

# CAEP Consortium Fiscal Reporting

## 09 Citrus College Adult Education Consortium

2019-20 Fiscal Year

### Certification

**Certified By**

John Russell  
Program Director

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Uncertified

### Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Azusa Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Claremont Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Duarte Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Glendora Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Monrovia Unified</a>	Submitted	Submitted	Submitted	Not Submitted

### Azusa Unified

Azusa Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$145,255	\$0	100%	\$861,034	16.87%	\$715,779
2000 - Non-Instructional Salaries	\$44,961	\$0	100%	\$256,752	17.51%	\$211,791
3000 - Employee Benefits	\$51,083	\$0	100%	\$304,225	16.79%	\$253,142
4000 - Supplies and Materials	\$12,925	\$0	100%	\$133,557	9.68%	\$120,632
5000 - Other Operating Expenses and Services	\$9,233	\$0	100%	\$115,194	8.02%	\$105,961
6000 - Capital Outlay	\$0	\$18,688	0%	\$186,878	0%	\$186,878
7000 - Other Outgo	\$0	\$156,005	0%	\$624,019	0%	\$624,019
Indirect Costs	\$30,292	\$0	100%	\$82,202	36.85%	\$51,910
<b>Totals</b>	<b>\$293,749</b>	<b>\$174,693</b>	<b>168.15%</b>	<b>\$2,563,861</b>	<b>11.46%</b>	<b>\$2,270,112</b>

### Summary of Activities:

All expenses required to provide Adult Education services to students. These include certificated salaries (administration, counselors, and instructional staff), classified staff, benefits costs, instructional materials and supplies, custodial supplies, marketing, conferences, maintenance, printing, etc.

**Status**  
**Submitted**

### Azusa Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$362,739	\$0	100%	\$861,034	42.13%	\$498,295
2000 - Non-Instructional Salaries	\$120,876	\$0	100%	\$256,752	47.08%	\$135,876
3000 - Employee Benefits	\$136,067	\$0	100%	\$304,225	44.73%	\$168,158
4000 - Supplies and Materials	\$37,527	\$0	100%	\$133,557	28.1%	\$96,030
5000 - Other Operating Expenses and Services	\$23,537	\$0	100%	\$115,194	20.43%	\$91,657
6000 - Capital Outlay	\$0	\$18,688	0%	\$186,878	0%	\$186,878
7000 - Other Outgo	\$0	\$156,005	0%	\$624,019	0%	\$624,019
Indirect Costs	\$60,583	\$0	100%	\$82,202	73.7%	\$21,619
<b>Totals</b>	<b>\$741,329</b>	<b>\$174,693</b>	<b>424.36%</b>	<b>\$2,563,861</b>	<b>28.91%</b>	<b>\$1,822,532</b>

**Corrective Action Plan**

Supplies and materials will be purchased prior to end of fiscal year.

**Summary of Activities:**

All expenses required to provide Adult Education services to students. These include certificated salaries (administration, counselors, and instructional staff), classified staff, benefits costs, instructional materials and supplies, custodial supplies, marketing, conferences, maintenance, printing, etc.

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Paul Hernandez, Director

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$656,269	\$0	100%	\$861,034	76.22%	\$204,765
2000 - Non-Instructional Salaries	\$190,927	\$0	100%	\$256,752	74.36%	\$65,825
3000 - Employee Benefits	\$235,905	\$0	100%	\$304,225	77.54%	\$68,320
4000 - Supplies and Materials	\$133,557	\$0	100%	\$133,557	100%	\$0
5000 - Other Operating Expenses and Services	\$43,663	\$0	100%	\$115,194	37.9%	\$71,531
6000 - Capital Outlay	\$0	\$74,751	0%	\$186,878	0%	\$186,878
7000 - Other Outgo	\$0	\$156,005	0%	\$624,019	0%	\$624,019
Indirect Costs	\$60,583	\$0	100%	\$82,202	73.7%	\$21,619
<b>Totals</b>	<b>\$1,320,904</b>	<b>\$230,756</b>	<b>572.42%</b>	<b>\$2,563,861</b>	<b>51.52%</b>	<b>\$1,242,957</b>

### Summary of Activities:

All expenses required to provide Adult Education services to students. These include certificated salaries (administration, counselors, and instructional staff), classified staff, benefits costs, instructional materials and supplies, custodial supplies, marketing, conferences, maintenance, printing, etc.

