

CAEP Consortium Fiscal Reporting 07 Chabot-Las Positas/Mid-Alameda County Consortium

2020-21 Fiscal Year

Certification

Certified By

Tim Combs

Director

Quarter 1 Status Quarter 2 Status Quarter 3 Status Quarter 4 Status

Certified Certified Certified Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Castro Valley Unified	Submitted	Submitted	Submitted	Submitted
Chabot-Las Positas CCD	Submitted	Submitted	Submitted	Submitted
Dublin Unified	Submitted	Submitted	Submitted	Submitted
Hayward Unified	Submitted	Submitted	Submitted	Submitted
Livermore Valley Joint Unified	Submitted	Submitted	Submitted	Submitted
New Haven Unified	Submitted	Submitted	Submitted	Submitted
Pleasanton Unified	Submitted	Submitted	Submitted	Submitted
San Leandro Unified	Submitted	Submitted	Submitted	Submitted
San Lorenzo Unified	Submitted	Submitted	Submitted	Submitted
Tri-Valley ROP	Submitted	Submitted	Submitted	Submitted

Castro Valley Unified

Castro Valley Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$272,819	\$276,725	98.59%	\$1,383,625	19.72%	\$1,110,806
2000 - Non-Instructional Salaries	\$132,636	\$116,750	113.61%	\$583,749	22.72%	\$451,113
3000 - Employee Benefits	\$130,367	\$108,612	120.03%	\$543,061	24.01%	\$412,694
4000 - Supplies and Materials	\$5,766	\$5,380	107.18%	\$53,799	10.72%	\$48,033
5000 - Other Operating Expenses and Services	\$14,323	\$12,458	114.97%	\$124,579	11.5%	\$110,256
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$134,441	0%	\$134,441
Totals	\$555,911	\$519,925	106.92%	\$2,823,254	19.69%	\$2,267,343

Summary of Activities:

All funds were spent in alignment with our Mid-Alameda County Consortium annual plan.

Status
Submitted

Castro Valley Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$474,244	\$622,631	76.17%	\$1,383,625	34.28%	\$909,381
2000 - Non-Instructional Salaries	\$256,055	\$262,687	97.48%	\$583,749	43.86%	\$327,694
3000 - Employee Benefits	\$230,313	\$244,377	94.24%	\$543,061	42.41%	\$312,748
4000 - Supplies and Materials	\$6,544	\$10,760	60.82%	\$53,799	12.16%	\$47,255
5000 - Other Operating Expenses and Services	\$25,534	\$24,916	102.48%	\$124,579	20.5%	\$99,045
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$134,441	0%	\$134,441
Totals	\$992,690	\$1,165,371	85.18%	\$2,823,254	35.16%	\$1,830,564

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Beth Cutter, Director

Castro Valley Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$841,605	\$899,356	93.58%	\$1,383,625	60.83%	\$542,020
2000 - Non-Instructional Salaries	\$370,583	\$379,437	97.67%	\$583,749	63.48%	\$213,166
3000 - Employee Benefits	\$380,982	\$352,990	107.93%	\$543,061	70.15%	\$162,079
4000 - Supplies and Materials	\$14,035	\$21,520	65.22%	\$53,799	26.09%	\$39,764
5000 - Other Operating Expenses and Services	\$37,577	\$49,832	75.41%	\$124,579	30.16%	\$87,002
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$134,441	0%	\$134,441
Totals	\$1,644,782	\$1,703,134	96.57%	\$2,823,254	58.26%	\$1,178,472

**Status
Submitted**

Castro Valley Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,098,046	\$1,383,625	79.36%	\$1,383,625	79.36%	\$285,579
2000 - Non-Instructional Salaries	\$504,578	\$583,749	86.44%	\$583,749	86.44%	\$79,171
3000 - Employee Benefits	\$500,737	\$543,061	92.21%	\$543,061	92.21%	\$42,324
4000 - Supplies and Materials	\$14,035	\$53,799	26.09%	\$53,799	26.09%	\$39,764
5000 - Other Operating Expenses and Services	\$37,577	\$124,579	30.16%	\$124,579	30.16%	\$87,002
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$108,095	\$134,441	80.4%	\$134,441	80.4%	\$26,346
Totals	\$2,263,068	\$2,823,254	80.16%	\$2,823,254	80.16%	\$560,186

