

CAEP Allocation Amendment: 2021-22 Produced: Aug 4, 2021, 03:29 PM UTC Todd Haag

## 08 West End Corridor/Chaffey Regional AE Consortium

### Allocation Amendment Summary

#### Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

**Consortium Name:** 08 West End Corridor/Chaffey Regional AE Consortium

**Funding Channel:** Fiscal Agent

**Fiscal Agent:** Not Selected

**Narrative:** Despite challenges related to the coronavirus pandemic, member institutions of the West End Corridor Consortium have continued to focus on the needs of their communities and the goals outlined in the 3-Year and Annual Plans. Most programs were offered in a distance learning format using online platforms, which has contributed to growth at the ASE level and in community college dual enrollment. It is anticipated that some extra effort in the area of marketing/outreach will be required to get students to reenroll in the fall, and to attract new students in need of credentials and retraining. At the May 17 fiscal planning meeting, funds were approved to initiate a broadcast and online advertising campaign. Funds were also approved for renewal of the relationship with WestEd in conjunction with the creation of the 3-Year Plan due in August of 2022. The Executive Committee decided that some additional expertise would be necessary to enable the Consortium to be more effective in moving toward its goals, such as possibly a data analyst and a technology/website/social media expert. Funds were approved to bring on part-time, temporary staff, or even use resources that already exist among the member institutions. The consortium-wide account will continue to be managed by the fiscal agent (CJUHSD) and is designated to cover expenses such as the Program Coordinator, professional development activities, collaboration with WestEd on the 3-Year Plan, marketing/outreach, and software platforms such as student data systems and career assessment programs shared by multiple members.

**Changes:** Baldy View ROP elected to vacate their Consortium membership, effective December 2020. They did not receive an annual allocation in 2020-21, so funds that had been previously allocated reverted to the consortium-wide fund. At the March 2021 meeting, the decision was made to distribute these funds (\$150,000 and related COLA) among members who demonstrated need, namely, Fontana, Chino Valley and Chaffey Adult. All members will take their proportionate share of the 1.49999% COLA, based on their base allocation in 2020-21. The consortium-wide fund will provide for expenses listed above, and any carryover may be used as one-time contributions to finance member facilities needs or pilot projects related to Plan goals and emerging regional needs. This would be accomplished through an allocation amendment. These decisions will be made at subsequent meetings as the need arises.

### Amended Member Allocations for 2021-22

Member Agency	Amended Allocation	Adjustment Made
Baldy View ROP	\$0	
Chaffey CCD	\$312,150	\$7,650
Chaffey Joint Union High	\$4,017,465	\$98,463
Chino Valley Unified	\$1,442,350	\$35,350
Fontana Unified	\$1,442,350	\$35,350
Upland Unified	\$444,345	\$10,890
<b>Total Allocated to Members</b>	<b>\$7,658,660</b>	
<b>Total CAEP Funds</b>	<b>\$7,658,660</b>	
<b>Total Remaining (Must be \$0)</b>	<b>\$0</b>	

## Member Agencies

Member Agency	Member Type	Contact	Phone
<a href="#">Chaffey CCD</a>	District	Dr. Matthew Morin	(909) 952-6103
<a href="#">Chaffey Joint Union High</a>	High School District	Chaffey Adult School Todd Haag	(909) 391-5365 ext: 2800
<a href="#">Chino Valley Unified</a>	Unified School District	Carl Hampton	(909) 627-9613
<a href="#">Fontana Unified</a>	Unified School District	Cynthia Gleason	(909) 357-5490
<a href="#">Upland Unified</a>	Unified School District	Andrew Stager	(909) 702-7344
<a href="#">Baldy View ROP</a>	Regional Occupation Center/Program (ROC/P)	Dana Galloway	(909) 391-5365

## Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

### Assurances

### Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

## Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(ii)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

## Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 84914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

**Chaffey CCD - Member Representative****Matthew Morin**

Director of Adult Education and High School Partnerships

[matthew.morin@chaffey.edu](mailto:matthew.morin@chaffey.edu)

(909) 952-6103

Approved by Dr. Matthew Morin

08/03/2021 09:09 PM PDT

**Chaffey Joint Union High - Member Representative****Todd Haag**

Principal

[todd\\_haag@cjuhsd.net](mailto:todd_haag@cjuhsd.net)

(909) 391-5365 ext: 2800

Approved by Chaffey Adult School Todd Haag

08/04/2021 08:29 AM PDT

**Chino Valley Unified - Member Representative****Carl Hampton**[carl\\_hampton@chino.k12.ca.us](mailto:carl_hampton@chino.k12.ca.us)

(909) 627-9613

Approved by Carl Hampton

07/30/2021 09:53 AM PDT

**Fontana Unified - Member Representative****Cynthia Gleason**

Principal, Adult Education

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(909) 357-5490

Approved by Cynthia Gleason

07/29/2021 05:14 PM PDT

**Upland Unified - Member Representative**

**Andrew Stager**

Coordinator of Adult Ed and CTE

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(909) 702-7344

Approved by Andrew Stager

08/02/2021 01:51 PM PDT

**Baldy View ROP - Member Representative****Dana Galloway**

Program Coordinator

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(909) 391-5365

**Todd Haag**

Principal

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Approved by Dana Galloway

07/29/2021 02:45 PM PDT

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