

CAEP Consortium Fiscal Reporting 05 Greater Opportunity Through Adult Learning

2019-20 Fiscal Year

Certification

Certified By

Annabelle Rodriguez
Consortia Director - GOAL

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Cabrillo CCD	Submitted	Submitted	Submitted	Not Submitted
Pajaro Valley Unified	Submitted	Submitted	Submitted	Not Submitted
Santa Cruz ROP	Submitted	Submitted	Submitted	Not Submitted

Cabrillo CCD

Cabrillo CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,641	\$0	100%	\$122,000	5.44%	\$115,359
2000 - Non-Instructional Salaries	\$50,969	\$52,166	97.71%	\$271,578	18.77%	\$220,609
3000 - Employee Benefits	\$25,434	\$31,929	79.66%	\$160,659	15.83%	\$135,225
4000 - Supplies and Materials	\$12,411	\$3,035	409%	\$20,230	61.35%	\$7,819
5000 - Other Operating Expenses and Services	\$14,141	\$13,071	108.19%	\$87,138	16.23%	\$72,997
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,877	\$2,961	97.15%	\$16,452	17.49%	\$13,575
Totals	\$112,473	\$103,161	109.03%	\$678,057	16.59%	\$565,584

Status
Submitted

Cabrillo CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$26,741	\$24,400	109.59%	\$122,000	21.92%	\$95,259
2000 - Non-Instructional Salaries	\$96,456	\$52,166	184.9%	\$271,578	35.52%	\$175,122
3000 - Employee Benefits	\$47,379	\$31,929	148.39%	\$160,659	29.49%	\$113,280
4000 - Supplies and Materials	\$19,958	\$3,035	657.7%	\$20,230	98.66%	\$272
5000 - Other Operating Expenses and Services	\$28,579	\$13,071	218.65%	\$87,138	32.8%	\$58,559
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,571	\$2,961	188.12%	\$16,452	33.86%	\$10,881
Totals	\$224,684	\$127,561	176.14%	\$678,057	33.14%	\$453,373

Summary of Activities:

Activities include all salary and benefits related to administration of consortium administrative and fiscal duties and monitoring, data collection and analysis, instructional support, instruction, assessment, day to day operations, outreach activities, instructional materials and supplies, public consortium meetings including food and supplies, professional development, recruitment, marketing and communication, software licenses, etc.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Kelly Williams, Fiscal Service Specialist
Dr. Matthew Wetstein, President
Annabelle Rodriguez, Consortia Director - GOAL

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$26,741	\$24,400	109.59%	\$122,000	21.92%	\$95,259
2000 - Non-Instructional Salaries	\$96,456	\$52,166	184.9%	\$271,578	35.52%	\$175,122
3000 - Employee Benefits	\$47,379	\$31,929	148.39%	\$160,659	29.49%	\$113,280
4000 - Supplies and Materials	\$19,958	\$3,035	657.7%	\$20,230	98.66%	\$272
5000 - Other Operating Expenses and Services	\$28,579	\$13,071	218.65%	\$87,138	32.8%	\$58,559
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,571	\$2,961	188.12%	\$16,452	33.86%	\$10,881
Totals	\$224,684	\$127,561	176.14%	\$678,057	33.14%	\$453,373

Corrective Action Plan

Due to COVID programming, outreach, and development slowed down expenditures. We have a current spending plan to ramp up programming efforts and expenditure alignment.

Summary of Activities:

Activities include all salary and benefits related to administration of consortium administrative and fiscal duties and monitoring, data collection and analysis, instructional support, instruction, assessment, day to day operations, outreach activities, instructional materials and supplies, public consortium meetings including food and supplies, professional development, recruitment, marketing and communication, software licenses, etc.

