

CAEP Consortium Fiscal Reporting

03 Barstow Area Consortium for Adult Education

2020-21 Fiscal Year

Certification

Certified By

Mitch Rosin

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Uncertified	Uncertified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Baker Valley Unified	Submitted	Not Submitted	Not Submitted	Not Submitted
Barstow CCD	Submitted	Not Submitted	Not Submitted	Not Submitted
Barstow Unified	Submitted	Not Submitted	Not Submitted	Not Submitted
Silver Valley Unified	Submitted	Not Submitted	Not Submitted	Not Submitted

Baker Valley Unified

Baker Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$400	\$2,625	15.24%	\$17,500	2.29%	\$17,100
2000 - Non-Instructional Salaries	\$2,400	\$750	320%	\$5,000	48%	\$2,600
3000 - Employee Benefits	\$519	\$900	57.67%	\$6,000	8.65%	\$5,481
4000 - Supplies and Materials	\$0	\$9,207	0%	\$61,382	0%	\$61,382
5000 - Other Operating Expenses and Services	\$0	\$1,500	0%	\$10,000	0%	\$10,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$450	0%	\$3,000	0%	\$3,000
Totals	\$3,319	\$15,432	21.51%	\$102,882	3.23%	\$99,563

Corrective Action Plan

Object Code 1000 - The restriction put in place due to COVID-19 caused us to get a late start with our classes. We are back on track and will be on target for 2nd QRT. Object Code 2000 - The previous Administrator took a Stipend which was paid out at the end of the year. Instead of paying out last year, the funds were taken out in July of this year. Over the 2nd and 3rd QRT, this will level itself out. We budgeted for the incremental pay for administration, not all in one setting. Object Code 3000 - We are seeing decrease in benefits paid based on the decrease in salaries paid because of the late start. We are adjusting and will be on target for 2nd QRT. Object Code 4000 - The late start decreased the need for instructional supplies and materials. We will see the adjustment in 2nd QTR Object Code 5000 - The late start decreased the need for additional operating expenses and services. We will see the adjustment in 2nd QTR Indirect Cost - No indirect cost associated with 1st QRT

Status
Submitted

Baker Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$400	\$5,250	7.62%	\$17,500	2.29%	\$17,100
2000 - Non-Instructional Salaries	\$2,400	\$1,500	160%	\$5,000	48%	\$2,600
3000 - Employee Benefits	\$519	\$1,800	28.83%	\$6,000	8.65%	\$5,481
4000 - Supplies and Materials	\$0	\$18,415	0%	\$61,382	0%	\$61,382
5000 - Other Operating Expenses and Services	\$0	\$3,000	0%	\$10,000	0%	\$10,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$900	0%	\$3,000	0%	\$3,000
Totals	\$3,319	\$30,865	10.75%	\$102,882	3.23%	\$99,563

Status
Unsubmitted

Baker Valley Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$400	\$7,875	5.08%	\$17,500	2.29%	\$17,100
2000 - Non-Instructional Salaries	\$2,400	\$2,250	106.67%	\$5,000	48%	\$2,600
3000 - Employee Benefits	\$519	\$2,700	19.22%	\$6,000	8.65%	\$5,481
4000 - Supplies and Materials	\$0	\$27,622	0%	\$61,382	0%	\$61,382
5000 - Other Operating Expenses and Services	\$0	\$4,500	0%	\$10,000	0%	\$10,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,350	0%	\$3,000	0%	\$3,000
Totals	\$3,319	\$46,297	7.17%	\$102,882	3.23%	\$99,563

Status
Unsubmitted

Baker Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$400	\$10,500	3.81%	\$17,500	2.29%	\$17,100
2000 - Non-Instructional Salaries	\$2,400	\$3,000	80%	\$5,000	48%	\$2,600
3000 - Employee Benefits	\$519	\$3,600	14.42%	\$6,000	8.65%	\$5,481
4000 - Supplies and Materials	\$0	\$36,829	0%	\$61,382	0%	\$61,382
5000 - Other Operating Expenses and Services	\$0	\$6,000	0%	\$10,000	0%	\$10,000
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$1,800	0%	\$3,000	0%	\$3,000
Totals	\$3,319	\$61,729	5.38%	\$102,882	3.23%	\$99,563

