

CAEP Consortium Fiscal Reporting 62 South Orange County Regional Consortium (SOCRC)

2018-19 Fiscal Year

Certification

Certified By

Debbie Vanschoelandt

Dean, Career & Continuing Education, and Integrated Design, Engineering and Automation

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
College and Career Advantage	Submitted	Submitted	Submitted	Not Submitted
Irvine Unified	Submitted	Submitted	Submitted	Not Submitted
Irvine Valley College	Submitted	Submitted	Submitted	Not Submitted
Laguna Beach Unified	Submitted	Submitted	Submitted	Not Submitted
Saddleback College	Submitted	Submitted	Submitted	Not Submitted
South Orange County CCD	Submitted	Submitted	Submitted	Not Submitted
Tustin Unified	Submitted	Submitted	Submitted	Not Submitted

College and Career Advantage

College and Career Advantage Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$28,897	\$0	100%	\$141,629	20.4%	\$112,732
2000 - Non-Instructional Salaries	\$24,546	\$0	100%	\$80,000	30.68%	\$55,454
3000 - Employee Benefits	\$15,424	\$0	100%	\$87,398	17.65%	\$71,974
4000 - Supplies and Materials	\$4,700	\$0	100%	\$140,975	3.33%	\$136,275
5000 - Other Operating Expenses and Services	\$583	\$0	100%	\$31,774	1.83%	\$31,191
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$20,000	0%	\$20,000
Totals	\$74,150	\$0	100%	\$501,776	14.78%	\$427,626

Summary of Activities:

Expenditures include salaries, benefits, and supplies to operate adult CTE courses to date.

Status
Submitted

College and Career Advantage Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$57,794	\$0	100%	\$141,629	40.81%	\$83,835
2000 - Non-Instructional Salaries	\$49,092	\$0	100%	\$80,000	61.37%	\$30,908
3000 - Employee Benefits	\$30,848	\$0	100%	\$87,398	35.3%	\$56,550
4000 - Supplies and Materials	\$9,400	\$0	100%	\$140,975	6.67%	\$131,575
5000 - Other Operating Expenses and Services	\$1,166	\$0	100%	\$31,774	3.67%	\$30,608
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$20,000	0%	\$20,000
Totals	\$148,300	\$0	100%	\$501,776	29.56%	\$353,476

Summary of Activities:

Expenditures include salaries, benefits, and supplies to operate adult CTE courses to date.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Patricia Romo, Executive Director

College and Career Advantage Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$98,704	\$0	100%	\$141,629	69.69%	\$42,925
2000 - Non-Instructional Salaries	\$53,503	\$0	100%	\$80,000	66.88%	\$26,497
3000 - Employee Benefits	\$64,038	\$0	100%	\$87,398	73.27%	\$23,360
4000 - Supplies and Materials	\$11,749	\$0	100%	\$140,975	8.33%	\$129,226
5000 - Other Operating Expenses and Services	\$1,166	\$0	100%	\$31,774	3.67%	\$30,608
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$10,000	0%	\$20,000	0%	\$20,000
Totals	\$229,160	\$10,000	2,291.6%	\$501,776	45.67%	\$272,616

Summary of Activities:

Expenditures include salaries, benefits, and supplies to operate adult CTE courses to date.

Status
Submitted

College and Career Advantage Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$98,704	\$0	100%	\$141,629	69.69%	\$42,925
2000 - Non-Instructional Salaries	\$53,503	\$0	100%	\$80,000	66.88%	\$26,497
3000 - Employee Benefits	\$64,038	\$0	100%	\$87,398	73.27%	\$23,360
4000 - Supplies and Materials	\$11,749	\$0	100%	\$140,975	8.33%	\$129,226
5000 - Other Operating Expenses and Services	\$1,166	\$0	100%	\$31,774	3.67%	\$30,608
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$10,000	0%	\$20,000	0%	\$20,000
Totals	\$229,160	\$10,000	2,291.6%	\$501,776	45.67%	\$272,616

Status
Unsubmitted

Irvine Unified

Irvine Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$12,793	\$43,750	29.24%	\$175,000	7.31%	\$162,207
2000 - Non-Instructional Salaries	\$12,477	\$31,652	39.42%	\$126,609	9.85%	\$114,132
3000 - Employee Benefits	\$5,573	\$16,102	34.61%	\$64,406	8.65%	\$58,833
4000 - Supplies and Materials	\$2,529	\$1,671	151.32%	\$6,685	37.83%	\$4,156
5000 - Other Operating Expenses and Services	\$5,141	\$1,651	311.34%	\$6,605	77.83%	\$1,464
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$12,380	0%	\$12,380
Totals	\$38,513	\$94,826	40.61%	\$391,685	9.83%	\$353,172

Corrective Action Plan

No expenditures fell below the target for this quarter.