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

Chabot-Las Positas CCD

Chabot-Las Positas CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$11,079	\$8,484	130.58%	\$56,563	19.59%	\$45,484
2000 - Non-Instructional Salaries	\$26,074	\$17,920	145.5%	\$119,467	21.83%	\$93,393
3000 - Employee Benefits	\$14,792	\$10,051	147.17%	\$67,008	22.07%	\$52,216
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$30,116	\$39,834	75.6%	\$161,312	18.67%	\$131,196
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$82,061	\$76,290	107.57%	\$404,350	20.29%	\$322,289

Status
Submitted

Chabot-Las Positas CCD Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$16,928	\$16,969	99.76%	\$56,563	29.93%	\$39,635
2000 - Non-Instructional Salaries	\$89,771	\$47,787	187.86%	\$119,467	75.14%	\$29,696
3000 - Employee Benefits	\$55,300	\$26,803	206.32%	\$67,008	82.53%	\$11,708
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$60,116	\$79,421	75.69%	\$161,312	37.27%	\$101,196
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$222,115	\$170,980	129.91%	\$404,350	54.93%	\$182,235

Summary of Activities:

During the Q 2 Reporting Period, expenditures include Consortium Director salary, classified professionals to support onboarding, outreach and financial aid support and coordination of Adult Education programming at the colleges.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Abigail Patton, Academic Pathways and Student Success, Dean
Emerald Templeton EdD, Education Partnerships Project Manager

Chabot-Las Positas CCD Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$23,157	\$25,453	90.98%	\$56,563	40.94%	\$33,406
2000 - Non-Instructional Salaries	\$91,876	\$89,600	102.54%	\$119,467	76.9%	\$27,591
3000 - Employee Benefits	\$55,478	\$46,906	118.28%	\$67,008	82.79%	\$11,530
4000 - Supplies and Materials	\$99	\$0	100%	\$0	100%	⌚ -\$99
5000 - Other Operating Expenses and Services	\$90,116	\$119,749	75.25%	\$161,312	55.86%	\$71,196
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$260,726	\$281,708	92.55%	\$404,350	64.48%	\$143,624

Status
Submitted

Chabot-Las Positas CCD Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$27,530	\$56,563	48.67%	\$56,563	48.67%	\$29,033
2000 - Non-Instructional Salaries	\$129,510	\$119,467	108.41%	\$119,467	108.41%	⌚ -\$10,043
3000 - Employee Benefits	\$77,210	\$67,008	115.23%	\$67,008	115.23%	⌚ -\$10,202
4000 - Supplies and Materials	\$99	\$0	100%	\$0	100%	⌚ -\$99
5000 - Other Operating Expenses and Services	\$121,315	\$161,312	75.21%	\$161,312	75.21%	\$39,997
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$355,664	\$404,350	87.96%	\$404,350	87.96%	\$48,686

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance: Yes

Summary of Activities:

Instructional Faculty supported the various workgroups to accomplish goals of the annual plan as well as attended outreach events to adult school students. The allocated amount for non-instructional was to ramp up support for students transitioning from Adult School to the college and be able to provide one-on-one transitional support through the core matriculation processes. Classified professionals and managers also supported the MACC through the participation in workshops and official representative meetings and worked towards supporting the goals in our annual plan. We also had a minor expenditure in materials that was unexpected to purchase materials for staff to be able to send information to students. The other operating expenses and services includes the salary and expenditures of the MACC Director. There were 0% charge for indirect costs.

**Status
Submitted**

Dublin Unified

Dublin Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$30,880	\$60,153	51.34%	\$300,766	10.27%	\$269,886
2000 - Non-Instructional Salaries	\$9,779	\$12,000	81.49%	\$60,000	16.3%	\$50,221
3000 - Employee Benefits	\$8,487	\$16,200	52.39%	\$81,000	10.48%	\$72,513
4000 - Supplies and Materials	\$34,330	\$16,000	214.56%	\$80,000	42.91%	\$45,670
5000 - Other Operating Expenses and Services	\$5,846	\$12,000	48.72%	\$60,000	9.74%	\$54,154
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,466	\$5,800	77%	\$29,000	15.4%	\$24,534
Totals	\$93,788	\$122,153	76.78%	\$610,766	15.36%	\$516,978

Summary of Activities:

All funds were spent in alignment with our Mid-Alameda County Consortium annual plan.

