

CAEP Consortium Fiscal Reporting

03 Barstow Area Consortium for Adult Education

2018-19 Fiscal Year

Certification

Certified By

Mitch Rosin

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Baker Valley Unified	Submitted	Submitted	Submitted	Submitted
Barstow CCD	Submitted	Submitted	Submitted	Submitted
Barstow Unified	Submitted	Submitted	Submitted	Submitted
Silver Valley Unified	Submitted	Submitted	Submitted	Submitted

Baker Valley Unified

Baker Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,500	\$12,000	45.83%	\$48,000	11.46%	\$42,500
2000 - Non-Instructional Salaries	\$1,500	\$3,000	50%	\$12,000	12.5%	\$10,500
3000 - Employee Benefits	\$2,500	\$3,750	66.67%	\$15,000	16.67%	\$12,500
4000 - Supplies and Materials	\$575	\$4,284	13.42%	\$17,136	3.36%	\$16,561
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$10,075	\$23,034	43.74%	\$92,136	10.93%	\$82,061

Corrective Action Plan

Additional expenditures will be incurred to meet Adult Ed program plans outlined in our WorkPlan.

Summary of Activities:

Adult Ed courses in ESL, Credit Recovery, and Civics provided for students and parents in Baker community.

Status
Submitted

Baker Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,100	\$12,000	84.17%	\$48,000	21.04%	\$37,900
2000 - Non-Instructional Salaries	\$2,500	\$3,000	83.33%	\$12,000	20.83%	\$9,500
3000 - Employee Benefits	\$4,500	\$3,750	120%	\$15,000	30%	\$10,500
4000 - Supplies and Materials	\$4,500	\$4,284	105.04%	\$17,136	26.26%	\$12,636
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$21,600	\$23,034	93.77%	\$92,136	23.44%	\$70,536

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Ronda Tremblay
Eric Huynh, Chief Business Officer

Baker Valley Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$15,500	\$12,000	129.17%	\$48,000	32.29%	\$32,500
2000 - Non-Instructional Salaries	\$5,500	\$3,000	183.33%	\$12,000	45.83%	\$6,500
3000 - Employee Benefits	\$6,500	\$3,750	173.33%	\$15,000	43.33%	\$8,500
4000 - Supplies and Materials	\$7,500	\$4,284	175.07%	\$17,136	43.77%	\$9,636
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$35,000	\$23,034	151.95%	\$92,136	37.99%	\$57,136

**Status
Submitted**

Baker Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$15,500	\$12,000	129.17%	\$48,000	32.29%	\$32,500
2000 - Non-Instructional Salaries	\$5,500	\$3,000	183.33%	\$12,000	45.83%	\$6,500
3000 - Employee Benefits	\$6,500	\$3,750	173.33%	\$15,000	43.33%	\$8,500
4000 - Supplies and Materials	\$7,500	\$4,284	175.07%	\$17,136	43.77%	\$9,636
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$35,000	\$23,034	151.95%	\$92,136	37.99%	\$57,136

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

Barstow CCD

Barstow CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$36,735	\$15,000	244.9%	\$100,000	36.74%	\$63,265
2000 - Non-Instructional Salaries	\$0	\$15,600	0%	\$104,000	0%	\$104,000
3000 - Employee Benefits	\$9,464	\$9,000	105.16%	\$60,000	15.77%	\$50,536
4000 - Supplies and Materials	\$319	\$1,200	26.58%	\$8,000	3.99%	\$7,681
5000 - Other Operating Expenses and Services	\$566	\$18,926	2.99%	\$126,172	0.45%	\$125,606
6000 - Capital Outlay	\$5,555	\$4,125	134.67%	\$27,500	20.2%	\$21,945
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,632	\$3,193	82.44%	\$21,285	12.37%	\$18,653
Totals	\$55,271	\$67,044	82.44%	\$446,957	12.37%	\$391,686

Status
Submitted

Barstow CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$56,305	\$30,000	187.68%	\$100,000	56.31%	\$43,695
2000 - Non-Instructional Salaries	\$16,772	\$31,200	53.76%	\$104,000	16.13%	\$87,228
3000 - Employee Benefits	\$27,529	\$18,000	152.94%	\$60,000	45.88%	\$32,471
4000 - Supplies and Materials	\$418	\$2,400	17.42%	\$8,000	5.23%	\$7,582
5000 - Other Operating Expenses and Services	\$3,355	\$37,852	8.86%	\$126,172	2.66%	\$122,817
6000 - Capital Outlay	\$5,556	\$8,250	67.35%	\$27,500	20.2%	\$21,944
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,497	\$6,386	86.09%	\$21,285	25.83%	\$15,788
Totals	\$115,432	\$134,087	86.09%	\$446,957	25.83%	\$331,525

Corrective Action Plan

Fund to provide additional training to staff and faculty, as well as curriculum development for program expansion, inline with the annual plan, so that our fiscal action plan is on target by end of Q3.

