

CAEP Consortium Fiscal Reporting 51 South Bay Consortium for Adult Education

2018-19 Fiscal Year

Certification

Certified By

Kishan Vujjeni

Dean of College Transitions & Extension Programs

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Campbell Union High	Submitted	Submitted	Submitted	Not Submitted
East Side Union High	Submitted	Submitted	Submitted	Not Submitted
Metropolitan Education District	Submitted	Submitted	Submitted	Not Submitted
Milpitas Unified	Submitted	Submitted	Submitted	Not Submitted
San Jose-Evergreen CCD	Submitted	Submitted	Submitted	Not Submitted
Santa Clara Unified	Submitted	Submitted	Submitted	Not Submitted
West Valley-Mission CCD	Submitted	Submitted	Submitted	Not Submitted

Campbell Union High

Campbell Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$231,787	\$0	100%	\$1,878,928	12.34%	\$1,647,141
2000 - Non-Instructional Salaries	\$77,055	\$0	100%	\$426,755	18.06%	\$349,700
3000 - Employee Benefits	\$159,218	\$0	100%	\$960,516	16.58%	\$801,298
4000 - Supplies and Materials	\$2,096	\$0	100%	\$53,448	3.92%	\$51,352
5000 - Other Operating Expenses and Services	\$30,136	\$0	100%	\$185,565	16.24%	\$155,429
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$184,485	0%	\$184,485
Totals	\$500,292	\$0	100%	\$3,689,697	13.56%	\$3,189,405

Summary of Activities:

The expenditures reflect instructional and staff salaries.

Status
Submitted

Campbell Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$612,800	\$0	100%	\$1,878,928	32.61%	\$1,266,128
2000 - Non-Instructional Salaries	\$199,294	\$0	100%	\$426,755	46.7%	\$227,461
3000 - Employee Benefits	\$369,809	\$0	100%	\$960,516	38.5%	\$590,707
4000 - Supplies and Materials	\$6,485	\$0	100%	\$53,448	12.13%	\$46,963
5000 - Other Operating Expenses and Services	\$148,950	\$0	100%	\$185,565	80.27%	\$36,615
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$184,485	0%	\$184,485
Totals	\$1,337,338	\$0	100%	\$3,689,697	36.25%	\$2,352,359

Summary of Activities:

The expenditures reflect cost of instruction and staff.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Dr. Usha Narayanan, Director

Campbell Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$968,273	\$0	100%	\$1,878,928	51.53%	\$910,655
2000 - Non-Instructional Salaries	\$260,056	\$0	100%	\$426,755	60.94%	\$166,699
3000 - Employee Benefits	\$527,192	\$0	100%	\$960,516	54.89%	\$433,324
4000 - Supplies and Materials	\$16,153	\$0	100%	\$53,448	30.22%	\$37,295
5000 - Other Operating Expenses and Services	\$173,413	\$0	100%	\$185,565	93.45%	\$12,152
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$184,485	0%	\$184,485
Totals	\$1,945,087	\$0	100%	\$3,689,697	52.72%	\$1,744,610

Summary of Activities:

Expenditures reflect instructional and support services provided.

Status
Submitted

Campbell Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$968,273	\$0	100%	\$1,878,928	51.53%	\$910,655
2000 - Non-Instructional Salaries	\$260,056	\$0	100%	\$426,755	60.94%	\$166,699
3000 - Employee Benefits	\$527,192	\$0	100%	\$960,516	54.89%	\$433,324
4000 - Supplies and Materials	\$16,153	\$0	100%	\$53,448	30.22%	\$37,295
5000 - Other Operating Expenses and Services	\$173,413	\$0	100%	\$185,565	93.45%	\$12,152
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$184,485	0%	\$184,485
Totals	\$1,945,087	\$0	100%	\$3,689,697	52.72%	\$1,744,610

Status
Unsubmitted

East Side Union High

East Side Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$355,596	\$427,205	83.24%	\$2,848,036	12.49%	\$2,492,440
2000 - Non-Instructional Salaries	\$213,462	\$202,801	105.26%	\$1,014,007	21.05%	\$800,545
3000 - Employee Benefits	\$266,596	\$220,307	121.01%	\$1,468,710	18.15%	\$1,202,114
4000 - Supplies and Materials	\$514,826	\$213,146	241.54%	\$852,584	60.38%	\$337,758
5000 - Other Operating Expenses and Services	\$73,162	\$243,689	30.02%	\$974,756	7.51%	\$901,594
6000 - Capital Outlay	\$204,753	\$204,753	100%	\$204,753	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$38,647	\$69,058	55.96%	\$276,232	13.99%	\$237,585
Totals	\$1,667,042	\$1,580,959	105.44%	\$7,639,078	21.82%	\$5,972,036

Summary of Activities:

Q1 represents \$781K of actuals that rolled over from 17-18. These expenses were recorded in another program area and not included in the 17-18 expenses.