**Status
Submitted**

Dublin Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$93,444	\$120,306	77.67%	\$300,766	31.07%	\$207,322
2000 - Non-Instructional Salaries	\$23,814	\$24,000	99.23%	\$60,000	39.69%	\$36,186
3000 - Employee Benefits	\$24,284	\$32,400	74.95%	\$81,000	29.98%	\$56,716
4000 - Supplies and Materials	\$34,330	\$32,000	107.28%	\$80,000	42.91%	\$45,670
5000 - Other Operating Expenses and Services	\$5,846	\$24,000	24.36%	\$60,000	9.74%	\$54,154
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$4,466	\$11,600	38.5%	\$29,000	15.4%	\$24,534
Totals	\$186,184	\$244,306	76.21%	\$610,766	30.48%	\$424,582

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Bill Branca

Dublin Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$170,776	\$225,575	75.71%	\$300,766	56.78%	\$129,990
2000 - Non-Instructional Salaries	\$38,138	\$45,000	84.75%	\$60,000	63.56%	\$21,862
3000 - Employee Benefits	\$44,313	\$60,750	72.94%	\$81,000	54.71%	\$36,687
4000 - Supplies and Materials	\$37,028	\$60,000	61.71%	\$80,000	46.29%	\$42,972
5000 - Other Operating Expenses and Services	\$21,798	\$45,000	48.44%	\$60,000	36.33%	\$38,202
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$15,603	\$21,750	71.74%	\$29,000	53.8%	\$13,397
Totals	\$327,656	\$458,075	71.53%	\$610,766	53.65%	\$283,110

**Status
Submitted**

Dublin Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$243,556	\$300,766	80.98%	\$300,766	80.98%	\$57,210
2000 - Non-Instructional Salaries	\$54,327	\$60,000	90.55%	\$60,000	90.55%	\$5,673
3000 - Employee Benefits	\$64,710	\$81,000	79.89%	\$81,000	79.89%	\$16,290
4000 - Supplies and Materials	\$47,619	\$80,000	59.52%	\$80,000	59.52%	\$32,381
5000 - Other Operating Expenses and Services	\$21,843	\$60,000	36.41%	\$60,000	36.41%	\$38,157
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$21,603	\$29,000	74.49%	\$29,000	74.49%	\$7,397
Totals	\$453,658	\$610,766	74.28%	\$610,766	74.28%	\$157,108

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Lower expenditures due to school being in Distance Learning for the whole 21/22 school year. All funds expended in pursuit of MACC Annual and Three Year plan and in accordance with all state CAEP regulations.

**Status
Submitted**

Hayward Unified

Hayward Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$69,287	\$96,351	71.91%	\$385,402	17.98%	\$316,115
2000 - Non-Instructional Salaries	\$122,213	\$218,631	55.9%	\$874,522	13.97%	\$752,309
3000 - Employee Benefits	\$56,199	\$99,881	56.27%	\$399,525	14.07%	\$343,326
4000 - Supplies and Materials	\$492	\$4,874	10.1%	\$97,472	0.5%	\$96,980
5000 - Other Operating Expenses and Services	\$37,846	\$42,254	89.57%	\$140,848	26.87%	\$103,002
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$286,037	\$461,990	61.91%	\$1,897,769	15.07%	\$1,611,732

**Status
Submitted**

Hayward Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$190,641	\$192,701	98.93%	\$385,402	49.47%	\$194,761
2000 - Non-Instructional Salaries	\$300,415	\$437,261	68.7%	\$874,522	34.35%	\$574,107
3000 - Employee Benefits	\$138,745	\$199,763	69.45%	\$399,525	34.73%	\$260,780
4000 - Supplies and Materials	\$9,309	\$34,115	27.29%	\$97,472	9.55%	\$88,163
5000 - Other Operating Expenses and Services	\$62,946	\$77,466	81.26%	\$140,848	44.69%	\$77,902
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$702,056	\$941,306	74.58%	\$1,897,769	36.99%	\$1,195,713

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Evelyn Ocasio, Director Alternative Education

Hayward Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$372,748	\$289,052	128.96%	\$385,402	96.72%	\$12,654
2000 - Non-Instructional Salaries	\$473,124	\$655,892	72.13%	\$874,522	54.1%	\$401,398
3000 - Employee Benefits	\$233,834	\$299,644	78.04%	\$399,525	58.53%	\$165,691
4000 - Supplies and Materials	\$75,935	\$63,357	119.85%	\$97,472	77.9%	\$21,537
5000 - Other Operating Expenses and Services	\$99,807	\$119,721	83.37%	\$140,848	70.86%	\$41,041
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$1,255,448	\$1,427,664	87.94%	\$1,897,769	66.15%	\$642,321

