

CAEP Consortium Fiscal Reporting 07 Chabot-Las Positas/Mid-Alameda County Consortium

2018-19 Fiscal Year

Certification

Certified By

Tamika Connor
Director

Quarter 1 Status Quarter 2 Status Quarter 3 Status Quarter 4 Status
Certified Certified Certified Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

Fiscal Report Submittal Status

| | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 |
|--|-----------|-----------|-----------|-----------|
| Castro Valley Unified | Submitted | Submitted | Submitted | Submitted |
| Chabot-Las Positas CCD | Submitted | Submitted | Submitted | Submitted |
| Dublin Unified | Submitted | Submitted | Submitted | Submitted |
| Hayward Unified | Submitted | Submitted | Submitted | Submitted |
| Livermore Valley Joint Unified | Submitted | Submitted | Submitted | Submitted |
| New Haven Unified | Submitted | Submitted | Submitted | Submitted |
| Pleasanton Unified | Submitted | Submitted | Submitted | Submitted |
| San Leandro Unified | Submitted | Submitted | Submitted | Submitted |
| San Lorenzo Unified | Submitted | Submitted | Submitted | Submitted |
| Tri-Valley ROP | Submitted | Submitted | Submitted | Submitted |

Castro Valley Unified

Castro Valley Unified Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$354,507 | \$332,223 | 106.71% | \$1,328,893 | 26.68% | \$974,386 |
| 2000 - Non-Instructional Salaries | \$150,557 | \$132,410 | 113.71% | \$529,638 | 28.43% | \$379,081 |
| 3000 - Employee Benefits | \$141,186 | \$132,609 | 106.47% | \$530,437 | 26.62% | \$389,251 |
| 4000 - Supplies and Materials | \$13,355 | \$37,819 | 35.31% | \$151,277 | 8.83% | \$137,922 |
| 5000 - Other Operating Expenses and Services | \$14,506 | \$22,375 | 64.83% | \$89,500 | 16.21% | \$74,994 |
| 6000 - Capital Outlay | \$0 | \$32,203 | 0% | \$32,203 | 0% | \$32,203 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$133,097 | 0% | \$133,097 |
| Totals | \$674,111 | \$689,639 | 97.75% | \$2,795,045 | 24.12% | \$2,120,934 |

Status
Submitted

Castro Valley Unified Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|----------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$600,224 | \$664,447 | 90.33% | \$1,328,893 | 45.17% | \$728,669 |
| 2000 - Non-Instructional Salaries | \$287,771 | \$264,819 | 108.67% | \$529,638 | 54.33% | \$241,867 |
| 3000 - Employee Benefits | \$253,321 | \$265,219 | 95.51% | \$530,437 | 47.76% | \$277,116 |
| 4000 - Supplies and Materials | \$43,955 | \$75,639 | 58.11% | \$151,277 | 29.06% | \$107,322 |
| 5000 - Other Operating Expenses and Services | \$42,893 | \$44,750 | 95.85% | \$89,500 | 47.93% | \$46,607 |
| 6000 - Capital Outlay | \$32,202 | \$32,203 | 100% | \$32,203 | 100% | \$1 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$133,097 | 0% | \$133,097 |
| Totals | \$1,260,366 | \$1,347,076 | 93.56% | \$2,795,045 | 45.09% | \$1,534,679 |

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Susie Passeggi

Castro Valley Unified Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------------|----------------------------|--------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$1,057,349 | \$996,670 | 106.09% | \$1,328,893 | 79.57% | \$271,544 |
| 2000 - Non-Instructional Salaries | \$425,920 | \$397,229 | 107.22% | \$529,638 | 80.42% | \$103,718 |
| 3000 - Employee Benefits | \$426,432 | \$397,828 | 107.19% | \$530,437 | 80.39% | \$104,005 |
| 4000 - Supplies and Materials | \$109,429 | \$113,458 | 96.45% | \$151,277 | 72.34% | \$41,848 |
| 5000 - Other Operating Expenses and Services | \$64,337 | \$67,125 | 95.85% | \$89,500 | 71.88% | \$25,163 |
| 6000 - Capital Outlay | \$32,203 | \$32,203 | 100% | \$32,203 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$133,097 | 0% | \$133,097 |
| Totals | \$2,115,670 | \$2,004,512 | 105.55% | \$2,795,045 | 75.69% | \$679,375 |

Status
Submitted

Castro Valley Unified Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------------|----------------------------|--------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$1,328,893 | \$1,328,893 | 100% | \$1,328,893 | 100% | \$0 |
| 2000 - Non-Instructional Salaries | \$529,638 | \$529,638 | 100% | \$529,638 | 100% | \$0 |
| 3000 - Employee Benefits | \$530,437 | \$530,437 | 100% | \$530,437 | 100% | \$0 |
| 4000 - Supplies and Materials | \$151,277 | \$151,277 | 100% | \$151,277 | 100% | \$0 |
| 5000 - Other Operating Expenses and Services | \$89,500 | \$89,500 | 100% | \$89,500 | 100% | \$0 |
| 6000 - Capital Outlay | \$32,203 | \$32,203 | 100% | \$32,203 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$133,097 | \$133,097 | 100% | \$133,097 | 100% | \$0 |
| Totals | \$2,795,045 | \$2,795,045 | 100% | \$2,795,045 | 100% | \$0 |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program
 Guidance: Yes

