

CAEP Consortium Fiscal Reporting 09 Citrus College Adult Education Consortium

2019-20 Fiscal Year

Certification

Certified By

John Russell
Program Director

Quarter 1 Status Quarter 2 Status Quarter 3 Status Quarter 4 Status
 Certified Uncertified Uncertified Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Azusa Unified	Submitted	Not Submitted	Not Submitted	Not Submitted
Claremont Unified	Submitted	Not Submitted	Not Submitted	Not Submitted
Duarte Unified	Submitted	Not Submitted	Not Submitted	Not Submitted
Glendora Unified	Submitted	Not Submitted	Not Submitted	Not Submitted
Monrovia Unified	Submitted	Not Submitted	Not Submitted	Not Submitted

Azusa Unified

Azusa Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$145,255	\$0	100%	\$957,760	15.17%	\$812,505
2000 - Non-Instructional Salaries	\$44,961	\$0	100%	\$246,500	18.24%	\$201,539
3000 - Employee Benefits	\$51,083	\$0	100%	\$328,755	15.54%	\$277,672
4000 - Supplies and Materials	\$12,925	\$0	100%	\$720,331	1.79%	\$707,406
5000 - Other Operating Expenses and Services	\$9,233	\$0	100%	\$189,350	4.88%	\$180,117
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$30,292	\$0	100%	\$121,165	25%	\$90,873
Totals	\$293,749	\$0	100%	\$2,563,861	11.46%	\$2,270,112

Summary of Activities:

All expenses required to provide Adult Education services to students. These include certificated salaries (administration, counselors, and instructional staff), classified staff, benefits costs, instructional materials and supplies, custodial supplies, marketing, conferences, maintenance, printing, etc.

**Status
Submitted**

Azusa Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$145,255	\$0	100%	\$957,760	15.17%	\$812,505
2000 - Non-Instructional Salaries	\$44,961	\$0	100%	\$246,500	18.24%	\$201,539
3000 - Employee Benefits	\$51,083	\$0	100%	\$328,755	15.54%	\$277,672
4000 - Supplies and Materials	\$12,925	\$0	100%	\$720,331	1.79%	\$707,406
5000 - Other Operating Expenses and Services	\$9,233	\$0	100%	\$189,350	4.88%	\$180,117
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$30,292	\$0	100%	\$121,165	25%	\$90,873
Totals	\$293,749	\$0	100%	\$2,563,861	11.46%	\$2,270,112

Status
Unsubmitted

Azusa Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$145,255	\$0	100%	\$957,760	15.17%	\$812,505
2000 - Non-Instructional Salaries	\$44,961	\$0	100%	\$246,500	18.24%	\$201,539
3000 - Employee Benefits	\$51,083	\$0	100%	\$328,755	15.54%	\$277,672
4000 - Supplies and Materials	\$12,925	\$0	100%	\$720,331	1.79%	\$707,406
5000 - Other Operating Expenses and Services	\$9,233	\$0	100%	\$189,350	4.88%	\$180,117
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$30,292	\$0	100%	\$121,165	25%	\$90,873
Totals	\$293,749	\$0	100%	\$2,563,861	11.46%	\$2,270,112

Status
Unsubmitted

Azusa Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$145,255	\$0	100%	\$957,760	15.17%	\$812,505
2000 - Non-Instructional Salaries	\$44,961	\$0	100%	\$246,500	18.24%	\$201,539
3000 - Employee Benefits	\$51,083	\$0	100%	\$328,755	15.54%	\$277,672
4000 - Supplies and Materials	\$12,925	\$0	100%	\$720,331	1.79%	\$707,406
5000 - Other Operating Expenses and Services	\$9,233	\$0	100%	\$189,350	4.88%	\$180,117
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$30,292	\$0	100%	\$121,165	25%	\$90,873
Totals	\$293,749	\$0	100%	\$2,563,861	11.46%	\$2,270,112

