

CAEP Consortium Fiscal Reporting 66 Victor Valley Adult Education Regional Consortium

2018-19 Fiscal Year

Certification

Certified By

Martha Mendez

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Apple Valley Unified	Submitted	Submitted	Submitted	Not Submitted
Hesperia Unified	Submitted	Submitted	Submitted	Not Submitted
Lucerne Valley Unified	Submitted	Submitted	Submitted	Not Submitted
Snowline Joint Unified	Submitted	Submitted	Submitted	Not Submitted
Victor Valley CCD	Submitted	Submitted	Submitted	Not Submitted
Victor Valley Union High	Submitted	Submitted	Submitted	Not Submitted

Apple Valley Unified

Apple Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$20,337	\$23,560	86.32%	\$157,066	12.95%	\$136,729
2000 - Non-Instructional Salaries	\$31,222	\$32,619	95.72%	\$171,677	18.19%	\$140,455
3000 - Employee Benefits	\$24,656	\$26,065	94.59%	\$137,186	17.97%	\$112,530
4000 - Supplies and Materials	\$8,147	\$7,369	110.55%	\$32,040	25.43%	\$23,893
5000 - Other Operating Expenses and Services	\$410	\$557	73.55%	\$27,874	1.47%	\$27,464
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$84,772	\$90,171	94.01%	\$525,843	16.12%	\$441,071

Summary of Activities:

Activities supported by this quarter's funding includes certificated and classified staff salaries and benefits, instructional supplies and travel to professional development opportunities.

Status
Submitted

Apple Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$61,980	\$70,680	87.69%	\$157,066	39.46%	\$95,086
2000 - Non-Instructional Salaries	\$68,643	\$77,255	88.85%	\$171,677	39.98%	\$103,034
3000 - Employee Benefits	\$54,742	\$61,734	88.67%	\$137,186	39.9%	\$82,444
4000 - Supplies and Materials	\$10,008	\$17,942	55.78%	\$32,040	31.24%	\$22,032
5000 - Other Operating Expenses and Services	\$4,209	\$12,543	33.56%	\$27,874	15.1%	\$23,665
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$199,582	\$240,154	83.11%	\$525,843	37.95%	\$326,261

Corrective Action Plan

I have a staff member out on medical leave during this time period. Expenditures are less during school breaks in November and December. These account for 15 non-duty days for all staff at AVUSD.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Tom Hoegerman

adele mcclain 9857218, Coordinator of apple Valley Adult education School

Apple Valley Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$91,984	\$117,800	78.09%	\$157,066	58.56%	\$65,082
2000 - Non-Instructional Salaries	\$105,433	\$121,891	86.5%	\$171,677	61.41%	\$66,244
3000 - Employee Benefits	\$83,228	\$97,402	85.45%	\$137,186	60.67%	\$53,958
4000 - Supplies and Materials	\$12,476	\$20,826	59.91%	\$32,040	38.94%	\$19,564
5000 - Other Operating Expenses and Services	\$10,963	\$20,906	52.44%	\$27,874	39.33%	\$16,911
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$304,084	\$378,824	80.27%	\$525,843	57.83%	\$221,759

Corrective Action Plan

Instructor salaries will continue for AEP student education as well as classified salaries. There are pending purchases that are not currently paid. New instructional materials, computer needs, conferences, software, etc continue to be purchased for AEP student use.

Summary of Activities:

HSE and ABE programs were expanded as well as new short term Certificate programs.

Status
Submitted

Apple Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$91,984	\$141,359	65.07%	\$157,066	58.56%	\$65,082
2000 - Non-Instructional Salaries	\$105,433	\$154,509	68.24%	\$171,677	61.41%	\$66,244
3000 - Employee Benefits	\$83,228	\$123,467	67.41%	\$137,186	60.67%	\$53,958
4000 - Supplies and Materials	\$12,476	\$28,836	43.27%	\$32,040	38.94%	\$19,564
5000 - Other Operating Expenses and Services	\$10,963	\$25,087	43.7%	\$27,874	39.33%	\$16,911
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$304,084	\$473,259	64.25%	\$525,843	57.83%	\$221,759