Summary of Activities:

During Quarter 1, we started our first semester of courses including 21 courses for English Language Learners, 1 citizenship course and high school diploma courses.

Status
Submitted

Irvine Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$54,180	\$43,750	123.84%	\$175,000	30.96%	\$120,820
2000 - Non-Instructional Salaries	\$44,935	\$31,652	141.96%	\$126,609	35.49%	\$81,674
3000 - Employee Benefits	\$53,730	\$16,102	333.7%	\$64,406	83.42%	\$10,676
4000 - Supplies and Materials	\$11,105	\$1,671	664.47%	\$6,685	166.12%	 -\$4,420
5000 - Other Operating Expenses and Services	\$5,162	\$1,651	312.61%	\$6,605	78.15%	\$1,443
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$12,380	0%	\$12,380
Totals	\$169,112	\$94,826	178.34%	\$391,685	43.18%	\$222,573

Summary of Activities:

During Quarter 1, we finished our first semester of courses including 21 courses for English Language Learners, 1 citizenship course and high school diploma courses. We served over 600 students during the first semester mainly in ESL classes. Our activities included salary and benefits for teachers and support staff including benefits. We also needed to purchase additional textbooks for students. We also purchased updated textbooks for our conversation classes.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Dr. Rebecca Roberts, Director of Alternative Education

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$119,543	\$43,750	273.24%	\$175,000	68.31%	\$55,457
2000 - Non-Instructional Salaries	\$63,390	\$31,652	200.27%	\$126,609	50.07%	\$63,219
3000 - Employee Benefits	\$57,140	\$16,102	354.87%	\$64,406	88.72%	\$7,266
4000 - Supplies and Materials	\$11,105	\$1,671	664.47%	\$6,685	166.12%	 -\$4,420
5000 - Other Operating Expenses and Services	\$5,343	\$1,651	323.57%	\$6,605	80.89%	\$1,262
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$12,380	0%	\$12,380
Totals	\$256,521	\$94,826	270.52%	\$391,685	65.49%	\$135,164

Summary of Activities:

During Quarter 3, we started our 2nd semester of courses including 21 courses for English Language Learners, 1 citizenship course and high school diploma courses. We served over 600 students mainly in ESL classes. Our activities included salary and benefits for teachers and support staff including benefits.

Status
Submitted

Irvine Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$119,543	\$43,750	273.24%	\$175,000	68.31%	\$55,457
2000 - Non-Instructional Salaries	\$63,390	\$31,652	200.27%	\$126,609	50.07%	\$63,219
3000 - Employee Benefits	\$57,140	\$16,102	354.87%	\$64,406	88.72%	\$7,266
4000 - Supplies and Materials	\$11,105	\$1,671	664.47%	\$6,685	166.12%	 -\$4,420
5000 - Other Operating Expenses and Services	\$5,343	\$1,651	323.57%	\$6,605	80.89%	\$1,262
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$12,380	0%	\$12,380	0%	\$12,380
Totals	\$256,521	\$107,206	239.28%	\$391,685	65.49%	\$135,164

Status
Unsubmitted

Irvine Valley College

Irvine Valley College Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,128	\$2,340	133.68%	\$15,600	20.05%	\$12,472
2000 - Non-Instructional Salaries	\$16,453	\$13,807	119.16%	\$92,047	17.87%	\$75,594
3000 - Employee Benefits	\$10,880	\$6,060	179.54%	\$40,400	26.93%	\$29,520
4000 - Supplies and Materials	\$0	\$750	0%	\$5,000	0%	\$5,000
5000 - Other Operating Expenses and Services	\$10,000	\$72,098	13.87%	\$480,651	2.08%	\$470,651
6000 - Capital Outlay	\$0	\$150	0%	\$1,000	0%	\$1,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$4,723	0%	\$31,485	0%	\$31,485
Totals	\$40,461	\$99,927	40.49%	\$666,183	6.07%	\$625,722

Corrective Action Plan

Additional expenditures are planned in subsequent quarters.

