

# AEBG Consortium Fiscal Reporting 56 Santa Monica Regional Consortium for Adult Education

2017 - 2018 Fiscal Year

## Certification

### Certification Authority

Dione Carter

Dean, Noncredit and External Programs

Quarter 1 Status    Quarter 2 Status    Quarter 3 Status    Quarter 4 Status

Certified        Certified        Certified        Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

## Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Santa Monica CCD</a>	✔	✔	✔	✔
<a href="#">Santa Monica-Malibu Unified School District</a>	✔	✔	✔	✔

## Santa Monica CCD

### Santa Monica CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$34,477	0%	\$229,849	0%	\$229,849
2000 - Non-Instructional Salaries	\$0	\$29,630	0%	\$197,532	0%	\$197,532
3000 - Employee Benefits	\$0	\$21,458	0%	\$143,056	0%	\$143,056
4000 - Supplies and Materials	\$0	\$2,400	0%	\$16,003	0%	\$16,003

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
5000 - Other Operating Expenses and Services	\$0	\$13,516	0%	\$90,109	0%	\$90,109
6000 - Capital Outlay	\$0	\$2,131	0%	\$14,206	0%	\$14,206
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$0</b>	<b>\$103,613</b>	<b>0%</b>	<b>\$690,755</b>	<b>0%</b>	<b>\$690,755</b>

**Status  
Submitted**

### Santa Monica CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$68,955	0%	\$229,849	0%	\$229,849
2000 - Non-Instructional Salaries	\$0	\$59,260	0%	\$197,532	0%	\$197,532
3000 - Employee Benefits	\$0	\$42,917	0%	\$143,056	0%	\$143,056
4000 - Supplies and Materials	\$0	\$4,801	0%	\$16,003	0%	\$16,003
5000 - Other Operating Expenses and Services	\$0	\$27,033	0%	\$90,109	0%	\$90,109
6000 - Capital Outlay	\$0	\$4,262	0%	\$14,206	0%	\$14,206
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$0</b>	<b>\$207,226</b>	<b>0%</b>	<b>\$690,755</b>	<b>0%</b>	<b>\$690,755</b>

**Status  
Submitted**

### Santa Monica CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$109,630	\$103,432	105.99%	\$229,849	47.7%	\$120,219
2000 - Non-Instructional Salaries	\$113,818	\$88,889	128.04%	\$197,532	57.62%	\$83,714
3000 - Employee Benefits	\$69,486	\$64,375	107.94%	\$143,056	48.57%	\$73,570
4000 - Supplies and Materials	\$1,225	\$7,201	17.01%	\$16,003	7.65%	\$14,778
5000 - Other Operating Expenses and Services	\$45,186	\$40,549	111.44%	\$90,109	50.15%	\$44,923
6000 - Capital Outlay	\$3,383	\$6,393	52.92%	\$14,206	23.81%	\$10,823
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$342,728</b>	<b>\$310,840</b>	<b>110.26%</b>	<b>\$690,755</b>	<b>49.62%</b>	<b>\$348,027</b>

### Summary of Activities:

SMC noncredit administrators, faculty, and classified staff, in collaboration with the SMMUSD Adult Education Center, utilized AEBG funds on the following noncredit-related areas: professional development (conferences, seminars, retreats, workshops, etc.); curriculum development (noncredit ESL curriculum and program revisions, and noncredit short-term vocational and workforce preparation "new" programs including but not limited to: elder care/gerontology, transition to college-career readiness, and sustainability); noncredit ESL curriculum alignment; business and community partners' event; noncredit career day; strategic marketing of consortium events, accomplishments, goals, and new noncredit programs; instructional equipment and supplies for noncredit ESL students and faculty; equipment and supplies to better equip noncredit registration classified staff in order to provide improved customer service and intakes; and, faculty leads, counselors, project manager, and classified staff.

**Status**  
**Submitted**

### Santa Monica CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$189,508	\$137,909	137.41%	\$229,849	82.45%	\$40,341
2000 - Non-Instructional Salaries	\$175,161	\$118,519	147.79%	\$197,532	88.67%	\$22,371
3000 - Employee Benefits	\$119,930	\$85,834	139.72%	\$143,056	83.83%	\$23,126

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
4000 - Supplies and Materials	\$3,228	\$9,602	33.62%	\$16,003	20.17%	\$12,775
5000 - Other Operating Expenses and Services	\$55,465	\$54,065	102.59%	\$90,109	61.55%	\$34,644
6000 - Capital Outlay	\$3,582	\$8,524	42.02%	\$14,206	25.21%	\$10,624
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$546,874</b>	<b>\$414,453</b>	<b>131.95%</b>	<b>\$690,755</b>	<b>79.17%</b>	<b>\$143,881</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

SMC noncredit administrators, faculty, and classified staff, in collaboration with the SMMUSD Adult Education Center, CONTINUED TO FUND ONGOING noncredit-related areas: professional development (conferences, seminars, retreats, workshops, etc.); curriculum development (noncredit ESL curriculum and program revisions, and noncredit short-term vocational and workforce preparation "new" programs including but not limited to: elder care/gerontology, transition to college-career readiness, and sustainability); noncredit ESL curriculum alignment; business/community partners' event; noncredit career day; strategic marketing of consortium events, accomplishments, goals, and new noncredit programs; instructional equipment and supplies for noncredit ESL students and faculty; equipment and supplies to better equip noncredit registration classified staff in order to provide improved customer service and intakes; and, faculty leads, counselors, project manager (through May), and classified staff.