**Status
Submitted**

Hayward Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$566,907	\$385,402	147.09%	\$385,402	147.09%	⤴ -\$181,505
2000 - Non-Instructional Salaries	\$654,639	\$874,522	74.86%	\$874,522	74.86%	\$219,883
3000 - Employee Benefits	\$335,463	\$399,525	83.97%	\$399,525	83.97%	\$64,062
4000 - Supplies and Materials	\$121,903	\$97,472	125.06%	\$97,472	125.06%	⤴ -\$24,431
5000 - Other Operating Expenses and Services	\$142,060	\$140,848	100.86%	\$140,848	100.86%	⤴ -\$1,212
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$76,797	\$0	100%	\$0	100%	⤴ -\$76,797
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$1,897,769	\$1,897,769	100%	\$1,897,769	100%	\$0

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

Livermore Valley Joint Unified

Livermore Valley Joint Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$40,482	\$17,593	230.11%	\$351,851	11.51%	\$311,369
2000 - Non-Instructional Salaries	\$9,785	\$6,500	150.54%	\$130,000	7.53%	\$120,215
3000 - Employee Benefits	\$16,354	\$7,183	227.67%	\$143,662	11.38%	\$127,308
4000 - Supplies and Materials	\$627	\$8,965	6.99%	\$179,293	0.35%	\$178,666
5000 - Other Operating Expenses and Services	\$24,053	\$6,198	388.06%	\$123,964	19.4%	\$99,911
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$3,497	\$0	100%	\$48,368	7.23%	\$44,871
Totals	\$94,798	\$46,439	204.14%	\$977,138	9.7%	\$882,340

Corrective Action Plan

Due to COVID-19 concerns fewer student enrollments leading to schedule reduction.

**Status
Submitted**

Livermore Valley Joint Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$82,197	\$123,148	66.75%	\$351,851	23.36%	\$269,654
2000 - Non-Instructional Salaries	\$24,689	\$45,500	54.26%	\$130,000	18.99%	\$105,311
3000 - Employee Benefits	\$35,101	\$50,282	69.81%	\$143,662	24.43%	\$108,561
4000 - Supplies and Materials	\$4,882	\$62,753	7.78%	\$179,293	2.72%	\$174,411
5000 - Other Operating Expenses and Services	\$25,459	\$43,387	58.68%	\$123,964	20.54%	\$98,505
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$6,600	\$0	100%	\$48,368	13.65%	\$41,768
Totals	\$178,928	\$325,070	55.04%	\$977,138	18.31%	\$798,210

Corrective Action Plan

Due to COVID-19 concerns fewer student enrollments leading to schedule reduction. Ordered Burlington English .

**Status
Submitted**

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Sara Walke MAT, Vice Principal

Livermore Valley Joint Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$124,767	\$263,888	47.28%	\$351,851	35.46%	\$227,084
2000 - Non-Instructional Salaries	\$39,658	\$97,500	40.67%	\$130,000	30.51%	\$90,342
3000 - Employee Benefits	\$54,045	\$107,747	50.16%	\$143,662	37.62%	\$89,617
4000 - Supplies and Materials	\$10,518	\$134,470	7.82%	\$179,293	5.87%	\$168,775
5000 - Other Operating Expenses and Services	\$45,186	\$92,973	48.6%	\$123,964	36.45%	\$78,778
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,501	\$0	100%	\$48,368	21.71%	\$37,867
Totals	\$284,675	\$696,578	40.87%	\$977,138	29.13%	\$692,463

Corrective Action Plan

Expenditures are low due to COVID. Programs are opening and moving forward.

Summary of Activities:

All classes continue to meet virtually. The program is ramping up advertising and recruitment.

**Status
Submitted**

Livermore Valley Joint Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$181,724	\$351,851	51.65%	\$351,851	51.65%	\$170,127
2000 - Non-Instructional Salaries	\$57,299	\$130,000	44.08%	\$130,000	44.08%	\$72,701
3000 - Employee Benefits	\$77,035	\$143,662	53.62%	\$143,662	53.62%	\$66,627
4000 - Supplies and Materials	\$172,789	\$179,293	96.37%	\$179,293	96.37%	\$6,504
5000 - Other Operating Expenses and Services	\$47,362	\$123,964	38.21%	\$123,964	38.21%	\$76,602
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$20,424	\$48,368	42.23%	\$48,368	42.23%	\$27,944
Totals	\$556,633	\$977,138	56.97%	\$977,138	56.97%	\$420,505

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

Shortfall spending is due to the continued impact of the pandemic. Despite an increase in enrollment in both the High School Diploma and High School Equivalency program, total student enrollment for FY 21 was down 60% from FY19, the last year unaffected by COVID. During FY21, a new CTE Pathway in Early Childhood Development has been in development, with a Fall 2021 target start date. This program will increase enrollment and services with corresponding expenditures. In addition, a digital literacy track will be implemented in Fall 2021, also increasing enrollment, services and corresponding expenditures.

