

AEBG Consortium Fiscal Reporting 56 Santa Monica Regional Consortium for Adult Education

2018-19 Fiscal Year

Certification

Certification Authority

Dione Carter

Dean, Noncredit and External Programs

Quarter 1 Status Quarter 2 Status Quarter 3 Status Quarter 4 Status

Certified Uncertified Uncertified Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Santa Monica CCD	✔	❗	❗	❗
Santa Monica-Malibu Unified School District	✔	❗	❗	❗

Santa Monica CCD

Santa Monica CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$14,047	\$0	100%	\$149,141	9.42%	\$135,094
2000 - Non-Instructional Salaries	\$28,936	\$0	100%	\$176,965	16.35%	\$148,029
3000 - Employee Benefits	\$10,655	\$0	100%	\$145,568	7.32%	\$134,913
4000 - Supplies and Materials	\$3,857	\$0	100%	\$17,775	21.7%	\$13,918

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
5000 - Other Operating Expenses and Services	\$9,786	\$0	100%	\$53,541	18.28%	\$43,755
6000 - Capital Outlay	\$9,627	\$0	100%	\$10,624	90.62%	\$997
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$76,908	\$0	100%	\$553,614	13.89%	\$476,706

Summary of Activities:

SMC Noncredit Programs, in partnership with the SMMUSD Adult Education Center and in alignment with the SMRC for Adult Education AEP Annual Plans, focused primarily on the following activities funded by the SMC 2018-19 AEP allocation for Q1: noncredit (adult education) professional development and travel, part-time faculty stipends to support curriculum enhancements to noncredit ESL, marketing to promote new noncredit Career Development College Preparation (CDCP) short-term vocational and workforce preparation programs, counseling supplies and materials, technology and equipment, salaries to fund employees assigned to noncredit (i.e., faculty leaders, research analyst, student services specialist, student services clerk, administrative assistant, student helpers, etc; note that AEP 18018 funded the majority of salaries).

**Status
Submitted**

Santa Monica CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$14,047	\$0	100%	\$149,141	9.42%	\$135,094
2000 - Non-Instructional Salaries	\$28,936	\$0	100%	\$176,965	16.35%	\$148,029
3000 - Employee Benefits	\$10,655	\$0	100%	\$145,568	7.32%	\$134,913
4000 - Supplies and Materials	\$3,857	\$0	100%	\$17,775	21.7%	\$13,918
5000 - Other Operating Expenses and Services	\$9,786	\$0	100%	\$53,541	18.28%	\$43,755
6000 - Capital Outlay	\$9,627	\$0	100%	\$10,624	90.62%	\$997
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$76,908	\$0	100%	\$553,614	13.89%	\$476,706

Status
Unsubmitted

Santa Monica CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$14,047	\$0	100%	\$149,141	9.42%	\$135,094
2000 - Non-Instructional Salaries	\$28,936	\$0	100%	\$176,965	16.35%	\$148,029
3000 - Employee Benefits	\$10,655	\$0	100%	\$145,568	7.32%	\$134,913
4000 - Supplies and Materials	\$3,857	\$0	100%	\$17,775	21.7%	\$13,918
5000 - Other Operating Expenses and Services	\$9,786	\$0	100%	\$53,541	18.28%	\$43,755
6000 - Capital Outlay	\$9,627	\$0	100%	\$10,624	90.62%	\$997
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$76,908	\$0	100%	\$553,614	13.89%	\$476,706

Status
Unsubmitted

Santa Monica CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$14,047	\$0	100%	\$149,141	9.42%	\$135,094

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
2000 - Non-Instructional Salaries	\$28,936	\$0	100%	\$176,965	16.35%	\$148,029
3000 - Employee Benefits	\$10,655	\$0	100%	\$145,568	7.32%	\$134,913
4000 - Supplies and Materials	\$3,857	\$0	100%	\$17,775	21.7%	\$13,918
5000 - Other Operating Expenses and Services	\$9,786	\$0	100%	\$53,541	18.28%	\$43,755
6000 - Capital Outlay	\$9,627	\$0	100%	\$10,624	90.62%	\$997
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$76,908	\$0	100%	\$553,614	13.89%	\$476,706

