

CAEP Allocation Amendment: 2020-21 Produced: Jun 5, 2020, 09:24 PM UTC Todd Haag

## 08 West End Corridor/Chaffey Regional AE Consortium

### Allocation Amendment Summary

#### Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

**Consortium Name:** 08 West End Corridor/Chaffey Regional AE Consortium

**Funding Channel:** Fiscal Agent

**Fiscal Agent:** Not Selected

**Narrative:** The Annual and 3-Year Plans indicate that the principal goal of the West End Corridor Consortium is to serve as many students as possible in the region with services in the CAEP program areas. Gaps in outreach efforts have been identified, regional needs are being addressed, and opportunities for growth are consistently examined. It is essential that the adult schools be in a strong position to offer ESL, Basic Skills, and secondary credential programs to their communities, and the bulk of the CAEP funds are dedicated to this purpose. Strengthening and expanding CTE course offerings are a major focus of the Consortium and allocation decisions have taken this into consideration. Funding at the community college is being used to enhance student transitions, make better use of data, and offer dual-enrollment programs via co-located classes. A new position, Asst. Director of Adult Education, has been added and staffed at the college. There is a consortium-wide fund, held by the fiscal agent (CJUHSD,) that exists to finance programs and services that benefit all member agencies; expenses include the cost of the WECC Program Coordinator, professional development activities, approved pilot projects or services, collaboration with WestEd on the Data Systems Improvement Project, and software platforms such as student data and career assessment programs shared by multiple members.

**Changes:** The four adult school members of the Consortium will continue to receive at least as much funding as 2019-20. Chaffey, Fontana and Chino Valley Adult Schools will take a proportionate share of the COLA; Upland Adult School has not reached staffing capacity and does not need their portion of the COLA at this time. Chaffey College will receive the same amount as last year; they have also refused the COLA as their base amount is adequate at this time. Upland Adult and Chaffey College will return their COLA to the consortium-wide fund via allocation amendment. At the April 8 Executive Committee meeting, it was decided that the allocation for Baldy View ROP would be eliminated in lieu of a new funding model. BVROP has faced challenges in aligning programs to CAEP guidelines and Consortium objectives. It was decided that BVROP's allocation be reallocated as related to member effectiveness based on Ca. Ed. Code 84914 (b)(1)(C), WECC Governance Document (in NOVA) and WECC Bylaws. In lieu of a regular yearly allocation, a new model was proposed in which the Consortium may provide funding to BVROP for programs of interest to the members and/or as proposed by BVROP according to the goals and objectives stated in the 3-Year Plan. One possible method proposed for this model would be for BVROP to invoice the Consortium for programs and/or services or fund pilot projects as approved by the members. The details of this model will be discussed, documented and approved by all members. Funding for approved expenses will be taken from the consortium-wide fund.

### Amended Member Allocations for 2020-21

Member Agency	Amended Allocation	Adjustment Made
Baldy View ROP	\$0	
Chaffey CCD	\$269,728	-\$37,149
Chaffey Joint Union High	\$3,576,021	-\$492,519
Chino Valley Unified	\$1,223,683	-\$168,535
Fontana Unified	\$1,164,293	-\$160,356
Upland Unified	\$383,946	-\$52,880
<b>Total Allocated to Members</b>	<b>\$6,617,671</b>	
<b>Total CAEP Funds</b>	<b>\$6,617,671</b>	
<b>Total Remaining (Must be \$0)</b>	<b>\$0</b>	

## Member Agencies

Member Agency	Member Type	Contact	Phone
<a href="#">Chaffey CCD</a>	District	Dr. Matthew Morin	(909) 952-6103
<a href="#">Chaffey Joint Union High</a>	High School District	Chaffey Adult School Todd Haag	(909) 391-5365 ext: 2800
<a href="#">Chino Valley Unified</a>	Unified School District	Carl Hampton	(909) 627-9613
<a href="#">Fontana Unified</a>	Unified School District	Cynthia Gleason	(909) 357-5490
<a href="#">Upland Unified</a>	Unified School District	Andrew Stager	(909) 702-7344
<a href="#">Baldy View ROP</a>	Regional Occupation Center/Program (ROC/P)	Rose Bomentre Ed.D.	(909) 980-6490 ext: 1223

## Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

### Assurances

### Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

## Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(ii)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

## Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

**Chaffey CCD - Member Representative****Matthew Morin**

Director of Adult Education and High School Partnerships

[matthew.morin@chaffey.edu](mailto:matthew.morin@chaffey.edu)

(909) 952-6103

Approved by Dr. Matthew Morin

06/01/2020 02:29 PM PDT

**Chaffey Joint Union High - Member Representative****Todd Haag**

Principal

[todd\\_haag@cjuhsd.net](mailto:todd_haag@cjuhsd.net)

(909) 391-5365 ext: 2800

Approved by Chaffey Adult School Todd Haag

06/05/2020 02:24 PM PDT

**Chino Valley Unified - Member Representative****Carl Hampton**[carl\\_hampton@chino.k12.ca.us](mailto:carl_hampton@chino.k12.ca.us)

(909) 627-9613

Approved by Carl Hampton

05/28/2020 02:26 PM PDT

**Fontana Unified - Member Representative****Cynthia Gleason**

Principal, Adult Education

[cynthia.gleason@fUSD.net](mailto:cynthia.gleason@fUSD.net)

(909) 357-5490

Approved by Cynthia Gleason

06/01/2020 02:15 PM PDT

**Upland Unified - Member Representative**

**Andrew Stager**

Coordinator of Adult Ed and CTE  
[andrew\\_stager@upland.k12.ca.us](mailto:andrew_stager@upland.k12.ca.us)  
(909) 702-7344

Approved by Andrew Stager

05/28/2020 03:33 PM PDT

**Baldy View ROP - Member Representative**

**Rose Bomentre**

Assistant Superintendent of Educational Services  
[rose\\_bomentre@bvro.org](mailto:rose_bomentre@bvro.org)  
(909) 980-6490 ext: 1223

Approved by Rose Bomentre Ed.D.

05/28/2020 12:27 PM PDT



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