Status
Unsubmitted

Claremont Unified

Claremont Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$53,982	\$0	100%	\$449,144	12.02%	\$395,162
2000 - Non-Instructional Salaries	\$25,590	\$0	100%	\$178,543	14.33%	\$152,953
3000 - Employee Benefits	\$21,142	\$0	100%	\$196,449	10.76%	\$175,307
4000 - Supplies and Materials	\$12,978	\$0	100%	\$16,000	81.11%	\$3,022
5000 - Other Operating Expenses and Services	\$19,338	\$0	100%	\$104,810	18.45%	\$85,472
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$56,000	0%	\$56,000
Indirect Costs	\$0	\$0	100%	\$44,406	0%	\$44,406
Totals	\$133,030	\$0	100%	\$1,045,352	12.73%	\$912,322

Status
Submitted

Claremont Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$53,982	\$0	100%	\$449,144	12.02%	\$395,162
2000 - Non-Instructional Salaries	\$25,590	\$0	100%	\$178,543	14.33%	\$152,953
3000 - Employee Benefits	\$21,142	\$0	100%	\$196,449	10.76%	\$175,307
4000 - Supplies and Materials	\$12,978	\$0	100%	\$16,000	81.11%	\$3,022
5000 - Other Operating Expenses and Services	\$19,338	\$0	100%	\$104,810	18.45%	\$85,472
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$56,000	0%	\$56,000
Indirect Costs	\$0	\$0	100%	\$44,406	0%	\$44,406
Totals	\$133,030	\$0	100%	\$1,045,352	12.73%	\$912,322

Status
Unsubmitted

Claremont Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$53,982	\$0	100%	\$449,144	12.02%	\$395,162
2000 - Non-Instructional Salaries	\$25,590	\$0	100%	\$178,543	14.33%	\$152,953
3000 - Employee Benefits	\$21,142	\$0	100%	\$196,449	10.76%	\$175,307
4000 - Supplies and Materials	\$12,978	\$0	100%	\$16,000	81.11%	\$3,022
5000 - Other Operating Expenses and Services	\$19,338	\$0	100%	\$104,810	18.45%	\$85,472
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$56,000	0%	\$56,000
Indirect Costs	\$0	\$0	100%	\$44,406	0%	\$44,406
Totals	\$133,030	\$0	100%	\$1,045,352	12.73%	\$912,322

Status
Unsubmitted

Claremont Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$53,982	\$0	100%	\$449,144	12.02%	\$395,162
2000 - Non-Instructional Salaries	\$25,590	\$0	100%	\$178,543	14.33%	\$152,953
3000 - Employee Benefits	\$21,142	\$0	100%	\$196,449	10.76%	\$175,307
4000 - Supplies and Materials	\$12,978	\$0	100%	\$16,000	81.11%	\$3,022
5000 - Other Operating Expenses and Services	\$19,338	\$0	100%	\$104,810	18.45%	\$85,472
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$56,000	0%	\$56,000
Indirect Costs	\$0	\$0	100%	\$44,406	0%	\$44,406
Totals	\$133,030	\$0	100%	\$1,045,352	12.73%	\$912,322

Status
Unsubmitted

Duarte Unified

Duarte Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,792	\$0	100%	\$9,495	18.87%	\$7,703
2000 - Non-Instructional Salaries	\$820	\$0	100%	\$858	95.57%	\$38
3000 - Employee Benefits	\$461	\$0	100%	\$2,458	18.76%	\$1,997
4000 - Supplies and Materials	\$2,212	\$0	100%	\$2,905	76.14%	\$693
5000 - Other Operating Expenses and Services	\$750	\$0	100%	\$5,530	13.56%	\$4,780
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$11,852	0%	\$11,852
Indirect Costs	\$302	\$0	100%	\$0	100%	⚠ -\$302
Totals	\$6,337	\$0	100%	\$33,098	19.15%	\$26,761

