

CAEP Allocation Amendment: 2018-19 Produced: Jul 28, 2020, 04:11 AM UTC Kris Munro

## 05 Greater Opportunity Through Adult Learning

### Allocation Amendment Summary

#### Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

**Consortium Name:** 05 Greater Opportunity Through Adult Learning

**Funding Channel:** Direct Funded

**Justification:** Not Complete

**Narrative:** Our 18.19 CFAD is consistent and aligned with GOAL s 3-Year Plan. The focus for our Consortium is on enabling adult education students to advance to employment and/or continued education, on increasing technology as appropriate to student needs and on the development of a bridge for transitioning students between the adult education system and Cabrillo College. The alignment and integration of services that we seek is best achieved by focusing on pathways that serve the primary objectives of adult school students: Basic Skills: serving students acquiring basic skills, often with the intention of obtaining a high school diploma or GED, or preparing for entry into higher education; ESL: serving immigrants learning English for a variety of reasons including to increase employability, enable career advancement, pursue higher education, or increase the ability to support school age children; CTE: serving students who wish to enter a career, advance in their career, or prepare for higher education within a CTE pathway.

**Changes:** In an effort to strengthen our Consortium, leverage partnerships, and support the adult education offerings through regional partnerships our consortium has changed it's funding structure to create an allocation that includes the Santa Cruz County Office of Education. For this to happen, Pajaro Valley Unified School District will receive 3% of the new COLA and Cabrillo College will reduce it's allocation by 9%. Santa Cruz County Office of Education is currently offering CTE programs in Medical Technician and Dental Assisting in addition to GED and HiSet. Their new allocation will allow them to strengthen and expand their programs as well as share their data outcomes.

### Amended Member Allocations for 2018-19

Member Agency	Amended Allocation	Adjustment Made
Cabrillo CCD	\$353,074	-\$10,000
Pajaro Valley Unified	\$2,971,123	\$10,000
Santa Cruz ROP	\$65,080	
<b>Total Allocated to Members</b>	<b>\$3,389,277</b>	
<b>Total CAEP Funds</b>	<b>\$3,389,277</b>	
<b>Total Remaining (Must be \$0)</b>	<b>\$0</b>	

## Member Agencies

Member Agency	Member Type	Contact	Phone
<a href="#">Cabrillo CCD</a>	District	Kelly Williams	(831) 477-3504
<a href="#">Pajaro Valley Unified</a>	Unified School District	Michelle Rodriguez	(831) 786-2135
<a href="#">Santa Cruz City High</a>	High School District	Kris Munro	(831) 429-3410
<a href="#">Santa Cruz ROP</a>	Regional Occupation Center/Program (ROC/P)	Dr. Faris Sabbah	(831) 750-7377
<a href="#">Santa Cruz Workforce Development Board</a>	Other	Andy Stone	

## Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

### Assurances

#### Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

#### Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).

- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

## Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

### Cabrillo CCD - Member Representative

#### Kelly Williams

Fiscal Service Specialist

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#### Matthew Wetstein

President

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#### Annabelle Rodriguez

Consortia Director - GOAL

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Approved by Dr. Matthew Wetstein

07/26/2020 01:11 PM PDT

### Santa Cruz ROP - Member Representative

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Deputy Superintendent of Schools

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**Melissa Lopez**

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Approved by Dr. Faris Sabbah

07/23/2020 09:07 PM PDT

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**Christina Koda**

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**Colleen Bugayong**

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Approved by Colleen Bugayong Pajaro Valley Unified School District

07/23/2020 06:55 PM PDT

**Santa Cruz City High - Member Representative****Kris Munro**[kmunro@sccs.santacruz.k12.ca.us](mailto:kmunro@sccs.santacruz.k12.ca.us)

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**Kris Munro**

Superintendent

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Approved by Kris Munro

07/27/2020 09:11 PM PDT

**Santa Cruz Workforce Development Board - Member Representative**

**Andy Stone**  
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Approved by Andy Stone

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