Status
Submitted

Chabot-Las Positas CCD

Chabot-Las Positas CCD Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$0 | \$0 | 100% | \$16,500 | 0% | \$16,500 |
| 2000 - Non-Instructional Salaries | \$13,979 | \$14,269 | 97.97% | \$178,360 | 7.84% | \$164,381 |
| 3000 - Employee Benefits | \$6,895 | \$4,679 | 147.35% | \$38,994 | 17.68% | \$32,099 |
| 4000 - Supplies and Materials | \$721 | \$611 | 118.1% | \$2,775 | 25.98% | \$2,054 |
| 5000 - Other Operating Expenses and Services | \$26,250 | \$30,480 | 86.12% | \$126,855 | 20.69% | \$100,605 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$2,392 | \$4,544 | 52.65% | \$18,174 | 13.16% | \$15,782 |
| Totals | \$50,237 | \$54,582 | 92.04% | \$381,658 | 13.16% | \$331,421 |

Summary of Activities:

Expenses include the Consortium Coordinator position, participation of college administrators and faculty in MACC leadership and work teams, and budgets for college adult education services, planning and program development, and outreach.

**Status
Submitted**

Chabot-Las Positas CCD Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$1,964 | \$3,465 | 56.68% | \$16,500 | 11.9% | \$14,536 |
| 2000 - Non-Instructional Salaries | \$34,291 | \$60,642 | 56.55% | \$178,360 | 19.23% | \$144,069 |
| 3000 - Employee Benefits | \$13,535 | \$13,258 | 102.09% | \$38,994 | 34.71% | \$25,459 |
| 4000 - Supplies and Materials | \$1,025 | \$1,332 | 76.95% | \$2,775 | 36.94% | \$1,750 |
| 5000 - Other Operating Expenses and Services | \$50,950 | \$62,742 | 81.21% | \$126,855 | 40.16% | \$75,905 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$5,088 | \$9,087 | 55.99% | \$18,174 | 28% | \$13,086 |
| Totals | \$106,853 | \$150,526 | 70.99% | \$381,658 | 28% | \$274,805 |

Corrective Action Plan

Activities planned for Q2 had to be cancelled due to air quality college closures. These activities have been rescheduled for Q3. Expenditures will also increase now that the consortium has filled the Director's position. In addition, leveraged funds that had covered part of the costs of the LPC Program Manager position have ended, so those salary and benefit expenses will be charged to the adult education budget in Q3 and Q4.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Thomas Allen, Adult Education Program Manager
Abigail Patton, HSI Director

Chabot-Las Positas CCD Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$9,924 | \$9,900 | 100.24% | \$16,500 | 60.15% | \$6,576 |
| 2000 - Non-Instructional Salaries | \$82,932 | \$137,337 | 60.39% | \$178,360 | 46.5% | \$95,428 |
| 3000 - Employee Benefits | \$35,856 | \$30,025 | 119.42% | \$38,994 | 91.95% | \$3,138 |
| 4000 - Supplies and Materials | \$1,025 | \$2,054 | 49.91% | \$2,775 | 36.94% | \$1,750 |
| 5000 - Other Operating Expenses and Services | \$91,880 | \$95,278 | 96.43% | \$126,855 | 72.43% | \$34,975 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$11,081 | \$13,631 | 81.3% | \$18,174 | 60.97% | \$7,093 |
| Totals | \$232,698 | \$288,225 | 80.73% | \$381,658 | 60.97% | \$148,960 |

Corrective Action Plan

Expenses are now being incurred that were deferred in Q1 and Q2 due to administrative vacancies and re-assignments; therefore, it is projected that actual expenses will match the projected budget by fiscal year end.

Summary of Activities:

Expenses include the Consortium Director position, participation of college administrators and faculty in MACC oversight and work teams, and budgets for college adult education services, planning and program development, as well as outreach, recruitment, and intake of adult learners transitioning from adult schools to the college.

Status
Submitted

Chabot-Las Positas CCD Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|---|
| 1000 - Instructional Salaries | \$18,585 | \$16,500 | 112.64% | \$16,500 | 112.64% |  -\$2,085 |
| 2000 - Non-Instructional Salaries | \$132,901 | \$178,360 | 74.51% | \$178,360 | 74.51% | \$45,459 |
| 3000 - Employee Benefits | \$55,414 | \$38,994 | 142.11% | \$38,994 | 142.11% |  -\$16,420 |
| 4000 - Supplies and Materials | \$1,799 | \$2,775 | 64.83% | \$2,775 | 64.83% | \$976 |
| 5000 - Other Operating Expenses and Services | \$131,405 | \$126,855 | 103.59% | \$126,855 | 103.59% |  -\$4,550 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$17,005 | \$18,174 | 93.57% | \$18,174 | 93.57% | \$1,169 |
| Totals | \$357,109 | \$381,658 | 93.57% | \$381,658 | 93.57% | \$24,549 |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Faculty and administrator participation in work groups' efforts at regional alignment of curriculum, instruction, and services. Outreach efforts with adult schools, ROPs, and AJCC. Expanded use of student case management/referral software (Community Pro Suite). Increased ESL offerings including noncredit ESL courses, embedded ESL tutors to support ECD students, and development of ESL/Comm Studies CDCP certificate sequence. Accomplished curriculum approval of Noncredit Horticulture courses leading to a CDCP certificate for Adults with Disabilities. Shared of college professional development activities with adult school teachers (On Course; New World of Work). Provided funding and administrative support for college Smart Shop series which provides academic and life skills workshops. Funded and provided administrative support for faculty PD including conferences (Noncredit Institute) and training in Reading Apprenticeship. Paid and provided logistical support for Consortium Director.