Summary of Activities:

Expenditures for salaries, benefits for certificated staff and classified management. Operating costs conference travel/registrations and regional training sessions for classified management and certificated staff.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Eva Bagg, Superintendent-President
 Karen Kane, Vice President
 Barstow Community College Patricia Granados, Director of Fiscal Services
 Elias Valencia, Director of Adult Education and Basic Skills

Barstow CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$73,559	\$45,000	163.46%	\$100,000	73.56%	\$26,441
2000 - Non-Instructional Salaries	\$37,228	\$46,800	79.55%	\$104,000	35.8%	\$66,772
3000 - Employee Benefits	\$42,930	\$27,000	159%	\$60,000	71.55%	\$17,070
4000 - Supplies and Materials	\$418	\$3,600	11.61%	\$8,000	5.23%	\$7,582
5000 - Other Operating Expenses and Services	\$13,043	\$56,777	22.97%	\$126,172	10.34%	\$113,129
6000 - Capital Outlay	\$7,376	\$12,375	59.6%	\$27,500	26.82%	\$20,124
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,728	\$9,578	91.12%	\$21,285	41.01%	\$12,557
Totals	\$183,282	\$201,131	91.13%	\$446,957	41.01%	\$263,675

Summary of Activities:

Pay for salaries, and operations expenses, as well as professional development for classified and certificated personnel.
Purchased instructional and non-instructional supplies in support of transitions counselor and basic skills instructor.

Status
Submitted

Barstow CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$97,621	\$60,000	162.7%	\$100,000	97.62%	\$2,379
2000 - Non-Instructional Salaries	\$57,684	\$62,400	92.44%	\$104,000	55.47%	\$46,316
3000 - Employee Benefits	\$58,382	\$36,000	162.17%	\$60,000	97.3%	\$1,618
4000 - Supplies and Materials	\$1,388	\$4,800	28.92%	\$8,000	17.35%	\$6,612
5000 - Other Operating Expenses and Services	\$39,616	\$75,703	52.33%	\$126,172	31.4%	\$86,556
6000 - Capital Outlay	\$13,087	\$16,500	79.32%	\$27,500	47.59%	\$14,413
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$13,389	\$12,771	104.84%	\$21,285	62.9%	\$7,896
Totals	\$281,167	\$268,174	104.84%	\$446,957	62.91%	\$165,790

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Salaries of program (faculty and classified) and consortium personnel . Travel expenses for professional development, and other expenses for operations and expansion of adult education programs.

**Status
Submitted**

Barstow Unified

Barstow Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$7,784	\$30,329	25.67%	\$121,314	6.42%	\$113,530
2000 - Non-Instructional Salaries	\$4,752	\$6,360	74.72%	\$31,799	14.94%	\$27,047
3000 - Employee Benefits	\$3,746	\$7,517	49.83%	\$37,587	9.97%	\$33,841
4000 - Supplies and Materials	\$2,985	\$1,403	212.76%	\$7,015	42.55%	\$4,030
5000 - Other Operating Expenses and Services	\$280,045	\$87,140	321.37%	\$348,560	80.34%	\$68,515
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,362	0%	\$27,242	0%	\$27,242
Totals	\$299,312	\$134,111	223.18%	\$573,517	52.19%	\$274,205

Status
Submitted

Barstow Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$42,482	\$60,657	70.04%	\$121,314	35.02%	\$78,832
2000 - Non-Instructional Salaries	\$13,207	\$15,900	83.07%	\$31,799	41.53%	\$18,592
3000 - Employee Benefits	\$14,505	\$16,914	85.76%	\$37,587	38.59%	\$23,082
4000 - Supplies and Materials	\$3,787	\$3,508	107.97%	\$7,015	53.98%	\$3,228
5000 - Other Operating Expenses and Services	\$295,033	\$174,280	169.29%	\$348,560	84.64%	\$53,527
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$6,811	0%	\$27,242	0%	\$27,242
Totals	\$369,014	\$278,069	132.71%	\$573,517	64.34%	\$204,503

Summary of Activities:

Expenditures reflect salary expenses for program offerings for our Adult Community in Barstow. Also included in Q2 are fees for consortium advertisements, consultant pay, and costs for building renovation and remodeling in order to open the new Barstow Adult School facility.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Scott Godfrey
Candice Duffner
Reyna Garcia
Carrie O'Neal

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$76,465	\$90,986	84.04%	\$121,314	63.03%	\$44,849
2000 - Non-Instructional Salaries	\$22,948	\$23,849	96.22%	\$31,799	72.17%	\$8,851
3000 - Employee Benefits	\$25,058	\$30,070	83.33%	\$37,587	66.67%	\$12,529
4000 - Supplies and Materials	\$6,300	\$5,261	119.74%	\$7,015	89.81%	\$715
5000 - Other Operating Expenses and Services	\$348,233	\$261,420	133.21%	\$348,560	99.91%	\$327
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$20,432	0%	\$27,242	0%	\$27,242
Totals	\$479,004	\$432,017	110.88%	\$573,517	83.52%	\$94,513

Summary of Activities:

Barstow Adult School continues to expend resources to pay for operating expenses to include salaries for certificated and classified personnel, monthly facilities expenses, books and supplies, and graduation ceremony expenses.