Summary of Activities:

Expenditures include salaries and benefits of personnel to support AESL classes.

Status
Submitted

Irvine Valley College Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,120	\$4,680	130.77%	\$15,600	39.23%	\$9,480
2000 - Non-Instructional Salaries	\$43,269	\$27,614	156.69%	\$92,047	47.01%	\$48,778
3000 - Employee Benefits	\$25,388	\$12,120	209.47%	\$40,400	62.84%	\$15,012
4000 - Supplies and Materials	\$0	\$1,500	0%	\$5,000	0%	\$5,000
5000 - Other Operating Expenses and Services	\$32,490	\$144,195	22.53%	\$480,651	6.76%	\$448,161
6000 - Capital Outlay	\$0	\$300	0%	\$1,000	0%	\$1,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$9,446	0%	\$31,485	0%	\$31,485
Totals	\$107,267	\$199,855	53.67%	\$666,183	16.1%	\$558,916

Corrective Action Plan

Additional expenditures are planned in subsequent quarters.

Summary of Activities:

Expenditures include salaries and benefits of personnel to support AESL classes.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Debbie Vanschoelandt, Dean, Career & Continuing Education, and Integrated Design, Engineering and Automation

Irvine Valley College Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$15,094	\$7,020	215.01%	\$15,600	96.76%	\$506
2000 - Non-Instructional Salaries	\$70,072	\$41,421	169.17%	\$92,047	76.13%	\$21,975
3000 - Employee Benefits	\$41,737	\$18,180	229.58%	\$40,400	103.31%	⚠ -\$1,337
4000 - Supplies and Materials	\$0	\$2,250	0%	\$5,000	0%	\$5,000
5000 - Other Operating Expenses and Services	\$53,427	\$216,293	24.7%	\$480,651	11.12%	\$427,224
6000 - Capital Outlay	\$0	\$450	0%	\$1,000	0%	\$1,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$14,168	0%	\$31,485	0%	\$31,485
Totals	\$180,330	\$299,782	60.15%	\$666,183	27.07%	\$485,853

Corrective Action Plan

Additional expenditures are planned in subsequent quarters.

Summary of Activities:

Expenditures include salaries and benefits of personnel to support AESL classes.

Status
Submitted

Irvine Valley College Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$15,094	\$9,360	161.26%	\$15,600	96.76%	\$506
2000 - Non-Instructional Salaries	\$70,072	\$55,228	126.88%	\$92,047	76.13%	\$21,975
3000 - Employee Benefits	\$41,737	\$24,240	172.18%	\$40,400	103.31%	! -\$1,337
4000 - Supplies and Materials	\$0	\$3,000	0%	\$5,000	0%	\$5,000
5000 - Other Operating Expenses and Services	\$53,427	\$288,391	18.53%	\$480,651	11.12%	\$427,224
6000 - Capital Outlay	\$0	\$600	0%	\$1,000	0%	\$1,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$18,891	0%	\$31,485	0%	\$31,485
Totals	\$180,330	\$399,710	45.12%	\$666,183	27.07%	\$485,853

Status

Unsubmitted

Laguna Beach Unified

Laguna Beach Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,637	\$13,608	12.03%	\$68,040	2.41%	\$66,403
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$309	\$2,352	13.14%	\$11,761	2.63%	\$11,452
4000 - Supplies and Materials	\$10,107	\$6,758	149.56%	\$67,577	14.96%	\$57,470
5000 - Other Operating Expenses and Services	\$18,731	\$5,298	353.57%	\$21,191	88.39%	\$2,460
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$2,107	0%	\$8,428	0%	\$8,428
Totals	\$30,784	\$30,123	102.2%	\$176,997	17.39%	\$146,213

Summary of Activities:

Our 18-19 ESL class began near the end of Quarter 1. The majority of the expenditures were related to classroom supplies and upgrades.