Status
Submitted

Dublin Unified

Dublin Unified Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$73,735 | \$0 | 100% | \$261,065 | 28.24% | \$187,330 |
| 2000 - Non-Instructional Salaries | \$14,644 | \$0 | 100% | \$55,000 | 26.63% | \$40,356 |
| 3000 - Employee Benefits | \$17,701 | \$0 | 100% | \$86,000 | 20.58% | \$68,299 |
| 4000 - Supplies and Materials | \$62,156 | \$0 | 100% | \$95,000 | 65.43% | \$32,844 |
| 5000 - Other Operating Expenses and Services | \$10,055 | \$0 | 100% | \$45,000 | 22.34% | \$34,945 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$8,915 | \$0 | 100% | \$27,000 | 33.02% | \$18,085 |
| Totals | \$187,206 | \$0 | 100% | \$569,065 | 32.9% | \$381,859 |

**Status
Submitted**

Dublin Unified Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$89,095 | \$0 | 100% | \$261,065 | 34.13% | \$171,970 |
| 2000 - Non-Instructional Salaries | \$19,009 | \$0 | 100% | \$55,000 | 34.56% | \$35,991 |
| 3000 - Employee Benefits | \$21,618 | \$0 | 100% | \$86,000 | 25.14% | \$64,382 |
| 4000 - Supplies and Materials | \$63,103 | \$0 | 100% | \$95,000 | 66.42% | \$31,897 |
| 5000 - Other Operating Expenses and Services | \$17,555 | \$0 | 100% | \$45,000 | 39.01% | \$27,445 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$9,915 | \$0 | 100% | \$27,000 | 36.72% | \$17,085 |
| Totals | \$220,295 | \$0 | 100% | \$569,065 | 38.71% | \$348,770 |

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Bill Branca

Dublin Unified Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$147,523 | \$0 | 100% | \$261,065 | 56.51% | \$113,542 |
| 2000 - Non-Instructional Salaries | \$31,119 | \$0 | 100% | \$55,000 | 56.58% | \$23,881 |
| 3000 - Employee Benefits | \$35,249 | \$0 | 100% | \$86,000 | 40.99% | \$50,751 |
| 4000 - Supplies and Materials | \$77,760 | \$0 | 100% | \$95,000 | 81.85% | \$17,240 |
| 5000 - Other Operating Expenses and Services | \$18,608 | \$0 | 100% | \$45,000 | 41.35% | \$26,392 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$9,915 | \$0 | 100% | \$27,000 | 36.72% | \$17,085 |
| Totals | \$320,174 | \$0 | 100% | \$569,065 | 56.26% | \$248,891 |

Status
Submitted

Dublin Unified Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$225,000 | \$0 | 100% | \$261,065 | 86.19% | \$36,065 |
| 2000 - Non-Instructional Salaries | \$47,442 | \$0 | 100% | \$55,000 | 86.26% | \$7,558 |
| 3000 - Employee Benefits | \$52,843 | \$0 | 100% | \$86,000 | 61.45% | \$33,157 |
| 4000 - Supplies and Materials | \$80,928 | \$0 | 100% | \$95,000 | 85.19% | \$14,072 |
| 5000 - Other Operating Expenses and Services | \$24,619 | \$0 | 100% | \$45,000 | 54.71% | \$20,381 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$22,660 | \$0 | 100% | \$27,000 | 83.93% | \$4,340 |
| Totals | \$453,492 | \$0 | 100% | \$569,065 | 79.69% | \$115,573 |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

Hayward Unified

Hayward Unified Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$49,926 | \$66,096 | 75.54% | \$330,479 | 15.11% | \$280,553 |
| 2000 - Non-Instructional Salaries | \$110,714 | \$207,607 | 53.33% | \$830,429 | 13.33% | \$719,715 |
| 3000 - Employee Benefits | \$51,382 | \$82,866 | 62.01% | \$331,464 | 15.5% | \$280,082 |
| 4000 - Supplies and Materials | \$6,679 | \$21,977 | 30.39% | \$87,907 | 7.6% | \$81,228 |
| 5000 - Other Operating Expenses and Services | \$58,719 | \$46,876 | 125.27% | \$187,503 | 31.32% | \$128,784 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$21,700 | \$21,875 | 99.2% | \$87,500 | 24.8% | \$65,800 |
| Totals | \$299,120 | \$447,297 | 66.87% | \$1,855,282 | 16.12% | \$1,556,162 |

Corrective Action Plan

This represents actual expenditures; these do not include encumbrances.

