

CAEP Consortium Fiscal Reporting 48 San Diego Adult Education Regional Consortium

2018-19 Fiscal Year

Certification

Certified By

Kelly Henwood
Special Projects Manager

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
San Diego CCD	Submitted	Submitted	Submitted	Not Submitted
San Diego Unified	Submitted	Submitted	Submitted	Not Submitted

San Diego CCD

San Diego CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$76,033	\$237,367	32.03%	\$949,469	8.01%	\$873,436
2000 - Non-Instructional Salaries	\$290,621	\$775,156	37.49%	\$3,100,624	9.37%	\$2,810,003
3000 - Employee Benefits	\$144,373	\$349,330	41.33%	\$1,397,320	10.33%	\$1,252,947
4000 - Supplies and Materials	\$60,225	\$70,018	86.01%	\$200,050	30.1%	\$139,825
5000 - Other Operating Expenses and Services	\$42,659	\$44,671	95.5%	\$178,682	23.87%	\$136,023
6000 - Capital Outlay	\$219,470	\$128,060	171.38%	\$320,150	68.55%	\$100,680
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$34,702	\$66,981	51.81%	\$267,924	12.95%	\$233,222
Totals	\$868,083	\$1,671,582	51.93%	\$6,414,219	13.53%	\$5,546,136

Corrective Action Plan

Salaries will be spent at a higher rate in fall and spring semesters.

Status
Submitted

San Diego CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$130,615	\$474,735	27.51%	\$949,469	13.76%	\$818,854
2000 - Non-Instructional Salaries	\$553,012	\$1,550,312	35.67%	\$3,100,624	17.84%	\$2,547,612
3000 - Employee Benefits	\$274,632	\$698,660	39.31%	\$1,397,320	19.65%	\$1,122,688
4000 - Supplies and Materials	\$178,088	\$130,033	136.96%	\$200,050	89.02%	\$21,962
5000 - Other Operating Expenses and Services	\$55,325	\$89,341	61.93%	\$178,682	30.96%	\$123,357
6000 - Capital Outlay	\$226,933	\$192,090	118.14%	\$320,150	70.88%	\$93,217
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$58,589	\$133,962	43.74%	\$267,924	21.87%	\$209,335
Totals	\$1,477,194	\$3,269,132	45.19%	\$6,414,219	23.03%	\$4,937,025

Corrective Action Plan

certificated salaries and benefits to support plan objectives non-personnel to support PD and technology capacity indirect at 5%

Summary of Activities:

certificated salaries and benefits to support plan objectives non-personnel to support PD and technology capacity indirect at 5%

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Kelly Henwood, Special Projects Manager

Michelle Fischthal, Vice President of Instruction

San Diego CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$190,132	\$712,102	26.7%	\$949,469	20.03%	\$759,337
2000 - Non-Instructional Salaries	\$800,937	\$2,325,468	34.44%	\$3,100,624	25.83%	\$2,299,687
3000 - Employee Benefits	\$414,768	\$1,047,990	39.58%	\$1,397,320	29.68%	\$982,552
4000 - Supplies and Materials	\$199,788	\$170,043	117.49%	\$200,050	99.87%	\$262
5000 - Other Operating Expenses and Services	\$72,896	\$134,012	54.4%	\$178,682	40.8%	\$105,786
6000 - Capital Outlay	\$319,463	\$272,128	117.39%	\$320,150	99.79%	\$687
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$100,057	\$200,943	49.79%	\$267,924	37.35%	\$167,867
Totals	\$2,098,041	\$4,862,684	43.15%	\$6,414,219	32.71%	\$4,316,178

Corrective Action Plan

Certificated salaries and benefits to support plan objectives non-personnel to support PD and technology capacity indirect at 5%

Summary of Activities:

Certificated salaries and benefits to support plan objectives non-personnel to support PD and technology capacity indirect at 5%

Status
Submitted

San Diego CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$190,132	\$949,469	20.03%	\$949,469	20.03%	\$759,337
2000 - Non-Instructional Salaries	\$800,937	\$3,100,624	25.83%	\$3,100,624	25.83%	\$2,299,687
3000 - Employee Benefits	\$414,768	\$1,397,320	29.68%	\$1,397,320	29.68%	\$982,552
4000 - Supplies and Materials	\$199,788	\$200,050	99.87%	\$200,050	99.87%	\$262
5000 - Other Operating Expenses and Services	\$72,896	\$178,682	40.8%	\$178,682	40.8%	\$105,786
6000 - Capital Outlay	\$319,463	\$320,150	99.79%	\$320,150	99.79%	\$687
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$100,057	\$267,924	37.35%	\$267,924	37.35%	\$167,867
Totals	\$2,098,041	\$6,414,219	32.71%	\$6,414,219	32.71%	\$4,316,178