Status
Unsubmitted

Hesperia Unified

Hesperia Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$14,421	\$30,000	48.07%	\$200,000	7.21%	\$185,579
2000 - Non-Instructional Salaries	\$1,143	\$26,537	4.31%	\$176,911	0.65%	\$175,768
3000 - Employee Benefits	\$2,240	\$15,225	14.71%	\$101,500	2.21%	\$99,260
4000 - Supplies and Materials	\$3,538	\$53,986	6.55%	\$359,905	0.98%	\$356,367
5000 - Other Operating Expenses and Services	\$364	\$50,530	0.72%	\$336,864	0.11%	\$336,500
6000 - Capital Outlay	\$0	\$7,500	0%	\$50,000	0%	\$50,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$21,706	\$183,777	11.81%	\$1,225,180	1.77%	\$1,203,474

Corrective Action Plan

District carryovers became available the end of October 2018 allowing the processing needed for Journal Entries and Budget Transfers related to AEP budget needs. In addition, many of the purchases encumbered between 7/1/18 to 9/30/18 were not completed. Increased hours and the need for additional instructors are being met in the classroom and online. Additional supplies are being purchased to provide instructors and students with the tools needed for successful achievements. Conference and AEP trainings are being attended and payment should reflect in 2nd quarter. Yearly renewal of online software is purchased and payments should reflect in 2nd quarter

Status
Submitted

Hesperia Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$83,303	\$60,000	138.84%	\$200,000	41.65%	\$116,697
2000 - Non-Instructional Salaries	\$54,877	\$53,073	103.4%	\$176,911	31.02%	\$122,034
3000 - Employee Benefits	\$41,824	\$30,450	137.35%	\$101,500	41.21%	\$59,676
4000 - Supplies and Materials	\$5,262	\$107,972	4.87%	\$359,905	1.46%	\$354,643
5000 - Other Operating Expenses and Services	\$40,850	\$101,059	40.42%	\$336,864	12.13%	\$296,014
6000 - Capital Outlay	\$0	\$15,000	0%	\$50,000	0%	\$50,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$226,116	\$367,554	61.52%	\$1,225,180	18.46%	\$999,064

Corrective Action Plan

Pending journal entries, salaries being posted, outstanding purchasing that is not currently paid as well as pending orders.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

David Olney, Superintendent

Teresa Dimmitt, Accountant

Kim Walker, Coordinator

Hesperia Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$137,379	\$90,000	152.64%	\$200,000	68.69%	\$62,621
2000 - Non-Instructional Salaries	\$128,816	\$79,610	161.81%	\$176,911	72.81%	\$48,095
3000 - Employee Benefits	\$92,214	\$45,675	201.89%	\$101,500	90.85%	\$9,286
4000 - Supplies and Materials	\$30,057	\$161,957	18.56%	\$359,905	8.35%	\$329,848
5000 - Other Operating Expenses and Services	\$68,264	\$151,589	45.03%	\$336,864	20.26%	\$268,600
6000 - Capital Outlay	\$0	\$22,500	0%	\$50,000	0%	\$50,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$456,730	\$551,331	82.84%	\$1,225,180	37.28%	\$768,450

Corrective Action Plan

Instructor salaries will continue for AEP student education as well as classified salaries . There are pending purchases that are not currently paid. New instructional materials, computer needs, conferences, software, etc continue to be purchased for AEP student use.

Status
Submitted

Hesperia Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$137,379	\$120,000	114.48%	\$200,000	68.69%	\$62,621
2000 - Non-Instructional Salaries	\$128,816	\$106,147	121.36%	\$176,911	72.81%	\$48,095
3000 - Employee Benefits	\$92,214	\$60,900	151.42%	\$101,500	90.85%	\$9,286
4000 - Supplies and Materials	\$30,057	\$215,943	13.92%	\$359,905	8.35%	\$329,848
5000 - Other Operating Expenses and Services	\$68,264	\$202,118	33.77%	\$336,864	20.26%	\$268,600
6000 - Capital Outlay	\$0	\$30,000	0%	\$50,000	0%	\$50,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$456,730	\$735,108	62.13%	\$1,225,180	37.28%	\$768,450

