

# CAEP Consortium Fiscal Reporting 44 North Coast Adult Education Consortium

2018-19 Fiscal Year

## Certification

**Certified By**

Margaret Talcott

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

## Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Del Norte County Unified</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Eureka City Schools</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">Redwoods CCD</a>	Submitted	Submitted	Submitted	Not Submitted

## Del Norte County Unified

[Del Norte County Unified Q1 Report \(7/1 - 9/30\)](#)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$9,000	0%	\$36,000	0%	\$36,000
2000 - Non-Instructional Salaries	\$0	\$4,500	0%	\$18,000	0%	\$18,000
3000 - Employee Benefits	\$0	\$2,638	0%	\$10,550	0%	\$10,550
4000 - Supplies and Materials	\$0	\$0	100%	\$69,528	0%	\$69,528
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$13,000	0%	\$13,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$7,000	0%	\$7,000
<b>Totals</b>	\$0	\$16,138	0%	\$154,078	0%	\$154,078

### Corrective Action Plan

No expenditures happened in the first quarter.

### Summary of Activities:

The adult education classes offered are for completion of high school diploma.

**Status**  
**Submitted**

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### Del Norte County Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,818	\$9,000	120.2%	\$36,000	30.05%	\$25,182
2000 - Non-Instructional Salaries	\$5,932	\$4,500	131.82%	\$18,000	32.96%	\$12,068
3000 - Employee Benefits	\$7,243	\$2,638	274.62%	\$10,550	68.65%	\$3,307
4000 - Supplies and Materials	\$38,828	\$0	100%	\$69,528	55.85%	\$30,700
5000 - Other Operating Expenses and Services	\$7,054	\$0	100%	\$13,000	54.26%	\$5,946
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$7,000	0%	\$7,000
<b>Totals</b>	<b>\$69,875</b>	<b>\$16,138</b>	<b>433%</b>	<b>\$154,078</b>	<b>45.35%</b>	<b>\$84,203</b>

**Summary of Activities:**

We have opened up two evening class options for adults to work towards their high school diploma or prep for the HiSet exam. We have also began short-term CTE training 2 nights a week.

**Status**  
**Submitted**

**Allocation Year Closeout: 2016-17**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2016-17 Reverted Funds:**

\$0

**2016-17 Status**

Closed

**Submitting Authority**

Del Norte County Department of Education Rob Parker, Director of Adult Education

**Del Norte County Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$13,263	\$9,000	147.37%	\$36,000	36.84%	\$22,737
2000 - Non-Instructional Salaries	\$6,240	\$4,500	138.67%	\$18,000	34.67%	\$11,760
3000 - Employee Benefits	\$7,714	\$2,638	292.47%	\$10,550	73.12%	\$2,836
4000 - Supplies and Materials	\$38,828	\$0	100%	\$69,528	55.85%	\$30,700
5000 - Other Operating Expenses and Services	\$7,054	\$0	100%	\$13,000	54.26%	\$5,946
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,250	\$0	100%	\$7,000	75%	\$1,750
<b>Totals</b>	<b>\$78,349</b>	<b>\$16,138</b>	<b>485.51%</b>	<b>\$154,078</b>	<b>50.85%</b>	<b>\$75,729</b>

**Status**  
**Submitted**

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**Del Norte County Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$13,263	\$9,000	147.37%	\$36,000	36.84%	\$22,737
2000 - Non-Instructional Salaries	\$6,240	\$4,500	138.67%	\$18,000	34.67%	\$11,760
3000 - Employee Benefits	\$7,714	\$2,638	292.47%	\$10,550	73.12%	\$2,836
4000 - Supplies and Materials	\$38,828	\$0	100%	\$69,528	55.85%	\$30,700
5000 - Other Operating Expenses and Services	\$7,054	\$0	100%	\$13,000	54.26%	\$5,946
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,250	\$7,000	75%	\$7,000	75%	\$1,750
<b>Totals</b>	<b>\$78,349</b>	<b>\$23,138</b>	<b>338.62%</b>	<b>\$154,078</b>	<b>50.85%</b>	<b>\$75,729</b>

