional Salaries	\$0	\$14,250	0%	\$95,000	0%	\$95,000
3000 - Employee Benefits	\$0	\$11,605	0%	\$77,366	0%	\$77,366

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
4000 - Supplies and Materials	\$0	\$1,200	0%	\$8,000	0%	\$8,000
5000 - Other Operating Expenses and Services	\$0	\$1,200	0%	\$8,000	0%	\$8,000
6000 - Capital Outlay	\$0	\$368	0%	\$2,450	0%	\$2,450
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$0	\$43,772	0%	\$291,816	0%	\$291,816

**Status
Submitted**

College of Alameda Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$30,300	0%	\$101,000	0%	\$101,000
2000 - Non-Instructional Salaries	\$0	\$28,500	0%	\$95,000	0%	\$95,000
3000 - Employee Benefits	\$0	\$23,210	0%	\$77,366	0%	\$77,366
4000 - Supplies and Materials	\$0	\$2,400	0%	\$8,000	0%	\$8,000
5000 - Other Operating Expenses and Services	\$0	\$2,400	0%	\$8,000	0%	\$8,000
6000 - Capital Outlay	\$0	\$735	0%	\$2,450	0%	\$2,450
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$0	\$87,545	0%	\$291,816	0%	\$291,816

**Status
Submitted**

College of Alameda Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$62,725	\$45,450	138.01%	\$101,000	62.1%	\$38,275
2000 - Non-Instructional Salaries	\$60,211	\$42,750	140.84%	\$95,000	63.38%	\$34,789
3000 - Employee Benefits	\$48,555	\$34,815	139.47%	\$77,366	62.76%	\$28,811
4000 - Supplies and Materials	\$2,945	\$3,600	81.81%	\$8,000	36.81%	\$5,055
5000 - Other Operating Expenses and Services	\$2,203	\$3,600	61.19%	\$8,000	27.54%	\$5,797
6000 - Capital Outlay	\$730	\$1,103	66.21%	\$2,450	29.8%	\$1,720
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$177,369	\$131,317	135.07%	\$291,816	60.78%	\$114,447

Status
Submitted

College of Alameda Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$93,176	\$60,600	153.76%	\$101,000	92.25%	\$7,824
2000 - Non-Instructional Salaries	\$86,341	\$57,000	151.48%	\$95,000	90.89%	\$8,659
3000 - Employee Benefits	\$67,519	\$46,420	145.45%	\$77,366	87.27%	\$9,847
4000 - Supplies and Materials	\$6,634	\$4,800	138.21%	\$8,000	82.93%	\$1,366
5000 - Other Operating Expenses and Services	\$6,928	\$4,800	144.33%	\$8,000	86.6%	\$1,072
6000 - Capital Outlay	\$1,827	\$1,470	124.29%	\$2,450	74.57%	\$623
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$262,425	\$175,090	149.88%	\$291,816	89.93%	\$29,391

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program
 Guidance: Yes

Status
Submitted

Laney College

Laney College Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$25,500	0%	\$85,000	0%	\$85,000
2000 - Non-Instructional Salaries	\$0	\$25,300	0%	\$110,000	0%	\$110,000
3000 - Employee Benefits	\$0	\$18,760	0%	\$67,000	0%	\$67,000
4000 - Supplies and Materials	\$0	\$1,050	0%	\$7,000	0%	\$7,000
5000 - Other Operating Expenses and Services	\$0	\$4,650	0%	\$31,000	0%	\$31,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$0	\$75,260	0%	\$300,000	0%	\$300,000

Status
Submitted

Laney College Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$25,500	0%	\$85,000	0%	\$85,000
2000 - Non-Instructional Salaries	\$0	\$25,300	0%	\$110,000	0%	\$110,000
3000 - Employee Benefits	\$0	\$21,440	0%	\$67,000	0%	\$67,000
4000 - Supplies and Materials	\$0	\$2,100	0%	\$7,000	0%	\$7,000
5000 - Other Operating Expenses and Services	\$0	\$9,300	0%	\$31,000	0%	\$31,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$0	\$83,640	0%	\$300,000	0%	\$300,000

