

# CAEP Consortium Fiscal Reporting

## 03 Barstow Area Consortium for Adult Education

2019-20 Fiscal Year

### Certification

**Certified By**

Elena Rivera  
Director

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Uncertified	Uncertified	Uncertified

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### Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Baker Valley Unified</a>	Submitted	Not Submitted	Not Submitted	Not Submitted
<a href="#">Barstow CCD</a>	Submitted	Not Submitted	Not Submitted	Not Submitted
<a href="#">Barstow Unified</a>	Submitted	Not Submitted	Not Submitted	Not Submitted
<a href="#">Silver Valley Unified</a>	Submitted	Not Submitted	Not Submitted	Not Submitted

### Baker Valley Unified

**Baker Valley Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,100	\$9,000	56.67%	\$36,000	14.17%	\$30,900
2000 - Non-Instructional Salaries	\$1,600	\$3,250	49.23%	\$13,000	12.31%	\$11,400
3000 - Employee Benefits	\$1,050	\$4,000	26.25%	\$16,000	6.56%	\$14,950
4000 - Supplies and Materials	\$2,800	\$2,500	112%	\$10,000	28%	\$7,200
5000 - Other Operating Expenses and Services	\$6,700	\$11,621	57.65%	\$46,484	14.41%	\$39,784
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$17,250</b>	<b>\$30,371</b>	<b>56.8%</b>	<b>\$121,484</b>	<b>14.2%</b>	<b>\$104,234</b>

### Corrective Action Plan

There will be additional expenditures incurred to meet Adult Education Program plans as outline and discussed in our WorkPlan.

### Summary of Activities:

Adult Ed courses offered in ESL, Credit Recovery, and Hospitality offered to students and parents in the Baker community.

**Status**  
**Submitted**

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### Baker Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,100	\$9,000	56.67%	\$36,000	14.17%	\$30,900
2000 - Non-Instructional Salaries	\$1,600	\$3,250	49.23%	\$13,000	12.31%	\$11,400
3000 - Employee Benefits	\$1,050	\$4,000	26.25%	\$16,000	6.56%	\$14,950
4000 - Supplies and Materials	\$2,800	\$2,500	112%	\$10,000	28%	\$7,200
5000 - Other Operating Expenses and Services	\$6,700	\$11,621	57.65%	\$46,484	14.41%	\$39,784
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$17,250</b>	<b>\$30,371</b>	<b>56.8%</b>	<b>\$121,484</b>	<b>14.2%</b>	<b>\$104,234</b>

**Status**  
Unsubmitted

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**Baker Valley Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,100	\$9,000	56.67%	\$36,000	14.17%	\$30,900
2000 - Non-Instructional Salaries	\$1,600	\$3,250	49.23%	\$13,000	12.31%	\$11,400
3000 - Employee Benefits	\$1,050	\$4,000	26.25%	\$16,000	6.56%	\$14,950
4000 - Supplies and Materials	\$2,800	\$2,500	112%	\$10,000	28%	\$7,200
5000 - Other Operating Expenses and Services	\$6,700	\$11,621	57.65%	\$46,484	14.41%	\$39,784
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$17,250	\$30,371	56.8%	\$121,484	14.2%	\$104,234

**Status**  
Unsubmitted

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**Baker Valley Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,100	\$9,000	56.67%	\$36,000	14.17%	\$30,900
2000 - Non-Instructional Salaries	\$1,600	\$3,250	49.23%	\$13,000	12.31%	\$11,400
3000 - Employee Benefits	\$1,050	\$4,000	26.25%	\$16,000	6.56%	\$14,950
4000 - Supplies and Materials	\$2,800	\$2,500	112%	\$10,000	28%	\$7,200
5000 - Other Operating Expenses and Services	\$6,700	\$11,621	57.65%	\$46,484	14.41%	\$39,784
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$17,250</b>	<b>\$30,371</b>	<b>56.8%</b>	<b>\$121,484</b>	<b>14.2%</b>	<b>\$104,234</b>

**Status**  
Unsubmitted

**Barstow CCD**

**Barstow CCD Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$41,345	\$30,000	137.82%	\$200,000	20.67%	\$158,655
2000 - Non-Instructional Salaries	\$3,800	\$3,300	115.15%	\$22,000	17.27%	\$18,200
3000 - Employee Benefits	\$14,256	\$9,750	146.22%	\$65,000	21.93%	\$50,744
4000 - Supplies and Materials	\$6,800	\$4,500	151.11%	\$30,000	22.67%	\$23,200
5000 - Other Operating Expenses and Services	\$24,400	\$19,747	123.56%	\$131,645	18.53%	\$107,245
6000 - Capital Outlay	\$0	\$450	0%	\$3,000	0%	\$3,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$3,390	0%	\$22,600	0%	\$22,600
<b>Totals</b>	<b>\$90,601</b>	<b>\$71,137</b>	<b>127.36%</b>	<b>\$474,245</b>	<b>19.1%</b>	<b>\$383,644</b>