**Status**  
**Unsubmitted**

## Eureka City Schools

Eureka City Schools Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$26,263	\$26,263	100%	\$105,053	25%	\$78,790
2000 - Non-Instructional Salaries	\$9,748	\$9,748	100%	\$38,993	25%	\$29,245
3000 - Employee Benefits	\$19,456	\$19,456	100%	\$77,823	25%	\$58,367
4000 - Supplies and Materials	\$2,047	\$6,059	33.79%	\$24,234	8.45%	\$22,187
5000 - Other Operating Expenses and Services	\$9,131	\$9,131	100%	\$36,524	25%	\$27,393
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,302	\$3,318	129.67%	\$13,271	32.42%	\$8,969
<b>Totals</b>	<b>\$70,947</b>	<b>\$73,975</b>	<b>95.91%</b>	<b>\$295,898</b>	<b>23.98%</b>	<b>\$224,951</b>

**Status**  
**Submitted**

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**Eureka City Schools Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$52,527	\$52,527	100%	\$105,053	50%	\$52,526
2000 - Non-Instructional Salaries	\$19,497	\$19,497	100%	\$38,993	50%	\$19,496
3000 - Employee Benefits	\$38,912	\$38,912	100%	\$77,823	50%	\$38,911
4000 - Supplies and Materials	\$12,117	\$12,117	100%	\$24,234	50%	\$12,117
5000 - Other Operating Expenses and Services	\$18,262	\$18,262	100%	\$36,524	50%	\$18,262
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$6,636	\$6,636	100.01%	\$13,271	50%	\$6,635
<b>Totals</b>	<b>\$147,951</b>	<b>\$147,949</b>	<b>100%</b>	<b>\$295,898</b>	<b>50%</b>	<b>\$147,947</b>

**Status**  
**Submitted**

**Allocation Year Closeout: 2016-17**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2016-17 Reverted Funds:**

\$0

**2016-17 Status**

Closed

**Submitting Authority**

Michael Davies-Hughes, Assistant Superintendent

**Eureka City Schools Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$78,790	\$78,790	100%	\$105,053	75%	\$26,263
2000 - Non-Instructional Salaries	\$29,245	\$29,245	100%	\$38,993	75%	\$9,748
3000 - Employee Benefits	\$58,367	\$58,367	100%	\$77,823	75%	\$19,456
4000 - Supplies and Materials	\$18,176	\$18,176	100%	\$24,234	75%	\$6,058
5000 - Other Operating Expenses and Services	\$27,393	\$27,393	100%	\$36,524	75%	\$9,131
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,953	\$9,953	100%	\$13,271	75%	\$3,318
<b>Totals</b>	<b>\$221,924</b>	<b>\$221,924</b>	<b>100%</b>	<b>\$295,898</b>	<b>75%</b>	<b>\$73,974</b>

**Status**  
**Submitted**

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**Eureka City Schools Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$105,053	\$105,053	100%	\$105,053	100%	\$0
2000 - Non-Instructional Salaries	\$38,993	\$38,993	100%	\$38,993	100%	\$0
3000 - Employee Benefits	\$77,823	\$77,823	100%	\$77,823	100%	\$0
4000 - Supplies and Materials	\$24,234	\$24,234	100%	\$24,234	100%	\$0
5000 - Other Operating Expenses and Services	\$36,524	\$36,524	100%	\$36,524	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$13,271	\$13,271	100%	\$13,271	100%	\$0
<b>Totals</b>	<b>\$295,898</b>	<b>\$295,898</b>	<b>100%</b>	<b>\$295,898</b>	<b>100%</b>	<b>\$0</b>

**Status**  
Unsubmitted

**Redwoods CCD**

**Redwoods CCD Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$3,000	0%	\$3,000
2000 - Non-Instructional Salaries	\$38,581	\$81,154	47.54%	\$356,809	10.81%	\$318,228
3000 - Employee Benefits	\$24,766	\$42,298	58.55%	\$169,190	14.64%	\$144,424
4000 - Supplies and Materials	\$2,116	\$3,500	60.46%	\$14,000	15.11%	\$11,884
5000 - Other Operating Expenses and Services	\$2,126	\$31,256	6.8%	\$125,025	1.7%	\$122,899
6000 - Capital Outlay	\$0	\$0	100%	\$10,000	0%	\$10,000
7000 - Other Outgo	\$580	\$0	100%	\$633,184	0.09%	\$632,604
Indirect Costs	\$0	\$0	100%	\$61,841	0%	\$61,841
<b>Totals</b>	<b>\$68,169</b>	<b>\$158,207</b>	<b>43.09%</b>	<b>\$1,373,049</b>	<b>4.96%</b>	<b>\$1,304,880</b>

### Corrective Action Plan

Q1 is mostly over the summer when things are quite. We expect Q2 to be much more in lines with forecast spending.