Status
Submitted

Hayward Unified Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$305,439 | \$165,240 | 184.85% | \$330,479 | 92.42% | \$25,040 |
| 2000 - Non-Instructional Salaries | \$499,734 | \$415,215 | 120.36% | \$830,429 | 60.18% | \$330,695 |
| 3000 - Employee Benefits | \$209,834 | \$165,732 | 126.61% | \$331,464 | 63.31% | \$121,630 |
| 4000 - Supplies and Materials | \$26,839 | \$43,954 | 61.06% | \$87,907 | 30.53% | \$61,068 |
| 5000 - Other Operating Expenses and Services | \$160,750 | \$93,752 | 171.46% | \$187,503 | 85.73% | \$26,753 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$56,408 | \$43,750 | 128.93% | \$87,500 | 64.47% | \$31,092 |
| Totals | \$1,259,004 | \$927,641 | 135.72% | \$1,855,282 | 67.86% | \$596,278 |

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority


Evelyn Ocasio, Director Alternative Education

Hayward Unified Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|----------------|------------------------------|--|
| 1000 - Instructional Salaries | \$349,369 | \$247,859 | 140.95% | \$330,479 | 105.72% |  -\$18,890 |
| 2000 - Non-Instructional Salaries | \$562,828 | \$622,822 | 90.37% | \$830,429 | 67.78% | \$267,601 |
| 3000 - Employee Benefits | \$237,568 | \$248,598 | 95.56% | \$331,464 | 71.67% | \$93,896 |
| 4000 - Supplies and Materials | \$30,278 | \$65,930 | 45.92% | \$87,907 | 34.44% | \$57,629 |
| 5000 - Other Operating Expenses and Services | \$179,607 | \$140,627 | 127.72% | \$187,503 | 95.79% | \$7,896 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$56,408 | \$65,625 | 85.96% | \$87,500 | 64.47% | \$31,092 |
| Totals | \$1,416,058 | \$1,391,462 | 101.77% | \$1,855,282 | 76.33% | \$439,224 |

Status
Submitted

Hayward Unified Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|----------------|------------------------------|---|
| 1000 - Instructional Salaries | \$395,099 | \$330,479 | 119.55% | \$330,479 | 119.55% |  -\$64,620 |
| 2000 - Non-Instructional Salaries | \$775,867 | \$830,429 | 93.43% | \$830,429 | 93.43% | \$54,562 |
| 3000 - Employee Benefits | \$306,198 | \$331,464 | 92.38% | \$331,464 | 92.38% | \$25,266 |
| 4000 - Supplies and Materials | \$40,081 | \$87,907 | 45.59% | \$87,907 | 45.59% | \$47,826 |
| 5000 - Other Operating Expenses and Services | \$240,650 | \$187,503 | 128.34% | \$187,503 | 128.34% |  -\$53,147 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$97,387 | \$87,500 | 111.3% | \$87,500 | 111.3% |  -\$9,887 |
| Totals | \$1,855,282 | \$1,855,282 | 100% | \$1,855,282 | 100% | \$0 |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program
 Guidance: Yes

Status
Submitted

Livermore Valley Joint Unified

Livermore Valley Joint Unified Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$36,765 | \$0 | 100% | \$266,955 | 13.77% | \$230,190 |
| 2000 - Non-Instructional Salaries | \$10,953 | \$25,694 | 42.63% | \$102,775 | 10.66% | \$91,822 |
| 3000 - Employee Benefits | \$16,830 | \$0 | 100% | \$91,805 | 18.33% | \$74,975 |
| 4000 - Supplies and Materials | \$355 | \$0 | 100% | \$138,504 | 0.26% | \$138,149 |
| 5000 - Other Operating Expenses and Services | \$138 | \$36,974 | 0.37% | \$147,896 | 0.09% | \$147,758 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$3,213 | \$9,213 | 34.87% | \$36,853 | 8.72% | \$33,640 |
| Totals | \$68,254 | \$71,881 | 94.95% | \$784,788 | 8.7% | \$716,534 |

Status
Submitted

Livermore Valley Joint Unified Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$74,554 | \$0 | 100% | \$266,955 | 27.93% | \$192,401 |
| 2000 - Non-Instructional Salaries | \$28,212 | \$25,694 | 109.8% | \$102,775 | 27.45% | \$74,563 |
| 3000 - Employee Benefits | \$35,080 | \$0 | 100% | \$91,805 | 38.21% | \$56,725 |
| 4000 - Supplies and Materials | \$9,381 | \$0 | 100% | \$138,504 | 6.77% | \$129,123 |
| 5000 - Other Operating Expenses and Services | \$8,084 | \$36,974 | 21.86% | \$147,896 | 5.47% | \$139,812 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$7,672 | \$9,213 | 83.27% | \$36,853 | 20.82% | \$29,181 |
| Totals | \$162,983 | \$71,881 | 226.74% | \$784,788 | 20.77% | \$621,805 |

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Sara Walke MAT, Vice Principal

Livermore Valley Joint Unified Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$147,484 | \$0 | 100% | \$266,955 | 55.25% | \$119,471 |
| 2000 - Non-Instructional Salaries | \$52,402 | \$25,694 | 203.95% | \$102,775 | 50.99% | \$50,373 |
| 3000 - Employee Benefits | \$64,669 | \$0 | 100% | \$91,805 | 70.44% | \$27,136 |
| 4000 - Supplies and Materials | \$15,099 | \$0 | 100% | \$138,504 | 10.9% | \$123,405 |
| 5000 - Other Operating Expenses and Services | \$22,710 | \$36,974 | 61.42% | \$147,896 | 15.36% | \$125,186 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$14,937 | \$9,213 | 162.13% | \$36,853 | 40.53% | \$21,916 |
| Totals | \$317,301 | \$71,881 | 441.43% | \$784,788 | 40.43% | \$467,487 |