Status
Unsubmitted

Barstow CCD

Barstow CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,970	\$8,500	34.94%	\$85,000	3.49%	\$82,030
2000 - Non-Instructional Salaries	\$22,030	\$27,250	80.84%	\$109,000	20.21%	\$86,970
3000 - Employee Benefits	\$5,565	\$7,317	76.06%	\$73,169	7.61%	\$67,604
4000 - Supplies and Materials	\$0	\$0	100%	\$28,000	0%	\$28,000
5000 - Other Operating Expenses and Services	\$0	\$2,621	0%	\$97,429	0%	\$97,429
6000 - Capital Outlay	\$0	\$0	100%	\$60,480	0%	\$60,480
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$15,000	0%	\$15,000
Totals	\$30,565	\$45,688	66.9%	\$468,078	6.53%	\$437,513

Corrective Action Plan

Expenditures are in progress. Payment for purchases of new technology to meet pandemic needs; the renewal of software for basic skills and ESL students; other operating expenses and services will be reflected in Q2. Part-time counselor and part-time classified staff have been hired and accounting journal entries will be made at the end of the year for instructional salaries.

Summary of Activities:

During Q1 there was a focus on revitalizing the ESL program with a media campaign, since a great number of our students dropped during the spring term due to the pandemic and transitioning to Distance Learning. Basic Skills math program is now being offered to students on campus. Non-credit CTE short certificate programs are currently in development.

Status
Submitted

Barstow CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,970	\$25,500	11.65%	\$85,000	3.49%	\$82,030
2000 - Non-Instructional Salaries	\$22,030	\$54,500	40.42%	\$109,000	20.21%	\$86,970
3000 - Employee Benefits	\$5,565	\$25,609	21.73%	\$73,169	7.61%	\$67,604
4000 - Supplies and Materials	\$0	\$14,000	0%	\$28,000	0%	\$28,000
5000 - Other Operating Expenses and Services	\$0	\$44,215	0%	\$97,429	0%	\$97,429
6000 - Capital Outlay	\$0	\$30,240	0%	\$60,480	0%	\$60,480
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$15,000	0%	\$15,000
Totals	\$30,565	\$194,064	15.75%	\$468,078	6.53%	\$437,513

Status
Unsubmitted

Barstow CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,970	\$42,500	6.99%	\$85,000	3.49%	\$82,030
2000 - Non-Instructional Salaries	\$22,030	\$81,750	26.95%	\$109,000	20.21%	\$86,970
3000 - Employee Benefits	\$5,565	\$43,901	12.68%	\$73,169	7.61%	\$67,604
4000 - Supplies and Materials	\$0	\$21,000	0%	\$28,000	0%	\$28,000
5000 - Other Operating Expenses and Services	\$0	\$68,943	0%	\$97,429	0%	\$97,429
6000 - Capital Outlay	\$0	\$48,384	0%	\$60,480	0%	\$60,480
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$15,000	0%	\$15,000
Totals	\$30,565	\$306,479	9.97%	\$468,078	6.53%	\$437,513

Status
Unsubmitted

Barstow CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$2,970	\$85,000	3.49%	\$85,000	3.49%	\$82,030
2000 - Non-Instructional Salaries	\$22,030	\$109,000	20.21%	\$109,000	20.21%	\$86,970
3000 - Employee Benefits	\$5,565	\$73,169	7.61%	\$73,169	7.61%	\$67,604
4000 - Supplies and Materials	\$0	\$28,000	0%	\$28,000	0%	\$28,000
5000 - Other Operating Expenses and Services	\$0	\$97,429	0%	\$97,429	0%	\$97,429
6000 - Capital Outlay	\$0	\$60,480	0%	\$60,480	0%	\$60,480
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$15,000	0%	\$15,000	0%	\$15,000
Totals	\$30,565	\$468,078	6.53%	\$468,078	6.53%	\$437,513