Status
Unsubmitted

Lucerne Valley Unified

Lucerne Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$3,419	\$5,000	68.38%	\$20,000	17.1%	\$16,581
2000 - Non-Instructional Salaries	\$1,513	\$2,000	75.65%	\$8,000	18.91%	\$6,487
3000 - Employee Benefits	\$916	\$1,200	76.33%	\$4,800	19.08%	\$3,884
4000 - Supplies and Materials	\$3,225	\$975	330.85%	\$3,899	82.71%	\$674
5000 - Other Operating Expenses and Services	\$0	\$14,850	0%	\$59,401	0%	\$59,401
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,201	0%	\$4,804	0%	\$4,804
Totals	\$9,073	\$25,226	35.97%	\$100,904	8.99%	\$91,831

Corrective Action Plan

Consultant fees to Apple Valley were not paid until 2nd Quarter.

Summary of Activities:

Activities supported by this quarter's funding includes certificated and classified staff salaries and benefits, instructional supplies.

Status
Submitted

Lucerne Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$8,693	\$10,000	86.93%	\$20,000	43.47%	\$11,307
2000 - Non-Instructional Salaries	\$4,232	\$4,000	105.8%	\$8,000	52.9%	\$3,768
3000 - Employee Benefits	\$2,589	\$2,400	107.88%	\$4,800	53.94%	\$2,211
4000 - Supplies and Materials	\$3,225	\$1,950	165.43%	\$3,899	82.71%	\$674
5000 - Other Operating Expenses and Services	\$21,461	\$29,701	72.26%	\$59,401	36.13%	\$37,940
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$2,402	0%	\$4,804	0%	\$4,804
Totals	\$40,200	\$50,452	79.68%	\$100,904	39.84%	\$60,704

Corrective Action Plan

Consultant fees to Apple Valley were not paid until 2nd Quarter. Payments held up by County Schools because of Cash issues.

Summary of Activities:

Activities supported by this quarter's funding includes certificated and classified staff salaries and benefits, instructional supplies and services.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Peter Livingston

Douglas Beaton, Chief Business Official

Lucerne Valley Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$17,803	\$15,000	118.69%	\$20,000	89.02%	\$2,197
2000 - Non-Instructional Salaries	\$6,764	\$6,000	112.73%	\$8,000	84.55%	\$1,236
3000 - Employee Benefits	\$4,755	\$3,600	132.08%	\$4,800	99.06%	\$45
4000 - Supplies and Materials	\$3,246	\$2,924	111%	\$3,899	83.25%	\$653
5000 - Other Operating Expenses and Services	\$44,837	\$44,551	100.64%	\$59,401	75.48%	\$14,564
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$3,603	0%	\$4,804	0%	\$4,804
Totals	\$77,405	\$75,678	102.28%	\$100,904	76.71%	\$23,499

Summary of Activities:

Activities supported by this quarter's funding includes certificated and classified staff salaries and benefits, instructional supplies and services.

**Status
Submitted**

Lucerne Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$17,803	\$20,000	89.02%	\$20,000	89.02%	\$2,197
2000 - Non-Instructional Salaries	\$6,764	\$8,000	84.55%	\$8,000	84.55%	\$1,236
3000 - Employee Benefits	\$4,755	\$4,800	99.06%	\$4,800	99.06%	\$45
4000 - Supplies and Materials	\$3,246	\$3,899	83.25%	\$3,899	83.25%	\$653
5000 - Other Operating Expenses and Services	\$44,837	\$59,401	75.48%	\$59,401	75.48%	\$14,564
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$4,804	0%	\$4,804	0%	\$4,804
Totals	\$77,405	\$100,904	76.71%	\$100,904	76.71%	\$23,499

Status
Unsubmitted

Snowline Joint Unified

Snowline Joint Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$8,877	\$16,097	55.15%	\$107,315	8.27%	\$98,438
2000 - Non-Instructional Salaries	\$9,686	\$8,913	108.67%	\$59,420	16.3%	\$49,734
3000 - Employee Benefits	\$9,132	\$9,112	100.22%	\$60,745	15.03%	\$51,613
4000 - Supplies and Materials	\$13,813	\$8,559	161.39%	\$85,587	16.14%	\$71,774
5000 - Other Operating Expenses and Services	\$14,217	\$12,356	115.06%	\$49,424	28.77%	\$35,207
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$18,124	0%	\$18,124
Totals	\$55,725	\$55,037	101.25%	\$380,615	14.64%	\$324,890

