

# CAEP Consortium Fiscal Reporting 07 Chabot-Las Positas/Mid-Alameda County Consortium

2019-20 Fiscal Year

## Certification

**Certified By**

Tim Combs  
Director

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

## Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Castro Valley Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Chabot-Las Positas CCD</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Dublin Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Hayward Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Livermore Valley Joint Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">New Haven Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Pleasanton Unified</a>	Submitted	Submitted	Submitted	Not Submitted
<a href="#">San Leandro Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">San Lorenzo Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Tri-Valley ROP</a>	Submitted	Submitted	Submitted	Submitted

## Castro Valley Unified

**Castro Valley Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$329,307	\$348,413	94.52%	\$1,393,652	23.63%	\$1,064,345
2000 - Non-Instructional Salaries	\$152,316	\$148,037	102.89%	\$592,147	25.72%	\$439,831
3000 - Employee Benefits	\$148,338	\$150,903	98.3%	\$603,611	24.58%	\$455,273
4000 - Supplies and Materials	\$9,129	\$6,850	133.28%	\$27,398	33.32%	\$18,269
5000 - Other Operating Expenses and Services	\$10,354	\$15,097	68.58%	\$60,387	17.15%	\$50,033
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$133,859	0%	\$133,859
<b>Totals</b>	<b>\$649,444</b>	<b>\$669,299</b>	<b>97.03%</b>	<b>\$2,811,054</b>	<b>23.1%</b>	<b>\$2,161,610</b>

**Status**  
**Submitted**

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### Castro Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$580,378	\$696,826	83.29%	\$1,393,652	41.64%	\$813,274
2000 - Non-Instructional Salaries	\$294,120	\$296,074	99.34%	\$592,147	49.67%	\$298,027
3000 - Employee Benefits	\$265,497	\$301,806	87.97%	\$603,611	43.98%	\$338,114
4000 - Supplies and Materials	\$25,975	\$13,699	189.61%	\$27,398	94.81%	\$1,423
5000 - Other Operating Expenses and Services	\$27,582	\$30,194	91.35%	\$60,387	45.68%	\$32,805
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$133,859	0%	\$133,859
<b>Totals</b>	\$1,193,552	\$1,338,598	89.16%	\$2,811,054	42.46%	\$1,617,502

**Status**  
Submitted

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Beth Cutter, Director

**Castro Valley Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,041,234	\$1,045,239	99.62%	\$1,393,652	74.71%	\$352,418
2000 - Non-Instructional Salaries	\$437,175	\$444,110	98.44%	\$592,147	73.83%	\$154,972
3000 - Employee Benefits	\$449,801	\$452,708	99.36%	\$603,611	74.52%	\$153,810
4000 - Supplies and Materials	\$26,997	\$20,549	131.38%	\$27,398	98.54%	\$401
5000 - Other Operating Expenses and Services	\$49,762	\$45,290	109.87%	\$60,387	82.41%	\$10,625
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$133,859	0%	\$133,859
<b>Totals</b>	\$2,004,969	\$2,007,896	99.85%	\$2,811,054	71.32%	\$806,085

**Status  
Submitted**

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**Castro Valley Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,382,031	\$1,393,652	99.17%	\$1,393,652	99.17%	\$11,621
2000 - Non-Instructional Salaries	\$592,147	\$592,147	100%	\$592,147	100%	\$0
3000 - Employee Benefits	\$603,611	\$603,611	100%	\$603,611	100%	\$0
4000 - Supplies and Materials	\$27,398	\$27,398	100%	\$27,398	100%	\$0
5000 - Other Operating Expenses and Services	\$60,387	\$60,387	100%	\$60,387	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$133,279	\$0	100%	\$133,859	99.57%	\$580
<b>Totals</b>	<b>\$2,798,853</b>	<b>\$2,677,195</b>	<b>104.54%</b>	<b>\$2,811,054</b>	<b>99.57%</b>	<b>\$12,201</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

All activities were aligned to our MACC Three Year Plan and Annual Plan.

**Status  
Submitted**

**Chabot-Las Positas CCD**

**Chabot-Las Positas CCD Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,863	\$7,000	26.61%	\$70,000	2.66%	\$68,137
2000 - Non-Instructional Salaries	\$27,909	\$10,000	279.09%	\$100,000	27.91%	\$72,091
3000 - Employee Benefits	\$9,734	\$7,625	127.66%	\$76,252	12.77%	\$66,518
4000 - Supplies and Materials	\$0	\$300	0%	\$3,000	0%	\$3,000
5000 - Other Operating Expenses and Services	\$30,168	\$34,395	87.71%	\$146,581	20.58%	\$116,413
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$69,674</b>	<b>\$59,320</b>	<b>117.45%</b>	<b>\$395,833</b>	<b>17.6%</b>	<b>\$326,159</b>

### Summary of Activities:

Q1 expenditures include: instructional salaries, the MACC Project Director, project management salaries, benefits, and travel.

