

Adult Education Block Grant : Annual Plan : 2018-19 Produced: Aug 16, 2018, 2:52 AM UTC Action Taskman

70 North Central Adult Education Consortium (Yuba)

Plans & Goals - Consortium Approved

Executive Summary

NCAEC works with stakeholders and partners to provide educational programs and services that prepare students to successfully transition to careers. NCAEC's 2018-2019 annual plan activities focus on continuing collaborative efforts to improve adult learner access to high quality educational opportunities and career pathway support services. This year's plan builds upon the accomplishments of 2017/2018 and will align with the consortium's upcoming 3-year plan. For 2018-2019, NCAEC will continue to coordinate and develop an integrated adult education system across local school districts and the community college by leveraging resources, developing seamless transitions, implementing innovative strategies, and shared professional development opportunities that will support both new and existing adult education students. The consortium has worked efficiently and effectively and will continue to develop programs and strategies that connect the adult learner with regional resources and social services that guide and assist them with their educational goals while mitigating barriers to their success. NCAEC has developed new programs, modified curriculum, and implemented supportive services to improve student success, accelerate learning, and increase successful course completion. NCAEC has and will continue to leverage funds to increase programs and services to students, increase access to programs through distance education platforms, and to increase the number of career opportunities through the development of short-term CTE programs.

Regional Planning Overview

NCAEC plans on including more critical stakeholders in the 3-year planning process this year. NCAEC will gather input from members, partners and stakeholders in the region to develop its 3-year comprehensive adult education plan. To ensure that the plan addresses adult learner needs that are specific to local programs and the consortium, multiple meetings will be held throughout the region that focus on creating awareness of educational opportunities and services within the region, and learning about the characteristics and needs of NCAEC's student population. The leadership committee will drive the initial planning with the expectation that the planned strategies will address the regional needs, have measurable outcomes, and align with other major initiatives, such as WIOA, Strong Workforce, Student Success and Equity, and Guided Pathways. The 3-year goals and strategies will be vetted by the NCAEC community partners and approved by the NCAEC Executive Committee.

Meeting Regional Needs

Regional Need #1

Gaps in Service / Regional Needs

Expand and continue on-going outreach that will market and expand programs and services to adult learners.

How do you know? What resources did you use to identify these gaps?

NCAEC members have made efforts to market our consortia, programs, and services throughout the region but some agencies and populations are still unaware of what we do and provide.

How will you measure effectiveness / progress towards meeting this need?

NCAEC consortium members and partners will expand outreach and information through leveraging resources such as sharing information at local and regional meetings and expanding partnerships. NCAEC will update its website and use the 3-year planning meetings to ensure all stakeholders are aware of our programs and services.

Regional Need #2

Gaps in Service / Regional Needs

Leverage funding to create and continue short-term training/education programs that have immediate impact on individual employability and wage potential.

How do you know? What resources did you use to identify these gaps?

Demographic fact sheets; employer surveys, labor market information (LMI), course certificates, graduate data, and participant surveys

How will you measure effectiveness / progress towards meeting this need?

Increased enrollment, unemployment rate, LMI, Demographic Fact Sheet, graduate data

Regional Need #3

Gaps in Service / Regional Needs

Align local programs and services between K-12/College/WIOA partners

How do you know? What resources did you use to identify these gaps?

Lack of knowledge and service alignment/coordination between agencies; Duplication of services and programs.

How will you measure effectiveness / progress towards meeting this need?

Less duplication; Increased collaboration; Leveraging of funds; Participation at meetings; Development of a resource guide

Gaps In Service

New Strategies

Strategy #1

Limited marketing has been done throughout the region to advertise educational and training options through adult education. NCAEC will be focusing on Improving community awareness regarding adult education programs and services throughout the region. NCAEC plans to strengthen advertising through an updated website, targeted outreach, and increased collaboration with employers, community based, and educational partners.

Strategy #2

Many NCAEC students have very limited resources which makes it difficult to stay in school and complete programs. NCAEC will focus on continuing to expand support services for programs. NCAEC will expand the roles of regional navigators and collaborate with WIOA programs and other community based organizations to leverage support services for students. NCAEC will develop a resource map to ensure students are aware and have the services and support they need to complete their programs.

Seamless Transitions

New Strategies

Strategy #1

NCAEC currently has three regional navigators that assist potential and enrolled students in exploring regional programs and services, accessing resources and opportunities for adult education and workforce training throughout region. All navigators have had a positive impact on improving student transition and referral rates. NCAEC plans on continuing to fund the 3 regional navigators to assist students with transitions, overcoming barriers, and expanding services throughout the region.