Summary of Activities:

1000, 2000, 3000 = SALARIES FOR TEACHERS, 50% OF COORDINATOR, CLERK, PROGRAM MANAGER, BENEFITS. 4000 = INSTRUCTIONAL SUPPLIES, OFFICE SUPPLIES, OTHER BOOKS FOR CIVICS & ESL, LAPTOPS 5000 = AZTEC SOFTWARE, COPIER CHARGES, ASAP, REPROGRAPHICS

Status
Submitted

Snowline Joint Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$36,702	\$53,658	68.4%	\$107,315	34.2%	\$70,613
2000 - Non-Instructional Salaries	\$25,124	\$29,710	84.56%	\$59,420	42.28%	\$34,296
3000 - Employee Benefits	\$24,046	\$30,373	79.17%	\$60,745	39.59%	\$36,699
4000 - Supplies and Materials	\$15,754	\$25,676	61.36%	\$85,587	18.41%	\$69,833
5000 - Other Operating Expenses and Services	\$15,478	\$24,712	62.63%	\$49,424	31.32%	\$33,946
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$18,124	0%	\$18,124
Totals	\$117,104	\$164,128	71.35%	\$380,615	30.77%	\$263,511

Corrective Action Plan

1000, 2000, 3000 = SALARIES FOR TEACHERS, 50% OF COORDINATOR, CLERK, PROGRAM MANAGER, BENEFITS. 4000 = INSTRUCTIONAL SUPPLIES, OFFICE SUPPLIES, OTHER BOOKS FOR HIGH SCHOOL, CIVICS & ESL, COPIER CHARGES, REPROGRAPHICS, CONFERENCES, AND EDGENUITY.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Ryan Holman

Andrea Padilla, Accountant

Kellie Williams, CTE & Adult Education Coordinator

Chad Brooks, Principal

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$61,087	\$91,218	66.97%	\$107,315	56.92%	\$46,228
2000 - Non-Instructional Salaries	\$40,110	\$50,507	79.41%	\$59,420	67.5%	\$19,310
3000 - Employee Benefits	\$38,570	\$51,633	74.7%	\$60,745	63.49%	\$22,175
4000 - Supplies and Materials	\$24,415	\$77,028	31.7%	\$85,587	28.53%	\$61,172
5000 - Other Operating Expenses and Services	\$27,824	\$37,068	75.06%	\$49,424	56.3%	\$21,600
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$18,124	0%	\$18,124
Totals	\$192,006	\$307,454	62.45%	\$380,615	50.45%	\$188,609

Corrective Action Plan

Purchases are still pending payment and will be reported when paid. Salaries for teachers and staff will continue to be paid through the end of the year. We are also working and planning on purchasing equipment for a computer lab as well as expanding our classes and program offerings.

Status
Submitted

Snowline Joint Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$61,087	\$107,315	56.92%	\$107,315	56.92%	\$46,228
2000 - Non-Instructional Salaries	\$40,110	\$59,420	67.5%	\$59,420	67.5%	\$19,310
3000 - Employee Benefits	\$38,570	\$60,745	63.49%	\$60,745	63.49%	\$22,175
4000 - Supplies and Materials	\$24,415	\$85,587	28.53%	\$85,587	28.53%	\$61,172
5000 - Other Operating Expenses and Services	\$27,824	\$49,424	56.3%	\$49,424	56.3%	\$21,600
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$18,124	0%	\$18,124	0%	\$18,124
Totals	\$192,006	\$380,615	50.45%	\$380,615	50.45%	\$188,609

Status
Unsubmitted

Victor Valley CCD

Victor Valley CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,323	\$10,622	21.87%	\$106,216	2.19%	\$103,893
2000 - Non-Instructional Salaries	\$22,704	\$9,089	249.8%	\$90,888	24.98%	\$68,184
3000 - Employee Benefits	\$13,481	\$9,822	137.26%	\$98,215	13.73%	\$84,734
4000 - Supplies and Materials	\$200	\$14,392	1.39%	\$143,916	0.14%	\$143,716
5000 - Other Operating Expenses and Services	\$531	\$16,871	3.15%	\$168,705	0.31%	\$168,174
6000 - Capital Outlay	\$0	\$500	0%	\$5,000	0%	\$5,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,962	\$2,894	67.8%	\$28,938	6.78%	\$26,976
Totals	\$41,201	\$64,188	64.19%	\$641,878	6.42%	\$600,677

Corrective Action Plan

Program staff and counselor vacancies account for expenditures falling below target. A full-time transition counselor to provide services to the VVAERC was hired in December to commence February 11, 2019. Additionally, clerical support is under recruitment status and expected to be hired during the Spring of 2019. Supply's have been ordered with payments processed in Quarter 3.