**Status  
Submitted**

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### Chabot-Las Positas CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$5,327	\$28,000	19.03%	\$70,000	7.61%	\$64,673
2000 - Non-Instructional Salaries	\$33,517	\$40,000	83.79%	\$100,000	33.52%	\$66,483
3000 - Employee Benefits	\$14,929	\$30,501	48.95%	\$76,252	19.58%	\$61,323
4000 - Supplies and Materials	\$238	\$1,200	19.83%	\$3,000	7.93%	\$2,762
5000 - Other Operating Expenses and Services	\$51,643	\$71,791	71.94%	\$146,581	35.23%	\$94,938
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$105,654</b>	<b>\$171,491</b>	<b>61.61%</b>	<b>\$395,833</b>	<b>26.69%</b>	<b>\$290,179</b>

**Corrective Action Plan**

Chabot College leveraged resources from other grants and is expected to be expending as needed to expend all funds by the end of the year. Additionally, faculty did not submit hours until 3rd quarter which will be reflected then.

**Summary of Activities:**

Faculty inquiry groups and participation in workgroups, coordination of Adult Ed programming services and supports, MACC Director Salary, and Xello for marketing of consortium services.

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Abigail Patton, HSI Director  
Emerald Templeton EdD, Education Partnerships Project Manager

**Chabot-Las Positas CCD Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$38,668	\$49,000	78.91%	\$70,000	55.24%	\$31,332
2000 - Non-Instructional Salaries	\$66,742	\$70,000	95.35%	\$100,000	66.74%	\$33,258
3000 - Employee Benefits	\$36,217	\$53,376	67.85%	\$76,252	47.5%	\$40,035
4000 - Supplies and Materials	\$238	\$2,100	11.33%	\$3,000	7.93%	\$2,762
5000 - Other Operating Expenses and Services	\$100,401	\$109,186	91.95%	\$146,581	68.5%	\$46,180
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$242,266</b>	<b>\$283,662</b>	<b>85.41%</b>	<b>\$395,833</b>	<b>61.2%</b>	<b>\$153,567</b>

**Status  
Submitted**

**Chabot-Las Positas CCD Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$69,630	\$70,000	99.47%	\$70,000	99.47%	\$370
2000 - Non-Instructional Salaries	\$98,215	\$100,000	98.22%	\$100,000	98.22%	\$1,785
3000 - Employee Benefits	\$59,883	\$76,252	78.53%	\$76,252	78.53%	\$16,369
4000 - Supplies and Materials	\$1,969	\$3,000	65.63%	\$3,000	65.63%	\$1,031
5000 - Other Operating Expenses and Services	\$133,070	\$146,581	90.78%	\$146,581	90.78%	\$13,511
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$362,767</b>	<b>\$395,833</b>	<b>91.65%</b>	<b>\$395,833</b>	<b>91.65%</b>	<b>\$33,066</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status  
Submitted

## Dublin Unified

Dublin Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$63,996	\$70,500	90.77%	\$282,000	22.69%	\$218,004
2000 - Non-Instructional Salaries	\$13,060	\$15,000	87.07%	\$60,000	21.77%	\$46,940
3000 - Employee Benefits	\$16,089	\$0	100%	\$50,000	32.18%	\$33,911
4000 - Supplies and Materials	\$4,687	\$30,000	15.62%	\$120,000	3.91%	\$115,313
5000 - Other Operating Expenses and Services	\$17,463	\$17,588	99.29%	\$70,350	24.82%	\$52,887
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$5,100	\$7,000	72.86%	\$28,000	18.21%	\$22,900
<b>Totals</b>	\$120,395	\$140,088	85.94%	\$610,350	19.73%	\$489,955

**Corrective Action Plan**

Purchase have been made but not charged yet. Funds are encumbered but not expended yet.

**Status**  
**Submitted**

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**Dublin Unified Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$104,057	\$70,500	147.6%	\$282,000	36.9%	\$177,943
2000 - Non-Instructional Salaries	\$25,155	\$15,000	167.7%	\$60,000	41.93%	\$34,845
3000 - Employee Benefits	\$26,305	\$0	100%	\$50,000	52.61%	\$23,695
4000 - Supplies and Materials	\$12,424	\$30,000	41.41%	\$120,000	10.35%	\$107,576
5000 - Other Operating Expenses and Services	\$26,058	\$17,588	148.16%	\$70,350	37.04%	\$44,292
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$9,954	\$7,000	142.2%	\$28,000	35.55%	\$18,046
<b>Totals</b>	<b>\$203,953</b>	<b>\$140,088</b>	<b>145.59%</b>	<b>\$610,350</b>	<b>33.42%</b>	<b>\$406,397</b>

**Summary of Activities:**

Continue to implement CAEP activities as prescribed in our annual plan.