Status
Unsubmitted

Barstow Unified

Barstow Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$17,880	0%	\$119,200	0%	\$119,200
2000 - Non-Instructional Salaries	\$8,030	\$6,045	132.84%	\$40,300	19.93%	\$32,270
3000 - Employee Benefits	\$1,878	\$9,750	19.26%	\$65,000	2.89%	\$63,122
4000 - Supplies and Materials	\$0	\$11,405	0%	\$76,032	0%	\$76,032
5000 - Other Operating Expenses and Services	\$4,246	\$15,000	28.31%	\$100,000	4.25%	\$95,754
6000 - Capital Outlay	\$0	\$3,150	0%	\$21,000	0%	\$21,000
7000 - Other Outgo	\$0	\$3,750	0%	\$25,000	0%	\$25,000
Indirect Costs	\$0	\$3,300	0%	\$22,000	0%	\$22,000
Totals	\$14,154	\$70,280	20.14%	\$468,532	3.02%	\$454,378

Corrective Action Plan

The pandemic and new restrictions caused a delay in opening Barstow Adult School. The school opened during the last two weeks of September, therefore staffing and required materials purchased will be reflected 2nd quarter.

Summary of Activities:

Barstow Adult School is offering GED Prep courses, High School Diploma, and Basic Skills. All instruction is being conducted virtually online with support from instructors via zoom.

Status
Submitted

Barstow Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$35,760	0%	\$119,200	0%	\$119,200
2000 - Non-Instructional Salaries	\$8,030	\$12,090	66.42%	\$40,300	19.93%	\$32,270
3000 - Employee Benefits	\$1,878	\$19,500	9.63%	\$65,000	2.89%	\$63,122
4000 - Supplies and Materials	\$0	\$22,810	0%	\$76,032	0%	\$76,032
5000 - Other Operating Expenses and Services	\$4,246	\$30,000	14.15%	\$100,000	4.25%	\$95,754
6000 - Capital Outlay	\$0	\$6,300	0%	\$21,000	0%	\$21,000
7000 - Other Outgo	\$0	\$7,500	0%	\$25,000	0%	\$25,000
Indirect Costs	\$0	\$6,600	0%	\$22,000	0%	\$22,000
Totals	\$14,154	\$140,560	10.07%	\$468,532	3.02%	\$454,378

Status
Unsubmitted

Barstow Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$53,640	0%	\$119,200	0%	\$119,200
2000 - Non-Instructional Salaries	\$8,030	\$18,135	44.28%	\$40,300	19.93%	\$32,270
3000 - Employee Benefits	\$1,878	\$29,250	6.42%	\$65,000	2.89%	\$63,122
4000 - Supplies and Materials	\$0	\$34,214	0%	\$76,032	0%	\$76,032
5000 - Other Operating Expenses and Services	\$4,246	\$45,000	9.44%	\$100,000	4.25%	\$95,754
6000 - Capital Outlay	\$0	\$9,450	0%	\$21,000	0%	\$21,000
7000 - Other Outgo	\$0	\$11,250	0%	\$25,000	0%	\$25,000
Indirect Costs	\$0	\$9,900	0%	\$22,000	0%	\$22,000
Totals	\$14,154	\$210,839	6.71%	\$468,532	3.02%	\$454,378

Status
Unsubmitted

Barstow Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$71,520	0%	\$119,200	0%	\$119,200
2000 - Non-Instructional Salaries	\$8,030	\$24,180	33.21%	\$40,300	19.93%	\$32,270
3000 - Employee Benefits	\$1,878	\$39,000	4.82%	\$65,000	2.89%	\$63,122
4000 - Supplies and Materials	\$0	\$45,619	0%	\$76,032	0%	\$76,032
5000 - Other Operating Expenses and Services	\$4,246	\$60,000	7.08%	\$100,000	4.25%	\$95,754
6000 - Capital Outlay	\$0	\$12,600	0%	\$21,000	0%	\$21,000
7000 - Other Outgo	\$0	\$15,000	0%	\$25,000	0%	\$25,000
Indirect Costs	\$0	\$13,200	0%	\$22,000	0%	\$22,000
Totals	\$14,154	\$281,119	5.03%	\$468,532	3.02%	\$454,378