Status
Submitted

Livermore Valley Joint Unified Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$202,086 | \$0 | 100% | \$266,955 | 75.7% | \$64,869 |
| 2000 - Non-Instructional Salaries | \$63,174 | \$25,694 | 245.87% | \$102,775 | 61.47% | \$39,601 |
| 3000 - Employee Benefits | \$85,074 | \$0 | 100% | \$91,805 | 92.67% | \$6,731 |
| 4000 - Supplies and Materials | \$57,432 | \$0 | 100% | \$138,504 | 41.47% | \$81,072 |
| 5000 - Other Operating Expenses and Services | \$51,687 | \$36,974 | 139.79% | \$147,896 | 34.95% | \$96,209 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$22,697 | \$9,213 | 246.35% | \$36,853 | 61.59% | \$14,156 |
| Totals | \$482,150 | \$71,881 | 670.76% | \$784,788 | 61.44% | \$302,638 |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

New Haven Unified

New Haven Unified Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$30,857 | \$39,708 | 77.71% | \$198,542 | 15.54% | \$167,685 |
| 2000 - Non-Instructional Salaries | \$2,164 | \$3,427 | 63.14% | \$22,848 | 9.47% | \$20,684 |
| 3000 - Employee Benefits | \$6,936 | \$10,979 | 63.18% | \$54,895 | 12.64% | \$47,959 |
| 4000 - Supplies and Materials | \$0 | \$1,683 | 0% | \$5,609 | 0% | \$5,609 |
| 5000 - Other Operating Expenses and Services | \$977 | \$136 | 718.91% | \$1,359 | 71.89% | \$382 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$1,592 | \$1,653 | 96.32% | \$11,019 | 14.45% | \$9,427 |
| Totals | \$42,526 | \$57,586 | 73.85% | \$294,272 | 14.45% | \$251,746 |

Corrective Action Plan

School year started a little slower due to staffing issues.

Summary of Activities:

Provide ESI, ABE, ASE, CTE classes with improved access to Apex for ASE students. Provided 3 -- day ESL University -- professional development, all staff professional development. Leveraged resources with Union City Family Center to provide adult instruction for k-12 student success. Attended Consortia Lead/Director's meeting in Sacramento, etc.

Status
Submitted

New Haven Unified Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$81,686 | \$99,271 | 82.29% | \$198,542 | 41.14% | \$116,856 |
| 2000 - Non-Instructional Salaries | \$10,974 | \$10,282 | 106.73% | \$22,848 | 48.03% | \$11,874 |
| 3000 - Employee Benefits | \$21,679 | \$27,448 | 78.98% | \$54,895 | 39.49% | \$33,216 |
| 4000 - Supplies and Materials | \$429 | \$2,805 | 15.3% | \$5,609 | 7.65% | \$5,180 |
| 5000 - Other Operating Expenses and Services | \$1,023 | \$612 | 167.28% | \$1,359 | 75.28% | \$336 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$4,504 | \$4,408 | 102.19% | \$11,019 | 40.87% | \$6,515 |
| Totals | \$120,295 | \$144,824 | 83.06% | \$294,272 | 40.88% | \$173,977 |

Corrective Action Plan

Loss of teacher to medical leave affected salaries and benefits. Due to loss of other adult school funds, we have seriously tightened up on spending for materials and conferences. Also, may have to do budget revision to re-allocated funds to different categories/object codes in 3rd quarter. (Also, poor estimating on my part.)

Summary of Activities:

Maintain classes (ESI/ABE/ASE, CTE) for both am & pm. Began new IET class -_ ESL/ResCare. Active participating in MACC leadership activities, workgroups, etc.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Jessica Wilder

New Haven Unified Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$130,239 | \$158,834 | 82% | \$198,542 | 65.6% | \$68,303 |
| 2000 - Non-Instructional Salaries | \$17,809 | \$18,278 | 97.43% | \$22,848 | 77.95% | \$5,039 |
| 3000 - Employee Benefits | \$37,329 | \$43,916 | 85% | \$54,895 | 68% | \$17,566 |
| 4000 - Supplies and Materials | \$1,575 | \$3,926 | 40.11% | \$5,609 | 28.08% | \$4,034 |
| 5000 - Other Operating Expenses and Services | \$1,247 | \$1,019 | 122.34% | \$1,359 | 91.76% | \$112 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$7,321 | \$7,713 | 94.91% | \$11,019 | 66.44% | \$3,698 |
| Totals | \$195,520 | \$233,687 | 83.67% | \$294,272 | 66.44% | \$98,752 |

Corrective Action Plan

Overestimated expenses, lost of staff, and tightening belt in anticipation of lower overall funds for next year.

Status
Submitted

New Haven Unified Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$198,542 | \$198,542 | 100% | \$198,542 | 100% | \$0 |
| 2000 - Non-Instructional Salaries | \$22,848 | \$22,848 | 100% | \$22,848 | 100% | \$0 |
| 3000 - Employee Benefits | \$54,895 | \$54,895 | 100% | \$54,895 | 100% | \$0 |
| 4000 - Supplies and Materials | \$5,609 | \$5,609 | 100% | \$5,609 | 100% | \$0 |
| 5000 - Other Operating Expenses and Services | \$1,359 | \$1,359 | 100% | \$1,359 | 100% | \$0 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$11,019 | \$11,019 | 100% | \$11,019 | 100% | \$0 |
| Totals | \$294,272 | \$294,272 | 100% | \$294,272 | 100% | \$0 |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