### Summary of Activities:

Standard operations, starting the semester and meeting our student needs.

**Status**  
**Submitted**

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### Redwoods CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,500	\$0	100%	\$3,000	83.33%	\$500
2000 - Non-Instructional Salaries	\$95,017	\$162,307	58.54%	\$356,809	26.63%	\$261,792
3000 - Employee Benefits	\$54,451	\$84,595	64.37%	\$169,190	32.18%	\$114,739
4000 - Supplies and Materials	\$11,576	\$7,000	165.37%	\$14,000	82.69%	\$2,424
5000 - Other Operating Expenses and Services	\$16,690	\$62,513	26.7%	\$125,025	13.35%	\$108,335
6000 - Capital Outlay	\$7,887	\$0	100%	\$10,000	78.87%	\$2,113
7000 - Other Outgo	\$1,418	\$0	100%	\$633,184	0.22%	\$631,766
Indirect Costs	\$0	\$0	100%	\$61,841	0%	\$61,841
<b>Totals</b>	<b>\$189,539</b>	<b>\$316,415</b>	<b>59.9%</b>	<b>\$1,373,049</b>	<b>13.8%</b>	<b>\$1,183,510</b>

**Corrective Action Plan**

Areas below target spending such as "other operating expenses and services" will align with the projected budget in Q3 & Q4.

**Summary of Activities:**

Standard operations throughout the semester to meet our student needs.

**Status**  
**Submitted**

**Allocation Year Closeout: 2016-17**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2016-17 Reverted Funds:**

\$0

**2016-17 Status**

Closed

**Submitting Authority**

Melissa Ruiz, Director of Student Services

Margaret Talcott

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,860	\$0	100%	\$3,000	195.33%	 -\$2,860
2000 - Non-Instructional Salaries	\$155,432	\$243,461	63.84%	\$356,809	43.56%	\$201,377
3000 - Employee Benefits	\$85,805	\$126,893	67.62%	\$169,190	50.72%	\$83,385
4000 - Supplies and Materials	\$13,408	\$10,500	127.7%	\$14,000	95.77%	\$592
5000 - Other Operating Expenses and Services	\$117,385	\$93,769	125.19%	\$125,025	93.89%	\$7,640
6000 - Capital Outlay	\$7,887	\$0	100%	\$10,000	78.87%	\$2,113
7000 - Other Outgo	\$2,403	\$0	100%	\$633,184	0.38%	\$630,781
Indirect Costs	\$0	\$0	100%	\$61,841	0%	\$61,841
<b>Totals</b>	<b>\$388,180</b>	<b>\$474,622</b>	<b>81.79%</b>	<b>\$1,373,049</b>	<b>28.27%</b>	<b>\$984,869</b>

### Corrective Action Plan

Areas below target spending will align with the projected budget in Q4.

### Summary of Activities:

Standard operations throughout the semester to meet our student needs.

**Status**  
**Submitted**

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### Redwoods CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,860	\$3,000	195.33%	\$3,000	195.33%	⚠ -\$2,860
2000 - Non-Instructional Salaries	\$155,432	\$356,809	43.56%	\$356,809	43.56%	\$201,377
3000 - Employee Benefits	\$85,805	\$169,190	50.72%	\$169,190	50.72%	\$83,385
4000 - Supplies and Materials	\$13,408	\$14,000	95.77%	\$14,000	95.77%	\$592
5000 - Other Operating Expenses and Services	\$117,385	\$125,025	93.89%	\$125,025	93.89%	\$7,640
6000 - Capital Outlay	\$7,887	\$0	100%	\$10,000	78.87%	\$2,113
7000 - Other Outgo	\$2,403	\$0	100%	\$633,184	0.38%	\$630,781
Indirect Costs	\$0	\$61,841	0%	\$61,841	0%	\$61,841
<b>Totals</b>	<b>\$388,180</b>	<b>\$729,865</b>	<b>53.19%</b>	<b>\$1,373,049</b>	<b>28.27%</b>	<b>\$984,869</b>

**Status**  
Unsubmitted



California  
Community  
Colleges



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