

AEBG Consortium Fiscal Reporting 44 North Coast Adult Education Consortium

2017-18 Fiscal Year

Certification

Certification Authority

Margaret Talcott

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Del Norte County Unified School District	✓	✓	✓	✓
Eureka City Unified School District	✓	✓	✓	✓
Redwoods CCD	✓	✓	✓	✓

Del Norte County Unified School District

Del Norte County Unified School District Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$6,000	0%	\$40,000	0%	\$40,000
2000 - Non-Instructional Salaries	\$0	\$3,750	0%	\$25,000	0%	\$25,000
3000 - Employee Benefits	\$0	\$1,200	0%	\$8,000	0%	\$8,000
4000 - Supplies and Materials	\$0	\$1,500	0%	\$10,000	0%	\$10,000

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
5000 - Other Operating Expenses and Services	\$0	\$451	0%	\$3,009	0%	\$3,009
6000 - Capital Outlay	\$0	\$2,250	0%	\$15,000	0%	\$15,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$469	0%	\$3,124	0%	\$3,124
Totals	\$0	\$15,620	0%	\$104,133	0%	\$104,133

**Status
Submitted**

Del Norte County Unified School District Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$12,000	0%	\$40,000	0%	\$40,000
2000 - Non-Instructional Salaries	\$0	\$7,500	0%	\$25,000	0%	\$25,000
3000 - Employee Benefits	\$0	\$2,400	0%	\$8,000	0%	\$8,000
4000 - Supplies and Materials	\$0	\$3,000	0%	\$10,000	0%	\$10,000
5000 - Other Operating Expenses and Services	\$0	\$903	0%	\$3,009	0%	\$3,009
6000 - Capital Outlay	\$0	\$4,500	0%	\$15,000	0%	\$15,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$937	0%	\$3,124	0%	\$3,124
Totals	\$0	\$31,240	0%	\$104,133	0%	\$104,133

**Status
Submitted**

Del Norte County Unified School District Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$18,000	0%	\$40,000	0%	\$40,000
2000 - Non-Instructional Salaries	\$0	\$11,250	0%	\$25,000	0%	\$25,000
3000 - Employee Benefits	\$0	\$3,600	0%	\$8,000	0%	\$8,000
4000 - Supplies and Materials	\$0	\$4,500	0%	\$10,000	0%	\$10,000
5000 - Other Operating Expenses and Services	\$0	\$1,354	0%	\$3,009	0%	\$3,009
6000 - Capital Outlay	\$0	\$6,750	0%	\$15,000	0%	\$15,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,406	0%	\$3,124	0%	\$3,124
Totals	\$0	\$46,860	0%	\$104,133	0%	\$104,133

Corrective Action Plan

We do not have CASAS trained teacher and can't do pre-post assesment. We now have a teacher and they will be trained by October 2018.

Status
Submitted

Del Norte County Unified School District Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$24,000	0%	\$40,000	0%	\$40,000
2000 - Non-Instructional Salaries	\$0	\$15,000	0%	\$25,000	0%	\$25,000
3000 - Employee Benefits	\$0	\$4,800	0%	\$8,000	0%	\$8,000
4000 - Supplies and Materials	\$0	\$6,000	0%	\$10,000	0%	\$10,000
5000 - Other Operating Expenses and Services	\$0	\$1,805	0%	\$3,009	0%	\$3,009
6000 - Capital Outlay	\$0	\$9,000	0%	\$15,000	0%	\$15,000

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,874	0%	\$3,124	0%	\$3,124
Totals	\$0	\$62,480	0%	\$104,133	0%	\$104,133

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

We do not have CASAS trained teacher and can't do pre-post assesment. We now have a teacher and they will be trained by October 2018.

Summary of Activities:

No activities have taken place yet.