Status
Submitted

East Side Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,276,302	\$1,424,018	89.63%	\$2,848,036	44.81%	\$1,571,734
2000 - Non-Instructional Salaries	\$704,603	\$405,603	173.72%	\$1,014,007	69.49%	\$309,404
3000 - Employee Benefits	\$714,622	\$734,355	97.31%	\$1,468,710	48.66%	\$754,088
4000 - Supplies and Materials	\$629,569	\$468,921	134.26%	\$852,584	73.84%	\$223,015
5000 - Other Operating Expenses and Services	\$202,390	\$487,378	41.53%	\$974,756	20.76%	\$772,366
6000 - Capital Outlay	\$204,753	\$204,753	100%	\$204,753	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$140,642	\$138,116	101.83%	\$276,232	50.91%	\$135,590
Totals	\$3,872,881	\$3,863,144	100.25%	\$7,639,078	50.7%	\$3,766,197

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Traci Williams, Director

East Side Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,276,302	\$2,278,429	56.02%	\$2,848,036	44.81%	\$1,571,734
2000 - Non-Instructional Salaries	\$704,603	\$811,206	86.86%	\$1,014,007	69.49%	\$309,404
3000 - Employee Benefits	\$714,622	\$1,174,968	60.82%	\$1,468,710	48.66%	\$754,088
4000 - Supplies and Materials	\$629,569	\$724,696	86.87%	\$852,584	73.84%	\$223,015
5000 - Other Operating Expenses and Services	\$202,390	\$731,067	27.68%	\$974,756	20.76%	\$772,366
6000 - Capital Outlay	\$204,753	\$204,753	100%	\$204,753	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$140,642	\$207,174	67.89%	\$276,232	50.91%	\$135,590
Totals	\$3,872,881	\$6,132,293	63.16%	\$7,639,078	50.7%	\$3,766,197

Corrective Action Plan

Personnel for CTE program will be increased to support the additional courses that have been added. It has taken longer than anticipated to bring programs on board. There have also been vacancies in support staff that will be filled.

Status
Submitted

East Side Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,276,302	\$2,848,036	44.81%	\$2,848,036	44.81%	\$1,571,734
2000 - Non-Instructional Salaries	\$704,603	\$1,014,007	69.49%	\$1,014,007	69.49%	\$309,404
3000 - Employee Benefits	\$714,622	\$1,468,710	48.66%	\$1,468,710	48.66%	\$754,088
4000 - Supplies and Materials	\$629,569	\$852,584	73.84%	\$852,584	73.84%	\$223,015
5000 - Other Operating Expenses and Services	\$202,390	\$974,756	20.76%	\$974,756	20.76%	\$772,366
6000 - Capital Outlay	\$204,753	\$204,753	100%	\$204,753	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$140,642	\$276,232	50.91%	\$276,232	50.91%	\$135,590
Totals	\$3,872,881	\$7,639,078	50.7%	\$7,639,078	50.7%	\$3,766,197

Status
Unsubmitted

Metropolitan Education District

Metropolitan Education District Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$149,418	0%	\$597,671	0%	\$597,671
2000 - Non-Instructional Salaries	\$0	\$186,450	0%	\$745,799	0%	\$745,799
3000 - Employee Benefits	\$0	\$168,380	0%	\$673,519	0%	\$673,519
4000 - Supplies and Materials	\$0	\$9,119	0%	\$36,475	0%	\$36,475
5000 - Other Operating Expenses and Services	\$0	\$119,499	0%	\$477,996	0%	\$477,996
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$33,309	0%	\$133,235	0%	\$133,235
Totals	\$0	\$666,174	0%	\$2,664,695	0%	\$2,664,695

Corrective Action Plan

Current Expenditures await 5% indirect costs analysis for Silicon Valley Adult Education and MetroEd District. Currently submitting Q1 with -0-, per recommendation by Neil Kelly, this enable Consortium to complete fiscal Quarterly Reporting. Expenditures will be revised and re-submitted when available.