Status
Submitted

Laguna Beach Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,987	\$13,608	73.39%	\$68,040	14.68%	\$58,053
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$1,891	\$2,352	80.39%	\$11,761	16.08%	\$9,870
4000 - Supplies and Materials	\$11,207	\$6,758	165.84%	\$67,577	16.58%	\$56,370
5000 - Other Operating Expenses and Services	\$21,190	\$5,298	399.98%	\$21,191	100%	\$1
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$2,107	0%	\$8,428	0%	\$8,428
Totals	\$44,275	\$30,123	146.98%	\$176,997	25.01%	\$132,722

Summary of Activities:

Our ESL class opened later in Quarter 1 and was in full session during Quarter 2. Additionally, our ESL staff continued their work in developing our online curriculum materials.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Alysia Odipo

Chad Mabery Ed. D., Director

Laguna Beach Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$18,348	\$13,608	134.83%	\$68,040	26.97%	\$49,692
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$3,480	\$2,352	147.95%	\$11,761	29.59%	\$8,281
4000 - Supplies and Materials	\$11,800	\$13,515	87.31%	\$67,577	17.46%	\$55,777
5000 - Other Operating Expenses and Services	\$21,190	\$5,298	399.98%	\$21,191	100%	\$1
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$2,107	0%	\$8,428	0%	\$8,428
Totals	\$54,818	\$36,880	148.64%	\$176,997	30.97%	\$122,179

Summary of Activities:

Q3 consisted mostly of ongoing costs for our ESL class. Q4 will include additional staffing and material costs related to the two new CAEP programs we are developing for next school year.

Status
Submitted

Laguna Beach Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$18,348	\$27,216	67.42%	\$68,040	26.97%	\$49,692
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$3,480	\$4,704	73.97%	\$11,761	29.59%	\$8,281
4000 - Supplies and Materials	\$11,800	\$40,546	29.1%	\$67,577	17.46%	\$55,777
5000 - Other Operating Expenses and Services	\$21,190	\$5,298	399.98%	\$21,191	100%	\$1
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$2,107	0%	\$8,428	0%	\$8,428
Totals	\$54,818	\$79,871	68.63%	\$176,997	30.97%	\$122,179

Status
Unsubmitted

Saddleback College

Saddleback College Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$61,230	\$59,670	102.62%	\$745,869	8.21%	\$684,639
2000 - Non-Instructional Salaries	\$144,926	\$142,415	101.76%	\$1,780,187	8.14%	\$1,635,261
3000 - Employee Benefits	\$78,198	\$77,859	100.44%	\$973,239	8.03%	\$895,041
4000 - Supplies and Materials	\$19,862	\$20,173	98.46%	\$106,176	18.71%	\$86,314
5000 - Other Operating Expenses and Services	\$289,372	\$285,086	101.5%	\$1,900,571	15.23%	\$1,611,199
6000 - Capital Outlay	\$1,252	\$969	129.15%	\$96,941	1.29%	\$95,689
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$280,149	0%	\$280,149
Totals	\$594,840	\$586,172	101.48%	\$5,883,132	10.11%	\$5,288,292

Summary of Activities:

Saddleback College Adult Education is implementing the following activities: Replace extra-help workers with permanent employees to staff the five (5) off-site campuses throughout south Orange County; refresh some of the off-site classrooms with new paint/carpet and outdoor furniture; use a portion of the budget to off-set the costs associated with the Adult Education full-time equivalent faculty/LHE; pay the salaries of four (4) part-time English Language Learners/High School Equivalency academic counselors that are housed at the off-site Adult Education campuses; pay a portion of the salary of one (1) IT technician to support the computer needs at the five (5) off-site Adult Education campuses; and continue to expand the breadth and width of the of the current course offerings for English Language Learners, High School Equivalency and Adults with Disabilities programs.