**Status
Submitted**

Laney College Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$39,541	\$38,250	103.38%	\$85,000	46.52%	\$45,459
2000 - Non-Instructional Salaries	\$34,954	\$29,700	117.69%	\$110,000	31.78%	\$75,046
3000 - Employee Benefits	\$18,888	\$30,150	62.65%	\$67,000	28.19%	\$48,112
4000 - Supplies and Materials	\$56	\$3,150	1.78%	\$7,000	0.8%	\$6,944
5000 - Other Operating Expenses and Services	\$3,182	\$13,950	22.81%	\$31,000	10.26%	\$27,818
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$96,621	\$115,200	83.87%	\$300,000	32.21%	\$203,379

Corrective Action Plan

The Associate Dean of Educational Success was vacated, and has yet to be replaced. This resulted in a hold on projects that would have increased spending across all categories. Hiring for this position is in its final phase.

Summary of Activities:

Creation of non credit courses, curriculum creation and design underway.

Status
Submitted

Laney College Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$48,041	\$51,000	94.2%	\$85,000	56.52%	\$36,959
2000 - Non-Instructional Salaries	\$64,758	\$29,700	218.04%	\$110,000	58.87%	\$45,242
3000 - Employee Benefits	\$32,222	\$40,200	80.15%	\$67,000	48.09%	\$34,778
4000 - Supplies and Materials	\$1,661	\$4,200	39.55%	\$7,000	23.73%	\$5,339
5000 - Other Operating Expenses and Services	\$3,182	\$18,600	17.11%	\$31,000	10.26%	\$27,818
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$149,864	\$143,700	104.29%	\$300,000	49.95%	\$150,136

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance: Yes

Summary of Activities:

Launched non-credit ESL classes at Laney College and in the community during summer, 2018. Much of Transition Liaison's time was spent supporting Adult Ed students who interested in Laney courses (non credit or credit) during Q4. Much effort was also placed on learning Community Pro, collaboration with other TL's to build Adult Ed services across the district. Support to faculty to develop non-credit courses.

across the district. Support to faculty to develop non-credit courses.

Status
Submitted

Merritt College

Merritt College Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$1,926	0%	\$12,838	0%	\$12,838
2000 - Non-Instructional Salaries	\$0	\$13,868	0%	\$92,452	0%	\$92,452
3000 - Employee Benefits	\$0	\$5,359	0%	\$35,728	0%	\$35,728
4000 - Supplies and Materials	\$0	\$1,050	0%	\$7,000	0%	\$7,000
5000 - Other Operating Expenses and Services	\$0	\$5,802	0%	\$38,677	0%	\$38,677
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$0	\$28,004	0%	\$186,695	0%	\$186,695

Status
Submitted

Merritt College Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$3,851	0%	\$12,838	0%	\$12,838

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
2000 - Non-Instructional Salaries	\$0	\$27,736	0%	\$92,452	0%	\$92,452
3000 - Employee Benefits	\$0	\$10,718	0%	\$35,728	0%	\$35,728
4000 - Supplies and Materials	\$0	\$2,100	0%	\$7,000	0%	\$7,000
5000 - Other Operating Expenses and Services	\$0	\$11,603	0%	\$38,677	0%	\$38,677
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$0	\$56,009	0%	\$186,695	0%	\$186,695

Status
Submitted

Merritt College Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,400	\$5,777	180.02%	\$12,838	81.01%	\$2,438
2000 - Non-Instructional Salaries	\$21,034	\$41,603	50.56%	\$92,452	22.75%	\$71,418
3000 - Employee Benefits	\$13,664	\$16,078	84.99%	\$35,728	38.24%	\$22,064
4000 - Supplies and Materials	\$0	\$3,150	0%	\$7,000	0%	\$7,000
5000 - Other Operating Expenses and Services	\$0	\$17,405	0%	\$38,677	0%	\$38,677
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$45,098	\$84,013	53.68%	\$186,695	24.16%	\$141,597