Status
Submitted

Metropolitan Education District Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$298,836	0%	\$597,671	0%	\$597,671
2000 - Non-Instructional Salaries	\$0	\$372,900	0%	\$745,799	0%	\$745,799
3000 - Employee Benefits	\$0	\$336,760	0%	\$673,519	0%	\$673,519
4000 - Supplies and Materials	\$0	\$18,238	0%	\$36,475	0%	\$36,475
5000 - Other Operating Expenses and Services	\$0	\$238,998	0%	\$477,996	0%	\$477,996
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$66,618	0%	\$133,235	0%	\$133,235
Totals	\$0	\$1,332,348	0%	\$2,664,695	0%	\$2,664,695

Corrective Action Plan

Current Expenditures await 5% indirect costs analysis for Silicon Valley Adult Education and MetroEd District. Currently submitting Q1 with -0-, per recommendation by Neil Kelly, this enable Consortium to complete fiscal Quarterly Reporting. Expenditures will be revised and re-submitted when available.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Peter Mac Donald, Principal

Metropolitan Education District Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$407,638	\$448,253	90.94%	\$597,671	68.2%	\$190,033
2000 - Non-Instructional Salaries	\$287,719	\$559,349	51.44%	\$745,799	38.58%	\$458,080
3000 - Employee Benefits	\$449,362	\$505,139	88.96%	\$673,519	66.72%	\$224,157
4000 - Supplies and Materials	\$33,472	\$27,356	122.36%	\$36,475	91.77%	\$3,003
5000 - Other Operating Expenses and Services	\$115,032	\$358,497	32.09%	\$477,996	24.07%	\$362,964
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$67,890	\$99,926	67.94%	\$133,235	50.96%	\$65,345
Totals	\$1,361,113	\$1,998,521	68.11%	\$2,664,695	51.08%	\$1,303,582

Corrective Action Plan

Current Expenditures await 5% indirect costs analysis for Silicon Valley Adult Education and MetroEd District. Currently submitting Q1 with -0-, per recommendation by Neil Kelly, this enable Consortium to complete fiscal Quarterly Reporting. Expenditures will be revised and re-submitted when available.

Status
Submitted

Metropolitan Education District Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$407,638	\$585,718	69.6%	\$597,671	68.2%	\$190,033
2000 - Non-Instructional Salaries	\$287,719	\$730,883	39.37%	\$745,799	38.58%	\$458,080
3000 - Employee Benefits	\$449,362	\$660,049	68.08%	\$673,519	66.72%	\$224,157
4000 - Supplies and Materials	\$33,472	\$35,746	93.64%	\$36,475	91.77%	\$3,003
5000 - Other Operating Expenses and Services	\$115,032	\$468,436	24.56%	\$477,996	24.07%	\$362,964
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$67,890	\$130,570	51.99%	\$133,235	50.96%	\$65,345
Totals	\$1,361,113	\$2,611,401	52.12%	\$2,664,695	51.08%	\$1,303,582

Status
Unsubmitted

Milpitas Unified

Milpitas Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$78,470	\$172,516	45.49%	\$492,902	15.92%	\$414,432
2000 - Non-Instructional Salaries	\$22,592	\$65,592	34.44%	\$81,990	27.55%	\$59,398
3000 - Employee Benefits	\$35,637	\$110,247	32.32%	\$183,745	19.39%	\$148,108
4000 - Supplies and Materials	\$2,539	\$7,928	32.02%	\$11,326	22.42%	\$8,787
5000 - Other Operating Expenses and Services	\$0	\$2,841	0%	\$11,365	0%	\$11,365
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$25,680	0%	\$25,680
Indirect Costs	\$4,599	\$5,141	89.46%	\$25,705	17.89%	\$21,106
Totals	\$143,837	\$364,265	39.49%	\$832,713	17.27%	\$688,876

Corrective Action Plan

Adjust initial budget to reflect Q1 SY 18-19.

Status
Submitted

Milpitas Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$151,855	\$246,451	61.62%	\$492,902	30.81%	\$341,047
2000 - Non-Instructional Salaries	\$27,133	\$73,791	36.77%	\$81,990	33.09%	\$54,857
3000 - Employee Benefits	\$54,900	\$146,996	37.35%	\$183,745	29.88%	\$128,845
4000 - Supplies and Materials	\$2,539	\$9,061	28.02%	\$11,326	22.42%	\$8,787
5000 - Other Operating Expenses and Services	\$1,164	\$5,683	20.48%	\$11,365	10.24%	\$10,201
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$25,680	0%	\$25,680
Indirect Costs	\$7,796	\$11,567	67.4%	\$25,705	30.33%	\$17,909
Totals	\$245,387	\$493,549	49.72%	\$832,713	29.47%	\$587,326

Corrective Action Plan

Adjust initial budget to reflect Q2 FY 18-19 actual expenditures.

