

CAEP Consortium Fiscal Reporting 01 Allan Hancock College Consortium

2019-20 Fiscal Year

Certification

Certified By

Marina Washburn
Director

| Quarter 1 Status | Quarter 2 Status | Quarter 3 Status | Quarter 4 Status |
|------------------|------------------|------------------|------------------|
| Certified | Certified | Certified | Uncertified |

Fiscal Report Submittal Status

| | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 |
|---|-----------|-----------|-----------|---------------|
| Allan Hancock Joint CCD | Submitted | Submitted | Submitted | Not Submitted |
| Lompoc Unified | Submitted | Submitted | Submitted | Not Submitted |

Allan Hancock Joint CCD

Allan Hancock Joint CCD Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$8,054 | \$14,780 | 54.49% | \$147,800 | 5.45% | \$139,746 |
| 2000 - Non-Instructional Salaries | \$59,261 | \$50,900 | 116.43% | \$509,000 | 11.64% | \$449,739 |
| 3000 - Employee Benefits | \$14,143 | \$18,700 | 75.63% | \$187,000 | 7.56% | \$172,857 |
| 4000 - Supplies and Materials | \$7,146 | \$24,655 | 28.98% | \$246,549 | 2.9% | \$239,403 |
| 5000 - Other Operating Expenses and Services | \$24,281 | \$45,562 | 53.29% | \$455,622 | 5.33% | \$431,341 |
| 6000 - Capital Outlay | \$410 | \$18,500 | 2.22% | \$185,000 | 0.22% | \$184,590 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$5,665 | \$8,573 | 66.08% | \$85,734 | 6.61% | \$80,069 |
| Totals | \$118,960 | \$181,670 | 65.48% | \$1,816,705 | 6.55% | \$1,697,745 |

Corrective Action Plan

Q2 expenditures will pick up with the confirmation of staffing positions previously delayed, in addition to equipment, materials, instructional supplies. Registration computer lab, desktop computers, textbooks, digital content subscriptions and classroom technology purchased in Q2. Consortium initiatives will reflect on Q2 expenditures.

Summary of Activities:

In Q1, BASK and VOCE program coordinators were hired to support respective programs. The fall marketing campaign got off to a rocky start and new student engagement technology received approval. Faculty and staff attended professional development in the development of a noncredit curriculum and roadmaps to success initiatives through the Academic Senate. Two temporary positions were hired in late September to respond to the need for extended service hours in noncredit programs. Two positions were hired to support CASAS testing and data collection.

Status

Submitted

Allan Hancock Joint CCD Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$22,967 | \$22,170 | 103.59% | \$147,800 | 15.54% | \$124,833 |
| 2000 - Non-Instructional Salaries | \$135,244 | \$76,350 | 177.14% | \$509,000 | 26.57% | \$373,756 |
| 3000 - Employee Benefits | \$31,633 | \$28,050 | 112.77% | \$187,000 | 16.92% | \$155,367 |
| 4000 - Supplies and Materials | \$83,683 | \$36,982 | 226.28% | \$246,549 | 33.94% | \$162,866 |
| 5000 - Other Operating Expenses and Services | \$99,499 | \$68,343 | 145.59% | \$455,622 | 21.84% | \$356,123 |
| 6000 - Capital Outlay | \$76,525 | \$27,750 | 275.77% | \$185,000 | 41.36% | \$108,475 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$22,478 | \$12,860 | 174.79% | \$85,734 | 26.22% | \$63,256 |
| Totals | \$472,029 | \$272,506 | 173.22% | \$1,816,705 | 25.98% | \$1,344,676 |

Corrective Action Plan

In Q3, we are still working to confirm staffing positions previously delayed. Some consortium initiatives will reflect in Q3-Q4 expenditures.

Summary of Activities:

In Q2, BASK, VOCE and NESL program coordinators were in place. Equipment, materials, instructional supplies, as well as registration computers, textbooks, digital content subscriptions, and classroom technology, were purchased in Q2.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Dr. Sofia Ramirez Gelpi Ph.D., Dean, Academic Affairs
 Margaret Lau, Dean, Academic Affairs
 Marina Washburn, Director

