

CAEP Consortium Fiscal Reporting 05 Greater Opportunity Through Adult Learning

2020-21 Fiscal Year

Certification

Certified By

Annabelle Rodriguez
Consortia Director - GOAL

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Uncertified	Uncertified	Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Cabrillo CCD	Submitted	Not Submitted	Not Submitted	Not Submitted
Pajaro Valley Unified	Submitted	Not Submitted	Not Submitted	Not Submitted
Santa Cruz ROP	Submitted	Not Submitted	Not Submitted	Not Submitted

Cabrillo CCD

Cabrillo CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$34,250	0%	\$137,000	0%	\$137,000
2000 - Non-Instructional Salaries	\$34,002	\$70,395	48.3%	\$281,578	12.08%	\$247,576
3000 - Employee Benefits	\$16,738	\$42,665	39.23%	\$170,659	9.81%	\$153,921
4000 - Supplies and Materials	\$3	\$5,302	0.06%	\$21,208	0.01%	\$21,205
5000 - Other Operating Expenses and Services	\$914	\$21,785	4.2%	\$87,138	1.05%	\$86,224
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$4,113	0%	\$16,452	0%	\$16,452
Totals	\$51,657	\$178,509	28.94%	\$714,035	7.23%	\$662,378

Corrective Action Plan

Due to COVID and delay in hiring administrative and coordinator employees, programming, outreach, and development expenditure processing slowed down. We have a current spending plan to ramp up programming efforts and expenditure alignment.

Summary of Activities:

Activities include all salary and benefits related to administration of consortium administrative and fiscal duties and monitoring, data collection and analysis, day to day operations, outreach activities, public consortium meetings, recruitment, marketing and communication, software licenses, etc.

Status
Submitted

Cabrillo CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$34,250	0%	\$137,000	0%	\$137,000
2000 - Non-Instructional Salaries	\$34,002	\$70,395	48.3%	\$281,578	12.08%	\$247,576
3000 - Employee Benefits	\$16,738	\$42,665	39.23%	\$170,659	9.81%	\$153,921
4000 - Supplies and Materials	\$3	\$5,302	0.06%	\$21,208	0.01%	\$21,205
5000 - Other Operating Expenses and Services	\$914	\$21,785	4.2%	\$87,138	1.05%	\$86,224
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$4,113	0%	\$16,452	0%	\$16,452
Totals	\$51,657	\$178,509	28.94%	\$714,035	7.23%	\$662,378

Status
Unsubmitted

Cabrillo CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$34,250	0%	\$137,000	0%	\$137,000
2000 - Non-Instructional Salaries	\$34,002	\$70,395	48.3%	\$281,578	12.08%	\$247,576
3000 - Employee Benefits	\$16,738	\$42,665	39.23%	\$170,659	9.81%	\$153,921
4000 - Supplies and Materials	\$3	\$5,302	0.06%	\$21,208	0.01%	\$21,205
5000 - Other Operating Expenses and Services	\$914	\$21,785	4.2%	\$87,138	1.05%	\$86,224
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$4,113	0%	\$16,452	0%	\$16,452
Totals	\$51,657	\$178,509	28.94%	\$714,035	7.23%	\$662,378

Status
Unsubmitted

Cabrillo CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$0	\$34,250	0%	\$137,000	0%	\$137,000
2000 - Non-Instructional Salaries	\$34,002	\$70,395	48.3%	\$281,578	12.08%	\$247,576
3000 - Employee Benefits	\$16,738	\$42,665	39.23%	\$170,659	9.81%	\$153,921
4000 - Supplies and Materials	\$3	\$5,302	0.06%	\$21,208	0.01%	\$21,205
5000 - Other Operating Expenses and Services	\$914	\$21,785	4.2%	\$87,138	1.05%	\$86,224
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$4,113	0%	\$16,452	0%	\$16,452
Totals	\$51,657	\$178,509	28.94%	\$714,035	7.23%	\$662,378

Status
Unsubmitted

Pajaro Valley Unified

Pajaro Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$112,644	\$318,514	35.37%	\$1,384,845	8.13%	\$1,272,201
2000 - Non-Instructional Salaries	\$136,684	\$143,750	95.08%	\$625,000	21.87%	\$488,316
3000 - Employee Benefits	\$175,703	\$256,486	68.5%	\$1,115,155	15.76%	\$939,452
4000 - Supplies and Materials	\$8,996	\$23,000	39.11%	\$100,000	9%	\$91,004
5000 - Other Operating Expenses and Services	\$52,423	\$75,143	69.76%	\$326,707	16.05%	\$274,284
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$34,636	0%	\$150,592	0%	\$150,592
Totals	\$486,450	\$851,529	57.13%	\$3,702,299	13.14%	\$3,215,849

Corrective Action Plan

Due to COVID and change in staffing and vacancies, indirect, rent, and a few other charges did not get charged in time for first quarter. Also, off to a slow start with Distance Learning but have been figuring it out and slowly recruiting more students to participate in distance learning. Should be better in second quarter.

Summary of Activities:

Online instruction due to Covid-19 has been happening. Doing outreach to get more students to participate. Consortium partners still meeting to make contingency plans for re-opening. Student demographics have changed but needs of the county still remain the same. Consortium partners are adjusting and adapting distance learning instruction to re-capture former enrollment levels. Continuing with professional development and training opportunities to instructors and staff to support on-line learning.