Pleasanton Unified

Pleasanton Unified Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$80,685 | \$26,800 | 301.06% | \$268,000 | 30.11% | \$187,315 |
| 2000 - Non-Instructional Salaries | \$37,832 | \$28,600 | 132.28% | \$143,000 | 26.46% | \$105,168 |
| 3000 - Employee Benefits | \$28,883 | \$18,600 | 155.28% | \$93,000 | 31.06% | \$64,117 |
| 4000 - Supplies and Materials | \$8,456 | \$3,511 | 240.86% | \$35,107 | 24.09% | \$26,651 |
| 5000 - Other Operating Expenses and Services | \$20,495 | \$15,000 | 136.63% | \$60,000 | 34.16% | \$39,505 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$23,520 | 0% | \$23,520 |
| Totals | \$176,351 | \$92,511 | 190.63% | \$622,627 | 28.32% | \$446,276 |

Status
Submitted

Pleasanton Unified Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$80,685 | \$67,000 | 120.43% | \$268,000 | 30.11% | \$187,315 |
| 2000 - Non-Instructional Salaries | \$37,832 | \$57,200 | 66.14% | \$143,000 | 26.46% | \$105,168 |
| 3000 - Employee Benefits | \$28,883 | \$37,200 | 77.64% | \$93,000 | 31.06% | \$64,117 |
| 4000 - Supplies and Materials | \$8,456 | \$7,021 | 120.43% | \$35,107 | 24.09% | \$26,651 |
| 5000 - Other Operating Expenses and Services | \$20,495 | \$30,000 | 68.32% | \$60,000 | 34.16% | \$39,505 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$23,520 | 0% | \$23,520 |
| Totals | \$176,351 | \$198,421 | 88.88% | \$622,627 | 28.32% | \$446,276 |

Corrective Action Plan

We had a lapse in classified staffing for part of Q2, which reduced our classified salaries, 2000's, and benefits, 3000's. We have not yet been billed for other contracted services, 5000's, in some areas that were ongoing.

Summary of Activities:

We have been continuing our ESL program, Adults with Disabilities, high school diploma / equivalency, and short term career classes (computers, trade careers), which are our largest programs. We have enhanced and expanded all four of these areas. We have a small CAEP contribution toward education for K12 student success through Parent Project and Loving Solutions, as well as a monthly seminar series for parents/guardians on school success topics.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Glen Sparks

Beth Cutter, Assistant Director

Pleasanton Unified Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$158,515 | \$134,000 | 118.29% | \$268,000 | 59.15% | \$109,485 |
| 2000 - Non-Instructional Salaries | \$71,855 | \$107,250 | 67% | \$143,000 | 50.25% | \$71,145 |
| 3000 - Employee Benefits | \$57,054 | \$69,750 | 81.8% | \$93,000 | 61.35% | \$35,946 |
| 4000 - Supplies and Materials | \$16,777 | \$26,330 | 63.72% | \$35,107 | 47.79% | \$18,330 |
| 5000 - Other Operating Expenses and Services | \$30,016 | \$45,000 | 66.7% | \$60,000 | 50.03% | \$29,984 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$23,520 | 0% | \$23,520 |
| Totals | \$334,217 | \$382,330 | 87.42% | \$622,627 | 53.68% | \$288,410 |

Corrective Action Plan

Our classified salaries (2000's) were budgeted higher than actual for this year due to an anticipated position reclassification that did not occur. This also impacted benefits (3000's). Additional expenditures for instructional supplies for the remainder of this year (4000's) and other contracted services for our transition specialist (5000's) will be included in our fourth quarter report.

Summary of Activities:

In Q3, all CAEP programs and classes were underway, including English as a Second Language (ESL), Career Education (Computer classes and Trade Career Math), Adults with Disabilities programs, High School Equivalency and Diploma, Parenting for Student Success, as well as transition support services.

Status
Submitted

Pleasanton Unified Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|--|
| 1000 - Instructional Salaries | \$241,737 | \$268,000 | 90.2% | \$268,000 | 90.2% | \$26,263 |
| 2000 - Non-Instructional Salaries | \$101,400 | \$143,000 | 70.91% | \$143,000 | 70.91% | \$41,600 |
| 3000 - Employee Benefits | \$83,047 | \$93,000 | 89.3% | \$93,000 | 89.3% | \$9,953 |
| 4000 - Supplies and Materials | \$36,892 | \$35,107 | 105.08% | \$35,107 | 105.08% |  -\$1,785 |
| 5000 - Other Operating Expenses and Services | \$56,893 | \$60,000 | 94.82% | \$60,000 | 94.82% | \$3,107 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$23,520 | 0% | \$23,520 | 0% | \$23,520 |
| Totals | \$519,969 | \$622,627 | 83.51% | \$622,627 | 83.51% | \$102,658 |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

During 2018-2019 we had approximately four weeks without a full time administrative secretary and this impacted our classified salaries and benefits for the year. Our indirect costs were not posted in this fiscal year, however we anticipate they will be taken out and shown in the next annual report. We have been fiscally conservative and leveraged outside funding sources, including short term grants, which will not be available in future years.

Summary of Activities:

We continued to increase and enhance our English language offerings, Adults with Disabilities internship program, and adult high school equivalency and diploma. We continue to offer a trade careers class and computer classes for career education, as well as a variety of short term career related classes linked to specific industry pathways. Our parent/guardian education is on-going and continues to thrive in our community.