**Status**  
**Submitted**

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**Barstow CCD Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$41,345	\$60,000	68.91%	\$200,000	20.67%	\$158,655
2000 - Non-Instructional Salaries	\$3,800	\$6,600	57.58%	\$22,000	17.27%	\$18,200
3000 - Employee Benefits	\$14,256	\$19,500	73.11%	\$65,000	21.93%	\$50,744
4000 - Supplies and Materials	\$6,800	\$9,000	75.56%	\$30,000	22.67%	\$23,200
5000 - Other Operating Expenses and Services	\$24,400	\$39,494	61.78%	\$131,645	18.53%	\$107,245
6000 - Capital Outlay	\$0	\$900	0%	\$3,000	0%	\$3,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$6,780	0%	\$22,600	0%	\$22,600
<b>Totals</b>	<b>\$90,601</b>	<b>\$142,274</b>	<b>63.68%</b>	<b>\$474,245</b>	<b>19.1%</b>	<b>\$383,644</b>

**Status**  
**Unsubmitted**

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**Barstow CCD Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$41,345	\$90,000	45.94%	\$200,000	20.67%	\$158,655
2000 - Non-Instructional Salaries	\$3,800	\$9,900	38.38%	\$22,000	17.27%	\$18,200
3000 - Employee Benefits	\$14,256	\$29,250	48.74%	\$65,000	21.93%	\$50,744
4000 - Supplies and Materials	\$6,800	\$13,500	50.37%	\$30,000	22.67%	\$23,200
5000 - Other Operating Expenses and Services	\$24,400	\$59,240	41.19%	\$131,645	18.53%	\$107,245
6000 - Capital Outlay	\$0	\$1,350	0%	\$3,000	0%	\$3,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$10,170	0%	\$22,600	0%	\$22,600
<b>Totals</b>	<b>\$90,601</b>	<b>\$213,410</b>	<b>42.45%</b>	<b>\$474,245</b>	<b>19.1%</b>	<b>\$383,644</b>

**Status**  
**Unsubmitted**

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**Barstow CCD Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$41,345	\$120,000	34.45%	\$200,000	20.67%	\$158,655
2000 - Non-Instructional Salaries	\$3,800	\$13,200	28.79%	\$22,000	17.27%	\$18,200
3000 - Employee Benefits	\$14,256	\$39,000	36.55%	\$65,000	21.93%	\$50,744
4000 - Supplies and Materials	\$6,800	\$18,000	37.78%	\$30,000	22.67%	\$23,200
5000 - Other Operating Expenses and Services	\$24,400	\$78,987	30.89%	\$131,645	18.53%	\$107,245
6000 - Capital Outlay	\$0	\$1,800	0%	\$3,000	0%	\$3,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$13,560	0%	\$22,600	0%	\$22,600
<b>Totals</b>	<b>\$90,601</b>	<b>\$284,547</b>	<b>31.84%</b>	<b>\$474,245</b>	<b>19.1%</b>	<b>\$383,644</b>

**Status**  
Unsubmitted

## Barstow Unified

Barstow Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$8,167	\$29,014	28.15%	\$116,057	7.04%	\$107,890
2000 - Non-Instructional Salaries	\$8,574	\$21,750	39.42%	\$87,000	9.86%	\$78,426
3000 - Employee Benefits	\$4,407	\$15,000	29.38%	\$60,000	7.35%	\$55,593
4000 - Supplies and Materials	\$0	\$3,000	0%	\$12,000	0%	\$12,000
5000 - Other Operating Expenses and Services	\$4,114	\$13,500	30.47%	\$54,000	7.62%	\$49,886
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$16,450	0%	\$16,450
<b>Totals</b>	<b>\$25,262</b>	<b>\$82,264</b>	<b>30.71%</b>	<b>\$345,507</b>	<b>7.31%</b>	<b>\$320,245</b>

### Corrective Action Plan

Future expenditures will be focused on the requirements of our Adult Education Program as outline in our WorkPlan. The activity in this quarter was limited due to it being the start of the school year.

### Summary of Activities:

The majority of Quarter 1 expenditures consist of teacher and staff salaries and benefits. The remaining expenditures were for facilities operating expenses. Next quarter will include supplies and materials to support instruction.

**Status**  
**Submitted**

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### Barstow Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$50,663	\$58,029	87.31%	\$116,057	43.65%	\$65,394
2000 - Non-Instructional Salaries	\$16,305	\$43,500	37.48%	\$87,000	18.74%	\$70,695
3000 - Employee Benefits	\$17,359	\$30,000	57.86%	\$60,000	28.93%	\$42,641
4000 - Supplies and Materials	\$470	\$9,000	5.22%	\$12,000	3.92%	\$11,530
5000 - Other Operating Expenses and Services	\$8,520	\$27,000	31.56%	\$54,000	15.78%	\$45,480
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$16,450	0%	\$16,450
<b>Totals</b>	<b>\$93,317</b>	<b>\$167,529</b>	<b>55.7%</b>	<b>\$345,507</b>	<b>27.01%</b>	<b>\$252,190</b>

### Corrective Action Plan

The Budget Plan for Barstow Adult School will be revised for Q3 to reflect the revised needs for the second half of the year. COVID-19 school closures will impact the future expenditures since our district has closed since March 16th and is operating with very limited human resources to process fiscal expenditures.