Corrective Action Plan

spending first in-first out

**Status
Submitted**

Merritt College Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$28,900	\$7,703	375.19%	\$12,838	225.11%	⚠ -\$16,062
2000 - Non-Instructional Salaries	\$42,203	\$55,471	76.08%	\$92,452	45.65%	\$50,249
3000 - Employee Benefits	\$31,832	\$21,437	148.49%	\$35,728	89.1%	\$3,896
4000 - Supplies and Materials	\$0	\$4,200	0%	\$7,000	0%	\$7,000
5000 - Other Operating Expenses and Services	\$1,153	\$23,206	4.97%	\$38,677	2.98%	\$37,524
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$104,088	\$112,017	92.92%	\$186,695	55.75%	\$82,607

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

As of 4/01/18 a Staff Assistant was hired for half-time. Participated with Adult Education and Oakland Unified School District to create an ESL Emergency Response Course.

**Status
Submitted**

Oakland Unified School District

Oakland Unified School District Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$189,609	0%	\$1,264,063	0%	\$1,264,063
2000 - Non-Instructional Salaries	\$0	\$38,135	0%	\$254,230	0%	\$254,230
3000 - Employee Benefits	\$0	\$69,818	0%	\$465,452	0%	\$465,452
4000 - Supplies and Materials	\$0	\$5,280	0%	\$35,203	0%	\$35,203
5000 - Other Operating Expenses and Services	\$0	\$12,109	0%	\$80,728	0%	\$80,728
6000 - Capital Outlay	\$0	\$194,787	0%	\$1,298,580	0%	\$1,298,580
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$15,748	0%	\$104,984	0%	\$104,984
Totals	\$0	\$525,486	0%	\$3,503,240	0%	\$3,503,240

**Status
Submitted**

Oakland Unified School District Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$379,219	0%	\$1,264,063	0%	\$1,264,063
2000 - Non-Instructional Salaries	\$0	\$76,269	0%	\$254,230	0%	\$254,230
3000 - Employee Benefits	\$0	\$139,636	0%	\$465,452	0%	\$465,452
4000 - Supplies and Materials	\$0	\$10,561	0%	\$35,203	0%	\$35,203
5000 - Other Operating Expenses and Services	\$0	\$24,218	0%	\$80,728	0%	\$80,728
6000 - Capital Outlay	\$0	\$389,574	0%	\$1,298,580	0%	\$1,298,580
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
Indirect Costs	\$0	\$31,495	0%	\$104,984	0%	\$104,984
Totals	\$0	\$1,050,972	0%	\$3,503,240	0%	\$3,503,240

Status Submitted

Oakland Unified School District Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$947,748	\$568,828	166.61%	\$1,264,063	74.98%	\$316,315
2000 - Non-Instructional Salaries	\$189,108	\$114,404	165.3%	\$254,230	74.38%	\$65,122
3000 - Employee Benefits	\$353,253	\$209,453	168.65%	\$465,452	75.89%	\$112,199
4000 - Supplies and Materials	\$25,378	\$15,841	160.2%	\$35,203	72.09%	\$9,825
5000 - Other Operating Expenses and Services	\$50,693	\$36,328	139.54%	\$80,728	62.79%	\$30,035
6000 - Capital Outlay	\$0	\$584,361	0%	\$1,298,580	0%	\$1,298,580
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$78,309	\$47,243	165.76%	\$104,984	74.59%	\$26,675
Totals	\$1,644,489	\$1,576,458	104.32%	\$3,503,240	46.94%	\$1,858,751

Summary of Activities:

Provide instruction and related Adult Education services to adult learners in Oakland.