Status
Submitted

Cabrillo CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$26,741	\$24,400	109.59%	\$122,000	21.92%	\$95,259
2000 - Non-Instructional Salaries	\$96,456	\$52,166	184.9%	\$271,578	35.52%	\$175,122
3000 - Employee Benefits	\$47,379	\$31,929	148.39%	\$160,659	29.49%	\$113,280
4000 - Supplies and Materials	\$19,958	\$3,035	657.7%	\$20,230	98.66%	\$272
5000 - Other Operating Expenses and Services	\$28,579	\$13,071	218.65%	\$87,138	32.8%	\$58,559
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,571	\$2,961	188.12%	\$16,452	33.86%	\$10,881
Totals	\$224,684	\$127,561	176.14%	\$678,057	33.14%	\$453,373

Status
Unsubmitted

Pajaro Valley Unified

Pajaro Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$104,218	\$0	100%	\$1,237,643	8.42%	\$1,133,425
2000 - Non-Instructional Salaries	\$137,303	\$0	100%	\$762,329	18.01%	\$625,026
3000 - Employee Benefits	\$159,485	\$0	100%	\$1,143,143	13.95%	\$983,658
4000 - Supplies and Materials	\$2,969	\$0	100%	\$117,491	2.53%	\$114,522
5000 - Other Operating Expenses and Services	\$65,995	\$0	100%	\$237,270	27.81%	\$171,275
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$19,043	\$0	100%	\$127,127	14.98%	\$108,084
Totals	\$489,013	\$0	100%	\$3,625,003	13.49%	\$3,135,990

Summary of Activities:

Activities include all salary and benefits cost relating to instructional delivery, testing, daily operations, and professional development. Costs in 4000 accounts reflect upgrades in technology hardware and software as well as classroom and daily operations supplies. 5000 account expenditures are in the area of daily operating expenses, professional development for staff, recruitment, on-line technology licenses, brochure/advertisement costs.

Status
Submitted

Pajaro Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$372,597	\$0	100%	\$1,237,643	30.11%	\$865,046
2000 - Non-Instructional Salaries	\$288,522	\$0	100%	\$762,329	37.85%	\$473,807
3000 - Employee Benefits	\$396,486	\$0	100%	\$1,143,143	34.68%	\$746,657
4000 - Supplies and Materials	\$10,378	\$0	100%	\$117,491	8.83%	\$107,113
5000 - Other Operating Expenses and Services	\$162,410	\$0	100%	\$237,270	68.45%	\$74,860
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$51,628	\$0	100%	\$127,127	40.61%	\$75,499
Totals	\$1,282,021	\$0	100%	\$3,625,003	35.37%	\$2,342,982

Summary of Activities:

Activities include all salary and benefits relating to instructional delivery, testing, daily operations, and professional development. Costs in 4000 reflect upgrades in technology hardware and software as well as classroom and daily operation supplies. 5000 account expenditures are in the area of daily operating expenses, professional development for staff, recruitment, on-line technology licenses, brochure/advertisement costs.

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Michelle Rodriguez

Christina Koda, Senior Accountant

Colleen Bugayong Pajaro Valley Unified School District, Interim Director of Finance

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$619,518	\$12,376	5,005.63%	\$1,237,643	50.06%	\$618,125
2000 - Non-Instructional Salaries	\$452,625	\$7,623	5,937.4%	\$762,329	59.37%	\$309,704
3000 - Employee Benefits	\$645,818	\$11,431	5,649.49%	\$1,143,143	56.49%	\$497,325
4000 - Supplies and Materials	\$23,104	\$1,175	1,966.45%	\$117,491	19.66%	\$94,387
5000 - Other Operating Expenses and Services	\$211,200	\$2,373	8,901.25%	\$237,270	89.01%	\$26,070
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$80,834	\$1,271	6,358.52%	\$127,127	63.59%	\$46,293
Totals	\$2,033,099	\$36,250	5,608.54%	\$3,625,003	56.09%	\$1,591,904

Summary of Activities:

Activities include all salary and benefits relating to instructional delivery, testing, daily operations, and professional development. Costs in 4000 reflect upgrades in technology hardware and software as well as classroom and daily operation supplies. 5000 account expenditures are in the area of daily operating expenses, professional development for staff, recruitment, on-line technology licenses, brochure/advertisement costs, and instructional services.