**Status  
Submitted**

### Azusa Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$861,034	\$0	100%	\$861,034	100%	\$0
2000 - Non-Instructional Salaries	\$256,752	\$0	100%	\$256,752	100%	\$0
3000 - Employee Benefits	\$304,225	\$0	100%	\$304,225	100%	\$0
4000 - Supplies and Materials	\$133,557	\$0	100%	\$133,557	100%	\$0
5000 - Other Operating Expenses and Services	\$115,194	\$0	100%	\$115,194	100%	\$0
6000 - Capital Outlay	\$186,878	\$74,751	250%	\$186,878	100%	\$0
7000 - Other Outgo	\$0	\$156,005	0%	\$624,019	0%	\$624,019
Indirect Costs	\$82,202	\$0	100%	\$82,202	100%	\$0
<b>Totals</b>	<b>\$1,939,842</b>	<b>\$230,756</b>	<b>840.65%</b>	<b>\$2,563,861</b>	<b>75.66%</b>	<b>\$624,019</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

All expenses required to provide Adult Education services to students. These include certificated salaries (administration, counselors, and instructional staff), classified staff, benefits costs, instructional materials and supplies, custodial supplies, marketing, conferences, maintenance, printing, etc.

**Status  
Submitted**

**Claremont Unified**

Claremont Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$53,982	\$0	100%	\$463,573	11.64%	\$409,591
2000 - Non-Instructional Salaries	\$25,590	\$0	100%	\$175,659	14.57%	\$150,069
3000 - Employee Benefits	\$21,142	\$0	100%	\$195,831	10.8%	\$174,689
4000 - Supplies and Materials	\$12,978	\$0	100%	\$15,788	82.2%	\$2,810
5000 - Other Operating Expenses and Services	\$19,338	\$0	100%	\$102,255	18.91%	\$82,917
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$56,000	0%	\$56,000
Indirect Costs	\$0	\$0	100%	\$46,246	0%	\$46,246
<b>Totals</b>	<b>\$133,030</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,055,352</b>	<b>12.61%</b>	<b>\$922,322</b>

**Status**  
**Submitted**

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**Claremont Unified Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$136,315	\$0	100%	\$463,573	29.41%	\$327,258
2000 - Non-Instructional Salaries	\$43,945	\$0	100%	\$175,659	25.02%	\$131,714
3000 - Employee Benefits	\$57,872	\$0	100%	\$195,831	29.55%	\$137,959
4000 - Supplies and Materials	\$15,788	\$0	100%	\$15,788	100%	\$0
5000 - Other Operating Expenses and Services	\$27,307	\$0	100%	\$102,255	26.7%	\$74,948
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$56,000	0%	\$56,000
Indirect Costs	\$0	\$0	100%	\$46,246	0%	\$46,246
<b>Totals</b>	<b>\$281,227</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,055,352</b>	<b>26.65%</b>	<b>\$774,125</b>

**Corrective Action Plan**

Expenditures will be on target by the end of Q3.

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Felipe Delvasto, Senior Coordinator of Alternative Education

**Claremont Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$136,315	\$0	100%	\$463,573	29.41%	\$327,258
2000 - Non-Instructional Salaries	\$43,945	\$0	100%	\$175,659	25.02%	\$131,714
3000 - Employee Benefits	\$57,872	\$0	100%	\$195,831	29.55%	\$137,959
4000 - Supplies and Materials	\$15,788	\$0	100%	\$15,788	100%	\$0
5000 - Other Operating Expenses and Services	\$27,307	\$0	100%	\$102,255	26.7%	\$74,948
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$56,000	0%	\$56,000
Indirect Costs	\$0	\$0	100%	\$46,246	0%	\$46,246
<b>Totals</b>	<b>\$281,227</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,055,352</b>	<b>26.65%</b>	<b>\$774,125</b>

### Corrective Action Plan

Expenditures will increase to the correct level during the 4th quarter.

Status  
Submitted

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### Claremont Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$453,063	\$0	100%	\$463,573	97.73%	\$10,510
2000 - Non-Instructional Salaries	\$175,659	\$0	100%	\$175,659	100%	\$0
3000 - Employee Benefits	\$195,831	\$0	100%	\$195,831	100%	\$0
4000 - Supplies and Materials	\$15,788	\$0	100%	\$15,788	100%	\$0
5000 - Other Operating Expenses and Services	\$84,756	\$0	100%	\$102,255	82.89%	\$17,499
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$56,000	\$0	100%	\$56,000	100%	\$0
Indirect Costs	\$46,246	\$0	100%	\$46,246	100%	\$0
<b>Totals</b>	<b>\$1,027,343</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,055,352</b>	<b>97.35%</b>	<b>\$28,009</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

All funds expended in pursuit of Annual Plan and Three Year Plan goals and in compliance of CAEP fiscal requirements.