Summary of Activities:

Activities funded during Quarter 1 include staff salaries, benefits, supplies, and travel expenditures.

Status
Submitted

Victor Valley CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,511	\$31,865	7.88%	\$106,216	2.36%	\$103,705
2000 - Non-Instructional Salaries	\$46,769	\$27,266	171.53%	\$90,888	51.46%	\$44,119
3000 - Employee Benefits	\$26,691	\$29,465	90.59%	\$98,215	27.18%	\$71,524
4000 - Supplies and Materials	\$300	\$43,175	0.69%	\$143,916	0.21%	\$143,616
5000 - Other Operating Expenses and Services	\$2,703	\$50,612	5.34%	\$168,705	1.6%	\$166,002
6000 - Capital Outlay	\$0	\$1,500	0%	\$5,000	0%	\$5,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,640	\$8,681	30.41%	\$28,938	9.12%	\$26,298
Totals	\$81,614	\$192,563	42.38%	\$641,878	12.71%	\$560,264

Corrective Action Plan

Funding has been budgeted for Strategic-three year planning, regional adult ed. graduation ceremony, and clerical support staff that will be hired this year. The full-time consortium transition counselor was hired February 11, 2019.

Summary of Activities:

Salary and benefits for the adult education regional consortium manager, ESL faculty travel, printing expenditures.

Status

Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Todd Scott, Dean, Health Sciences, Public Safety, and Industrial Technology

Martha Mendez

Pearl Bandringa, Senior Accounting Technician

Daniel Walden

Victor Valley CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$15,474	\$53,108	29.14%	\$106,216	14.57%	\$90,742
2000 - Non-Instructional Salaries	\$70,155	\$45,444	154.38%	\$90,888	77.19%	\$20,733
3000 - Employee Benefits	\$42,294	\$49,108	86.13%	\$98,215	43.06%	\$55,921
4000 - Supplies and Materials	\$1,240	\$71,958	1.72%	\$143,916	0.86%	\$142,676
5000 - Other Operating Expenses and Services	\$5,033	\$84,353	5.97%	\$168,705	2.98%	\$163,672
6000 - Capital Outlay	\$0	\$2,500	0%	\$5,000	0%	\$5,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,457	\$14,469	51.54%	\$28,938	25.77%	\$21,481
Totals	\$141,653	\$320,939	44.14%	\$641,878	22.07%	\$500,225

Corrective Action Plan

Funding has been budgeted for Strategic-three year planning, regional adult ed. graduation ceremony, and clerical support staff that will be hired this year. The full-time consortium transition counselor was hired February 11, 2019. Expenditures were prioritized to expend D&A funding.

Summary of Activities:

Salary and benefits for the adult education regional consortium manager, ESL faculty travel, printing expenditures.

Status
Submitted

Victor Valley CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$15,474	\$63,730	24.28%	\$106,216	14.57%	\$90,742
2000 - Non-Instructional Salaries	\$70,155	\$54,533	128.65%	\$90,888	77.19%	\$20,733
3000 - Employee Benefits	\$42,294	\$58,929	71.77%	\$98,215	43.06%	\$55,921
4000 - Supplies and Materials	\$1,240	\$86,350	1.44%	\$143,916	0.86%	\$142,676
5000 - Other Operating Expenses and Services	\$5,033	\$101,223	4.97%	\$168,705	2.98%	\$163,672
6000 - Capital Outlay	\$0	\$3,000	0%	\$5,000	0%	\$5,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,457	\$17,363	42.95%	\$28,938	25.77%	\$21,481
Totals	\$141,653	\$385,127	36.78%	\$641,878	22.07%	\$500,225