**Status  
Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Bill Branca

**Dublin Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$170,398	\$70,500	241.7%	\$282,000	60.42%	\$111,602
2000 - Non-Instructional Salaries	\$38,000	\$15,000	253.33%	\$60,000	63.33%	\$22,000
3000 - Employee Benefits	\$42,226	\$0	100%	\$50,000	84.45%	\$7,774
4000 - Supplies and Materials	\$37,479	\$30,000	124.93%	\$120,000	31.23%	\$82,521
5000 - Other Operating Expenses and Services	\$26,058	\$17,588	148.16%	\$70,350	37.04%	\$44,292
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$15,608	\$7,000	222.97%	\$28,000	55.74%	\$12,392
<b>Totals</b>	<b>\$329,769</b>	<b>\$140,088</b>	<b>235.4%</b>	<b>\$610,350</b>	<b>54.03%</b>	<b>\$280,581</b>

### Summary of Activities:

All CAEP funds were used for CAEP program areas.

Status  
Submitted

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### Dublin Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$246,788	\$70,500	350.05%	\$282,000	87.51%	\$35,212
2000 - Non-Instructional Salaries	\$53,258	\$15,000	355.05%	\$60,000	88.76%	\$6,742
3000 - Employee Benefits	\$59,273	\$0	100%	\$50,000	118.55%	ⓘ -\$9,273
4000 - Supplies and Materials	\$76,279	\$30,000	254.26%	\$120,000	63.57%	\$43,721
5000 - Other Operating Expenses and Services	\$35,213	\$17,588	200.22%	\$70,350	50.05%	\$35,137
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$23,540	\$7,000	336.29%	\$28,000	84.07%	\$4,460
<b>Totals</b>	<b>\$494,351</b>	<b>\$140,088</b>	<b>352.89%</b>	<b>\$610,350</b>	<b>80.99%</b>	<b>\$115,999</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Expenditures are below budgeted due to shelter in place during COVID. All funds were spent in alignment with CAEP and MACC goals.

Status  
Submitted

**Hayward Unified**

Hayward Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$82,280	\$89,074	92.37%	\$356,294	23.09%	\$274,014
2000 - Non-Instructional Salaries	\$171,657	\$177,299	96.82%	\$886,497	19.36%	\$714,840
3000 - Employee Benefits	\$70,555	\$75,675	93.23%	\$378,373	18.65%	\$307,818
4000 - Supplies and Materials	\$41,081	\$42,970	95.6%	\$107,424	38.24%	\$66,343
5000 - Other Operating Expenses and Services	\$45,033	\$45,971	97.96%	\$114,927	39.18%	\$69,894
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$62,236	0%	\$62,236
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$410,606</b>	<b>\$430,988</b>	<b>95.27%</b>	<b>\$1,905,751</b>	<b>21.55%</b>	<b>\$1,495,145</b>

**Status**  
**Submitted**

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### Hayward Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$161,084	\$178,147	90.42%	\$356,294	45.21%	\$195,210
2000 - Non-Instructional Salaries	\$372,729	\$354,599	105.11%	\$886,497	42.05%	\$513,768
3000 - Employee Benefits	\$145,899	\$151,349	96.4%	\$378,373	38.56%	\$232,474
4000 - Supplies and Materials	\$42,634	\$64,454	66.15%	\$107,424	39.69%	\$64,790
5000 - Other Operating Expenses and Services	\$80,209	\$68,956	116.32%	\$114,927	69.79%	\$34,718
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$62,236	0%	\$62,236
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$802,555</b>	<b>\$817,506</b>	<b>98.17%</b>	<b>\$1,905,751</b>	<b>42.11%</b>	<b>\$1,103,196</b>

**Summary of Activities:**

We are on track.

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Evelyn Ocasio, Director Alternative Education

**Hayward Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$314,454	\$267,221	117.68%	\$356,294	88.26%	\$41,840
2000 - Non-Instructional Salaries	\$597,942	\$664,873	89.93%	\$886,497	67.45%	\$288,555
3000 - Employee Benefits	\$245,194	\$283,780	86.4%	\$378,373	64.8%	\$133,179
4000 - Supplies and Materials	\$76,222	\$85,939	88.69%	\$107,424	70.95%	\$31,202
5000 - Other Operating Expenses and Services	\$104,206	\$91,942	113.34%	\$114,927	90.67%	\$10,721
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$31,118	0%	\$62,236	0%	\$62,236
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$1,338,018	\$1,424,872	93.9%	\$1,905,751	70.21%	\$567,733