Status
Submitted

Pajaro Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$112,644	\$692,423	16.27%	\$1,384,845	8.13%	\$1,272,201
2000 - Non-Instructional Salaries	\$136,684	\$312,500	43.74%	\$625,000	21.87%	\$488,316
3000 - Employee Benefits	\$175,703	\$557,578	31.51%	\$1,115,155	15.76%	\$939,452
4000 - Supplies and Materials	\$8,996	\$50,000	17.99%	\$100,000	9%	\$91,004
5000 - Other Operating Expenses and Services	\$52,423	\$163,354	32.09%	\$326,707	16.05%	\$274,284
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$75,296	0%	\$150,592	0%	\$150,592
Totals	\$486,450	\$1,851,150	26.28%	\$3,702,299	13.14%	\$3,215,849

Status
Unsubmitted

Pajaro Valley Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$112,644	\$1,038,634	10.85%	\$1,384,845	8.13%	\$1,272,201
2000 - Non-Instructional Salaries	\$136,684	\$468,750	29.16%	\$625,000	21.87%	\$488,316
3000 - Employee Benefits	\$175,703	\$836,366	21.01%	\$1,115,155	15.76%	\$939,452
4000 - Supplies and Materials	\$8,996	\$75,000	11.99%	\$100,000	9%	\$91,004
5000 - Other Operating Expenses and Services	\$52,423	\$245,030	21.39%	\$326,707	16.05%	\$274,284
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$112,944	0%	\$150,592	0%	\$150,592
Totals	\$486,450	\$2,776,724	17.52%	\$3,702,299	13.14%	\$3,215,849

Status
Unsubmitted

Pajaro Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$112,644	\$1,384,845	8.13%	\$1,384,845	8.13%	\$1,272,201
2000 - Non-Instructional Salaries	\$136,684	\$625,000	21.87%	\$625,000	21.87%	\$488,316
3000 - Employee Benefits	\$175,703	\$1,115,155	15.76%	\$1,115,155	15.76%	\$939,452
4000 - Supplies and Materials	\$8,996	\$100,000	9%	\$100,000	9%	\$91,004
5000 - Other Operating Expenses and Services	\$52,423	\$326,707	16.05%	\$326,707	16.05%	\$274,284
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$150,592	0%	\$150,592	0%	\$150,592
Totals	\$486,450	\$3,702,299	13.14%	\$3,702,299	13.14%	\$3,215,849

Status
Unsubmitted

Santa Cruz ROP

Santa Cruz ROP Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,171	\$3,883	158.93%	\$55,469	11.13%	\$49,298
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$2,377	\$825	288.3%	\$16,490	14.41%	\$14,113
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$3,598	0%	\$3,598
Totals	\$8,548	\$4,707	181.59%	\$75,557	11.31%	\$67,009

Corrective Action Plan

Due to the ongoing effects of the COVID-19 pandemic, we have seen less engagement in both our career technical education partnership courses as well as reduced interest in ESL learning at this time. Our continued efforts to increase student activity amongst our programs remain our priority but the need to be flexible at this time is apparent. We will do a needs assessment in early 2021 to determine what is needed to begin recovery from the pandemic.

Summary of Activities:

Instructional salaries & benefits to deliver High School Diplomas with Career and Technical Education (CTE - formerly ROP) instruction, with English as a Second Language (ESL) at the Career Advancement Charter (CAC). The SCCOE is the newest funded member under the GOAL Consortia. The CAC provides bilingual individualized instruction, guidance, case management, referrals to WIOA partners, and Cabrillo College as appropriate and CTE offerings that include Construction Technology and Culinary Arts. The SCCOE is an active member in our GOAL Consortia, participating in all 3-year planning meetings, and attendance in the California Adult Education Programs Conference. COVID Challenges: Due to school closures as a result of COVID-19, the CAC did not offer classes on-site after March 16th, 2020, however instruction continued via remote distance learning. The CAC provided Chromebooks and hotspots to students in need. Instruction shifted primarily to Google Classroom.

Status
Submitted

Santa Cruz ROP Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$8,004	\$20,524	39%	\$55,469	14.43%	\$47,465
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$3,333	\$5,936	56.15%	\$16,490	20.21%	\$13,157
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$3,598	0%	\$3,598
Totals	\$11,337	\$26,460	42.85%	\$75,557	15%	\$64,220

Status
Unsubmitted

Santa Cruz ROP Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$8,004	\$38,274	20.91%	\$55,469	14.43%	\$47,465
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$3,333	\$11,213	29.72%	\$16,490	20.21%	\$13,157
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$3,598	0%	\$3,598
Totals	\$11,337	\$49,487	22.91%	\$75,557	15%	\$64,220

Status
Unsubmitted

Santa Cruz ROP Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$8,004	\$55,469	14.43%	\$55,469	14.43%	\$47,465
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$3,333	\$16,490	20.21%	\$16,490	20.21%	\$13,157
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$3,598	0%	\$3,598	0%	\$3,598
Totals	\$11,337	\$75,557	15%	\$75,557	15%	\$64,220

Status
Unsubmitted



California
Community
Colleges



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