Status
Submitted

San Leandro Unified

San Leandro Unified Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$137,212 | \$0 | 100% | \$737,811 | 18.6% | \$600,599 |
| 2000 - Non-Instructional Salaries | \$67,481 | \$49,805 | 135.49% | \$292,973 | 23.03% | \$225,492 |
| 3000 - Employee Benefits | \$57,340 | \$61,502 | 93.23% | \$307,510 | 18.65% | \$250,170 |
| 4000 - Supplies and Materials | \$3,016 | \$17,196 | 17.54% | \$101,153 | 2.98% | \$98,137 |
| 5000 - Other Operating Expenses and Services | \$20,249 | \$24,707 | 81.96% | \$72,669 | 27.86% | \$52,420 |
| 6000 - Capital Outlay | \$6,500 | \$13,756 | 47.25% | \$13,756 | 47.25% | \$7,256 |
| 7000 - Other Outgo | \$47,912 | \$47,912 | 100% | \$95,824 | 50% | \$47,912 |
| Indirect Costs | \$0 | \$0 | 100% | \$15,348 | 0% | \$15,348 |
| Totals | \$339,710 | \$214,879 | 158.09% | \$1,637,044 | 20.75% | \$1,297,334 |

Status
Submitted

San Leandro Unified Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$341,626 | \$0 | 100% | \$737,811 | 46.3% | \$396,185 |
| 2000 - Non-Instructional Salaries | \$144,257 | \$123,049 | 117.24% | \$292,973 | 49.24% | \$148,716 |
| 3000 - Employee Benefits | \$124,840 | \$138,380 | 90.22% | \$307,510 | 40.6% | \$182,670 |
| 4000 - Supplies and Materials | \$6,045 | \$36,415 | 16.6% | \$101,153 | 5.98% | \$95,108 |
| 5000 - Other Operating Expenses and Services | \$34,205 | \$42,875 | 79.78% | \$72,669 | 47.07% | \$38,464 |
| 6000 - Capital Outlay | \$6,500 | \$13,756 | 47.25% | \$13,756 | 47.25% | \$7,256 |
| 7000 - Other Outgo | \$47,912 | \$47,912 | 100% | \$95,824 | 50% | \$47,912 |
| Indirect Costs | \$0 | \$0 | 100% | \$15,348 | 0% | \$15,348 |
| Totals | \$705,385 | \$402,386 | 175.3% | \$1,637,044 | 43.09% | \$931,659 |

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Bradley Frazier, Principal

San Leandro Unified Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$494,290 | \$0 | 100% | \$737,811 | 66.99% | \$243,521 |
| 2000 - Non-Instructional Salaries | \$212,343 | \$196,292 | 108.18% | \$292,973 | 72.48% | \$80,630 |
| 3000 - Employee Benefits | \$178,720 | \$230,633 | 77.49% | \$307,510 | 58.12% | \$128,790 |
| 4000 - Supplies and Materials | \$10,609 | \$70,807 | 14.98% | \$101,153 | 10.49% | \$90,544 |
| 5000 - Other Operating Expenses and Services | \$46,230 | \$56,682 | 81.56% | \$72,669 | 63.62% | \$26,439 |
| 6000 - Capital Outlay | \$6,500 | \$13,756 | 47.25% | \$13,756 | 47.25% | \$7,256 |
| 7000 - Other Outgo | \$95,824 | \$47,912 | 200% | \$95,824 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$15,348 | 0% | \$15,348 |
| Totals | \$1,044,516 | \$616,081 | 169.54% | \$1,637,044 | 63.81% | \$592,528 |

Status
Submitted

San Leandro Unified Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|----------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$737,811 | \$0 | 100% | \$737,811 | 100% | \$0 |
| 2000 - Non-Instructional Salaries | \$292,973 | \$292,973 | 100% | \$292,973 | 100% | \$0 |
| 3000 - Employee Benefits | \$307,510 | \$307,510 | 100% | \$307,510 | 100% | \$0 |
| 4000 - Supplies and Materials | \$101,153 | \$101,153 | 100% | \$101,153 | 100% | \$0 |
| 5000 - Other Operating Expenses and Services | \$72,669 | \$72,669 | 100% | \$72,669 | 100% | \$0 |
| 6000 - Capital Outlay | \$13,756 | \$13,756 | 100% | \$13,756 | 100% | \$0 |
| 7000 - Other Outgo | \$95,824 | \$95,824 | 100% | \$95,824 | 100% | \$0 |
| Indirect Costs | \$15,348 | \$15,348 | 100% | \$15,348 | 100% | \$0 |
| Totals | \$1,637,044 | \$899,233 | 182.05% | \$1,637,044 | 100% | \$0 |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program
 Guidance: Yes

Status
Submitted

San Lorenzo Unified

San Lorenzo Unified Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$31,902 | \$50,321 | 63.4% | \$335,471 | 9.51% | \$303,569 |
| 2000 - Non-Instructional Salaries | \$35,645 | \$28,453 | 125.28% | \$142,263 | 25.06% | \$106,618 |
| 3000 - Employee Benefits | \$21,788 | \$32,668 | 66.7% | \$163,338 | 13.34% | \$141,550 |
| 4000 - Supplies and Materials | \$0 | \$943 | 0% | \$4,717 | 0% | \$4,717 |
| 5000 - Other Operating Expenses and Services | \$30,638 | \$11,855 | 258.43% | \$59,277 | 51.69% | \$28,639 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$34,812 | 0% | \$34,812 |
| Totals | \$119,973 | \$124,240 | 96.57% | \$739,878 | 16.22% | \$619,905 |

Summary of Activities:

Expenditures fell slightly short of projections for object code 1000 because of lower than estimated summer program costs. By the end of Q2, it is expected that expenditures will be closer aligned to projections.