**Status  
Submitted**

**Duarte Unified**

**Duarte Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,792	\$0	100%	\$1,792	100%	\$0
2000 - Non-Instructional Salaries	\$820	\$0	100%	\$2,304	35.59%	\$1,484
3000 - Employee Benefits	\$461	\$0	100%	\$600	76.83%	\$139
4000 - Supplies and Materials	\$2,212	\$0	100%	\$4,613	47.95%	\$2,401
5000 - Other Operating Expenses and Services	\$750	\$0	100%	\$5,250	14.29%	\$4,500
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$16,962	0%	\$16,962
Indirect Costs	\$302	\$0	100%	\$1,577	19.15%	\$1,275
<b>Totals</b>	<b>\$6,337</b>	<b>\$0</b>	<b>100%</b>	<b>\$33,098</b>	<b>19.15%</b>	<b>\$26,761</b>

**Status**  
**Submitted**

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**Duarte Unified Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,792	\$0	100%	\$1,792	100%	\$0
2000 - Non-Instructional Salaries	\$820	\$0	100%	\$2,304	35.59%	\$1,484
3000 - Employee Benefits	\$461	\$0	100%	\$600	76.83%	\$139
4000 - Supplies and Materials	\$2,212	\$0	100%	\$4,613	47.95%	\$2,401
5000 - Other Operating Expenses and Services	\$750	\$0	100%	\$5,250	14.29%	\$4,500
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$16,962	0%	\$16,962
Indirect Costs	\$302	\$0	100%	\$1,577	19.15%	\$1,275
<b>Totals</b>	<b>\$6,337</b>	<b>\$0</b>	<b>100%</b>	<b>\$33,098</b>	<b>19.15%</b>	<b>\$26,761</b>

**Corrective Action Plan**

Actual expenditure are on target. Supporting documents for expenditures are missing dollars from some categories and need corrective action. In addition, indirect cost we Those expenditures will be reported correctly for Q3.

**Summary of Activities:**

Funds have been expended according to the plan and data for K-12 Success program has been reported to the state.

**Status  
Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Kevin Morris, Director/Principal

**Duarte Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,792	\$0	100%	\$1,792	100%	\$0
2000 - Non-Instructional Salaries	\$858	\$0	100%	\$2,304	37.24%	\$1,446
3000 - Employee Benefits	\$516	\$0	100%	\$600	86%	\$84
4000 - Supplies and Materials	\$2,905	\$0	100%	\$4,613	62.97%	\$1,708
5000 - Other Operating Expenses and Services	\$3,000	\$0	100%	\$5,250	57.14%	\$2,250
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$16,962	0%	\$16,962
Indirect Costs	\$302	\$0	100%	\$1,577	19.15%	\$1,275
<b>Totals</b>	<b>\$9,373</b>	<b>\$0</b>	<b>100%</b>	<b>\$33,098</b>	<b>28.32%</b>	<b>\$23,725</b>

### Corrective Action Plan

The current pandemic hindered ability to provide Spring services for the Adult Supporting K-12 Success program. Duarte had made great progress before the pandemic and is working with the consortium to re-establish these services virtually. The consortium is working on subcontracting 2019-20 funds if necessary.

### Summary of Activities:

All services were delivered according to the CCAEC Annual Plan and in compliance with CAEP regulations.

**Status**  
**Submitted**

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### Duarte Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,792	\$0	100%	\$1,792	100%	\$0
2000 - Non-Instructional Salaries	\$2,304	\$0	100%	\$2,304	100%	\$0
3000 - Employee Benefits	\$600	\$0	100%	\$600	100%	\$0
4000 - Supplies and Materials	\$4,613	\$0	100%	\$4,613	100%	\$0
5000 - Other Operating Expenses and Services	\$5,250	\$0	100%	\$5,250	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$16,962	0%	\$16,962
Indirect Costs	\$728	\$0	100%	\$1,577	46.16%	\$849
<b>Totals</b>	<b>\$15,287</b>	<b>\$0</b>	<b>100%</b>	<b>\$33,098</b>	<b>46.19%</b>	<b>\$17,811</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Corrective Action Plan**

Duarte has implemented a new distance learning plan to address COVID 19 to better utilize CAEP funds. Duarte is working with CCAEC members to determine if 2020-21 funds should be re-allocated.