Status
Unsubmitted

Santa Monica-Malibu Unified School District

Santa Monica-Malibu Unified School District Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$14,193	\$88,667	16.01%	\$354,669	4%	\$340,476
2000 - Non-Instructional Salaries	\$24,702	\$59,975	41.19%	\$239,900	10.3%	\$215,198
3000 - Employee Benefits	\$11,585	\$46,439	24.95%	\$185,755	6.24%	\$174,170
4000 - Supplies and Materials	\$8,983	\$24,459	36.73%	\$97,837	9.18%	\$88,854
5000 - Other Operating Expenses and Services	\$10,449	\$8,750	119.42%	\$35,000	29.85%	\$24,551

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
6000 - Capital Outlay	\$0	\$1,250	0%	\$5,000	0%	\$5,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$10,058	0%	\$40,232	0%	\$40,232
Totals	\$69,912	\$239,598	29.18%	\$958,393	7.29%	\$888,481

Corrective Action Plan

Creation of corrective action plan to identify and address deficits in delivery of services versus planned objectives (Actions and activities planned vs. original objectives outlined in annual plan). Reviewed by admin. team quarterly for efficacy. For example, action steps are in development to address "Student Acceleration," in order to align and address student acceleration goals by applying and attaining "A through G" certification of Adult Secondary Education courses by June 2019.

Summary of Activities:

AEC Site wide, Professional Learning Community (PLC) & Technology Learning Community (TLC) area of focus: Applications, PLC Meetings EL Civics Fall 2017 - Community Resources--Education Interact with Education Institution - Including schools for children & schools or agencies with programs for adult learners. Assessment included SMPL Library Application (Beginning Low to Adv. Levels) CASAS E-testing implementation, ESL text books include online companion, participated in CASAS Field Testing for GOALS Listening Series on 11/16/18 and 11/17/18. Fall EL Civics assessment digital literacy option to send an email to assess for Intermediate & Advanced level students (Task 3). GED Assessment online, GED Proctor certification annually TLC Meeting, COABE 2018 Virtual Conf. (Cert Staff), Side by Side eText Training for ESL & Citizenship Faculty (offered 2x) AEC AEP Professional Dev/Conference Participation Request Form update

Status
Submitted

Santa Monica-Malibu Unified School District Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$14,193	\$88,667	16.01%	\$354,669	4%	\$340,476
2000 - Non-Instructional Salaries	\$24,702	\$59,975	41.19%	\$239,900	10.3%	\$215,198
3000 - Employee Benefits	\$11,585	\$46,439	24.95%	\$185,755	6.24%	\$174,170
4000 - Supplies and Materials	\$8,983	\$24,459	36.73%	\$97,837	9.18%	\$88,854

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
5000 - Other Operating Expenses and Services	\$10,449	\$8,750	119.42%	\$35,000	29.85%	\$24,551
6000 - Capital Outlay	\$0	\$1,250	0%	\$5,000	0%	\$5,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$10,058	0%	\$40,232	0%	\$40,232
Totals	\$69,912	\$239,598	29.18%	\$958,393	7.29%	\$888,481

Status
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Santa Monica-Malibu Unified School District Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$14,193	\$88,667	16.01%	\$354,669	4%	\$340,476
2000 - Non-Instructional Salaries	\$24,702	\$59,975	41.19%	\$239,900	10.3%	\$215,198
3000 - Employee Benefits	\$11,585	\$46,439	24.95%	\$185,755	6.24%	\$174,170
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6000 - Capital Outlay	\$0	\$1,250	0%	\$5,000	0%	\$5,000
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Indirect Costs	\$0	\$10,058	0%	\$40,232	0%	\$40,232
Totals	\$69,912	\$239,598	29.18%	\$958,393	7.29%	\$888,481

Status
Unsubmitted

Santa Monica-Malibu Unified School District Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
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2000 - Non-Instructional Salaries	\$24,702	\$59,975	41.19%	\$239,900	10.3%	\$215,198
3000 - Employee Benefits	\$11,585	\$46,439	24.95%	\$185,755	6.24%	\$174,170
4000 - Supplies and Materials	\$8,983	\$24,459	36.73%	\$97,837	9.18%	\$88,854
5000 - Other Operating Expenses and Services	\$10,449	\$8,750	119.42%	\$35,000	29.85%	\$24,551
6000 - Capital Outlay	\$0	\$1,250	0%	\$5,000	0%	\$5,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$10,058	0%	\$40,232	0%	\$40,232
Totals	\$69,912	\$239,598	29.18%	\$958,393	7.29%	\$888,481

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