Summary of Activities:

Milpitas Adult Ed program activities are all implemented according to the SBCAE Three-Year Regional Plan.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Milpitas Unified School District Giuliana Brahim, Principal

Milpitas Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$449,389	\$364,747	123.21%	\$492,902	91.17%	\$43,513
2000 - Non-Instructional Salaries	\$76,776	\$77,891	98.57%	\$81,990	93.64%	\$5,214
3000 - Employee Benefits	\$169,187	\$165,371	102.31%	\$183,745	92.08%	\$14,558
4000 - Supplies and Materials	\$5,341	\$10,193	52.4%	\$11,326	47.16%	\$5,985
5000 - Other Operating Expenses and Services	\$6,136	\$8,524	71.99%	\$11,365	53.99%	\$5,229
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$25,680	0%	\$25,680
Indirect Costs	\$21,746	\$17,994	120.85%	\$25,705	84.6%	\$3,959
Totals	\$728,575	\$644,719	113.01%	\$832,713	87.49%	\$104,138

Status
Submitted

Milpitas Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$485,413	\$492,902	98.48%	\$492,902	98.48%	\$7,489
2000 - Non-Instructional Salaries	\$82,139	\$81,990	100.18%	\$81,990	100.18%	 -\$149
3000 - Employee Benefits	\$184,462	\$183,745	100.39%	\$183,745	100.39%	 -\$717
4000 - Supplies and Materials	\$5,341	\$11,326	47.16%	\$11,326	47.16%	\$5,985
5000 - Other Operating Expenses and Services	\$6,136	\$11,365	53.99%	\$11,365	53.99%	\$5,229
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$25,680	0%	\$25,680
Indirect Costs	\$21,746	\$25,705	84.6%	\$25,705	84.6%	\$3,959
Totals	\$785,237	\$807,033	97.3%	\$832,713	94.3%	\$47,476

Status
Unsubmitted

San Jose-Evergreen CCD

San Jose-Evergreen CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$54,252	\$45,499	119.24%	\$303,324	17.89%	\$249,072
2000 - Non-Instructional Salaries	\$147,882	\$107,936	137.01%	\$719,575	20.55%	\$571,693
3000 - Employee Benefits	\$106,653	\$84,430	126.32%	\$562,869	18.95%	\$456,216
4000 - Supplies and Materials	\$2,515	\$12,191	20.63%	\$81,273	3.09%	\$78,758
5000 - Other Operating Expenses and Services	\$44,396	\$87,040	51.01%	\$580,264	7.65%	\$535,868
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$17,735	\$16,849	105.26%	\$112,325	15.79%	\$94,590
Totals	\$373,433	\$353,945	105.51%	\$2,359,630	15.83%	\$1,986,197

Status
Submitted

San Jose-Evergreen CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$150,012	\$90,997	164.85%	\$303,324	49.46%	\$153,312
2000 - Non-Instructional Salaries	\$275,767	\$215,873	127.75%	\$719,575	38.32%	\$443,808
3000 - Employee Benefits	\$206,435	\$168,861	122.25%	\$562,869	36.68%	\$356,434
4000 - Supplies and Materials	\$28,379	\$24,382	116.39%	\$81,273	34.92%	\$52,894
5000 - Other Operating Expenses and Services	\$101,661	\$174,079	58.4%	\$580,264	17.52%	\$478,603
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$36,748	\$33,698	109.05%	\$112,325	32.72%	\$75,577
Totals	\$799,002	\$707,889	112.87%	\$2,359,630	33.86%	\$1,560,628

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

William Watson Ed.D., Interim Executive Director

Linda Wilczewski, Controller

Jonathan Camacho CMA, Business Supervisor

Kishan Vujjeni, Dean of College Transitions & Extension Programs

San Jose-Evergreen CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$236,191	\$136,496	173.04%	\$303,324	77.87%	\$67,133
2000 - Non-Instructional Salaries	\$394,103	\$323,809	121.71%	\$719,575	54.77%	\$325,472
3000 - Employee Benefits	\$297,255	\$253,291	117.36%	\$562,869	52.81%	\$265,614
4000 - Supplies and Materials	\$32,235	\$36,573	88.14%	\$81,273	39.66%	\$49,038
5000 - Other Operating Expenses and Services	\$168,341	\$261,119	64.47%	\$580,264	29.01%	\$411,923
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$55,924	\$50,546	110.64%	\$112,325	49.79%	\$56,401
Totals	\$1,184,049	\$1,061,834	111.51%	\$2,359,630	50.18%	\$1,175,581