**Status  
Submitted**

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**Hayward Unified Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$364,294	\$356,294	102.25%	\$356,294	102.25%	⚠ -\$8,000
2000 - Non-Instructional Salaries	\$886,497	\$886,497	100%	\$886,497	100%	\$0
3000 - Employee Benefits	\$378,373	\$378,373	100%	\$378,373	100%	\$0
4000 - Supplies and Materials	\$107,424	\$107,424	100%	\$107,424	100%	\$0
5000 - Other Operating Expenses and Services	\$114,927	\$114,927	100%	\$114,927	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$62,236	\$62,236	100%	\$62,236	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$1,913,751	\$1,905,751	100.42%	\$1,905,751	100.42%	⚠ -\$8,000

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance: Yes

**Summary of Activities:**

All funds were spent in alignment with the Consortium annual plan.

**Status  
Submitted**

**Livermore Valley Joint Unified**

Livermore Valley Joint Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$30,744	\$90,370	34.02%	\$451,851	6.8%	\$421,107
2000 - Non-Instructional Salaries	\$9,148	\$15,088	60.63%	\$75,438	12.13%	\$66,290
3000 - Employee Benefits	\$14,785	\$15,652	94.46%	\$78,261	18.89%	\$63,476
4000 - Supplies and Materials	\$2,893	\$15,685	18.44%	\$78,424	3.69%	\$75,531
5000 - Other Operating Expenses and Services	\$0	\$24,793	0%	\$123,964	0%	\$123,964
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,729	\$0	100%	\$26,036	10.48%	\$23,307
<b>Totals</b>	<b>\$60,299</b>	<b>\$161,588</b>	<b>37.32%</b>	<b>\$833,974</b>	<b>7.23%</b>	<b>\$773,675</b>

### Corrective Action Plan

Expenditures were lower than expected as we had difficulty staffing all positions. We expect to be fully staffed by the end of November, increasing expenditures.

### Summary of Activities:

Continue the hiring process until all open positions are filled.

**Status**  
**Submitted**

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### Livermore Valley Joint Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$72,688	\$225,926	32.17%	\$451,851	16.09%	\$379,163
2000 - Non-Instructional Salaries	\$26,571	\$37,719	70.44%	\$75,438	35.22%	\$48,867
3000 - Employee Benefits	\$36,569	\$39,131	93.45%	\$78,261	46.73%	\$41,692
4000 - Supplies and Materials	\$5,540	\$39,212	14.13%	\$78,424	7.06%	\$72,884
5000 - Other Operating Expenses and Services	\$24,678	\$61,982	39.81%	\$123,964	19.91%	\$99,286
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,871	\$0	100%	\$26,036	30.23%	\$18,165
<b>Totals</b>	<b>\$173,917</b>	<b>\$403,969</b>	<b>43.05%</b>	<b>\$833,974</b>	<b>20.85%</b>	<b>\$660,057</b>

**Corrective Action Plan**

Expenditures have fallen below target partially due to difficulty in hiring staff members. Recently, additional staff members have been hired, and those expenses will be reflected in Q3. In addition, we are preparing for some technology purchases that will also be reflected in Q3.

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Sara Walke MAT, Vice Principal

**Livermore Valley Joint Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$128,389	\$361,481	35.52%	\$451,851	28.41%	\$323,462
2000 - Non-Instructional Salaries	\$43,649	\$60,350	72.33%	\$75,438	57.86%	\$31,789
3000 - Employee Benefits	\$58,179	\$62,609	92.92%	\$78,261	74.34%	\$20,082
4000 - Supplies and Materials	\$7,885	\$62,739	12.57%	\$78,424	10.05%	\$70,539
5000 - Other Operating Expenses and Services	\$34,273	\$99,171	34.56%	\$123,964	27.65%	\$89,691
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$12,952	\$0	100%	\$26,036	49.75%	\$13,084
<b>Totals</b>	<b>\$285,327</b>	<b>\$646,350</b>	<b>44.14%</b>	<b>\$833,974</b>	<b>34.21%</b>	<b>\$548,647</b>

### Corrective Action Plan

Health and Welfare costs came in higher than expected. Budget revision will be requested. Due to COVID, the number of classes that are being offered has been reduced to reflect the lower number of students enrolled. In order to support students, additional services have been added, including tech on load with one-on-one technology coaching.

### Summary of Activities:

LAE continues to carry out its mission of providing high-quality adult education with an emphasis on English Language Development and High School Diploma/High School Equivalency.