Status
Submitted

San Lorenzo Unified Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$114,381 | \$150,962 | 75.77% | \$335,471 | 34.1% | \$221,090 |
| 2000 - Non-Instructional Salaries | \$82,352 | \$71,132 | 115.77% | \$142,263 | 57.89% | \$59,911 |
| 3000 - Employee Benefits | \$67,922 | \$81,669 | 83.17% | \$163,338 | 41.58% | \$95,416 |
| 4000 - Supplies and Materials | \$444 | \$2,359 | 18.83% | \$4,717 | 9.41% | \$4,273 |
| 5000 - Other Operating Expenses and Services | \$30,638 | \$29,639 | 103.37% | \$59,277 | 51.69% | \$28,639 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$34,812 | 0% | \$34,812 |
| Totals | \$295,737 | \$335,759 | 88.08% | \$739,878 | 39.97% | \$444,141 |

Corrective Action Plan

Under 4000 Supplies and Materials, we will be investing in technology, refreshing hardware (desktop computers and laptops) and updating to Windows 10 during the third quarter.

Summary of Activities:

Implementation of ESL, HSD and ABE programs.

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Sharita Williams M.A. Ed, Principal, San Lorenzo Adult School

San Lorenzo Unified Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$214,459 | \$251,603 | 85.24% | \$335,471 | 63.93% | \$121,012 |
| 2000 - Non-Instructional Salaries | \$116,840 | \$106,697 | 109.51% | \$142,263 | 82.13% | \$25,423 |
| 3000 - Employee Benefits | \$114,035 | \$122,504 | 93.09% | \$163,338 | 69.82% | \$49,303 |
| 4000 - Supplies and Materials | \$2,328 | \$3,538 | 65.8% | \$4,717 | 49.35% | \$2,389 |
| 5000 - Other Operating Expenses and Services | \$44,849 | \$44,458 | 100.88% | \$59,277 | 75.66% | \$14,428 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$34,812 | 0% | \$34,812 |
| Totals | \$492,511 | \$528,800 | 93.14% | \$739,878 | 66.57% | \$247,367 |

Status
Submitted

San Lorenzo Unified Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$326,636 | \$335,471 | 97.37% | \$335,471 | 97.37% | \$8,835 |
| 2000 - Non-Instructional Salaries | \$142,263 | \$142,263 | 100% | \$142,263 | 100% | \$0 |
| 3000 - Employee Benefits | \$163,338 | \$163,338 | 100% | \$163,338 | 100% | \$0 |
| 4000 - Supplies and Materials | \$4,717 | \$4,717 | 100% | \$4,717 | 100% | \$0 |
| 5000 - Other Operating Expenses and Services | \$59,277 | \$59,277 | 100% | \$59,277 | 100% | \$0 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$34,812 | \$34,812 | 100% | \$34,812 | 100% | \$0 |
| Totals | \$731,043 | \$739,878 | 98.81% | \$739,878 | 98.81% | \$8,835 |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

Tri-Valley ROP

Tri-Valley ROP Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|----------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$10,653 | \$4,481 | 237.74% | \$26,359 | 40.42% | \$15,706 |
| 2000 - Non-Instructional Salaries | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 3000 - Employee Benefits | \$2,262 | \$770 | 293.66% | \$4,531 | 49.92% | \$2,269 |
| 4000 - Supplies and Materials | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 5000 - Other Operating Expenses and Services | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$12,915 | \$5,251 | 245.94% | \$30,890 | 41.81% | \$17,975 |

Summary of Activities:

The TVROP Transition Specialist supports the member districts by upholding the goals outlined with the MACC Plan. Her services include meeting with adult learners to connect them to continuing education, college course work, and/or jobs.

Status
Submitted

Tri-Valley ROP Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------|----------------------------|----------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$10,653 | \$11,598 | 91.85% | \$26,359 | 40.42% | \$15,706 |
| 2000 - Non-Instructional Salaries | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 3000 - Employee Benefits | \$2,262 | \$1,994 | 113.46% | \$4,531 | 49.92% | \$2,269 |
| 4000 - Supplies and Materials | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 5000 - Other Operating Expenses and Services | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$12,915 | \$13,592 | 95.02% | \$30,890 | 41.81% | \$17,975 |

Status
Submitted

Allocation Year Closeout: 2016-17

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2016-17 Reverted Funds:

\$0

2016-17 Status

Closed

Submitting Authority

Amy Robbins

Tri-Valley ROP Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|-----------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$26,359 | \$18,978 | 138.89% | \$26,359 | 100% | \$0 |
| 2000 - Non-Instructional Salaries | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 3000 - Employee Benefits | \$4,531 | \$3,262 | 138.89% | \$4,531 | 100% | \$0 |
| 4000 - Supplies and Materials | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 5000 - Other Operating Expenses and Services | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$30,890 | \$22,241 | 138.89% | \$30,890 | 100% | \$0 |

**Status
Submitted**

Tri-Valley ROP Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|-----------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$26,359 | \$26,359 | 100% | \$26,359 | 100% | \$0 |
| 2000 - Non-Instructional Salaries | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 3000 - Employee Benefits | \$4,531 | \$4,531 | 100% | \$4,531 | 100% | \$0 |
| 4000 - Supplies and Materials | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 5000 - Other Operating Expenses and Services | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Totals | \$30,890 | \$30,890 | 100% | \$30,890 | 100% | \$0 |

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted



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