Status
Submitted

San Jose-Evergreen CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$236,191	\$181,994	129.78%	\$303,324	77.87%	\$67,133
2000 - Non-Instructional Salaries	\$394,103	\$431,745	91.28%	\$719,575	54.77%	\$325,472
3000 - Employee Benefits	\$297,255	\$337,721	88.02%	\$562,869	52.81%	\$265,614
4000 - Supplies and Materials	\$32,235	\$48,764	66.1%	\$81,273	39.66%	\$49,038
5000 - Other Operating Expenses and Services	\$168,341	\$348,158	48.35%	\$580,264	29.01%	\$411,923
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$55,924	\$67,395	82.98%	\$112,325	49.79%	\$56,401
Totals	\$1,184,049	\$1,415,778	83.63%	\$2,359,630	50.18%	\$1,175,581

Status
Unsubmitted

Santa Clara Unified

Santa Clara Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$160,269	\$201,562	79.51%	\$806,249	19.88%	\$645,980
2000 - Non-Instructional Salaries	\$107,012	\$118,470	90.33%	\$473,881	22.58%	\$366,869
3000 - Employee Benefits	\$84,177	\$94,364	89.2%	\$377,456	22.3%	\$293,279
4000 - Supplies and Materials	\$3,294	\$13,368	24.64%	\$53,472	6.16%	\$50,178
5000 - Other Operating Expenses and Services	\$33,082	\$35,994	91.91%	\$143,975	22.98%	\$110,893
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$9,543	0%	\$95,430	0%	\$95,430
Totals	\$387,834	\$473,301	81.94%	\$1,950,463	19.88%	\$1,562,629

Corrective Action Plan

Expenditures for July, 2018 are less than average, because many programs are on break; the school year starts in August, 2018. Additionally, a 3% raise will be implemented in March, 2019 and will be retroactive to July 1, 2018.

Summary of Activities:

Expenditures are primarily certificated and classified salaries for staff in SCUSD Adult Education's ABE, High School Diploma, High School Equivalency, CTE, AWD, and ESL programs.

Status
Submitted

Santa Clara Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$372,917	\$403,125	92.51%	\$806,249	46.25%	\$433,332
2000 - Non-Instructional Salaries	\$215,734	\$236,941	91.05%	\$473,881	45.52%	\$258,147
3000 - Employee Benefits	\$181,656	\$188,728	96.25%	\$377,456	48.13%	\$195,800
4000 - Supplies and Materials	\$8,920	\$26,736	33.36%	\$53,472	16.68%	\$44,552
5000 - Other Operating Expenses and Services	\$73,096	\$71,988	101.54%	\$143,975	50.77%	\$70,879
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$19,973	\$47,715	41.86%	\$95,430	20.93%	\$75,457
Totals	\$872,296	\$975,232	89.45%	\$1,950,463	44.72%	\$1,078,167

Corrective Action Plan

Additionally, a 3% raise will be implemented in March, 2019 and will be retroactive to July 1, 2018.

Summary of Activities:

Expenditures are primarily certificated and classified salaries for staff in SCUSD Adult Education's ABE, High School Diploma, High School Equivalency, CTE, AWD, and ESL programs.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Brenda Carrillo, Director

Christine Berdiansky, Program Administrator

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$565,928	\$604,687	93.59%	\$806,249	70.19%	\$240,321
2000 - Non-Instructional Salaries	\$338,935	\$355,411	95.36%	\$473,881	71.52%	\$134,946
3000 - Employee Benefits	\$280,055	\$283,092	98.93%	\$377,456	74.2%	\$97,401
4000 - Supplies and Materials	\$22,930	\$40,104	57.18%	\$53,472	42.88%	\$30,542
5000 - Other Operating Expenses and Services	\$110,368	\$107,981	102.21%	\$143,975	76.66%	\$33,607
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$42,616	\$57,258	74.43%	\$95,430	44.66%	\$52,814
Totals	\$1,360,832	\$1,448,533	93.95%	\$1,950,463	69.77%	\$589,631