Strategy #2

NCAEC has began the process of aligning ESL and CTE courses between secondary and post-secondary programs. Additional ESL staff members have been hired at the post-secondary level to facilitate program alignment. NCAEC members will continue to collaborate to seamlessly align local and regional programs (ESL, CTE, ASE), and assessments (Course, Diagnostic), between partners. (secondary, post-secondary, industry, WIOA, Apprenticeships).

Strategy #3

All NCAEC members have or partner directly with other members to provide CTE courses. Many CTE courses are part of a career pathway that align secondary, and post-secondary programs directly with industry partners. Navigators work with students to develop career plans and encourage enrollment in CTE courses. However, limited pathway literature exists regarding career pathways. Navigators will develop a CTE pathway/resource guide to ensure students make informed career choices.

Strategy #4

NCAEC lacks the resources and training to accurately and consistently report and share student and program data between partners. NCAEC will train members to use software programs that ensure data is properly captured, reported, and shared between members and stakeholders including WIOA partners. Data sharing will be used to facilitate needs assessments and ultimately drive program improvement.

Strategy #5

NCAEC programs continue to face rising costs and an increased demand for programs and services. NCAEC will strive to maintain and build capacity in existing adult education programs and services that are directly aligned to needs of the region and students.

Student Acceleration

New Strategies

Strategy #1

Many NCAEC students have limited access to transportation, resources, and courses that align with their career interests. Additional investments in online curriculum will improve access and create opportunities for students to enroll in a larger variety of classes that better meet their needs. Online courses will allow students to complete courses at their own pace and provide resources to reinforce and support learners at all levels.

Strategy #2

NCAEC has expanded ESL offerings due to the large demand for classes. Partners will continue to collaborate and expand ESL and VESL offerings and develop certificates of completion for courses, and skill attainments. ESL programs will also be implementing additional online programs and resources including Burlington English and USA Learns to supplement speaking and learning in real world contexts.

Strategy #3

NCAEC will collaborate with educational and industry partners to develop and implement short-term CTE courses that result in an industry based certification. Courses will directly align and supplement local and regional CTE courses and programs. Short term courses will simultaneously focus on technical, academic, and soft skills to ensure students are job ready upon completion.

Professional Development

New Strategies

Strategy #1

NCAEC members will dedicate staff time and resources to participate in regional and local professional development that aligns with consortium and individual member needs and goals. Consortium-wide, NCAEC will primarily focus on professional development related to instruction, assessment, student services, and data and accountability systems. NCAEC members will develop PD priorities and work directly with AEBG partners: TAP; OTAN; CALPRO; CASAS; WIOA to tailor training and instruction.

Leveraging Resources

New Strategies

Strategy #1

NCAEC members are also members of local LWDB's; CCPT grants (STREAM), Strong Workforce Consortium's, and receive WIOA Title II grants. NCAEC members also leverage funds from: LCFF; General Fund; CCCC; CTEIG, Perkins, ROP, and CALWORKS. All members collaborate directly with employers, community based organizations, libraries, and One-Stops to leverage WIOA Title I, III, IV funds and resources. NCAEC will continue to focus on expanding partnerships and pursuing grants to supplement AEBG funds

Fiscal Management

A narrative justifying how the planned allocations are consistent with the annual adult education plan which is based on your AEBG 3-year plan.

NCAEC's members continuously collaborate with community stakeholders and WIOA mandated partners throughout the year to gather input, evaluate resources and services, and assess student and program needs both locally and throughout the region. Members begin conversations at the local level and share input with the consortium to create the three year plan. During the three year plan discussions, long-term goals are developed. The long-term goals help define the consortium investments and allocations. Three year plan long term goals are used to develop the short-term goals of the annual plan. All members participate in the development of the annual plan which aligns expenditures with consortium planned activities for the year. Each member will work with their stakeholders to develop their member plan budget and expenditures which will align with consortium goals from the annual plan.

An approach to incorporating remaining carry-over funds from prior year(s) into strategies planned for 2018-19.

NCAEC members that carried-over funds plan on allocating the additional funds to cover the costs of maintaining and expanding programs and services; hiring additional staff to serve students, and creating additional opportunities for professional development and collaboration time. Carry-over funds will assist with meeting the increased demand for adult programs and services and increased need for training. NCAEC has new and veteran staff members that have little knowledge of data and accountability programs. As previously mentioned collaboration time will need to occur in order to align curriculum and services between local and regional partners and members. These are all strategies planned for the upcoming year that will need additional investments.

Certification

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