Allan Hancock Joint CCD Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$41,437 | \$29,560 | 140.18% | \$147,800 | 28.04% | \$106,363 |
| 2000 - Non-Instructional Salaries | \$212,274 | \$101,800 | 208.52% | \$509,000 | 41.7% | \$296,726 |
| 3000 - Employee Benefits | \$49,536 | \$37,400 | 132.45% | \$187,000 | 26.49% | \$137,464 |
| 4000 - Supplies and Materials | \$96,564 | \$49,310 | 195.83% | \$246,549 | 39.17% | \$149,985 |
| 5000 - Other Operating Expenses and Services | \$144,596 | \$91,124 | 158.68% | \$455,622 | 31.74% | \$311,026 |
| 6000 - Capital Outlay | \$90,967 | \$37,000 | 245.86% | \$185,000 | 49.17% | \$94,033 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$31,768 | \$17,147 | 185.27% | \$85,734 | 37.05% | \$53,966 |
| Totals | \$667,142 | \$363,341 | 183.61% | \$1,816,705 | 36.72% | \$1,149,563 |

Corrective Action Plan

Hiring, advertising, and marketing projects were put on hold. Hiring processes will resume as will advertising/marketing.

Summary of Activities:

In the third quarter, faculty coordinators identified and began working with workgroups per discipline. Coordinators meet weekly to address program needs. CASAS testing continued as the new semester commenced and student workers supported new and returning enrollees. Extended service hours established to provide evening and weekend services were supported by a part-time employee and two temporary staff. In March, everyone, coordinators, staff and dean, were engaged in addressing the immediate impact of COVID, and the administrative directives.

**Status
Submitted**

Allan Hancock Joint CCD Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------------|----------------------------|--------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$49,816 | \$96,070 | 51.85% | \$147,800 | 33.71% | \$97,984 |
| 2000 - Non-Instructional Salaries | \$290,716 | \$330,850 | 87.87% | \$509,000 | 57.12% | \$218,284 |
| 3000 - Employee Benefits | \$66,670 | \$121,550 | 54.85% | \$187,000 | 35.65% | \$120,330 |
| 4000 - Supplies and Materials | \$99,112 | \$160,257 | 61.85% | \$246,549 | 40.2% | \$147,437 |
| 5000 - Other Operating Expenses and Services | \$199,382 | \$296,154 | 67.32% | \$455,622 | 43.76% | \$256,240 |
| 6000 - Capital Outlay | \$90,967 | \$120,250 | 75.65% | \$185,000 | 49.17% | \$94,033 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$39,833 | \$55,727 | 71.48% | \$85,734 | 46.46% | \$45,901 |
| Totals | \$836,496 | \$1,180,858 | 70.84% | \$1,816,705 | 46.04% | \$980,209 |

Corrective Action Plan

Hiring, advertising, and marketing projects were put on hold. Hiring processes will resume as will advertising/marketing.

Summary of Activities:

In Q4, due to COVID, AHC prepared for and implemented remote instruction. Part-time faculty received professional development for improving learner outcomes via remote instruction and engagement. New protocols registration and student outreach protocols were implemented to increase access and remove barriers to access. Noncredit ESL workbooks were purchased as consumables to allow students a take-home copy and a student laptop lending program was implemented to include noncredit students.

Status
Unsubmitted

Lompoc Unified

Lompoc Unified Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$132,413 | \$140,439 | 94.29% | \$561,755 | 23.57% | \$429,342 |
| 2000 - Non-Instructional Salaries | \$38,113 | \$51,860 | 73.49% | \$207,440 | 18.37% | \$169,327 |
| 3000 - Employee Benefits | \$47,778 | \$76,390 | 62.54% | \$305,561 | 15.64% | \$257,783 |
| 4000 - Supplies and Materials | \$47,910 | \$117,380 | 40.82% | \$469,521 | 10.2% | \$421,611 |
| 5000 - Other Operating Expenses and Services | \$72,084 | \$52,433 | 137.48% | \$209,730 | 34.37% | \$137,646 |
| 6000 - Capital Outlay | \$0 | \$15,022 | 0% | \$60,086 | 0% | \$60,086 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$16,915 | \$20,542 | 82.34% | \$82,168 | 20.59% | \$65,253 |
| Totals | \$355,213 | \$474,065 | 74.93% | \$1,896,261 | 18.73% | \$1,541,048 |

Corrective Action Plan

Spending levels increased in Q2 as staffing and programs grew. New staff positions, new programming, and materials/supplies/equipment all will appear in subsequent quarters as the school continues to expand its program offerings. New medical career explorations program purchased in Q2. Parent Academy instructors (2) hired in Q2. Chromebooks lab and desktop computers purchased in Q2 for new medical career exploration program. New 50% registrar position approved and filled in Q2. New Adults with Disabilities program - PAES Lab - purchased and staff hired in Q2.