Summary of Activities:

The over expenditure in 4000-Supplies and Materials is due to the following two factors: 1. In anticipation of a full return to in-person instruction for FY22, student furniture was updated to allow for current and future social distancing requirements. Modular furniture allows for flexibility in classroom design to meet the changing needs of students and staff. 2. In response to COVID, "loaner" computers and hotspots were made available to all students. Due to the success of this program, it will be continued. An additional set of laptops and a storage cart were purchased.

Status
Submitted

New Haven Unified

New Haven Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$16,855	\$64,056	26.31%	\$256,224	6.58%	\$239,369
2000 - Non-Instructional Salaries	\$3,464	\$3,966	87.35%	\$15,862	21.84%	\$12,398
3000 - Employee Benefits	\$6,284	\$16,442	38.22%	\$65,766	9.56%	\$59,482
4000 - Supplies and Materials	\$176	\$4,005	4.39%	\$16,021	1.1%	\$15,845
5000 - Other Operating Expenses and Services	\$3,250	\$1,125	288.89%	\$4,500	72.22%	\$1,250
6000 - Capital Outlay	\$0	\$10,000	0%	\$40,000	0%	\$40,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$1,501	\$4,480	33.51%	\$17,918	8.38%	\$16,417
Totals	\$31,530	\$104,073	30.3%	\$416,291	7.57%	\$384,761

Corrective Action Plan

Due to COVID-19, enrollment is low therefore expenditures are below expected.

Summary of Activities:

Funding is being spent as needed to run New Haven Adult School.

Status
Submitted

New Haven Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$61,277	\$128,112	47.83%	\$256,224	23.92%	\$194,947
2000 - Non-Instructional Salaries	\$7,405	\$7,931	93.37%	\$15,862	46.68%	\$8,457
3000 - Employee Benefits	\$18,505	\$32,883	56.28%	\$65,766	28.14%	\$47,261
4000 - Supplies and Materials	\$1,064	\$8,011	13.28%	\$16,021	6.64%	\$14,957
5000 - Other Operating Expenses and Services	\$4,000	\$2,250	177.78%	\$4,500	88.89%	\$500
6000 - Capital Outlay	\$0	\$20,000	0%	\$40,000	0%	\$40,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$2,595	\$8,959	28.97%	\$17,918	14.48%	\$15,323
Totals	\$94,846	\$208,146	45.57%	\$416,291	22.78%	\$321,445

Corrective Action Plan

Due to COVID-19, enrollment is low therefore expenditures are below target. We continue to recruit students as best as possible.

Summary of Activities:

Continued to provide ESL, ABE/ASE, and CTE courses in a reduced scale.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Grace Kim, Director

New Haven Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$107,840	\$192,168	56.12%	\$256,224	42.09%	\$148,384
2000 - Non-Instructional Salaries	\$10,394	\$11,897	87.37%	\$15,862	65.53%	\$5,468
3000 - Employee Benefits	\$30,859	\$49,325	62.56%	\$65,766	46.92%	\$34,907
4000 - Supplies and Materials	\$1,999	\$12,016	16.64%	\$16,021	12.48%	\$14,022
5000 - Other Operating Expenses and Services	\$4,750	\$3,375	140.74%	\$4,500	105.56%	Ⓜ -\$250
6000 - Capital Outlay	\$0	\$30,000	0%	\$40,000	0%	\$40,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,756	\$13,439	57.71%	\$17,918	43.29%	\$10,162
Totals	\$163,598	\$312,218	52.4%	\$416,291	39.3%	\$252,693

Corrective Action Plan

Expenditures are below target due to reduced enrollment due to the COVID-19 pandemic. One of our goals is to work on recruitment of more students.

Summary of Activities:

Classes are meeting virtually. The ESL classes give out packets once a week to students. Testing is done on site following health guidelines from the county.

Status
Submitted

New Haven Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$142,619	\$256,224	55.66%	\$256,224	55.66%	\$113,605
2000 - Non-Instructional Salaries	\$13,360	\$15,862	84.23%	\$15,862	84.23%	\$2,502
3000 - Employee Benefits	\$40,347	\$65,766	61.35%	\$65,766	61.35%	\$25,419
4000 - Supplies and Materials	\$2,845	\$16,021	17.76%	\$16,021	17.76%	\$13,176
5000 - Other Operating Expenses and Services	\$4,750	\$4,500	105.56%	\$4,500	105.56%	Ⓜ -\$250
6000 - Capital Outlay	\$0	\$40,000	0%	\$40,000	0%	\$40,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$10,196	\$17,918	56.9%	\$17,918	56.9%	\$7,722
Totals	\$214,117	\$416,291	51.43%	\$416,291	51.43%	\$202,174

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Corrective Action Plan

Due to Covid-19, there was a reduction in enrollment which led to less staff. One of the goals for 2021-22 is to focus on activities to increase enrollment and retention.