Status
Unsubmitted

Victor Valley Union High

Victor Valley Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$22,215	\$63,776	34.83%	\$255,105	8.71%	\$232,890
2000 - Non-Instructional Salaries	\$9,116	\$21,250	42.9%	\$85,000	10.72%	\$75,884
3000 - Employee Benefits	\$13,315	\$25,125	53%	\$100,500	13.25%	\$87,185
4000 - Supplies and Materials	\$0	\$12,500	0%	\$50,000	0%	\$50,000
5000 - Other Operating Expenses and Services	\$333	\$12,500	2.66%	\$50,000	0.67%	\$49,667
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$6,758	0%	\$27,030	0%	\$27,030
Totals	\$44,979	\$141,909	31.7%	\$567,635	7.92%	\$522,656

Corrective Action Plan

VVAS will ask fiscal services to take indirect costs, that were not applied in Q1. As it pertains to supplies and materials VVAS has placed a new textbook order however, it did not get paid in Q1 as anticipated. VVAS testing schedule was modified resulting in less non-instructional hours as originally anticipated. VVAS has reviewed the current budget which includes carryover funds and is in the process of developing a fiscal plan for one time expenditures to enhance student access to resources yet does not require a ongoing financial commitment.

Summary of Activities:

Victor Valley Adult School launched the fall semester on August 22nd providing community members access to the following programs: Adult Basic Education, Adult Secondary Education (diploma courses in person, hybrid, in person independent study, & online) Career Technical Education, Citizenship Preparation, English as a Second Language, and Adults with Disabilities. Programs were offered across the district boundaries at Adelanto High School, Victor Valley High School, and Hook Junior High School, as well as offered in the morning and evening. As of October 31st VVAS has 515 students enrolled across various adult programs.

Status
Submitted

Victor Valley Union High Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$81,309	\$63,776	127.49%	\$255,105	31.87%	\$173,796
2000 - Non-Instructional Salaries	\$24,273	\$21,250	114.23%	\$85,000	28.56%	\$60,727
3000 - Employee Benefits	\$35,228	\$25,125	140.21%	\$100,500	35.05%	\$65,272
4000 - Supplies and Materials	\$833	\$12,500	6.66%	\$50,000	1.67%	\$49,167
5000 - Other Operating Expenses and Services	\$26,258	\$12,500	210.06%	\$50,000	52.52%	\$23,742
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$6,758	0%	\$27,030	0%	\$27,030
Totals	\$167,901	\$141,909	118.32%	\$567,635	29.58%	\$399,734

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

McKenzie Tarango, Coordinator of Alternative Education

Victor Valley Union High Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$133,710	\$63,776	209.65%	\$255,105	52.41%	\$121,395
2000 - Non-Instructional Salaries	\$37,343	\$21,250	175.73%	\$85,000	43.93%	\$47,657
3000 - Employee Benefits	\$56,546	\$25,125	225.06%	\$100,500	56.26%	\$43,954
4000 - Supplies and Materials	\$3,387	\$12,500	27.1%	\$50,000	6.77%	\$46,613
5000 - Other Operating Expenses and Services	\$34,549	\$12,500	276.39%	\$50,000	69.1%	\$15,451
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$6,758	0%	\$27,030	0%	\$27,030
Totals	\$265,535	\$141,909	187.12%	\$567,635	46.78%	\$302,100

Status
Submitted

Victor Valley Union High Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$133,710	\$63,776	209.65%	\$255,105	52.41%	\$121,395
2000 - Non-Instructional Salaries	\$37,343	\$21,250	175.73%	\$85,000	43.93%	\$47,657
3000 - Employee Benefits	\$56,546	\$25,125	225.06%	\$100,500	56.26%	\$43,954
4000 - Supplies and Materials	\$3,387	\$12,500	27.1%	\$50,000	6.77%	\$46,613
5000 - Other Operating Expenses and Services	\$34,549	\$12,500	276.39%	\$50,000	69.1%	\$15,451
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$6,758	0%	\$27,030	0%	\$27,030
Totals	\$265,535	\$141,909	187.12%	\$567,635	46.78%	\$302,100

Status
Unsubmitted



California
Community
Colleges



2019 © California Community Colleges

NOVA Site Version: [4.6.8](#)