

# CAEP Consortium Fiscal Reporting 43 Rancho Santiago Adult Education Consortium

2018-19 Fiscal Year

## Certification

### Certified By

Chrissy Gascon

Executive Director, Adult Education Block Grant

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

## Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Garden Grove Unified</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Orange Unified</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Rancho Santiago CCD</a>	Submitted	Submitted	Submitted	Not Submitted

## Garden Grove Unified

Garden Grove Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$72,489	\$71,699	101.1%	\$477,996	15.17%	\$405,507
2000 - Non-Instructional Salaries	\$46,424	\$46,919	98.95%	\$521,320	8.91%	\$474,896
3000 - Employee Benefits	\$83,900	\$84,852	98.88%	\$385,693	21.75%	\$301,793
4000 - Supplies and Materials	\$27,258	\$28,044	97.2%	\$175,276	15.55%	\$148,018
5000 - Other Operating Expenses and Services	\$2,838	\$2,718	104.43%	\$38,822	7.31%	\$35,984
6000 - Capital Outlay	\$105,850	\$105,300	100.52%	\$130,000	81.42%	\$24,150
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,132	\$9,778	103.62%	\$75,216	13.47%	\$65,084
<b>Totals</b>	<b>\$348,891</b>	<b>\$349,310</b>	<b>99.88%</b>	<b>\$1,804,323</b>	<b>19.34%</b>	<b>\$1,455,432</b>

### Summary of Activities:

Expenditures associated with costs for Teacher on Special Assignment and other personnel, materials, and supplies needed to support instructional programs, acceleration of students in meeting academic goals, and transitions to career and community college.

**Status**  
**Submitted**

### Garden Grove Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$154,069	\$191,198	80.58%	\$477,996	32.23%	\$323,927
2000 - Non-Instructional Salaries	\$209,001	\$208,528	100.23%	\$521,320	40.09%	\$312,319
3000 - Employee Benefits	\$191,374	\$154,277	124.05%	\$385,693	49.62%	\$194,319
4000 - Supplies and Materials	\$54,068	\$70,110	77.12%	\$175,276	30.85%	\$121,208
5000 - Other Operating Expenses and Services	\$22,671	\$15,529	145.99%	\$38,822	58.4%	\$16,151
6000 - Capital Outlay	\$105,850	\$110,500	95.79%	\$130,000	81.42%	\$24,150
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$27,457	\$30,086	91.26%	\$75,216	36.5%	\$47,759
<b>Totals</b>	<b>\$764,490</b>	<b>\$780,229</b>	<b>97.98%</b>	<b>\$1,804,323</b>	<b>42.37%</b>	<b>\$1,039,833</b>

### Summary of Activities:

Expenditures associated with costs for certificated and classified personnel, materials, supplies, conference attendance, and other services needed to support instructional programs, acceleration of students in meeting academic goals, and transitions to career and community college.

**Status**  
**Submitted**

### Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2016-17 Reverted Funds:

\$0

#### 2016-17 Status

Closed

#### Submitting Authority

Robin Patterson, Director of Adult and Alternative Education

### Garden Grove Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$335,619	\$358,497	93.62%	\$477,996	70.21%	\$142,377
2000 - Non-Instructional Salaries	\$391,934	\$390,990	100.24%	\$521,320	75.18%	\$129,386
3000 - Employee Benefits	\$286,008	\$289,270	98.87%	\$385,693	74.15%	\$99,685
4000 - Supplies and Materials	\$64,659	\$131,457	49.19%	\$175,276	36.89%	\$110,617
5000 - Other Operating Expenses and Services	\$28,328	\$29,117	97.29%	\$38,822	72.97%	\$10,494
6000 - Capital Outlay	\$119,858	\$117,000	102.44%	\$130,000	92.2%	\$10,142
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$48,135	\$56,412	85.33%	\$75,216	64%	\$27,081
<b>Totals</b>	<b>\$1,274,541</b>	<b>\$1,372,742</b>	<b>92.85%</b>	<b>\$1,804,323</b>	<b>70.64%</b>	<b>\$529,782</b>

### Summary of Activities:

Expenditures associated with costs for certificated and classified personnel, materials, supplies, conference attendance, and other services needed to support instructional programs, acceleration of students in meeting academic goals, and transitions to career and community college.