Status
Submitted

Eureka City Unified School District

Eureka City Unified School District Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$14,400	0%	\$96,000	0%	\$96,000
2000 - Non-Instructional Salaries	\$0	\$5,552	0%	\$37,014	0%	\$37,014
3000 - Employee Benefits	\$0	\$8,621	0%	\$57,473	0%	\$57,473
4000 - Supplies and Materials	\$0	\$1,883	0%	\$12,556	0%	\$12,556
5000 - Other Operating Expenses and Services	\$0	\$7,332	0%	\$48,882	0%	\$48,882
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$2,023	0%	\$13,485	0%	\$13,485
Totals	\$0	\$39,812	0%	\$265,410	0%	\$265,410

**Status
Submitted**

Eureka City Unified School District Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$28,800	0%	\$96,000	0%	\$96,000
2000 - Non-Instructional Salaries	\$0	\$11,104	0%	\$37,014	0%	\$37,014
3000 - Employee Benefits	\$0	\$17,242	0%	\$57,473	0%	\$57,473
4000 - Supplies and Materials	\$0	\$3,767	0%	\$12,556	0%	\$12,556
5000 - Other Operating Expenses and Services	\$0	\$14,665	0%	\$48,882	0%	\$48,882
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$4,046	0%	\$13,485	0%	\$13,485
Totals	\$0	\$79,623	0%	\$265,410	0%	\$265,410

**Status
Submitted**

Eureka City Unified School District Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
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Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$43,200	0%	\$96,000	0%	\$96,000
2000 - Non-Instructional Salaries	\$0	\$16,656	0%	\$37,014	0%	\$37,014
3000 - Employee Benefits	\$0	\$25,863	0%	\$57,473	0%	\$57,473
4000 - Supplies and Materials	\$0	\$5,650	0%	\$12,556	0%	\$12,556
5000 - Other Operating Expenses and Services	\$0	\$21,997	0%	\$48,882	0%	\$48,882
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$6,068	0%	\$13,485	0%	\$13,485
Totals	\$0	\$119,435	0%	\$265,410	0%	\$265,410

Corrective Action Plan

We are just starting to use the quarterly reporting system within NOVA. Starting Q4 we will report our annual expenses. And starting 18/19 we will report quarterly as required.

Summary of Activities:

We are just starting to use the quarterly reporting system within NOVA. Starting Q4 we will report our annual expenses. And starting 18/19 we will report quarterly as required.

Status
Submitted

Eureka City Unified School District Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$38,577	\$57,600	66.97%	\$96,000	40.18%	\$57,423
2000 - Non-Instructional Salaries	\$9,334	\$22,208	42.03%	\$37,014	25.22%	\$27,680
3000 - Employee Benefits	\$24,949	\$34,484	72.35%	\$57,473	43.41%	\$32,524
4000 - Supplies and Materials	\$6,037	\$7,534	80.13%	\$12,556	48.08%	\$6,519

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
5000 - Other Operating Expenses and Services	\$30,079	\$29,329	102.56%	\$48,882	61.53%	\$18,803
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$13,107	\$8,091	161.99%	\$13,485	97.2%	\$378
Totals	\$122,083	\$159,246	76.66%	\$265,410	46%	\$143,327

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

We were operating at a two teacher deficit, previous teachers took other jobs within the district. We now have hired two additional teachers to take over Adult Ed and ESL services and they will be trained on CASAS and other aspects of Adult Ed. by the end of October 2018.

**Status
Submitted**

Redwoods CCD

Redwoods CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$1,050	0%	\$7,000	0%	\$7,000
2000 - Non-Instructional Salaries	\$0	\$51,368	0%	\$342,456	0%	\$342,456
3000 - Employee Benefits	\$0	\$32,427	0%	\$216,181	0%	\$216,181
4000 - Supplies and Materials	\$0	\$4,575	0%	\$30,500	0%	\$30,500
5000 - Other Operating Expenses and Services	\$0	\$75,320	0%	\$502,132	0%	\$502,132

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
6000 - Capital Outlay	\$0	\$7,845	0%	\$52,300	0%	\$52,300
7000 - Other Outgo	\$0	\$36,464	0%	\$243,096	0%	\$243,096
Indirect Costs	\$0	\$12,548	0%	\$83,656	0%	\$83,656
Totals	\$0	\$221,598	0%	\$1,477,321	0%	\$1,477,321