Status
Submitted

Saddleback College Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$111,945	\$111,880	100.06%	\$745,869	15.01%	\$633,924
2000 - Non-Instructional Salaries	\$353,936	\$356,037	99.41%	\$1,780,187	19.88%	\$1,426,251
3000 - Employee Benefits	\$172,858	\$175,183	98.67%	\$973,239	17.76%	\$800,381
4000 - Supplies and Materials	\$31,101	\$30,791	101.01%	\$106,176	29.29%	\$75,075
5000 - Other Operating Expenses and Services	\$401,072	\$399,120	100.49%	\$1,900,571	21.1%	\$1,499,499
6000 - Capital Outlay	\$13,909	\$13,572	102.49%	\$96,941	14.35%	\$83,032
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$72,009	\$67,236	107.1%	\$280,149	25.7%	\$208,140
Totals	\$1,156,830	\$1,153,819	100.26%	\$5,883,132	19.66%	\$4,726,302

Summary of Activities:

Saddleback College Adult Education is implementing the following activities: Replace extra-help workers with permanent employees to staff the five (5) off-site campuses throughout south Orange County; refresh some of the off-site classrooms with new paint/carpet and outdoor furniture; use a portion of the budget to off-set the costs associated with the Adult Education full-time equivalent faculty/LHE; pay the salaries of four (4) part-time English Language Learners/High School Equivalency academic counselors that are housed at the off-site Adult Education campuses; pay a portion of the salary of one (1) IT technician to support the computer needs at the five (5) off-site Adult Education campuses; and continue to expand the breadth and width of the of the current course offerings for English Language Learners, High School Equivalency and Adults with Disabilities programs.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Karima Feldhus, Assistant Vice President, Community Education, Emeritus Institute, and K-12 Partnerships

Saddleback College Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$278,472	\$261,054	106.67%	\$745,869	37.34%	\$467,397
2000 - Non-Instructional Salaries	\$549,055	\$587,462	93.46%	\$1,780,187	30.84%	\$1,231,132
3000 - Employee Benefits	\$283,196	\$291,972	96.99%	\$973,239	29.1%	\$690,043
4000 - Supplies and Materials	\$41,584	\$44,594	93.25%	\$106,176	39.17%	\$64,592
5000 - Other Operating Expenses and Services	\$451,326	\$1,102,331	40.94%	\$1,900,571	23.75%	\$1,449,245
6000 - Capital Outlay	\$14,124	\$38,776	36.42%	\$96,941	14.57%	\$82,817
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$101,022	\$123,266	81.95%	\$280,149	36.06%	\$179,127
Totals	\$1,718,779	\$2,449,455	70.17%	\$5,883,132	29.22%	\$4,164,353

Corrective Action Plan

A facility use agreement with SVUSD was approved by the Board in March and we are processing a payment of \$121,000 for classroom use in 2018-2019. Also, an MOU is being presented to the board for approval in May to cover Saddleback's share of the material cost of \$241,182.82, which represents 37% of the total \$650,222 upgrade cost. A plan to supplement apportionment was approved by SOCRC. The plan to create instructional facilities for OASIS, AESL, and HSE programs on the Saddleback campus is in progress. Funds from 2017-18 and 2018-19 allocations will be used.

**Status
Submitted**

Saddleback College Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$278,472	\$425,145	65.5%	\$745,869	37.34%	\$467,397
2000 - Non-Instructional Salaries	\$549,055	\$854,490	64.26%	\$1,780,187	30.84%	\$1,231,132
3000 - Employee Benefits	\$283,196	\$428,225	66.13%	\$973,239	29.1%	\$690,043
4000 - Supplies and Materials	\$41,584	\$65,829	63.17%	\$106,176	39.17%	\$64,592
5000 - Other Operating Expenses and Services	\$451,326	\$1,368,411	32.98%	\$1,900,571	23.75%	\$1,449,245
6000 - Capital Outlay	\$14,124	\$63,981	22.08%	\$96,941	14.57%	\$82,817
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$101,022	\$182,097	55.48%	\$280,149	36.06%	\$179,127
Totals	\$1,718,779	\$3,388,178	50.73%	\$5,883,132	29.22%	\$4,164,353

Summary of Activities:

The plan to spend out 2016-17 carryover is pending the approval of a new facility use agreement between SVUSD and SOCCCD Districts for use of 30 classrooms/offices. The plan to spend 2017-18 funds is pending the 1.7 million plus capital outlay project agreement between CUSD and SOCCCD Districts.