Summary of Activities:

Distance learning continued into 4th Quarter. Although enrollment increased in our ESL classes and we hired additional staffing for ESL and GED classes, it is still below previous years which is reflected in our remaining budget.

Status

Submitted

Pleasanton Unified

Pleasanton Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$15,770	\$67,156	23.48%	\$268,625	5.87%	\$252,855
2000 - Non-Instructional Salaries	\$29,241	\$36,900	79.24%	\$147,600	19.81%	\$118,359
3000 - Employee Benefits	\$15,962	\$23,165	68.91%	\$92,658	17.23%	\$76,696
4000 - Supplies and Materials	\$1,042	\$5,335	19.53%	\$21,341	4.88%	\$20,299
5000 - Other Operating Expenses and Services	\$14,143	\$14,388	98.3%	\$57,550	24.58%	\$43,407
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$5,624	0%	\$22,495	0%	\$22,495
Totals	\$76,158	\$152,567	49.92%	\$610,269	12.48%	\$534,111

Corrective Action Plan

We hired an Assistant Director to oversee our adult education program as of October 1, 2020.

**Status
Submitted**

Pleasanton Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$80,913	\$67,156	120.48%	\$268,625	30.12%	\$187,712
2000 - Non-Instructional Salaries	\$60,120	\$36,900	162.93%	\$147,600	40.73%	\$87,480
3000 - Employee Benefits	\$42,815	\$23,165	184.83%	\$92,658	46.21%	\$49,843
4000 - Supplies and Materials	\$1,383	\$5,335	25.92%	\$21,341	6.48%	\$19,958
5000 - Other Operating Expenses and Services	\$22,696	\$14,388	157.75%	\$57,550	39.44%	\$34,854
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$5,624	0%	\$22,495	0%	\$22,495
Totals	\$207,927	\$152,567	136.29%	\$610,269	34.07%	\$402,342

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Crystal Korbas, Assistant Director, Pleasanton Adult and Career Education

Pleasanton Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$141,488	\$67,156	210.68%	\$268,625	52.67%	\$127,137
2000 - Non-Instructional Salaries	\$88,573	\$36,900	240.04%	\$147,600	60.01%	\$59,027
3000 - Employee Benefits	\$67,713	\$23,165	292.31%	\$92,658	73.08%	\$24,945
4000 - Supplies and Materials	\$1,585	\$5,335	29.71%	\$21,341	7.43%	\$19,756
5000 - Other Operating Expenses and Services	\$48,896	\$14,388	339.85%	\$57,550	84.96%	\$8,654
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$5,624	0%	\$22,495	0%	\$22,495
Totals	\$348,255	\$152,567	228.26%	\$610,269	57.07%	\$262,014

**Status
Submitted**

Pleasanton Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$216,958	\$67,156	323.06%	\$268,625	80.77%	\$51,667
2000 - Non-Instructional Salaries	\$117,213	\$36,900	317.65%	\$147,600	79.41%	\$30,387
3000 - Employee Benefits	\$95,385	\$23,165	411.77%	\$92,658	102.94%	-\$2,727
4000 - Supplies and Materials	\$14,535	\$5,335	272.43%	\$21,341	68.11%	\$6,806
5000 - Other Operating Expenses and Services	\$52,078	\$14,388	361.97%	\$57,550	90.49%	\$5,472
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$28,331	\$5,624	503.77%	\$22,495	125.94%	-\$5,836
Totals	\$524,500	\$152,567	343.78%	\$610,269	85.95%	\$85,769

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance: Yes

Summary of Activities:

Distance learning continued through the end of 2020-2021 for adult education. With a predominantly older and more vulnerable student population, we decided to continue online classes until the end of the year. Enrollment was down significantly from the previous school year and teachers chose not to teach as many classes as they had previously taught, so less funding went to instructional salaries.