**Status**  
**Submitted**

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### Livermore Valley Joint Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$162,910	\$451,851	36.05%	\$451,851	36.05%	\$288,941
2000 - Non-Instructional Salaries	\$57,102	\$75,438	75.69%	\$75,438	75.69%	\$18,336
3000 - Employee Benefits	\$78,261	\$78,261	100%	\$78,261	100%	\$0
4000 - Supplies and Materials	\$10,064	\$78,424	12.83%	\$78,424	12.83%	\$68,360
5000 - Other Operating Expenses and Services	\$62,299	\$123,964	50.26%	\$123,964	50.26%	\$61,665
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$17,537	\$26,036	67.36%	\$26,036	67.36%	\$8,499
<b>Totals</b>	<b>\$388,173</b>	<b>\$833,974</b>	<b>46.54%</b>	<b>\$833,974</b>	<b>46.54%</b>	<b>\$445,801</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Corrective Action Plan**

We continue to work to expand class offerings which will require additional staff members. In addition, the classroom furnishings for adult classes as well as the childcare rooms are in need of updating. Looking forward to resuming in-person classes, we will need to purchase two more class sets of student laptops and accessories to meet our goal of a one-to-one student-to-device ratio while in the classroom. In addition, we are initiating a new CTE Pathway for Early Childhood Education. This will require an investment in supplies and materials.

**Summary of Activities:**

All funds were spent in alignment with CAEP and MACC goals.

**Status  
Submitted**

**New Haven Unified**

**New Haven Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$965	\$31,637	3.05%	\$210,912	0.46%	\$209,947
2000 - Non-Instructional Salaries	\$3,648	\$3,750	97.28%	\$25,000	14.59%	\$21,352
3000 - Employee Benefits	\$2,888	\$8,555	33.76%	\$57,032	5.06%	\$54,144
4000 - Supplies and Materials	\$0	\$632	0%	\$6,323	0%	\$6,323
5000 - Other Operating Expenses and Services	\$1,263	\$0	100%	\$2,437	51.83%	\$1,174
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$464	\$2,200	21.09%	\$14,665	3.16%	\$14,201
<b>Totals</b>	<b>\$9,228</b>	<b>\$46,774</b>	<b>19.73%</b>	<b>\$316,369</b>	<b>2.92%</b>	<b>\$307,141</b>

### Corrective Action Plan

Was able to use supplemental funds to summer school. Expenses have picked up with fall term

Status  
Submitted

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### New Haven Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$16,263	\$56,946	28.56%	\$210,912	7.71%	\$194,649
2000 - Non-Instructional Salaries	\$7,273	\$6,750	107.75%	\$25,000	29.09%	\$17,727
3000 - Employee Benefits	\$2,888	\$15,399	18.75%	\$57,032	5.06%	\$54,144
4000 - Supplies and Materials	\$0	\$1,897	0%	\$6,323	0%	\$6,323
5000 - Other Operating Expenses and Services	\$1,263	\$0	100%	\$2,437	51.83%	\$1,174
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,396	\$3,960	85.77%	\$14,665	23.16%	\$11,269
<b>Totals</b>	<b>\$31,083</b>	<b>\$84,951</b>	<b>36.59%</b>	<b>\$316,369</b>	<b>9.82%</b>	<b>\$285,286</b>

**Corrective Action Plan**

Expenditures have fallen below target partially due to encumbered staff salary and benefits that will be refelcted in Q3 and Q4.

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Grace Kim, Director

**New Haven Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$94,771	\$59,055	160.48%	\$210,912	44.93%	\$116,141
2000 - Non-Instructional Salaries	\$13,788	\$7,000	196.97%	\$25,000	55.15%	\$11,212
3000 - Employee Benefits	\$30,068	\$15,969	188.29%	\$57,032	52.72%	\$26,964
4000 - Supplies and Materials	\$4,248	\$1,897	223.94%	\$6,323	67.18%	\$2,075
5000 - Other Operating Expenses and Services	\$1,396	\$0	100%	\$2,437	57.28%	\$1,041
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$6,087	\$4,106	148.24%	\$14,665	41.51%	\$8,578
<b>Totals</b>	<b>\$150,358</b>	<b>\$88,027</b>	<b>170.81%</b>	<b>\$316,369</b>	<b>47.53%</b>	<b>\$166,011</b>

**Summary of Activities:**

Status  
Submitted

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**New Haven Unified Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$137,342	\$63,274	217.06%	\$210,912	65.12%	\$73,570
2000 - Non-Instructional Salaries	\$18,973	\$7,500	252.97%	\$25,000	75.89%	\$6,027
3000 - Employee Benefits	\$43,368	\$17,110	253.47%	\$57,032	76.04%	\$13,664
4000 - Supplies and Materials	\$5,038	\$1,897	265.59%	\$6,323	79.68%	\$1,285
5000 - Other Operating Expenses and Services	\$1,396	\$0	100%	\$2,437	57.28%	\$1,041
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,306	\$4,400	234.25%	\$14,665	70.28%	\$4,359
<b>Totals</b>	<b>\$216,423</b>	<b>\$94,180</b>	<b>229.8%</b>	<b>\$316,369</b>	<b>68.41%</b>	<b>\$99,946</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Expenditures are below budgeted due to shelter in place during COVID.