Status
Submitted

Duarte Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,792	\$0	100%	\$9,495	18.87%	\$7,703
2000 - Non-Instructional Salaries	\$820	\$0	100%	\$858	95.57%	\$38
3000 - Employee Benefits	\$461	\$0	100%	\$2,458	18.76%	\$1,997
4000 - Supplies and Materials	\$2,212	\$0	100%	\$2,905	76.14%	\$693
5000 - Other Operating Expenses and Services	\$750	\$0	100%	\$5,530	13.56%	\$4,780
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$11,852	0%	\$11,852
Indirect Costs	\$302	\$0	100%	\$0	100%	⚠ -\$302
Totals	\$6,337	\$0	100%	\$33,098	19.15%	\$26,761

Status
Unsubmitted

Duarte Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,792	\$0	100%	\$9,495	18.87%	\$7,703
2000 - Non-Instructional Salaries	\$820	\$0	100%	\$858	95.57%	\$38
3000 - Employee Benefits	\$461	\$0	100%	\$2,458	18.76%	\$1,997
4000 - Supplies and Materials	\$2,212	\$0	100%	\$2,905	76.14%	\$693
5000 - Other Operating Expenses and Services	\$750	\$0	100%	\$5,530	13.56%	\$4,780
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$11,852	0%	\$11,852
Indirect Costs	\$302	\$0	100%	\$0	100%	⚠ -\$302
Totals	\$6,337	\$0	100%	\$33,098	19.15%	\$26,761

Status
Unsubmitted

Duarte Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,792	\$0	100%	\$9,495	18.87%	\$7,703
2000 - Non-Instructional Salaries	\$820	\$0	100%	\$858	95.57%	\$38
3000 - Employee Benefits	\$461	\$0	100%	\$2,458	18.76%	\$1,997
4000 - Supplies and Materials	\$2,212	\$0	100%	\$2,905	76.14%	\$693
5000 - Other Operating Expenses and Services	\$750	\$0	100%	\$5,530	13.56%	\$4,780
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$11,852	0%	\$11,852
Indirect Costs	\$302	\$0	100%	\$0	100%	⚠ -\$302
Totals	\$6,337	\$0	100%	\$33,098	19.15%	\$26,761

Status
Unsubmitted

Glendora Unified

Glendora Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$12,980	\$0	100%	\$122,152	10.63%	\$109,172
2000 - Non-Instructional Salaries	\$3,576	\$0	100%	\$49,178	7.27%	\$45,602
3000 - Employee Benefits	\$4,191	\$0	100%	\$51,031	8.21%	\$46,840
4000 - Supplies and Materials	\$1,963	\$0	100%	\$36,742	5.34%	\$34,779
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$1,000	0%	\$1,000
6000 - Capital Outlay	\$0	\$0	100%	\$15,000	0%	\$15,000
7000 - Other Outgo	\$0	\$0	100%	\$100,078	0%	\$100,078
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$22,710	\$0	100%	\$375,181	6.05%	\$352,471

Summary of Activities:

Activities completed per CCAEC Annual Plan and Three Year plan and according to CAEP requirements.

Status
Submitted

Glendora Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$12,980	\$0	100%	\$122,152	10.63%	\$109,172
2000 - Non-Instructional Salaries	\$3,576	\$0	100%	\$49,178	7.27%	\$45,602
3000 - Employee Benefits	\$4,191	\$0	100%	\$51,031	8.21%	\$46,840
4000 - Supplies and Materials	\$1,963	\$0	100%	\$36,742	5.34%	\$34,779
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$1,000	0%	\$1,000
6000 - Capital Outlay	\$0	\$0	100%	\$15,000	0%	\$15,000
7000 - Other Outgo	\$0	\$0	100%	\$100,078	0%	\$100,078
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$22,710	\$0	100%	\$375,181	6.05%	\$352,471

Status
Unsubmitted

Glendora Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$12,980	\$0	100%	\$122,152	10.63%	\$109,172
2000 - Non-Instructional Salaries	\$3,576	\$0	100%	\$49,178	7.27%	\$45,602
3000 - Employee Benefits	\$4,191	\$0	100%	\$51,031	8.21%	\$46,840
4000 - Supplies and Materials	\$1,963	\$0	100%	\$36,742	5.34%	\$34,779
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$1,000	0%	\$1,000
6000 - Capital Outlay	\$0	\$0	100%	\$15,000	0%	\$15,000
7000 - Other Outgo	\$0	\$0	100%	\$100,078	0%	\$100,078
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$22,710	\$0	100%	\$375,181	6.05%	\$352,471