Summary of Activities:

In Q1, programs resumed in fall with new ABE instructor FTE. Purchase of new ABE/ASE curriculum: Edgenuity. Career Technical Training programs received board approval, and the school prepared for a January 2020 launch date. Staff received professional development for improving learner outcomes via PLC. CTE planning to achieve our Consortium included extensive outreach to local employers and job sectors to ensure alignment to the region's needs.

Status
Submitted

Lompoc Unified Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$224,287 | \$140,439 | 159.7% | \$561,755 | 39.93% | \$337,468 |
| 2000 - Non-Instructional Salaries | \$66,924 | \$51,860 | 129.05% | \$207,440 | 32.26% | \$140,516 |
| 3000 - Employee Benefits | \$87,059 | \$76,390 | 113.97% | \$305,561 | 28.49% | \$218,502 |
| 4000 - Supplies and Materials | \$75,697 | \$117,380 | 64.49% | \$469,521 | 16.12% | \$393,824 |
| 5000 - Other Operating Expenses and Services | \$106,006 | \$52,433 | 202.18% | \$209,730 | 50.54% | \$103,724 |
| 6000 - Capital Outlay | \$0 | \$15,022 | 0% | \$60,086 | 0% | \$60,086 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$27,999 | \$20,542 | 136.3% | \$82,168 | 34.08% | \$54,169 |
| Totals | \$587,972 | \$474,065 | 124.03% | \$1,896,261 | 31.01% | \$1,308,289 |

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Margarita Reyes 3346417, Director Fiscal Services
 Lompoc Adult School and Career Center Elaine Webber, Principal
 Brian Jaramillo, Director
 John Grellck IV, Budget Analyst

Lompoc Unified Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|----------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$341,479 | \$140,439 | 243.15% | \$561,755 | 60.79% | \$220,276 |
| 2000 - Non-Instructional Salaries | \$105,428 | \$51,860 | 203.29% | \$207,440 | 50.82% | \$102,012 |
| 3000 - Employee Benefits | \$139,612 | \$76,390 | 182.76% | \$305,561 | 45.69% | \$165,949 |
| 4000 - Supplies and Materials | \$134,529 | \$117,380 | 114.61% | \$469,521 | 28.65% | \$334,992 |
| 5000 - Other Operating Expenses and Services | \$117,096 | \$52,433 | 223.33% | \$209,730 | 55.83% | \$92,634 |
| 6000 - Capital Outlay | \$0 | \$15,022 | 0% | \$60,086 | 0% | \$60,086 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$39,912 | \$20,542 | 194.29% | \$82,168 | 48.57% | \$42,256 |
| Totals | \$878,056 | \$474,065 | 185.22% | \$1,896,261 | 46.3% | \$1,018,205 |

Status
Submitted

Lompoc Unified Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$481,714 | \$140,439 | 343.01% | \$561,755 | 85.75% | \$80,041 |
| 2000 - Non-Instructional Salaries | \$143,809 | \$51,860 | 277.3% | \$207,440 | 69.33% | \$63,631 |
| 3000 - Employee Benefits | \$216,530 | \$76,390 | 283.45% | \$305,561 | 70.86% | \$89,031 |
| 4000 - Supplies and Materials | \$143,740 | \$117,380 | 122.46% | \$469,521 | 30.61% | \$325,781 |
| 5000 - Other Operating Expenses and Services | \$136,470 | \$52,433 | 260.28% | \$209,730 | 65.07% | \$73,260 |
| 6000 - Capital Outlay | \$0 | \$15,022 | 0% | \$60,086 | 0% | \$60,086 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$52,558 | \$20,542 | 255.86% | \$82,168 | 63.96% | \$29,610 |
| Totals | \$1,174,821 | \$474,065 | 247.82% | \$1,896,261 | 61.95% | \$721,440 |

Summary of Activities:

LASCC plans include ongoing expenditures - salaries and benefits, professional development, curriculum and technology, and marketing. Lompoc Adult School and Career Center continues to expand opportunities for students to gain essential basic skills and work place skills through an increased number of classes offered. Additional class sections and staff as well as instructional technology and additional curriculum expenditures are also planned.

Status
Unsubmitted



California
Community
Colleges



2020 © California Community Colleges

NOVA Site Version: [4.22.3](#)