**Status
Submitted**

Redwoods CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$2,100	0%	\$7,000	0%	\$7,000
2000 - Non-Instructional Salaries	\$0	\$102,737	0%	\$342,456	0%	\$342,456
3000 - Employee Benefits	\$0	\$64,854	0%	\$216,181	0%	\$216,181
4000 - Supplies and Materials	\$0	\$9,150	0%	\$30,500	0%	\$30,500
5000 - Other Operating Expenses and Services	\$0	\$150,640	0%	\$502,132	0%	\$502,132
6000 - Capital Outlay	\$0	\$15,690	0%	\$52,300	0%	\$52,300
7000 - Other Outgo	\$0	\$72,929	0%	\$243,096	0%	\$243,096
Indirect Costs	\$0	\$25,097	0%	\$83,656	0%	\$83,656
Totals	\$0	\$443,196	0%	\$1,477,321	0%	\$1,477,321

**Status
Submitted**

Redwoods CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$3,150	0%	\$7,000	0%	\$7,000
2000 - Non-Instructional Salaries	\$0	\$154,105	0%	\$342,456	0%	\$342,456
3000 - Employee Benefits	\$0	\$97,281	0%	\$216,181	0%	\$216,181
4000 - Supplies and Materials	\$0	\$13,725	0%	\$30,500	0%	\$30,500
5000 - Other Operating Expenses and Services	\$0	\$225,959	0%	\$502,132	0%	\$502,132
6000 - Capital Outlay	\$0	\$23,535	0%	\$52,300	0%	\$52,300
7000 - Other Outgo	\$0	\$109,393	0%	\$243,096	0%	\$243,096
Indirect Costs	\$0	\$37,645	0%	\$83,656	0%	\$83,656
Totals	\$0	\$664,794	0%	\$1,477,321	0%	\$1,477,321

Corrective Action Plan

CR is transition of upper management at AEBG. Looks like Q1, Q2 were not entered, so we will not enter Q3 but enter the complete year in Q4.

Summary of Activities:

CR is on track with their spending. We are moving forward with new programs regularly and have steady enrollments

Status

Submitted

Redwoods CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$57,846	\$4,200	1,377.29%	\$7,000	826.37%	 -\$50,846
2000 - Non-Instructional Salaries	\$276,704	\$205,474	134.67%	\$342,456	80.8%	\$65,752
3000 - Employee Benefits	\$172,252	\$129,709	132.8%	\$216,181	79.68%	\$43,929
4000 - Supplies and Materials	\$13,976	\$18,300	76.37%	\$30,500	45.82%	\$16,524

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
5000 - Other Operating Expenses and Services	\$325,298	\$301,279	107.97%	\$502,132	64.78%	\$176,834
6000 - Capital Outlay	\$3,710	\$31,380	11.82%	\$52,300	7.09%	\$48,590
7000 - Other Outgo	\$1,992	\$145,858	1.37%	\$243,096	0.82%	\$241,104
Indirect Costs	\$25,510	\$50,194	50.82%	\$83,656	30.49%	\$58,146
Totals	\$877,288	\$886,393	98.97%	\$1,477,321	59.38%	\$600,033

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Adult Education, College of the Redwoods served 1,539 unduplicated students in FY 17/18. From that number, 199 students were concurrently enrolled in credit and Adult Education classes. At the start of FY 18/19, 69 students had moved to credit. Four noncredit certificates had been issued. Adult Education successfully completed its 4021 review with College of the Redwoods, and may now begin to create new curriculum as needed. Adult Education also has a faculty liaison to provide increase communication and collaboration with the college. Student enrollment stabilized throughout the program. Our ESL program in Del Norte grew from seven enrolled students in the Fall Semester, to thirty-one enrolled students in the Spring Semester. Both Community English as a Second Language and Community and Career English as a Second Language, Certificates of Competency were reactivated with the college. Adult Education also strengthened its relationship with the Humboldt County Correctional Facility, an

Status
Submitted



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