

CAEP
CFAD

Produced: Aug 23, 2023, 03:53 PM UTC - By Valentina Shibata

09 Citrus College Adult Education Consortium

CERTIFIED

Allocation Amendment: 2023-24

Allocation Amendment Summary

Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

Consortium Name: 09 Citrus College Adult Education Consortium

Funding Channel: Fiscal Agent

Fiscal Agent: Not Selected

Narrative: Claremont USD has been a very effective, very competent Fiscal Agent. Efficient CUSD processes have allowed the consortium to better benefit from economies of scale with consortium wide services (e.g. consortium-wide Nurse Director for Pre-certification CNA programs, marketing to increase WIOA Title I funding, etc.). CCAEC members also want to continue with a fiscal agent in case members agree that one member is being ineffective and funds need to move accordingly.

Changes: No Changes

Amended Member Allocations for 2023-24

Type of allocation amendment *

May revise

Explanation for amendment *

The CCAEC Board met in Open Public Session and decided to divide allocations equally based on the percentages of current allocation.

Member Agency	Amended Allocation	Adjustment Made
Azusa Unified	\$1,472,009	\$1,374
Citrus CCD	\$0	
Claremont Unified	\$1,769,980	\$1,118
Duarte Unified	\$35,548	\$33
Glendora Unified	\$149,518	\$139
Monrovia Unified	\$1,868,435	\$1,745
Total Allocated to Members	\$5,295,490	
Total CAEP Funds	\$5,295,490	
Total Remaining (Must be \$0)	\$0	

Member Agencies

Member Agency	Member Type	Contact	Phone
Azusa Unified	Unified School District	Dr. Anthony Contreras	(626) 852-8400
Claremont Unified	Unified School District	Felipe Delvasto	(909) 398-0609
Duarte Unified	Unified School District	Kevin Morris	(626) 599-5901
Glendora Unified	Unified School District	Valentina Shibata	(626) 852-4550
Monrovia Unified	Unified School District	Flint Fertig	(626) 471-3065
Citrus CCD	District	John Russell	(626) 840-9865

Certification & Assurances



By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

Assurances

Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located

within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a) (b)). (See Membership Box above).

- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1)(A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).
- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any “local body created by state or federal statute.” (Ed. Code, section 54952.)

Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district’s work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

Certification

Citrus CCD - Member Representative

John Russell

Program Director

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Kimberly Mathews

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Approved by John Russell

07/27/2023 02:46 PM PDT

Azusa Unified - Member Representative

Anthony Contreras

Principal

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Approved by Dr. Anthony Contreras

08/14/2023 04:06 PM PDT

Claremont Unified - Member Representative

Felipe Delvasto

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Approved by Felipe Delvasto

07/27/2023 03:10 PM PDT

Duarte Unified - Member Representative

Kevin Morris

Director/Principal

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Approved by Kevin Morris

07/28/2023 09:20 AM PDT

Glendora Unified - Member Representative

Valentina Shibata

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Approved by Valentina Shibata

08/23/2023 08:52 AM PDT

Monrovia Unified - Member Representative

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John Russell

Program Director

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Approved by Flint Fertig

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