Status Submitted

Oakland Unified School District Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,264,063	\$758,438	166.67%	\$1,264,063	100%	\$0
2000 - Non-Instructional Salaries	\$254,230	\$152,538	166.67%	\$254,230	100%	\$0
3000 - Employee Benefits	\$465,452	\$279,271	166.67%	\$465,452	100%	\$0
4000 - Supplies and Materials	\$35,203	\$21,122	166.67%	\$35,203	100%	\$0
5000 - Other Operating Expenses and Services	\$80,728	\$48,437	166.67%	\$80,728	100%	\$0
6000 - Capital Outlay	\$0	\$779,148	0%	\$1,298,580	0%	\$1,298,580
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$104,984	\$62,990	166.67%	\$104,984	100%	\$0
Totals	\$2,204,660	\$2,101,944	104.89%	\$3,503,240	62.93%	\$1,298,580

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

In 2017-18 we implemented the following strategies to increase capacity in identified gap areas and maintain established levels of service: We scheduled additional course offerings for waitlisted classes, increased the number of course offerings, increased the number of purchased GED practice test vouchers, hired a GED technology instructor, offered noncredit and credit courses in partnership with Community Colleges in IET, developed a recruitment plan to reach the 60,000 plus adults without HS Diploma/GED, implemented and aligned College and Career Readiness Standards (CCRS) within our school and with other adult schools, developed a plan with K12 school districts to transition credit deficient, 17 years of age and above high school students (pre-dropout) to our adult school, created joint course, offered as non-credit to bridge students from adult school programming to college credit-bearing English and Math, provided a FT Transition splst who provided services to over 200 adults.

Status
Submitted

Peralta CCD

Peralta CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$56,322	0%	\$375,483	0%	\$375,483
3000 - Employee Benefits	\$0	\$28,283	0%	\$188,550	0%	\$188,550
4000 - Supplies and Materials	\$0	\$1,591	0%	\$10,606	0%	\$10,606
5000 - Other Operating Expenses and Services	\$0	\$60,311	0%	\$402,074	0%	\$402,074
6000 - Capital Outlay	\$0	\$855	0%	\$5,700	0%	\$5,700
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$5,897	0%	\$39,316	0%	\$39,316
Totals	\$0	\$153,259	0%	\$1,021,729	0%	\$1,021,729

Status
Submitted

Peralta CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$112,645	0%	\$375,483	0%	\$375,483
3000 - Employee Benefits	\$0	\$56,565	0%	\$188,550	0%	\$188,550
4000 - Supplies and Materials	\$0	\$3,182	0%	\$10,606	0%	\$10,606
5000 - Other Operating Expenses and Services	\$0	\$120,622	0%	\$402,074	0%	\$402,074
6000 - Capital Outlay	\$0	\$1,710	0%	\$5,700	0%	\$5,700
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$11,795	0%	\$39,316	0%	\$39,316

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
Totals	\$0	\$306,519	0%	\$1,021,729	0%	\$1,021,729

Status Submitted

Peralta CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$131,499	\$168,967	77.83%	\$375,483	35.02%	\$243,984
3000 - Employee Benefits	\$57,369	\$84,848	67.61%	\$188,550	30.43%	\$131,181
4000 - Supplies and Materials	\$207	\$4,773	4.34%	\$10,606	1.95%	\$10,399
5000 - Other Operating Expenses and Services	\$40,090	\$180,933	22.16%	\$402,074	9.97%	\$361,984
6000 - Capital Outlay	\$915	\$2,565	35.67%	\$5,700	16.05%	\$4,785
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,203	\$17,692	52.02%	\$39,316	23.41%	\$30,113
Totals	\$239,283	\$459,778	52.04%	\$1,021,729	23.42%	\$782,446

Corrective Action Plan

Spent carry-over first in first out.