**Summary of Activities:**

All funds expended in pursuit of Annual Plan and Three Year Plan goals and in compliance of CAEP fiscal requirements.

**Status  
Submitted**

**Glendora Unified**

**Glendora Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$12,980	\$0	100%	\$149,813	8.66%	\$136,833
2000 - Non-Instructional Salaries	\$3,576	\$0	100%	\$49,178	7.27%	\$45,602
3000 - Employee Benefits	\$4,191	\$0	100%	\$51,031	8.21%	\$46,840
4000 - Supplies and Materials	\$1,963	\$0	100%	\$8,454	23.22%	\$6,491
5000 - Other Operating Expenses and Services	\$0	\$0	100%	\$1,000	0%	\$1,000
6000 - Capital Outlay	\$0	\$0	100%	\$1,000	0%	\$1,000
7000 - Other Outgo	\$0	\$0	100%	\$102,324	0%	\$102,324
Indirect Costs	\$0	\$3,095	0%	\$12,381	0%	\$12,381
<b>Totals</b>	\$22,710	\$3,095	733.7%	\$375,181	6.05%	\$352,471

### Summary of Activities:

Activities completed per CCAEC Annual Plan and Three Year plan and according to CAEP requirements.

**Status**  
**Submitted**

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### Glendora Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$55,472	\$0	100%	\$149,813	37.03%	\$94,341
2000 - Non-Instructional Salaries	\$16,538	\$0	100%	\$49,178	33.63%	\$32,640
3000 - Employee Benefits	\$17,225	\$0	100%	\$51,031	33.75%	\$33,806
4000 - Supplies and Materials	\$8,372	\$0	100%	\$8,454	99.03%	\$82
5000 - Other Operating Expenses and Services	\$168	\$0	100%	\$1,000	16.8%	\$832
6000 - Capital Outlay	\$0	\$0	100%	\$1,000	0%	\$1,000
7000 - Other Outgo	\$0	\$0	100%	\$102,324	0%	\$102,324
Indirect Costs	\$0	\$3,095	0%	\$12,381	0%	\$12,381
<b>Totals</b>	<b>\$97,775</b>	<b>\$3,095</b>	<b>3,158.87%</b>	<b>\$375,181</b>	<b>26.06%</b>	<b>\$277,406</b>

**Corrective Action Plan**

Glendora is working with Monrovia to increase expenditures on ESL, HSD, and Parent K-12 Success programs.

**Summary of Activities:**

Funds expended according to Three Year Plan and Annual Plan.

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Ron Letourneau

**Glendora Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$92,666	\$0	100%	\$149,813	61.85%	\$57,147
2000 - Non-Instructional Salaries	\$31,135	\$0	100%	\$49,178	63.31%	\$18,043
3000 - Employee Benefits	\$29,882	\$0	100%	\$51,031	58.56%	\$21,149
4000 - Supplies and Materials	\$8,454	\$0	100%	\$8,454	100%	\$0
5000 - Other Operating Expenses and Services	\$168	\$0	100%	\$1,000	16.8%	\$832
6000 - Capital Outlay	\$0	\$0	100%	\$1,000	0%	\$1,000
7000 - Other Outgo	\$0	\$0	100%	\$102,324	0%	\$102,324
Indirect Costs	\$0	\$3,095	0%	\$12,381	0%	\$12,381
<b>Totals</b>	\$162,305	\$3,095	5,243.68%	\$375,181	43.26%	\$212,876

### Corrective Action Plan

All funds expended per CAEP requirements and in pursuit of the Annual Plan.

**Status**  
Submitted

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### Glendora Unified Q4 Report (4/1 - 6/30)



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$149,813	\$0	100%	\$149,813	100%	\$0
2000 - Non-Instructional Salaries	\$49,178	\$0	100%	\$49,178	100%	\$0
3000 - Employee Benefits	\$51,031	\$0	100%	\$51,031	100%	\$0
4000 - Supplies and Materials	\$8,454	\$0	100%	\$8,454	100%	\$0
5000 - Other Operating Expenses and Services	\$168	\$0	100%	\$1,000	16.8%	\$832
6000 - Capital Outlay	\$0	\$0	100%	\$1,000	0%	\$1,000
7000 - Other Outgo	\$0	\$0	100%	\$102,324	0%	\$102,324
Indirect Costs	\$0	\$3,095	0%	\$12,381	0%	\$12,381
<b>Totals</b>	<b>\$258,644</b>	<b>\$3,095</b>	<b>8,356.16%</b>	<b>\$375,181</b>	<b>68.94%</b>	<b>\$116,537</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

All funds expended in pursuit of Annual Plan and Three Year Plan goals and in compliance of CAEP fiscal requirements.