**Status**  
**Unsubmitted**

### Barstow Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$50,663	\$87,043	58.2%	\$116,057	43.65%	\$65,394
2000 - Non-Instructional Salaries	\$16,305	\$65,250	24.99%	\$87,000	18.74%	\$70,695
3000 - Employee Benefits	\$17,359	\$45,000	38.58%	\$60,000	28.93%	\$42,641
4000 - Supplies and Materials	\$470	\$9,600	4.9%	\$12,000	3.92%	\$11,530
5000 - Other Operating Expenses and Services	\$8,520	\$40,500	21.04%	\$54,000	15.78%	\$45,480
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$16,450	0%	\$16,450
<b>Totals</b>	\$93,317	\$247,393	37.72%	\$345,507	27.01%	\$252,190

**Status**  
Unsubmitted

Barstow Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$50,663	\$116,057	43.65%	\$116,057	43.65%	\$65,394
2000 - Non-Instructional Salaries	\$16,305	\$87,000	18.74%	\$87,000	18.74%	\$70,695
3000 - Employee Benefits	\$17,359	\$60,000	28.93%	\$60,000	28.93%	\$42,641
4000 - Supplies and Materials	\$470	\$12,000	3.92%	\$12,000	3.92%	\$11,530
5000 - Other Operating Expenses and Services	\$8,520	\$54,000	15.78%	\$54,000	15.78%	\$45,480
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$16,450	0%	\$16,450
<b>Totals</b>	<b>\$93,317</b>	<b>\$329,057</b>	<b>28.36%</b>	<b>\$345,507</b>	<b>27.01%</b>	<b>\$252,190</b>

**Status**  
**Unsubmitted**

## Silver Valley Unified

Silver Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$0	100%	\$17,170	0%	\$17,170
2000 - Non-Instructional Salaries	\$1,369	\$0	100%	\$15,973	8.57%	\$14,604
3000 - Employee Benefits	\$268	\$0	100%	\$9,491	2.82%	\$9,223
4000 - Supplies and Materials	\$0	\$0	100%	\$15,000	0%	\$15,000
5000 - Other Operating Expenses and Services	\$38,304	\$0	100%	\$123,000	31.14%	\$84,696
6000 - Capital Outlay	\$0	\$0	100%	\$87,395	0%	\$87,395
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$12,000	0%	\$12,000
<b>Totals</b>	\$39,941	\$0	100%	\$280,029	14.26%	\$240,088

**Status**  
**Submitted**

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**Silver Valley Unified Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,680	\$0	100%	\$17,170	62.2%	\$6,490
2000 - Non-Instructional Salaries	\$12,876	\$0	100%	\$15,973	80.61%	\$3,097
3000 - Employee Benefits	\$4,735	\$0	100%	\$9,491	49.89%	\$4,756
4000 - Supplies and Materials	\$989	\$0	100%	\$15,000	6.59%	\$14,011
5000 - Other Operating Expenses and Services	\$43,712	\$0	100%	\$123,000	35.54%	\$79,288
6000 - Capital Outlay	\$0	\$0	100%	\$87,395	0%	\$87,395
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$12,000	0%	\$12,000
<b>Totals</b>	\$72,992	\$0	100%	\$280,029	26.07%	\$207,037

### Corrective Action Plan

Some expenses are currently encumbered, just not paid as of this date.

Status  
Unsubmitted

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### Silver Valley Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,680	\$0	100%	\$17,170	62.2%	\$6,490
2000 - Non-Instructional Salaries	\$12,876	\$0	100%	\$15,973	80.61%	\$3,097
3000 - Employee Benefits	\$4,735	\$0	100%	\$9,491	49.89%	\$4,756
4000 - Supplies and Materials	\$989	\$0	100%	\$15,000	6.59%	\$14,011
5000 - Other Operating Expenses and Services	\$43,712	\$730	5,987.95%	\$123,000	35.54%	\$79,288
6000 - Capital Outlay	\$0	\$874	0%	\$87,395	0%	\$87,395
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$12,000	0%	\$12,000
<b>Totals</b>	\$72,992	\$1,604	4,550.77%	\$280,029	26.07%	\$207,037

**Status**  
Unsubmitted

Silver Valley Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,680	\$0	100%	\$17,170	62.2%	\$6,490
2000 - Non-Instructional Salaries	\$12,876	\$0	100%	\$15,973	80.61%	\$3,097
3000 - Employee Benefits	\$4,735	\$0	100%	\$9,491	49.89%	\$4,756
4000 - Supplies and Materials	\$989	\$0	100%	\$15,000	6.59%	\$14,011
5000 - Other Operating Expenses and Services	\$43,712	\$730	5,987.95%	\$123,000	35.54%	\$79,288
6000 - Capital Outlay	\$0	\$874	0%	\$87,395	0%	\$87,395
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$12,000	0%	\$12,000
<b>Totals</b>	<b>\$72,992</b>	<b>\$1,604</b>	<b>4,550.77%</b>	<b>\$280,029</b>	<b>26.07%</b>	<b>\$207,037</b>

**Status**  
Unsubmitted



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