Status
Unsubmitted

Silver Valley Unified

Silver Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$640	\$7,950	8.05%	\$53,000	1.21%	\$52,360
2000 - Non-Instructional Salaries	\$1,081	\$4,050	26.69%	\$27,000	4%	\$25,919
3000 - Employee Benefits	\$424	\$4,000	10.6%	\$20,000	2.12%	\$19,576
4000 - Supplies and Materials	\$240	\$3,750	6.4%	\$15,000	1.6%	\$14,760
5000 - Other Operating Expenses and Services	\$12,845	\$5,000	256.9%	\$31,000	41.44%	\$18,155
6000 - Capital Outlay	\$0	\$48,750	0%	\$195,000	0%	\$195,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$3,276	0%	\$13,103	0%	\$13,103
Totals	\$15,230	\$76,776	19.84%	\$354,103	4.3%	\$338,873

Corrective Action Plan

It's only the 1st Qtr. SVUSD will have all funds expended by the end of the 20-21 school year

Status
Submitted

Silver Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$640	\$13,250	4.83%	\$53,000	1.21%	\$52,360
2000 - Non-Instructional Salaries	\$1,081	\$6,750	16.01%	\$27,000	4%	\$25,919
3000 - Employee Benefits	\$424	\$5,000	8.48%	\$20,000	2.12%	\$19,576
4000 - Supplies and Materials	\$240	\$3,750	6.4%	\$15,000	1.6%	\$14,760
5000 - Other Operating Expenses and Services	\$12,845	\$5,000	256.9%	\$31,000	41.44%	\$18,155
6000 - Capital Outlay	\$0	\$48,750	0%	\$195,000	0%	\$195,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$3,276	0%	\$13,103	0%	\$13,103
Totals	\$15,230	\$85,776	17.76%	\$354,103	4.3%	\$338,873

Status
Unsubmitted

Silver Valley Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$640	\$13,250	4.83%	\$53,000	1.21%	\$52,360
2000 - Non-Instructional Salaries	\$1,081	\$6,750	16.01%	\$27,000	4%	\$25,919
3000 - Employee Benefits	\$424	\$5,000	8.48%	\$20,000	2.12%	\$19,576
4000 - Supplies and Materials	\$240	\$3,750	6.4%	\$15,000	1.6%	\$14,760
5000 - Other Operating Expenses and Services	\$12,845	\$5,000	256.9%	\$31,000	41.44%	\$18,155
6000 - Capital Outlay	\$0	\$48,750	0%	\$195,000	0%	\$195,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$3,276	0%	\$13,103	0%	\$13,103
Totals	\$15,230	\$85,776	17.76%	\$354,103	4.3%	\$338,873

Status
Unsubmitted

Silver Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$640	\$18,550	3.45%	\$53,000	1.21%	\$52,360
2000 - Non-Instructional Salaries	\$1,081	\$6,750	16.01%	\$27,000	4%	\$25,919
3000 - Employee Benefits	\$424	\$6,000	7.07%	\$20,000	2.12%	\$19,576
4000 - Supplies and Materials	\$240	\$3,750	6.4%	\$15,000	1.6%	\$14,760
5000 - Other Operating Expenses and Services	\$12,845	\$5,000	256.9%	\$31,000	41.44%	\$18,155
6000 - Capital Outlay	\$0	\$48,750	0%	\$195,000	0%	\$195,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$3,276	0%	\$13,103	0%	\$13,103
Totals	\$15,230	\$92,076	16.54%	\$354,103	4.3%	\$338,873

Status
Unsubmitted



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