

Adult Education Block Grant : Annual Plan : 2018-19 Produced: Aug 17, 2018, 9:35 PM UTC Action Taskman

# 60 Solano Adult Education Consortium

## Plans & Goals - Consortium Approved

### Executive Summary

The Solano Adult Education Consortium (SAEC) continues to meet the regional goals outlined in the three-year plan. Programs for ESL at all of our adult schools have increased enrollment and expanded access to other sites within Solano County. SAEC will more strategically focus on the following objectives:

- Develop consortium-wide career pathways programs
- Establish programs that provide support for adults with disabilities
- Develop seamless postsecondary transitions
- Provide counseling and support services that enable students to stay focused on reaching career and academic goals
- Develop more programs that assist Solano community member to assist K-12 students to succeed academically and socially
- Expand access to ESL and high school completion courses

SAEC's vision is to provide workforce and basic skills to students and job seekers through academic instruction, counseling and supportive services, and work-ready certificates to advance their career objectives and obtain sustainable wage employment.

### Regional Planning Overview

The first years of the consortium have been spent developing and solidifying collaborative relationships within the education community, Solano County, and the North Bay and Bay area regions. SAEC will focus on the next 3 year plan by including community-based organizations, public agencies, and industry at the retreat in late November. This retreat will focus on the 7 program areas and how we can build and expand programs that more effectively serve Solano's adult learners and job seekers.

## Meeting Regional Needs

### Regional Need #1

#### Gaps in Service / Regional Needs

Academic Support and programs for Adults with Disabilities

#### How do you know? What resources did you use to identify these gaps?

Through inventories of school sites, lack of adequate programming, and discussions with public agencies and community-based organizations that serve adult with disabilities.

#### How will you measure effectiveness / progress towards meeting this need?

- Number of programs developed/staff hired
- Increased enrollment
- Number of program completers
- Number of referrals from other organizations
- Increased leveraging of resources and services
- Increased community partnerships

### Regional Need #2

#### Gaps in Service / Regional Needs

Counseling and supportive services that enable students to stay focused on reaching career and academic goals.

#### How do you know? What resources did you use to identify these gaps?

Through inventories of school sites, lack of adequate programming, and discussions with public agencies and community-based organizations that serve similar populations.

#### How will you measure effectiveness / progress towards meeting this need?

- Number of programs developed/staff hired
- Increased enrollment
- Number of program completers
- Number of referrals from other organizations
- Increased community partnerships
- Increased leveraging of resources and services
- Increased awareness of community programs and student data sharing

### Regional Need #3

#### Gaps in Service / Regional Needs

Programs that help Solano community members assist K-12 students to succeed academically and socially.

#### How do you know? What resources did you use to identify these gaps?

Through inventories of school sites, lack of adequate programming, and discussions with public agencies and community-based organizations that serve K-12 students and parents/caregivers.

#### How will you measure effectiveness / progress towards meeting this need?

- Number of programs developed/staff hired
- Increased enrollment
- Number of program completers
- Number of referrals from other organizations
- Increased community partnerships
- Increased leveraging of resources and services
- Increased awareness of community programs
- Increased use of supportive services by students

### Regional Need #4

#### Gaps in Service / Regional Needs

Access to ESL and high school completion programs

#### How do you know? What resources did you use to identify these gaps?

Through inventories of school sites, lack of adequate programming, and discussions with public agencies and community-based organizations that serve immigrant populations and employers that hire entry level workers.

#### How will you measure effectiveness / progress towards meeting this need?

- Number of programs developed/staff hired
- Number of off-site classes
- Increased enrollment
- Number of program completers
- Number of referrals from other organizations
- Increased community partnerships
- Increased leveraging of resources and services
- Increased awareness of community programs and student data sharing
- Increased use of supportive services by students

### Regional Need #5

#### Gaps in Service / Regional Needs

Seamless postsecondary transitions and consortium-wide career pathways.

#### How do you know? What resources did you use to identify these gaps?

Through inventories of school sites, lack of adequate programming, and discussions with public agencies and community-based organizations that serve students and job seekers.

#### How will you measure effectiveness / progress towards meeting this need?

- Number of programs developed/staff hired
- Increased enrollment
- Number of program completers
- Number of referrals from other organizations
- Increased community partnerships
- Increased leveraging of resources and services
- Increased awareness of community programs and student data sharing
- Increased use of supportive services by students
- Number of student transitions

## Gaps In Service

### New Strategies

#### Strategy #1

Adults with Disabilities Programs: • Develop more academic and workforce programs in collaboration with community partners • Hire more staff for student success and transition into college and career • Provide more strategic tutoring and coordinated case management for students with learning disabilities

#### Strategy #2

Provide counseling and supportive services: • Explore the purchase of CommunityPro Suite to track and share data with partners to serve students more efficiently and provide more coordinated case management • Expand childcare options for students