Status
Submitted

San Leandro Unified

San Leandro Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$104,173	\$0	100%	\$629,605	16.55%	\$525,432
2000 - Non-Instructional Salaries	\$60,331	\$0	100%	\$284,339	21.22%	\$224,008
3000 - Employee Benefits	\$45,983	\$0	100%	\$296,833	15.49%	\$250,850
4000 - Supplies and Materials	\$49,664	\$0	100%	\$76,181	65.19%	\$26,517
5000 - Other Operating Expenses and Services	\$11,162	\$0	100%	\$95,996	11.63%	\$84,834
6000 - Capital Outlay	\$0	\$0	100%	\$142,363	0%	\$142,363
7000 - Other Outgo	\$47,913	\$0	100%	\$95,824	50%	\$47,911
Indirect Costs	\$0	\$0	100%	\$66,040	0%	\$66,040
Totals	\$319,226	\$0	100%	\$1,687,181	18.92%	\$1,367,955

**Status
Submitted**

San Leandro Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$277,177	\$0	100%	\$629,605	44.02%	\$352,428
2000 - Non-Instructional Salaries	\$135,663	\$0	100%	\$284,339	47.71%	\$148,676
3000 - Employee Benefits	\$116,886	\$0	100%	\$296,833	39.38%	\$179,947
4000 - Supplies and Materials	\$53,431	\$0	100%	\$76,181	70.14%	\$22,750
5000 - Other Operating Expenses and Services	\$21,755	\$0	100%	\$95,996	22.66%	\$74,241
6000 - Capital Outlay	\$0	\$0	100%	\$142,363	0%	\$142,363
7000 - Other Outgo	\$47,913	\$0	100%	\$95,824	50%	\$47,911
Indirect Costs	\$0	\$0	100%	\$66,040	0%	\$66,040
Totals	\$652,825	\$0	100%	\$1,687,181	38.69%	\$1,034,356

Summary of Activities:

Completing tasks as according to our three year plan.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Bradley Frazier, Principal

San Leandro Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$432,457	\$0	100%	\$629,605	68.69%	\$197,148
2000 - Non-Instructional Salaries	\$208,790	\$0	100%	\$284,339	73.43%	\$75,549
3000 - Employee Benefits	\$173,601	\$0	100%	\$296,833	58.48%	\$123,232
4000 - Supplies and Materials	\$53,541	\$0	100%	\$76,181	70.28%	\$22,640
5000 - Other Operating Expenses and Services	\$49,021	\$0	100%	\$95,996	51.07%	\$46,975
6000 - Capital Outlay	\$0	\$0	100%	\$142,363	0%	\$142,363
7000 - Other Outgo	\$95,824	\$0	100%	\$95,824	100%	\$0
Indirect Costs	\$0	\$0	100%	\$66,040	0%	\$66,040
Totals	\$1,013,234	\$0	100%	\$1,687,181	60.05%	\$673,947

Status
Submitted

San Leandro Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$629,605	\$0	100%	\$629,605	100%	\$0
2000 - Non-Instructional Salaries	\$284,339	\$0	100%	\$284,339	100%	\$0
3000 - Employee Benefits	\$296,833	\$0	100%	\$296,833	100%	\$0
4000 - Supplies and Materials	\$76,181	\$0	100%	\$76,181	100%	\$0
5000 - Other Operating Expenses and Services	\$95,996	\$0	100%	\$95,996	100%	\$0
6000 - Capital Outlay	\$142,363	\$0	100%	\$142,363	100%	\$0
7000 - Other Outgo	\$95,824	\$0	100%	\$95,824	100%	\$0
Indirect Costs	\$66,040	\$0	100%	\$66,040	100%	\$0
Totals	\$1,687,181	\$0	100%	\$1,687,181	100%	\$0

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

San Lorenzo Unified

San Lorenzo Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$31,087	\$71,426	43.52%	\$357,131	8.7%	\$326,044
2000 - Non-Instructional Salaries	\$14,923	\$29,022	51.42%	\$145,108	10.28%	\$130,185
3000 - Employee Benefits	\$17,526	\$36,321	48.25%	\$181,605	9.65%	\$164,079
4000 - Supplies and Materials	\$490	\$18,518	2.65%	\$92,590	0.53%	\$92,100
5000 - Other Operating Expenses and Services	\$9,084	\$26,777	33.92%	\$89,257	10.18%	\$80,173
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$8,651	0%	\$34,604	0%	\$34,604
Totals	\$73,110	\$190,715	38.33%	\$900,295	8.12%	\$827,185

Corrective Action Plan

Increase in Obj 5000 and 4000- We are placing orders for additional laptops, Chromebooks, instructional materials and textbooks to support distance learning. We will also be re-ordering Burlington English.