Status
Unsubmitted

Glendora Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$12,980	\$0	100%	\$122,152	10.63%	\$109,172
2000 - Non-Instructional Salaries	\$3,576	\$0	100%	\$49,178	7.27%	\$45,602
3000 - Employee Benefits	\$4,191	\$0	100%	\$51,031	8.21%	\$46,840
4000 - Supplies and Materials	\$1,963	\$0	100%	\$36,742	5.34%	\$34,779
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$1,000	0%	\$1,000
6000 - Capital Outlay	\$0	\$0	100%	\$15,000	0%	\$15,000
7000 - Other Outgo	\$0	\$0	100%	\$100,078	0%	\$100,078
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$22,710	\$0	100%	\$375,181	6.05%	\$352,471

Status
Unsubmitted

Monrovia Unified

Monrovia Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$131,334	\$0	100%	\$806,480	16.28%	\$675,146
2000 - Non-Instructional Salaries	\$15,165	\$0	100%	\$139,481	10.87%	\$124,316
3000 - Employee Benefits	\$37,520	\$0	100%	\$323,004	11.62%	\$285,484
4000 - Supplies and Materials	\$4,120	\$0	100%	\$43,487	9.47%	\$39,367
5000 - Other Operating Expenses and Services	\$35,259	\$0	100%	\$35,259	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$67,385	0%	\$67,385
Totals	\$223,398	\$0	100%	\$1,415,096	15.79%	\$1,191,698

Summary of Activities:

MUSD certifies all activities completed per MCAS budget, CCAEC Annual Plan and Three Year plan and in accordance with CAEP requirements.

Status
Submitted

Monrovia Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$131,334	\$0	100%	\$806,480	16.28%	\$675,146
2000 - Non-Instructional Salaries	\$15,165	\$0	100%	\$139,481	10.87%	\$124,316
3000 - Employee Benefits	\$37,520	\$0	100%	\$323,004	11.62%	\$285,484
4000 - Supplies and Materials	\$4,120	\$0	100%	\$43,487	9.47%	\$39,367
5000 - Other Operating Expenses and Services	\$35,259	\$0	100%	\$35,259	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$67,385	0%	\$67,385
Totals	\$223,398	\$0	100%	\$1,415,096	15.79%	\$1,191,698

Status
Unsubmitted

Monrovia Unified Q3 Report (1/1 - 3/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$131,334	\$0	100%	\$806,480	16.28%	\$675,146
2000 - Non-Instructional Salaries	\$15,165	\$0	100%	\$139,481	10.87%	\$124,316
3000 - Employee Benefits	\$37,520	\$0	100%	\$323,004	11.62%	\$285,484
4000 - Supplies and Materials	\$4,120	\$0	100%	\$43,487	9.47%	\$39,367
5000 - Other Operating Expenses and Services	\$35,259	\$0	100%	\$35,259	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$67,385	0%	\$67,385
Totals	\$223,398	\$0	100%	\$1,415,096	15.79%	\$1,191,698

Status
Unsubmitted

Monrovia Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$131,334	\$0	100%	\$806,480	16.28%	\$675,146
2000 - Non-Instructional Salaries	\$15,165	\$0	100%	\$139,481	10.87%	\$124,316
3000 - Employee Benefits	\$37,520	\$0	100%	\$323,004	11.62%	\$285,484
4000 - Supplies and Materials	\$4,120	\$0	100%	\$43,487	9.47%	\$39,367
5000 - Other Operating Expenses and Services	\$35,259	\$0	100%	\$35,259	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$67,385	0%	\$67,385
Totals	\$223,398	\$0	100%	\$1,415,096	15.79%	\$1,191,698

Status
Unsubmitted



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