Status
Submitted

Santa Clara Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$565,928	\$806,249	70.19%	\$806,249	70.19%	\$240,321
2000 - Non-Instructional Salaries	\$338,935	\$473,881	71.52%	\$473,881	71.52%	\$134,946
3000 - Employee Benefits	\$280,055	\$377,456	74.2%	\$377,456	74.2%	\$97,401
4000 - Supplies and Materials	\$22,930	\$53,472	42.88%	\$53,472	42.88%	\$30,542
5000 - Other Operating Expenses and Services	\$110,368	\$143,975	76.66%	\$143,975	76.66%	\$33,607
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$42,616	\$95,430	44.66%	\$95,430	44.66%	\$52,814
Totals	\$1,360,832	\$1,950,463	69.77%	\$1,950,463	69.77%	\$589,631

Status
Unsubmitted

West Valley-Mission CCD

West Valley-Mission CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$3,929	0%	\$8,542	0%	\$8,542
2000 - Non-Instructional Salaries	\$81,828	\$48,601	168.37%	\$303,757	26.94%	\$221,929
3000 - Employee Benefits	\$30,018	\$35,017	85.73%	\$140,066	21.43%	\$110,048
4000 - Supplies and Materials	\$0	\$0	100%	\$27,461	0%	\$27,461
5000 - Other Operating Expenses and Services	\$9,183	\$18,191	50.48%	\$129,939	7.07%	\$120,756
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$10,922	0%	\$10,922
Totals	\$121,029	\$105,738	114.46%	\$620,687	19.5%	\$499,658

Status
Submitted

West Valley-Mission CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$8,542	\$5,894	144.93%	\$8,542	100%	\$0
2000 - Non-Instructional Salaries	\$187,057	\$151,879	123.16%	\$303,757	61.58%	\$116,700
3000 - Employee Benefits	\$79,552	\$70,033	113.59%	\$140,066	56.8%	\$60,514
4000 - Supplies and Materials	\$1,600	\$10,984	14.57%	\$27,461	5.83%	\$25,861
5000 - Other Operating Expenses and Services	\$9,183	\$51,976	17.67%	\$129,939	7.07%	\$120,756
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$6,391	\$0	100%	\$10,922	58.51%	\$4,531
Totals	\$292,325	\$290,765	100.54%	\$620,687	47.1%	\$328,362

Summary of Activities:

Both colleges have full time transition specialists that co-locate appointments at adult education schools and are part of regional transition specialist workgroup. West Valley facilitated second summit of community based organizations that serve adults with disabilities to develop pathways for adults with disabilities and prevocational certificates in partnership with employers. Both colleges held co-located CTE courses in child development with adult schools. West Valley held six co-located non credit entrepreneurial classes leading to certificate at adult school.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Mae Conroy

Valerie Jensen, Dean, Language Arts

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$8,542	\$6,834	125%	\$8,542	100%	\$0
2000 - Non-Instructional Salaries	\$226,801	\$227,818	99.55%	\$303,757	74.67%	\$76,956
3000 - Employee Benefits	\$101,006	\$105,050	96.15%	\$140,066	72.11%	\$39,060
4000 - Supplies and Materials	\$1,966	\$20,596	9.55%	\$27,461	7.16%	\$25,495
5000 - Other Operating Expenses and Services	\$9,993	\$97,454	10.25%	\$129,939	7.69%	\$119,946
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,115	\$0	100%	\$10,922	83.46%	\$1,807
Totals	\$357,423	\$457,751	78.08%	\$620,687	57.59%	\$263,264

Corrective Action Plan

This cost will be transferred to a different budget.

Summary of Activities:

Consortium activities in all four program areas with specific work in: Adults with Disabilities regional summit; colocated child studies courses; three year plan.

Status
Submitted

West Valley-Mission CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$8,542	\$8,542	100%	\$8,542	100%	\$0
2000 - Non-Instructional Salaries	\$226,801	\$303,757	74.67%	\$303,757	74.67%	\$76,956
3000 - Employee Benefits	\$101,006	\$140,066	72.11%	\$140,066	72.11%	\$39,060
4000 - Supplies and Materials	\$1,966	\$27,461	7.16%	\$27,461	7.16%	\$25,495
5000 - Other Operating Expenses and Services	\$9,993	\$129,939	7.69%	\$129,939	7.69%	\$119,946
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,115	\$10,922	83.46%	\$10,922	83.46%	\$1,807
Totals	\$357,423	\$620,687	57.59%	\$620,687	57.59%	\$263,264

Status
Unsubmitted



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