**Status
Submitted**

Barstow Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$121,314	\$121,314	100%	\$121,314	100%	\$0
2000 - Non-Instructional Salaries	\$31,799	\$31,799	100%	\$31,799	100%	\$0
3000 - Employee Benefits	\$37,587	\$37,587	100%	\$37,587	100%	\$0
4000 - Supplies and Materials	\$7,015	\$7,015	100%	\$7,015	100%	\$0
5000 - Other Operating Expenses and Services	\$348,560	\$348,560	100%	\$348,560	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$27,242	\$27,242	100%	\$27,242	100%	\$0
Totals	\$573,517	\$573,517	100%	\$573,517	100%	\$0

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

Silver Valley Unified

Silver Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$14,750	0%	\$59,000	0%	\$59,000
2000 - Non-Instructional Salaries	\$1,370	\$5,750	23.83%	\$23,000	5.96%	\$21,630
3000 - Employee Benefits	\$0	\$4,500	0%	\$18,000	0%	\$18,000
4000 - Supplies and Materials	\$215	\$0	100%	\$6,000	3.58%	\$5,785
5000 - Other Operating Expenses and Services	\$85,098	\$0	100%	\$127,264	66.87%	\$42,166
6000 - Capital Outlay	\$0	\$0	100%	\$22,740	0%	\$22,740
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$7,500	0%	\$7,500
Totals	\$86,683	\$25,000	346.73%	\$263,504	32.9%	\$176,821

Status
Submitted

Silver Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,920	\$14,750	40.14%	\$59,000	10.03%	\$53,080
2000 - Non-Instructional Salaries	\$6,983	\$5,750	121.44%	\$23,000	30.36%	\$16,017
3000 - Employee Benefits	\$2,342	\$4,500	52.04%	\$18,000	13.01%	\$15,658
4000 - Supplies and Materials	\$215	\$0	100%	\$6,000	3.58%	\$5,785
5000 - Other Operating Expenses and Services	\$91,291	\$2,990	3,053.21%	\$127,264	71.73%	\$35,973
6000 - Capital Outlay	\$0	\$0	100%	\$22,740	0%	\$22,740
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$7,500	0%	\$7,500
Totals	\$106,751	\$27,990	381.39%	\$263,504	40.51%	\$156,753

**Status
Submitted**

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Jeff Youskievicz

Michael Cox 3389766, Principal

Silver Valley Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,300	\$14,750	69.83%	\$59,000	17.46%	\$48,700
2000 - Non-Instructional Salaries	\$10,885	\$5,750	189.3%	\$23,000	47.33%	\$12,115
3000 - Employee Benefits	\$3,945	\$4,500	87.67%	\$18,000	21.92%	\$14,055
4000 - Supplies and Materials	\$1,559	\$0	100%	\$6,000	25.98%	\$4,441
5000 - Other Operating Expenses and Services	\$126,638	\$3,900	3,247.13%	\$127,264	99.51%	\$626
6000 - Capital Outlay	\$0	\$10,233	0%	\$22,740	0%	\$22,740
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$7,500	0%	\$7,500
Totals	\$153,327	\$39,133	391.81%	\$263,504	58.19%	\$110,177

Status
Submitted

Silver Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$16,510	\$14,750	111.93%	\$59,000	27.98%	\$42,490
2000 - Non-Instructional Salaries	\$15,358	\$5,750	267.1%	\$23,000	66.77%	\$7,642
3000 - Employee Benefits	\$9,039	\$4,500	200.87%	\$18,000	50.22%	\$8,961
4000 - Supplies and Materials	\$1,559	\$0	100%	\$6,000	25.98%	\$4,441
5000 - Other Operating Expenses and Services	\$126,638	\$6,110	2,072.64%	\$127,264	99.51%	\$626
6000 - Capital Outlay	\$22,740	\$12,507	181.82%	\$22,740	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$7,500	0%	\$7,500	0%	\$7,500
Totals	\$191,844	\$51,117	375.3%	\$263,504	72.8%	\$71,660

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted



California
Community
Colleges



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