**Status  
Submitted**

**Pleasanton Unified**

**Pleasanton Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$52,998	\$40,863	129.7%	\$272,417	19.45%	\$219,419
2000 - Non-Instructional Salaries	\$22,470	\$32,000	70.22%	\$160,000	14.04%	\$137,530
3000 - Employee Benefits	\$19,996	\$18,532	107.9%	\$92,658	21.58%	\$72,662
4000 - Supplies and Materials	\$11,405	\$1,850	616.49%	\$37,000	30.82%	\$25,595
5000 - Other Operating Expenses and Services	\$16,331	\$8,633	189.18%	\$57,550	28.38%	\$41,219
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$22,495	0%	\$22,495
<b>Totals</b>	<b>\$123,200</b>	<b>\$101,877</b>	<b>120.93%</b>	<b>\$642,120</b>	<b>19.19%</b>	<b>\$518,920</b>

### Summary of Activities:

We are off to a positive start for 2019-2020 in all program area offerings, including ESL, Adults with Disabilities, Career Technical Education, High School Diploma and Equivalency, and Apprenticeship.

**Status**  
**Submitted**

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### Pleasanton Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$129,279	\$108,967	118.64%	\$272,417	47.46%	\$143,138
2000 - Non-Instructional Salaries	\$51,705	\$72,000	71.81%	\$160,000	32.32%	\$108,295
3000 - Employee Benefits	\$46,409	\$37,063	125.22%	\$92,658	50.09%	\$46,249
4000 - Supplies and Materials	\$21,453	\$9,250	231.92%	\$37,000	57.98%	\$15,547
5000 - Other Operating Expenses and Services	\$32,019	\$28,775	111.27%	\$57,550	55.64%	\$25,531
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$22,495	0%	\$22,495
<b>Totals</b>	<b>\$280,865</b>	<b>\$256,055</b>	<b>109.69%</b>	<b>\$642,120</b>	<b>43.74%</b>	<b>\$361,255</b>

**Summary of Activities:**

In Q2, we continued implementation of all CAEP funded programs, as anticipated. This included English as a Second Language, Adult Secondary Education, Adults with Disabilities and Career Education classes. Expenditures were in the areas of instructional and non-instructional salaries, benefits, supplies and contracted services.

**Status  
Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Dr. Amos Nugent III, Adult and Career Education

**Pleasanton Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$192,627	\$190,692	101.01%	\$272,417	70.71%	\$79,790
2000 - Non-Instructional Salaries	\$90,922	\$120,000	75.77%	\$160,000	56.83%	\$69,078
3000 - Employee Benefits	\$76,499	\$69,494	110.08%	\$92,658	82.56%	\$16,159
4000 - Supplies and Materials	\$24,264	\$29,600	81.97%	\$37,000	65.58%	\$12,736
5000 - Other Operating Expenses and Services	\$46,813	\$43,163	108.46%	\$57,550	81.34%	\$10,737
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$22,495	0%	\$22,495
<b>Totals</b>	<b>\$431,125</b>	<b>\$452,948</b>	<b>95.18%</b>	<b>\$642,120</b>	<b>67.14%</b>	<b>\$210,995</b>

### Summary of Activities:

All CAEP funds were used for CAEP program areas: ESL, HSE/HSD, AWD, and CTE.

Status  
Submitted

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### Pleasanton Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$257,208	\$272,417	94.42%	\$272,417	94.42%	\$15,209
2000 - Non-Instructional Salaries	\$118,942	\$160,000	74.34%	\$160,000	74.34%	\$41,058
3000 - Employee Benefits	\$101,820	\$92,658	109.89%	\$92,658	109.89%	ⓘ -\$9,162
4000 - Supplies and Materials	\$24,644	\$37,000	66.61%	\$37,000	66.61%	\$12,356
5000 - Other Operating Expenses and Services	\$46,813	\$57,550	81.34%	\$57,550	81.34%	\$10,737
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$22,495	0%	\$22,495	0%	\$22,495
<b>Totals</b>	<b>\$549,427</b>	<b>\$642,120</b>	<b>85.56%</b>	<b>\$642,120</b>	<b>85.56%</b>	<b>\$92,693</b>