**Status**  
**Submitted**

### Garden Grove Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$335,619	\$477,996	70.21%	\$477,996	70.21%	\$142,377
2000 - Non-Instructional Salaries	\$391,934	\$521,320	75.18%	\$521,320	75.18%	\$129,386
3000 - Employee Benefits	\$286,008	\$385,693	74.15%	\$385,693	74.15%	\$99,685
4000 - Supplies and Materials	\$64,659	\$175,276	36.89%	\$175,276	36.89%	\$110,617
5000 - Other Operating Expenses and Services	\$28,328	\$38,822	72.97%	\$38,822	72.97%	\$10,494
6000 - Capital Outlay	\$119,858	\$130,000	92.2%	\$130,000	92.2%	\$10,142
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$48,135	\$75,216	64%	\$75,216	64%	\$27,081
<b>Totals</b>	<b>\$1,274,541</b>	<b>\$1,804,323</b>	<b>70.64%</b>	<b>\$1,804,323</b>	<b>70.64%</b>	<b>\$529,782</b>

**Status**  
**Unsubmitted**

## Orange Unified

Orange Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$3,500	0%	\$3,500
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$500	0%	\$500
3000 - Employee Benefits	\$0	\$0	100%	\$1,078	0%	\$1,078
4000 - Supplies and Materials	\$0	\$0	100%	\$1,706	0%	\$1,706
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$231	0%	\$231
<b>Totals</b>	\$0	\$0	100%	\$7,015	0%	\$7,015

### Summary of Activities:

Activities include adult high school diploma program. No expenditures to date as we have not received the funding from the CDE yet.

**Status**  
**Submitted**

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### Orange Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,028	\$1,155	89%	\$3,500	29.37%	\$2,472
2000 - Non-Instructional Salaries	\$0	\$165	0%	\$500	0%	\$500
3000 - Employee Benefits	\$229	\$356	64.37%	\$1,078	21.24%	\$849
4000 - Supplies and Materials	\$0	\$563	0%	\$1,706	0%	\$1,706
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$43	\$76	56.41%	\$231	18.61%	\$188
<b>Totals</b>	<b>\$1,300</b>	<b>\$2,315</b>	<b>56.16%</b>	<b>\$7,015</b>	<b>18.53%</b>	<b>\$5,715</b>

### Corrective Action Plan

Orange Unified School District will adjust hours of our hourly teacher to increase student enrollment.

### Summary of Activities:

Expenditures include salary/benefit cost for hourly teacher.

**Status**  
**Submitted**

### Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

#### 2016-17 Reverted Funds:

\$0


#### 2016-17 Status

Closed

#### Submitting Authority

Cathleen Corella, Executive Director

### Orange Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,865	\$1,155	334.63%	\$3,500	110.43%	 -\$365
2000 - Non-Instructional Salaries	\$0	\$165	0%	\$500	0%	\$500
3000 - Employee Benefits	\$859	\$356	241.47%	\$1,078	79.68%	\$219
4000 - Supplies and Materials	\$0	\$563	0%	\$1,706	0%	\$1,706
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$161	\$76	211.2%	\$231	69.7%	\$70
<b>Totals</b>	<b>\$4,885</b>	<b>\$2,315</b>	<b>211.02%</b>	<b>\$7,015</b>	<b>69.64%</b>	<b>\$2,130</b>

### Summary of Activities:


Expenditures include salary/benefit costs for hourly teacher.

Status  
Submitted

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### Orange Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,865	\$1,155	334.63%	\$3,500	110.43%	 -\$365
2000 - Non-Instructional Salaries	\$0	\$165	0%	\$500	0%	\$500
3000 - Employee Benefits	\$859	\$356	241.47%	\$1,078	79.68%	\$219
4000 - Supplies and Materials	\$0	\$563	0%	\$1,706	0%	\$1,706
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$161	\$76	211.2%	\$231	69.7%	\$70
<b>Totals</b>	<b>\$4,885</b>	<b>\$2,315</b>	<b>211.02%</b>	<b>\$7,015</b>	<b>69.64%</b>	<b>\$2,130</b>

Status

Unsubmitted

## Rancho Santiago CCD

### Rancho Santiago CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$184,430	\$190,047	97.04%	\$1,266,981	14.56%	\$1,082,551
2000 - Non-Instructional Salaries	\$76,347	\$75,766	100.77%	\$505,106	15.12%	\$428,759
3000 - Employee Benefits	\$130,200	\$146,165	89.08%	\$974,433	13.36%	\$844,233
4000 - Supplies and Materials	\$2,966	\$28,367	10.46%	\$189,110	1.57%	\$186,144
5000 - Other Operating Expenses and Services	\$71,551	\$162,935	43.91%	\$1,086,234	6.59%	\$1,014,683
6000 - Capital Outlay	\$58,816	\$76,001	77.39%	\$506,673	11.61%	\$447,857
7000 - Other Outgo	\$308,776	\$68,817	448.69%	\$458,777	67.3%	\$150,001
Indirect Costs	\$41,654	\$37,405	111.36%	\$249,366	16.7%	\$207,712
<b>Totals</b>	<b>\$874,740</b>	<b>\$785,502</b>	<b>111.36%</b>	<b>\$5,236,680</b>	<b>16.7%</b>	<b>\$4,361,940</b>

### Summary of Activities:

Chrissy Gascon, CAEP Executive Director, continued to serve as the Rancho Santiago Adult Education Consortium's (RSAEC) lead and represented the consortium at the local and state level. The RSAEC Executive Committee continued to provide the leadership and direction for the consortium. Within the Rancho Santiago Community College District (RSCCD), the nine full-time tenure-track faculty coordinators continued their work on the CAEP objectives especially in the areas of transitioning adult students to college and the workforce. Additionally, the CAEP coordinators worked on developing new, innovative curriculum, which will lead to the acceleration of students' progress toward their academic goals. The RSAEC Executive Committee voted and approved multiple strategies including the funding of a regional marketing campaign that will allow us to leverage the campaign work that is already in progress by the Strong Workforce Program.

