

CAEP Allocation Amendment: 2022-23 Produced: Oct 18, 2022, 10:04 PM UTC Matthew Morin

08 West End Corridor/Chaffey Regional AE Consortium

Allocation Amendment Summary

Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

Consortium Name: 08 West End Corridor/Chaffey Regional AE Consortium

Funding Channel: Fiscal Agent

Fiscal Agent: Not Selected

Narrative: As with most of the state, enrollment at West End Corridor Consortium (WECC) member institutions dropped in response to COVID pandemic-related policies, and social and economic conditions. Programs that did not lend themselves to quick or effective virtual formats suffered the most, including many CTE offerings. However, enrollment increases are materializing as the pandemic wanes and health and safety mandates are relaxed. While severely affected, San Bernardino County workforce officials also report that the Inland Empire is in a unique position to recover economically more rapidly than other regions in the state. The current WECC Three-Year Plan and Annual Plan describe the Consortium goals of serving our high-need populations, primarily ELL and Low Literacy adults, with essential programs such as ESL, ABE, and ASE. The Plans also describe steps the Consortium membership are taking to provide workforce training that is high-quality, affordable, short-term, and in-demand. Collaboration programs that facilitate dual enrollment and transitions, such as the Chaffey College Adult Education Partnership, have continued to function and are even showing growth. Outreach efforts in the current year include a broadcast marketing campaign that will be re-evaluated annually. The WECC website was recently rebuilt and greatly improved, and the members have approved funds to strengthen their social media presence. WestEd has been working with the Consortium to gather data via public sources, student surveys, and faculty and student focus groups, that will be used to drive the 2022-25 Three-Year Plan. Allocations for all members, notably Fontana Adult School, are now more in line with local demographics and demonstrated need. The consortium-wide account will continue to be held by the fiscal agent (CJUHS) and is earmarked for expenses that benefit all members, such as the Program Coordinator, professional development activities, contractors such as WestEd and Spectrum Reach, student data systems and enhancements (ASAP,) and career assessment software (Career Cruising.) Members may also make requests for one-time allocations from this fund for special needs or pilot projects in accordance with the Three-Year Plan. Large capital projects on the horizon include a new CTE facility at Chino Valley Adult School that will house a construction trades program in conjunction with Chaffey College. Upland Adult School is also looking into expanding its CTE offerings in partnership with the College. Chaffey and Fontana Adult Schools are working on less extensive improvements to their CTE programs. In some cases, this may necessitate carryover of a larger percentage of funds into the next program year than is recommended in the state guidelines. These projects fall squarely within Consortium plans and goals and are based on data indicating regional need.

Changes: No Changes


Amended Member Allocations for 2022-23

Member Agency	Amended Allocation	Adjustment Made
Chaffey CCD	\$389,627	\$57,000
Chaffey Joint Union High	\$4,194,013	-\$87,000
Chino Valley Unified	\$1,551,969	\$15,000
Fontana Unified	\$1,551,969	\$15,000
Upland Unified	\$473,494	
Total Allocated to Members	\$8,161,072	
Total CAEP Funds	\$8,161,072	
Total Remaining (Must be \$0)	\$0	

Member Agencies

Member Agency	Member Type	Contact	Phone
Chaffey CCD	District	Dr. Matthew Morin	(909) 952-6103
Chaffey Joint Union High	High School District	Chaffey Adult School Todd Haag	(909) 391-5365 ext: 2800
Chino Valley Unified	Unified School District	Carl Hampton	(909) 627-9613
Fontana Unified	Unified School District	Cynthia Gleason	(909) 357-5490
Upland Unified	Unified School District	Andrew Stager	(909) 702-7344
Baldy View ROP	Regional Occupation Center/Program (ROC/P)	Dana Galloway	(909) 391-5365

Certification & Assurances

 By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

Assurances

Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1) (A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any “local body created by state or federal statute.” (Ed. Code, section 54952.)

Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district’s work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).

- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

Chaffey CCD - Member Representative

Matthew Morin
Director of Adult Education and High School Partnerships
matthew.morin@chaffey.edu
(909) 952-6103

Approved by Dr. Matthew Morin

10/18/2022 03:04 PM PDT

Chaffey Joint Union High - Member Representative

Todd Haag
Principal
todd_haag@cjuhsd.net
(909) 391-5365 ext: 2800

Approved by Chaffey Adult School Todd Haag

10/18/2022 02:39 PM PDT

Chino Valley Unified - Member Representative

Carl Hampton
carl_hampton@chino.k12.ca.us
(909) 627-9613

Approved by Carl Hampton

10/13/2022 03:29 PM PDT

Fontana Unified - Member Representative

Cynthia Gleason
Principal, Adult Education
cynthia.gleason@fusd.net
(909) 357-5490

Approved by Cynthia Gleason

10/13/2022 04:00 PM PDT

Upland Unified - Member Representative

Andrew Stager

Coordinator of Adult Ed and CTE

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(909) 702-7344

Approved by Andrew Stager

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