Status  
Unsubmitted

## San Leandro Unified

San Leandro Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$154,157	\$0	100%	\$710,422	21.7%	\$556,265
2000 - Non-Instructional Salaries	\$69,417	\$0	100%	\$328,886	21.11%	\$259,469
3000 - Employee Benefits	\$55,300	\$0	100%	\$259,085	21.34%	\$203,785
4000 - Supplies and Materials	\$3,009	\$0	100%	\$74,721	4.03%	\$71,712
5000 - Other Operating Expenses and Services	\$25,029	\$0	100%	\$74,380	33.65%	\$49,351
6000 - Capital Outlay	\$0	\$0	100%	\$70,497	0%	\$70,497
7000 - Other Outgo	\$47,912	\$0	100%	\$95,825	50%	\$47,913
Indirect Costs	\$0	\$0	100%	\$76,600	0%	\$76,600
<b>Totals</b>	<b>\$354,824</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,690,416</b>	<b>20.99%</b>	<b>\$1,335,592</b>

**Summary of Activities:**

Following our 2019-2020 Work Plan. Also spending down our other revenue streams such as WIOA and CALworks.

**Status  
Submitted**

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**San Leandro Unified Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$344,212	\$0	100%	\$710,422	48.45%	\$366,210
2000 - Non-Instructional Salaries	\$159,654	\$0	100%	\$328,886	48.54%	\$169,232
3000 - Employee Benefits	\$130,361	\$0	100%	\$259,085	50.32%	\$128,724
4000 - Supplies and Materials	\$6,001	\$0	100%	\$74,721	8.03%	\$68,720
5000 - Other Operating Expenses and Services	\$37,737	\$0	100%	\$74,380	50.74%	\$36,643
6000 - Capital Outlay	\$0	\$0	100%	\$70,497	0%	\$70,497
7000 - Other Outgo	\$47,912	\$0	100%	\$95,825	50%	\$47,913
Indirect Costs	\$0	\$0	100%	\$76,600	0%	\$76,600
<b>Totals</b>	<b>\$725,877</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,690,416</b>	<b>42.94%</b>	<b>\$964,539</b>

**Summary of Activities:**

All activities are according to the plan.

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Bradley Frazier, Principal

**San Leandro Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$500,654	\$0	100%	\$710,422	70.47%	\$209,768
2000 - Non-Instructional Salaries	\$240,499	\$0	100%	\$328,886	73.13%	\$88,387
3000 - Employee Benefits	\$187,591	\$0	100%	\$259,085	72.41%	\$71,494
4000 - Supplies and Materials	\$10,648	\$0	100%	\$74,721	14.25%	\$64,073
5000 - Other Operating Expenses and Services	\$50,495	\$0	100%	\$74,380	67.89%	\$23,885
6000 - Capital Outlay	\$0	\$0	100%	\$70,497	0%	\$70,497
7000 - Other Outgo	\$95,824	\$0	100%	\$95,825	100%	\$1
Indirect Costs	\$0	\$0	100%	\$76,600	0%	\$76,600
<b>Totals</b>	\$1,085,711	\$0	100%	\$1,690,416	64.23%	\$604,705

**Status**  
**Submitted**

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**San Leandro Unified Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$689,222	\$0	100%	\$710,422	97.02%	\$21,200
2000 - Non-Instructional Salaries	\$328,886	\$0	100%	\$328,886	100%	\$0
3000 - Employee Benefits	\$259,085	\$0	100%	\$259,085	100%	\$0
4000 - Supplies and Materials	\$74,721	\$0	100%	\$74,721	100%	\$0
5000 - Other Operating Expenses and Services	\$74,380	\$0	100%	\$74,380	100%	\$0
6000 - Capital Outlay	\$70,497	\$0	100%	\$70,497	100%	\$0
7000 - Other Outgo	\$95,825	\$0	100%	\$95,825	100%	\$0
Indirect Costs	\$76,600	\$0	100%	\$76,600	100%	\$0
<b>Totals</b>	\$1,669,216	\$0	100%	\$1,690,416	98.75%	\$21,200

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status  
Submitted

## San Lorenzo Unified

San Lorenzo Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$34,955	\$84,046	41.59%	\$336,185	10.4%	\$301,230
2000 - Non-Instructional Salaries	\$31,920	\$36,277	87.99%	\$145,108	22%	\$113,188
3000 - Employee Benefits	\$26,895	\$41,651	64.57%	\$166,605	16.14%	\$139,710
4000 - Supplies and Materials	\$0	\$1,679	0%	\$6,717	0%	\$6,717
5000 - Other Operating Expenses and Services	\$13,029	\$16,564	78.66%	\$66,257	19.66%	\$53,228
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$35,477	0%	\$35,477
<b>Totals</b>	\$106,799	\$180,218	59.26%	\$756,349	14.12%	\$649,550

### Corrective Action Plan

Expenditures fell slightly short of projections because of lower than estimated summer costs. By the end of Q2, it is expected that expenditures will match projections.