Status
Unsubmitted

South Orange County CCD

South Orange County CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,181	\$25,341	83.59%	\$101,362	20.9%	\$80,181
2000 - Non-Instructional Salaries	\$332	\$332	100%	\$332	100%	\$0
3000 - Employee Benefits	\$8,753	\$8,722	100.36%	\$34,886	25.09%	\$26,133
4000 - Supplies and Materials	\$0	\$750	0%	\$3,000	0%	\$3,000
5000 - Other Operating Expenses and Services	\$20,000	\$39,173	51.06%	\$156,691	12.76%	\$136,691
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$50,266	\$74,317	67.64%	\$296,271	16.97%	\$246,005

Corrective Action Plan

Irvine Valley College and Saddleback College are implementing the following activities: paying 2.5% of the administrative costs for the CAEP Dean of Irvine Valley College, and 2.5% of the administrative costs for the CAEP Assistant Vice President for Saddleback College; fund CAEP travel and training expenses of administrators; purchase supplies to assist executive leadership to run the monthly South Orange County Regional Consortium meetings.

Status
Submitted

South Orange County CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$48,472	\$50,681	95.64%	\$101,362	47.82%	\$52,890
2000 - Non-Instructional Salaries	\$332	\$332	100%	\$332	100%	\$0
3000 - Employee Benefits	\$20,087	\$17,443	115.16%	\$34,886	57.58%	\$14,799
4000 - Supplies and Materials	\$0	\$1,500	0%	\$3,000	0%	\$3,000
5000 - Other Operating Expenses and Services	\$40,000	\$78,346	51.06%	\$156,691	25.53%	\$116,691
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$108,891	\$148,302	73.43%	\$296,271	36.75%	\$187,380

Corrective Action Plan

Irvine Valley College and Saddleback College are implementing the following activities: paying 2.5% of the administrative costs for the CAEP Dean of Irvine Valley College, and 2.5% of the administrative costs for the CAEP Assistant Vice President for Saddleback College; fund CAEP travel and training expenses of administrators; purchase supplies to assist executive leadership to run the monthly South Orange County Regional Consortium meetings.

Status

Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Kim McCord, Executive Director of Fiscal Services/Comptroller

South Orange County CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$77,100	\$76,022	101.42%	\$101,362	76.06%	\$24,262
2000 - Non-Instructional Salaries	\$332	\$332	100%	\$332	100%	\$0
3000 - Employee Benefits	\$29,638	\$26,165	113.28%	\$34,886	84.96%	\$5,248
4000 - Supplies and Materials	\$0	\$2,250	0%	\$3,000	0%	\$3,000
5000 - Other Operating Expenses and Services	\$40,000	\$117,518	34.04%	\$156,691	25.53%	\$116,691
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$147,070	\$222,286	66.16%	\$296,271	49.64%	\$149,201

Corrective Action Plan

Irvine Valley College and Saddleback College are implementing the following activities: paying 2.5% of the administrative costs for the CAEP Dean of Irvine Valley College, and 2.5% of the administrative costs for the CAEP Assistant Vice President for Saddleback College; fund CAEP travel and training expenses of administrators; purchase supplies to assist executive leadership to run the monthly South Orange County Regional Consortium meetings.

Status
Submitted

South Orange County CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$77,100	\$101,362	76.06%	\$101,362	76.06%	\$24,262
2000 - Non-Instructional Salaries	\$332	\$332	100%	\$332	100%	\$0
3000 - Employee Benefits	\$29,638	\$34,886	84.96%	\$34,886	84.96%	\$5,248
4000 - Supplies and Materials	\$0	\$3,000	0%	\$3,000	0%	\$3,000
5000 - Other Operating Expenses and Services	\$40,000	\$156,691	25.53%	\$156,691	25.53%	\$116,691
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$147,070	\$296,271	49.64%	\$296,271	49.64%	\$149,201