**Status**  
**Submitted**

**Monrovia Unified**

**Monrovia Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$131,334	\$0	100%	\$787,408	16.68%	\$656,074
2000 - Non-Instructional Salaries	\$15,165	\$0	100%	\$100,268	15.12%	\$85,103
3000 - Employee Benefits	\$37,520	\$0	100%	\$302,603	12.4%	\$265,083
4000 - Supplies and Materials	\$4,120	\$0	100%	\$28,445	14.48%	\$24,325
5000 - Other Operating Expenses and Services	\$35,259	\$0	100%	\$119,463	29.51%	\$84,204
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$66,909	0%	\$66,909
<b>Totals</b>	<b>\$223,398</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,405,096</b>	<b>15.9%</b>	<b>\$1,181,698</b>

### Summary of Activities:

MUSD certifies all activities completed per MCAS budget, CCAEC Annual Plan and Three Year plan and in accordance with CAEP requirements.

**Status**  
**Submitted**

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### Monrovia Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$329,022	\$0	100%	\$787,408	41.79%	\$458,386
2000 - Non-Instructional Salaries	\$40,558	\$0	100%	\$100,268	40.45%	\$59,710
3000 - Employee Benefits	\$118,445	\$0	100%	\$302,603	39.14%	\$184,158
4000 - Supplies and Materials	\$14,111	\$0	100%	\$28,445	49.61%	\$14,334
5000 - Other Operating Expenses and Services	\$35,259	\$0	100%	\$119,463	29.51%	\$84,204
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$66,909	0%	\$66,909
<b>Totals</b>	<b>\$537,395</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,405,096</b>	<b>38.25%</b>	<b>\$867,701</b>

**Summary of Activities:**

Funds expended according to Three Year Plan and Annual Plan.

**Status**  
**Submitted**

**Allocation Year Closeout: 2017-18**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2017-18 Reverted Funds:**

\$0

**2017-18 Status**

Closed

**Submitting Authority**

Flint Fertig  
John Russell, Program Director  
Calvin McKendrick, Assistant Principal

**Monrovia Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$517,112	\$0	100%	\$787,408	65.67%	\$270,296
2000 - Non-Instructional Salaries	\$65,767	\$0	100%	\$100,268	65.59%	\$34,501
3000 - Employee Benefits	\$196,678	\$0	100%	\$302,603	65%	\$105,925
4000 - Supplies and Materials	\$28,445	\$0	100%	\$28,445	100%	\$0
5000 - Other Operating Expenses and Services	\$35,259	\$0	100%	\$119,463	29.51%	\$84,204
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$67,318	\$0	100%	\$66,909	100.61%	⚠ -\$409
<b>Totals</b>	\$910,579	\$0	100%	\$1,405,096	64.81%	\$494,517

### Summary of Activities:

All funds expended according to CAEP requirements in pursuit of Annual Plan objectives.

**Status**  
Submitted

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### Monrovia Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$787,408	\$0	100%	\$787,408	100%	\$0
2000 - Non-Instructional Salaries	\$100,268	\$0	100%	\$100,268	100%	\$0
3000 - Employee Benefits	\$302,603	\$0	100%	\$302,603	100%	\$0
4000 - Supplies and Materials	\$28,445	\$0	100%	\$28,445	100%	\$0
5000 - Other Operating Expenses and Services	\$119,463	\$0	100%	\$119,463	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$67,318	\$0	100%	\$66,909	100.61%	⚠ -\$409
<b>Totals</b>	<b>\$1,405,505</b>	<b>\$0</b>	<b>100%</b>	<b>\$1,405,096</b>	<b>100.03%</b>	<b>⚠ -\$409</b>

**Summary of Activities:**

All funds expended in pursuit of Annual Plan and Three Year Plan goals and in compliance of CAEP fiscal requirements.

**Status**  
**Unsubmitted**



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