**Status**  
**Submitted**

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### Rancho Santiago CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$503,146	\$380,094	132.37%	\$1,266,981	39.71%	\$763,835
2000 - Non-Instructional Salaries	\$160,707	\$151,532	106.05%	\$505,106	31.82%	\$344,399
3000 - Employee Benefits	\$312,951	\$292,330	107.05%	\$974,433	32.12%	\$661,482
4000 - Supplies and Materials	\$8,131	\$56,733	14.33%	\$189,110	4.3%	\$180,979
5000 - Other Operating Expenses and Services	\$160,179	\$325,870	49.15%	\$1,086,234	14.75%	\$926,055
6000 - Capital Outlay	\$115,145	\$152,002	75.75%	\$506,673	22.73%	\$391,528
7000 - Other Outgo	\$308,776	\$137,633	224.35%	\$458,777	67.3%	\$150,001
Indirect Costs	\$78,452	\$74,810	104.87%	\$249,366	31.46%	\$170,914
<b>Totals</b>	<b>\$1,647,487</b>	<b>\$1,571,004</b>	<b>104.87%</b>	<b>\$5,236,680</b>	<b>31.46%</b>	<b>\$3,589,193</b>

**Status**  
**Submitted**

### Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2016-17 Reverted Funds:**

\$0

**2016-17 Status**

Closed

**Submitting Authority**

Lori Fasbinder

### Rancho Santiago CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$764,207	\$570,141	134.04%	\$1,266,981	60.32%	\$502,774
2000 - Non-Instructional Salaries	\$246,238	\$227,298	108.33%	\$505,106	48.75%	\$258,868
3000 - Employee Benefits	\$478,663	\$438,495	109.16%	\$974,433	49.12%	\$495,770
4000 - Supplies and Materials	\$13,946	\$85,100	16.39%	\$189,110	7.37%	\$175,164
5000 - Other Operating Expenses and Services	\$280,560	\$488,805	57.4%	\$1,086,234	25.83%	\$805,674
6000 - Capital Outlay	\$159,257	\$228,003	69.85%	\$506,673	31.43%	\$347,416
7000 - Other Outgo	\$308,776	\$206,450	149.56%	\$458,777	67.3%	\$150,001
Indirect Costs	\$112,582	\$112,215	100.33%	\$249,366	45.15%	\$136,784
<b>Totals</b>	<b>\$2,364,229</b>	<b>\$2,356,506</b>	<b>100.33%</b>	<b>\$5,236,680</b>	<b>45.15%</b>	<b>\$2,872,451</b>

### Summary of Activities:

Chrissy Gascon, CAEP Executive Director, continued to serve as the Rancho Santiago Adult Education Consortium's (RSAEC) lead and represented the consortium at the local and state level. The RSAEC Executive Committee continued to provide the leadership and direction for the consortium. Within the Rancho Santiago Community College District (RSCCD), the full-time tenure-track faculty coordinators continued their work on the CAEP objectives especially in the areas of transitioning adult students to college and the workforce. Additionally, the CAEP coordinators worked on developing new, innovative curriculum, which will lead to the acceleration of students' progress toward their academic goals. The RSAEC Executive Committee voted and approved multiple strategies including the funding of a regional marketing campaign that will allow us to leverage the campaign work that is already in progress by the Strong Workforce Program.

**Status**  
**Submitted**

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### Rancho Santiago CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$764,207	\$760,189	100.53%	\$1,266,981	60.32%	\$502,774
2000 - Non-Instructional Salaries	\$246,238	\$303,064	81.25%	\$505,106	48.75%	\$258,868
3000 - Employee Benefits	\$478,663	\$584,660	81.87%	\$974,433	49.12%	\$495,770
4000 - Supplies and Materials	\$13,946	\$113,466	12.29%	\$189,110	7.37%	\$175,164
5000 - Other Operating Expenses and Services	\$280,560	\$651,740	43.05%	\$1,086,234	25.83%	\$805,674
6000 - Capital Outlay	\$159,257	\$304,004	52.39%	\$506,673	31.43%	\$347,416
7000 - Other Outgo	\$308,776	\$275,266	112.17%	\$458,777	67.3%	\$150,001
Indirect Costs	\$112,582	\$149,620	75.25%	\$249,366	45.15%	\$136,784
<b>Totals</b>	<b>\$2,364,229</b>	<b>\$3,142,008</b>	<b>75.25%</b>	<b>\$5,236,680</b>	<b>45.15%</b>	<b>\$2,872,451</b>

**Status**  
Unsubmitted



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