Status
Unsubmitted

Tustin Unified

Tustin Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$148,485	\$89,564	165.79%	\$597,092	24.87%	\$448,607
2000 - Non-Instructional Salaries	\$24,477	\$22,723	107.72%	\$151,487	16.16%	\$127,010
3000 - Employee Benefits	\$34,157	\$15,066	226.72%	\$100,437	34.01%	\$66,280
4000 - Supplies and Materials	\$27,145	\$27,370	99.18%	\$182,468	14.88%	\$155,323
5000 - Other Operating Expenses and Services	\$17,785	\$15,000	118.57%	\$100,000	17.79%	\$82,215
6000 - Capital Outlay	\$0	\$22,575	0%	\$150,500	0%	\$150,500
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$9,209	0%	\$61,390	0%	\$61,390
Totals	\$252,049	\$201,506	125.08%	\$1,343,374	18.76%	\$1,091,325

Summary of Activities:

During Q1, Tustin Adult School ran the second half of summer school (July 1-19). There was a teacher professional development day provided on Aug 28. Fall started with 3 ABE classes, 3 HSD/HSE classes, 4 CTE classes, 27 ESL classes and 3 Citizenship classes.

**Status
Submitted**

Tustin Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$208,372	\$179,128	116.33%	\$597,092	34.9%	\$388,720
2000 - Non-Instructional Salaries	\$44,074	\$45,446	96.98%	\$151,487	29.09%	\$107,413
3000 - Employee Benefits	\$49,345	\$30,131	163.77%	\$100,437	49.13%	\$51,092
4000 - Supplies and Materials	\$37,678	\$54,740	68.83%	\$182,468	20.65%	\$144,790
5000 - Other Operating Expenses and Services	\$23,603	\$30,000	78.68%	\$100,000	23.6%	\$76,397
6000 - Capital Outlay	\$0	\$45,150	0%	\$150,500	0%	\$150,500
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$18,417	0%	\$61,390	0%	\$61,390
Totals	\$363,072	\$403,012	90.09%	\$1,343,374	27.03%	\$980,302

Summary of Activities:

During Q2, Tustin Adult School continued with Fall 18 classes (3 ABE classes, 3 HSD/HSE classes, 4 CTE classes, 27 ESL classes and 3 Citizenship classes). There was also the purchase of support materials for the pronunciation class and growth of the amount of students in the Advanced ESL classes.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Christine Matos

William Nedderson, Coordinator

Tustin Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$415,294	\$268,691	154.56%	\$597,092	69.55%	\$181,798
2000 - Non-Instructional Salaries	\$70,377	\$68,169	103.24%	\$151,487	46.46%	\$81,110
3000 - Employee Benefits	\$49,345	\$45,197	109.18%	\$100,437	49.13%	\$51,092
4000 - Supplies and Materials	\$41,535	\$82,111	50.58%	\$182,468	22.76%	\$140,933
5000 - Other Operating Expenses and Services	\$34,667	\$45,000	77.04%	\$100,000	34.67%	\$65,333
6000 - Capital Outlay	\$0	\$67,725	0%	\$150,500	0%	\$150,500
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$27,626	0%	\$61,390	0%	\$61,390
Totals	\$611,218	\$604,518	101.11%	\$1,343,374	45.5%	\$732,156

Summary of Activities:

During Quarter 3, Tustin Adult School started Spring 19 classes (3 ABE classes, 3 HSD/HSE classes, 4 CTE classes, 27 ESL classes and 3 Citizenship classes). We served over 890 students. Our activities included salary and benefits for teachers and support staff as well as instructional material.

**Status
Submitted**

Tustin Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$415,294	\$358,255	115.92%	\$597,092	69.55%	\$181,798
2000 - Non-Instructional Salaries	\$70,377	\$90,892	77.43%	\$151,487	46.46%	\$81,110
3000 - Employee Benefits	\$49,345	\$60,262	81.88%	\$100,437	49.13%	\$51,092
4000 - Supplies and Materials	\$41,535	\$109,481	37.94%	\$182,468	22.76%	\$140,933
5000 - Other Operating Expenses and Services	\$34,667	\$60,000	57.78%	\$100,000	34.67%	\$65,333
6000 - Capital Outlay	\$0	\$90,300	0%	\$150,500	0%	\$150,500
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$36,834	0%	\$61,390	0%	\$61,390
Totals	\$611,218	\$806,024	75.83%	\$1,343,374	45.5%	\$732,156

Status
Unsubmitted



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