Status Submitted

Peralta CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
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Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
2000 - Non-Instructional Salaries	\$177,338	\$225,290	78.72%	\$375,483	47.23%	\$198,145
3000 - Employee Benefits	\$76,550	\$113,130	67.67%	\$188,550	40.6%	\$112,000
4000 - Supplies and Materials	\$671	\$6,364	10.54%	\$10,606	6.33%	\$9,935
5000 - Other Operating Expenses and Services	\$86,099	\$241,244	35.69%	\$402,074	21.41%	\$315,975
6000 - Capital Outlay	\$915	\$3,420	26.75%	\$5,700	16.05%	\$4,785
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$13,663	\$23,590	57.92%	\$39,316	34.75%	\$25,653
Totals	\$355,236	\$613,037	57.95%	\$1,021,729	34.77%	\$666,493

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

Better financial budget planning with the fiscal department. Monthly budget and expenditure tracking to ensure that we are on target.

Summary of Activities:

The Project Manager position was filled recently. Activities also include a two-day Three-year Planning Retreat, iBEST week long training for members, and potential funding of partial Budget Analyst position at the District.

Status
Submitted

Piedmont City Unified School District

Piedmont City Unified School District Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
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Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$26,428	0%	\$105,713	0%	\$105,713
2000 - Non-Instructional Salaries	\$0	\$27,313	0%	\$109,250	0%	\$109,250
3000 - Employee Benefits	\$0	\$21,215	0%	\$84,859	0%	\$84,859
4000 - Supplies and Materials	\$0	\$2,246	0%	\$8,983	0%	\$8,983
5000 - Other Operating Expenses and Services	\$0	\$10,415	0%	\$41,658	0%	\$41,658
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$0	\$87,616	0%	\$350,463	0%	\$350,463

**Status
Submitted**

Piedmont City Unified School District Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$52,857	0%	\$105,713	0%	\$105,713
2000 - Non-Instructional Salaries	\$0	\$54,625	0%	\$109,250	0%	\$109,250
3000 - Employee Benefits	\$0	\$42,430	0%	\$84,859	0%	\$84,859
4000 - Supplies and Materials	\$0	\$4,492	0%	\$8,983	0%	\$8,983
5000 - Other Operating Expenses and Services	\$0	\$20,829	0%	\$41,658	0%	\$41,658
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
Totals	\$0	\$175,232	0%	\$350,463	0%	\$350,463

Status
Submitted

Piedmont City Unified School District Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$77,665	\$79,285	97.96%	\$105,713	73.47%	\$28,048
2000 - Non-Instructional Salaries	\$59,213	\$81,938	72.27%	\$109,250	54.2%	\$50,037
3000 - Employee Benefits	\$53,002	\$63,644	83.28%	\$84,859	62.46%	\$31,857
4000 - Supplies and Materials	\$0	\$6,737	0%	\$8,983	0%	\$8,983
5000 - Other Operating Expenses and Services	\$85	\$31,244	0.27%	\$41,658	0.2%	\$41,573
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$189,965	\$262,847	72.27%	\$350,463	54.2%	\$160,498

Corrective Action Plan

We will have some materials and supplies expenditures in Q4 to make up for underspending in Q3.

Status
Submitted

Piedmont City Unified School District Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
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Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$105,713	\$105,713	100%	\$105,713	100%	\$0
2000 - Non-Instructional Salaries	\$104,735	\$109,250	95.87%	\$109,250	95.87%	\$4,515
3000 - Employee Benefits	\$84,502	\$84,859	99.58%	\$84,859	99.58%	\$357
4000 - Supplies and Materials	\$6,204	\$8,983	69.06%	\$8,983	69.06%	\$2,779
5000 - Other Operating Expenses and Services	\$41,657	\$41,658	100%	\$41,658	100%	\$1
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$342,811	\$350,463	97.82%	\$350,463	97.82%	\$7,652

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance: Yes

Summary of Activities:

HSD and short-term CTE programming.

**Status
Submitted**



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