**Status**  
Submitted

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### San Lorenzo Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$115,476	\$84,046	137.4%	\$336,185	34.35%	\$220,709
2000 - Non-Instructional Salaries	\$66,217	\$36,277	182.53%	\$145,108	45.63%	\$78,891
3000 - Employee Benefits	\$70,555	\$41,651	169.39%	\$166,605	42.35%	\$96,050
4000 - Supplies and Materials	\$1,057	\$1,679	62.94%	\$6,717	15.74%	\$5,660
5000 - Other Operating Expenses and Services	\$22,933	\$16,564	138.45%	\$66,257	34.61%	\$43,324
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$35,477	0%	\$35,477
<b>Totals</b>	<b>\$276,238</b>	<b>\$180,218</b>	<b>153.28%</b>	<b>\$756,349</b>	<b>36.52%</b>	<b>\$480,111</b>

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Sharita Williams M.A. Ed, Principal, San Lorenzo Adult School

**San Lorenzo Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$177,941	\$84,046	211.72%	\$336,185	52.93%	\$158,244
2000 - Non-Instructional Salaries	\$79,128	\$36,277	218.12%	\$145,108	54.53%	\$65,980
3000 - Employee Benefits	\$96,692	\$41,651	232.15%	\$166,605	58.04%	\$69,913
4000 - Supplies and Materials	\$1,057	\$1,679	62.94%	\$6,717	15.74%	\$5,660
5000 - Other Operating Expenses and Services	\$42,468	\$16,564	256.38%	\$66,257	64.1%	\$23,789
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$35,477	0%	\$35,477
<b>Totals</b>	<b>\$397,286</b>	<b>\$180,218</b>	<b>220.45%</b>	<b>\$756,349</b>	<b>52.53%</b>	<b>\$359,063</b>

**Status  
Submitted**

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**San Lorenzo Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$277,327	\$84,046	329.97%	\$336,185	82.49%	\$58,858
2000 - Non-Instructional Salaries	\$97,545	\$36,277	268.89%	\$145,108	67.22%	\$47,563
3000 - Employee Benefits	\$143,371	\$41,651	344.22%	\$166,605	86.05%	\$23,234
4000 - Supplies and Materials	\$1,298	\$1,679	77.3%	\$6,717	19.32%	\$5,419
5000 - Other Operating Expenses and Services	\$55,280	\$16,564	333.73%	\$66,257	83.43%	\$10,977
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$28,741	\$35,477	81.01%	\$35,477	81.01%	\$6,736
<b>Totals</b>	<b>\$603,562</b>	<b>\$215,695</b>	<b>279.82%</b>	<b>\$756,349</b>	<b>79.8%</b>	<b>\$152,787</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Expenditures are below budgeted amounts due to: 1) Shelter-in-place during COVID 2) 2 staff members resigned and 1 transferred to a different school site during the school year. Replacements staff members were not found during the 2019-2020 school year.

**Status  
Submitted**

**Tri-Valley ROP**

Tri-Valley ROP Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,653	\$6,806	156.52%	\$27,224	39.13%	\$16,571
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$2,262	\$1,170	193.33%	\$4,680	48.33%	\$2,418
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$12,915	\$7,976	161.92%	\$31,904	40.48%	\$18,989

**Summary of Activities:**

The TVROP Transition Specialist supports the member districts by upholding the goals outlined with the MACC Plan. Her services include meeting with adult learners to connect them to continuing education/career training, college course work, and/or jobs.

**Status  
Submitted**

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**Tri-Valley ROP Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$10,653	\$13,612	78.26%	\$27,224	39.13%	\$16,571
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$2,262	\$2,340	96.67%	\$4,680	48.33%	\$2,418
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$12,915	\$15,952	80.96%	\$31,904	40.48%	\$18,989

**Summary of Activities:**

TVROP's Transition Specialists supports adult learners within the Tri-Valley, while working closely with the Career Center and neighboring Adult Ed Programs to ensure adults receive training, support, and college and/or career preparation.

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Amy Robbins

**Tri-Valley ROP Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$20,418	\$20,418	100%	\$27,224	75%	\$6,806
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$3,510	\$3,510	100%	\$4,680	75%	\$1,170
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$23,928	\$23,928	100%	\$31,904	75%	\$7,976

**Status**  
Submitted

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**Tri-Valley ROP Q4 Report (4/1 - 6/30)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$27,224	\$27,224	100%	\$27,224	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$4,680	\$4,680	100%	\$4,680	100%	\$0
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$31,904</b>	<b>\$31,904</b>	<b>100%</b>	<b>\$31,904</b>	<b>100%</b>	<b>\$0</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Provide Transition Support services for Tri-Valley adults.

**Status**  
**Submitted**



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