Status
Submitted

San Lorenzo Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$81,120	\$160,709	50.48%	\$357,131	22.71%	\$276,011
2000 - Non-Instructional Salaries	\$43,904	\$65,299	67.24%	\$145,108	30.26%	\$101,204
3000 - Employee Benefits	\$48,151	\$81,722	58.92%	\$181,605	26.51%	\$133,454
4000 - Supplies and Materials	\$2,944	\$41,666	7.07%	\$92,590	3.18%	\$89,646
5000 - Other Operating Expenses and Services	\$21,600	\$44,629	48.4%	\$89,257	24.2%	\$67,657
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$17,302	0%	\$34,604	0%	\$34,604
Totals	\$197,719	\$411,326	48.07%	\$900,295	21.96%	\$702,576

Corrective Action Plan

Increase in Obj 5000 and 4000- We are placing orders for additional laptops, Chromebooks, instructional materials and textbooks to support distance learning. We are are renewing our Burlington English subscription, starting advertising to recruite new students and reviewing ways to expand services to students.

**Status
Submitted**

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Sharita Williams M.A. Ed, Principal, San Lorenzo Adult School

San Lorenzo Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$167,041	\$249,992	66.82%	\$357,131	46.77%	\$190,090
2000 - Non-Instructional Salaries	\$69,722	\$101,576	68.64%	\$145,108	48.05%	\$75,386
3000 - Employee Benefits	\$87,511	\$127,124	68.84%	\$181,605	48.19%	\$94,094
4000 - Supplies and Materials	\$13,958	\$64,813	21.54%	\$92,590	15.08%	\$78,632
5000 - Other Operating Expenses and Services	\$40,347	\$66,943	60.27%	\$89,257	45.2%	\$48,910
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$25,953	0%	\$34,604	0%	\$34,604
Totals	\$378,579	\$636,400	59.49%	\$900,295	42.05%	\$521,716

Corrective Action Plan

Increase in Obj 1000 and 2000- We are offering a CAEP summer session which will amounts for Instructional and Non-Instructional Salaries. Increase in Obj 5000 and 4000- We are placing orders for additional laptops, Chromebooks, instructional materials and textbooks to support distance learning. We are are renewing our Burlington English subscription, starting advertising to recruit new students and reviewing ways to expand services to students.

**Status
Submitted**

San Lorenzo Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$287,497	\$357,131	80.5%	\$357,131	80.5%	\$69,634
2000 - Non-Instructional Salaries	\$100,606	\$145,108	69.33%	\$145,108	69.33%	\$44,502
3000 - Employee Benefits	\$136,286	\$181,605	75.05%	\$181,605	75.05%	\$45,319
4000 - Supplies and Materials	\$86,660	\$92,590	93.6%	\$92,590	93.6%	\$5,930
5000 - Other Operating Expenses and Services	\$81,083	\$89,257	90.84%	\$89,257	90.84%	\$8,174
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$34,604	\$34,604	100%	\$34,604	100%	\$0
Totals	\$726,736	\$900,295	80.72%	\$900,295	80.72%	\$173,559

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status
Submitted

Tri-Valley ROP

Tri-Valley ROP Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$6,580	\$6,580	100%	\$26,320	25%	\$19,740
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$1,396	\$1,396	100.02%	\$5,583	25%	\$4,187
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$7,976	\$7,976	100%	\$31,903	25%	\$23,927

Summary of Activities:

Transition Specialist salary and benefits to support the transition of adult learners within the Tri-Valley.

**Status
Submitted**

Tri-Valley ROP Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$13,160	\$13,160	100%	\$26,320	50%	\$13,160
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$2,792	\$2,792	100.02%	\$5,583	50.01%	\$2,791
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$15,952	\$15,952	100%	\$31,903	50%	\$15,951

Summary of Activities:

Transition Specialist salary and benefits to support the transition of adult learners within the Tri-Valley.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Amy Robbins

Tri-Valley ROP Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$19,740	\$19,740	100%	\$26,320	75%	\$6,580
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$4,188	\$4,187	100.02%	\$5,583	75.01%	\$1,395
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$23,928	\$23,927	100%	\$31,903	75%	\$7,975

Summary of Activities:

Funds the Adult Transition Specialists to support the Adult Learners and Programs within the Tri-Valley.

**Status
Submitted**

Tri-Valley ROP Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$26,320	\$26,320	100%	\$26,320	100%	\$0
2000 - Non-Instructional Salaries	\$0	\$0	100%	\$0	100%	\$0
3000 - Employee Benefits	\$5,583	\$5,583	100%	\$5,583	100%	\$0
4000 - Supplies and Materials	\$0	\$0	100%	\$0	100%	\$0
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$0	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$31,903	\$31,903	100%	\$31,903	100%	\$0

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Summary of Activities:

Fund the Adult Transition Specialist to support Adult learners and Programs within the Tri-Valley.

Status
Submitted



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