### Strategy #3

Programs that help Solano community members assist K-12 students to succeed academically and socially: • Expand paraeducator course to include strategies to teach adults skill and strategies to assist K-12 students in school • Expand ESL and ABE classes at more K-12 and community sites • Offer Positive Parenting Program at the Fairfield-Suisun Adult School through a grant from Solano County

### Strategy #4

Access to ESL and high school completion courses: • Offer more options for ESL and high school completion at community and employer sites in county • Provide GED and HiSET testing sites at adult school campuses

## Seamless Transitions

### New Strategies

#### Strategy #1

Consortium-wide career pathways: • Integrate paraeducator course and certification with ESL and ABE programs • Create career pathways with Solano Community College for Early Childhood Education and Horticulture • Expand the collaboration with Napa Valley College's Culinary and Hospitality program to other sites in Solano County

#### Strategy #2

English as a Second Language curriculum alignment: • Continue ESL alignment project among adult schools, Solano College, and Solano libraries

#### Strategy #3

Solano College Transitions: • Collaborate with all Solano College departments to facilitate course articulation, orientation activities, CTE information & outreach, etc. • Collaborate with Solano College Child Development and Family Studies for paraeducator pathway

## Student Acceleration

### New Strategies

#### Strategy #1

Provide counseling and supportive services: • Create a universal and more comprehensive intake form to obtain information on disabilities, barriers, academic and career goals to assist students in accelerating their progress and completing programs.

#### Strategy #2

Workforce preparation courses: • Offer a variety of workforce preparation courses to complement ESL, ABE, and High school completion programs

#### Strategy #3

Preapprenticeship programs: • Expand preapprenticeship programs in multiple industry sectors that include career exploration, certificates, and soft skills to accelerate job readiness • Co-enroll ESL and high school students in

preapprenticeship or introductory career courses to integrate education and career training

## Professional Development

### New Strategies

#### Strategy #1

- Consortium-wide professional development day

#### Strategy #2

- Staff participation at all levels in COABE, CASAS, GED, etc. conferences, workshops, trainings

#### Strategy #3

- Survey staff on professional development needs

#### Strategy #4

- Form professional development workgroups for ESL, ABE/ASE, and data and accountability to track staff and student improvement and outcomes

#### Strategy #5

- Collaborate with Adult Education TAP, Bay Area region, and Career Technical Education Incentive Grant

## Leveraging Resources

### New Strategies

#### Strategy #1

Consortium-wide career pathways: • Collaborate with community partners on the \$150K Work-based Learning grant to connect individuals with businesses for work-based learning opportunities

#### Strategy #2

Adults with Disabilities: • Collaborate with community partners on the \$350K Disability Employment Accelerator grant awarded to Solano County • Develop a culinary program at Vallejo Regional Education Center Adult School in collaboration with Vallejo USD's Adult Transition program

#### Strategy #3

Preapprenticeships: • Continue expanding preapprenticeship training for the trades through MC3 curriculum (North Bay Trades Introduction Program and Laborers Training Center) • Offer math preparation classes for apprenticeship math assessments

#### Strategy #4

Co-enrollment of students: • Design processes that allow other public, nonprofit, and private agencies to offer services and resources to shared students and job seekers

#### Strategy #5

Regional collaborations: • Continue collaborating with the Food Bank, libraries, Small Business Development Centers, Goodwill, Solano College Student Life Office, and regional consortia to share information, resources, and services

## Fiscal Management

A narrative justifying how the planned allocations are consistent with the annual adult education plan which is based on your AEBG 3-year plan.

Adult education program funds are being expended in the 7 program areas and strategically focused on the current annual and 3 year plans. Funds are spent according to the Allowable Uses Guide in the appropriate object codes.

**An approach to incorporating remaining carry-over funds from prior year(s) into strategies planned for 2018-19.**

SAEC will use these funds to increase student access through expanded course offerings and summer school, build and bolster courses aligned with AEBG/WIOA programs and objectives, and develop more and better partnerships to promote student pathways to academic and workforce opportunities. SAEC will hire more staff, invest in staff professional development, and purchase materials and resources to enhance its acceleration and seamless transition strategies. In order to build community awareness of its programs and an understanding of student needs, SAEC will invest in a marketing campaign and communications plan to connect students to regional employment needs.

## Certification

### Benicia Unified School District, Member Representative

June Regis

Approved

2018-08-15

### Fairfield-Suisun Unified School District, Member Representative

Elizabeth Kolakoski

Approved

2018-08-14

### Solano County CCD, Member Representative

Sandy Lamba

Approved

2018-08-17

**Solano County Office of Education, Member Representative**

Gillie Miller

Approved

2018-08-17

**Vacaville Unified School District, Member Representative**

Tiffany Donahue

Approved

2018-08-14

**Vallejo City Unified School District, Member Representative**

Laura Dutch

Approved

2018-08-16



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