Status
Submitted

Pajaro Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$619,518	\$12,376	5,005.63%	\$1,237,643	50.06%	\$618,125
2000 - Non-Instructional Salaries	\$452,625	\$7,623	5,937.4%	\$762,329	59.37%	\$309,704
3000 - Employee Benefits	\$645,818	\$11,431	5,649.49%	\$1,143,143	56.49%	\$497,325
4000 - Supplies and Materials	\$23,104	\$1,175	1,966.45%	\$117,491	19.66%	\$94,387
5000 - Other Operating Expenses and Services	\$211,200	\$2,373	8,901.25%	\$237,270	89.01%	\$26,070
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$80,834	\$1,271	6,358.52%	\$127,127	63.59%	\$46,293
Totals	\$2,033,099	\$36,250	5,608.54%	\$3,625,003	56.09%	\$1,591,904

Status
Unsubmitted

Santa Cruz ROP

Santa Cruz ROP Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$9,079	\$0	100%	\$51,511	17.63%	\$42,432
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$3,324	\$0	100%	\$18,467	18%	\$15,143
4000 - Supplies and Materials	\$0	\$0	100%	\$2,570	0%	\$2,570
5000 - Other Operating Expenses and Services	\$295	\$0	100%	\$1,000	29.5%	\$705
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$3,677	0%	\$3,677
Totals	\$12,698	\$0	100%	\$77,225	16.44%	\$64,527

Summary of Activities:

ESL, Culinary and Construction classes and travel for Adult Ed conference.

Status
Submitted

Santa Cruz ROP Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,848	\$0	100%	\$51,511	42.41%	\$29,663
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$8,447	\$0	100%	\$18,467	45.74%	\$10,020
4000 - Supplies and Materials	\$0	\$26	0%	\$2,570	0%	\$2,570
5000 - Other Operating Expenses and Services	\$1,021	\$10	10,210%	\$1,000	102.1%	ⓘ -\$21
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$3,677	0%	\$3,677
Totals	\$31,316	\$36	87,719.89%	\$77,225	40.55%	\$45,909

Summary of Activities:

Expenditures reflect instructional salaries and benefits to deliver High School Diploma programs with Career and Technical Education (CTE) and English as a Second Language (ESL) components at Career Advancement Charter. We are the newest funded member under the GOAL Consortia. We deliver independent studies to adult learners to complete their High School Diploma, while also offering CTE courses in Construction Technology, Culinary Arts, Agriculture/Horticulture, and Computers. In addition to direct instruction, CAC provides individualized educational planning, case management, career coaching, tutoring, and referrals to WIOA partners and Cabrillo College as appropriate. We are an active member in our GOAL Consortia and participate in all 3 year planning meetings. We also had one of our teachers attend the Adult Ed Conference

Status
Submitted

Allocation Year Closeout: 2017-18

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2017-18 Reverted Funds:

\$0

2017-18 Status

Closed

Submitting Authority

Dr. Faris Sabbah, Deputy Superintendent of Schools
Michelle Coffman, Financial Analyst
Jenny Russell CAC-Sequoia, Principal
Melissa Lopez, Director, Fiscal Services

Santa Cruz ROP Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,848	\$0	100%	\$51,511	42.41%	\$29,663
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$8,447	\$0	100%	\$18,467	45.74%	\$10,020
4000 - Supplies and Materials	\$0	\$26	0%	\$2,570	0%	\$2,570
5000 - Other Operating Expenses and Services	\$1,021	\$10	10,210%	\$1,000	102.1%	ⓘ -\$21
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$3,677	0%	\$3,677
Totals	\$31,316	\$36	87,719.89%	\$77,225	40.55%	\$45,909

Corrective Action Plan

Due to COVID programming, outreach, and development slowed down expenditures. We have a current spending plan to ramp up programming efforts and expenditure alignment.

Status
Submitted

Santa Cruz ROP Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$21,848	\$0	100%	\$51,511	42.41%	\$29,663
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$8,447	\$0	100%	\$18,467	45.74%	\$10,020
4000 - Supplies and Materials	\$0	\$26	0%	\$2,570	0%	\$2,570
5000 - Other Operating Expenses and Services	\$1,021	\$10	10,210%	\$1,000	102.1%	ⓘ -\$21
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$3,677	0%	\$3,677
Totals	\$31,316	\$36	87,719.89%	\$77,225	40.55%	\$45,909

Status
Unsubmitted



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