**Status**  
**Submitted**

**Santa Monica-Malibu Unified School District**

**Santa Monica-Malibu Unified School District Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$48,827	0%	\$325,511	0%	\$325,511

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
2000 - Non-Instructional Salaries	\$0	\$31,970	0%	\$213,132	0%	\$213,132
3000 - Employee Benefits	\$0	\$28,699	0%	\$191,326	0%	\$191,326
4000 - Supplies and Materials	\$0	\$25,403	0%	\$169,351	0%	\$169,351
5000 - Other Operating Expenses and Services	\$0	\$12,743	0%	\$84,950	0%	\$84,950
6000 - Capital Outlay	\$0	\$750	0%	\$5,000	0%	\$5,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$6,241	0%	\$41,608	0%	\$41,608
<b>Totals</b>	<b>\$0</b>	<b>\$154,632</b>	<b>0%</b>	<b>\$1,030,878</b>	<b>0%</b>	<b>\$1,030,878</b>

**Status**  
**Submitted**

### Santa Monica-Malibu Unified School District Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$97,653	0%	\$325,511	0%	\$325,511
2000 - Non-Instructional Salaries	\$0	\$63,940	0%	\$213,132	0%	\$213,132
3000 - Employee Benefits	\$0	\$57,398	0%	\$191,326	0%	\$191,326
4000 - Supplies and Materials	\$0	\$50,805	0%	\$169,351	0%	\$169,351
5000 - Other Operating Expenses and Services	\$0	\$25,485	0%	\$84,950	0%	\$84,950
6000 - Capital Outlay	\$0	\$1,500	0%	\$5,000	0%	\$5,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$12,482	0%	\$41,608	0%	\$41,608
<b>Totals</b>	<b>\$0</b>	<b>\$309,263</b>	<b>0%</b>	<b>\$1,030,878</b>	<b>0%</b>	<b>\$1,030,878</b>

**Status**  
**Submitted**

### Santa Monica-Malibu Unified School District Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$164,371	\$146,480	112.21%	\$325,511	50.5%	\$161,140
2000 - Non-Instructional Salaries	\$96,449	\$95,909	100.56%	\$213,132	45.25%	\$116,683
3000 - Employee Benefits	\$89,640	\$86,097	104.12%	\$191,326	46.85%	\$101,686
4000 - Supplies and Materials	\$97,786	\$76,208	128.31%	\$169,351	57.74%	\$71,565
5000 - Other Operating Expenses and Services	\$29,226	\$38,228	76.45%	\$84,950	34.4%	\$55,724
6000 - Capital Outlay	\$0	\$2,250	0%	\$5,000	0%	\$5,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,592	\$18,724	24.53%	\$41,608	11.04%	\$37,016
<b>Totals</b>	<b>\$482,064</b>	<b>\$463,895</b>	<b>103.92%</b>	<b>\$1,030,878</b>	<b>46.76%</b>	<b>\$548,814</b>

#### Summary of Activities:

Planned, participated and executed our annual Community Partner event. Continued Conference and travel and Professional Development. Planned, participated and executed our application for WASC accreditation

**Status**  
**Submitted**

### Santa Monica-Malibu Unified School District Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$241,593	\$195,307	123.7%	\$325,511	74.22%	\$83,918
2000 - Non-Instructional Salaries	\$153,094	\$127,879	119.72%	\$213,132	71.83%	\$60,038
3000 - Employee Benefits	\$139,367	\$114,796	121.4%	\$191,326	72.84%	\$51,959

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
4000 - Supplies and Materials	\$169,195	\$101,611	166.51%	\$169,351	99.91%	\$156
5000 - Other Operating Expenses and Services	\$41,698	\$50,970	81.81%	\$84,950	49.09%	\$43,252
6000 - Capital Outlay	\$0	\$3,000	0%	\$5,000	0%	\$5,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$41,417	\$24,965	165.9%	\$41,608	99.54%	\$191
<b>Totals</b>	<b>\$786,364</b>	<b>\$618,527</b>	<b>127.13%</b>	<b>\$1,030,878</b>	<b>76.28%</b>	<b>\$244,514</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Continuation of planned SMRC activities participation in community partner event professional development SMRC Retreat: Focus on 18-19 annual plan

**Status**  
**Submitted**



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