Status
Unsubmitted

San Diego Unified

San Diego Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$120,013	\$113,310	105.92%	\$755,399	15.89%	\$635,386
2000 - Non-Instructional Salaries	\$51,119	\$39,837	128.32%	\$265,580	19.25%	\$214,461
3000 - Employee Benefits	\$50,006	\$64,173	77.92%	\$427,822	11.69%	\$377,816
4000 - Supplies and Materials	\$11,981	\$166,035	7.22%	\$1,106,900	1.08%	\$1,094,919
5000 - Other Operating Expenses and Services	\$93,461	\$33,073	282.59%	\$220,486	42.39%	\$127,025
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$11,038	\$14,202	77.72%	\$94,678	11.66%	\$83,640
Totals	\$337,618	\$430,630	78.4%	\$2,870,865	11.76%	\$2,533,247

Corrective Action Plan

Expenses pertaining to Object Code 4000 currently have several unpaid supply and material invoices that were credited to this fiscal year due to an accrual method of accounting used for certain types of items. These items were ordered during Q4 of the 2017-18 fiscal year and will show as an expense for the current fiscal year once the district has provided payment for the outstanding invoices.

Status
Submitted

San Diego Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$298,521	\$226,620	131.73%	\$755,399	39.52%	\$456,878
2000 - Non-Instructional Salaries	\$129,796	\$79,674	162.91%	\$265,580	48.87%	\$135,784
3000 - Employee Benefits	\$147,355	\$128,347	114.81%	\$427,822	34.44%	\$280,467
4000 - Supplies and Materials	\$45,643	\$332,070	13.74%	\$1,106,900	4.12%	\$1,061,257
5000 - Other Operating Expenses and Services	\$101,591	\$66,146	153.59%	\$220,486	46.08%	\$118,895
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$24,434	\$28,403	86.02%	\$94,678	25.81%	\$70,244
Totals	\$747,340	\$861,260	86.77%	\$2,870,865	26.03%	\$2,123,525

Corrective Action Plan

Expenses pertaining to Object Code 4000 will allow for the expansion of HSE and ABE services into the far southeastern area of the City of San Diego. Extensive planning and stakeholder input have delayed purchasing supplies and materials to date for the proposed expansion. Nevertheless, those expenditures will be made over the course of the next two quarters in preparation for the new program's launch scheduled for Fall 2019. Technology expenditures to support our recently implemented blended/distance learning platform are also planned. In addition, as documented in our Q1 Corrective Action Plan, several unpaid supply and material invoices were credited to this fiscal year due to an accrual method of accounting used for certain types of items. These items were ordered during Q4 of the 2017-18 fiscal year and will show as an expense for the current fiscal year once the district has provided payment for the outstanding invoices.

Summary of Activities:

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Lance Larson, Program Specialist

Michael Reynolds, Program Lead

San Diego Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$485,918	\$339,930	142.95%	\$755,399	64.33%	\$269,481
2000 - Non-Instructional Salaries	\$191,735	\$119,511	160.43%	\$265,580	72.19%	\$73,845
3000 - Employee Benefits	\$248,311	\$192,520	128.98%	\$427,822	58.04%	\$179,511
4000 - Supplies and Materials	\$74,413	\$498,105	14.94%	\$1,106,900	6.72%	\$1,032,487
5000 - Other Operating Expenses and Services	\$176,858	\$99,219	178.25%	\$220,486	80.21%	\$43,628
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$39,791	\$42,605	93.39%	\$94,678	42.03%	\$54,887
Totals	\$1,217,026	\$1,291,889	94.21%	\$2,870,865	42.39%	\$1,653,839

Summary of Activities:

Certificated salaries and benefits to support plan objectives non-personnel to support PD and technology capacity indirect at 5%

**Status
Submitted**

San Diego Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$485,918	\$453,239	107.21%	\$755,399	64.33%	\$269,481
2000 - Non-Instructional Salaries	\$191,735	\$159,348	120.32%	\$265,580	72.19%	\$73,845
3000 - Employee Benefits	\$248,311	\$256,693	96.73%	\$427,822	58.04%	\$179,511
4000 - Supplies and Materials	\$74,413	\$664,140	11.2%	\$1,106,900	6.72%	\$1,032,487
5000 - Other Operating Expenses and Services	\$176,858	\$132,292	133.69%	\$220,486	80.21%	\$43,628
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$39,791	\$56,807	70.05%	\$94,678	42.03%	\$54,887
Totals	\$1,217,026	\$1,722,519	70.65%	\$2,870,865	42.39%	\$1,653,839

Status
Unsubmitted



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