

CAEP Consortium Fiscal Reporting 10 Coast Adult Education Consortium

2020-21 Fiscal Year

Certification

Certified By

Andreea Serban

Vice Chancellor Educational Services and Technology

| | | | |
|------------------|------------------|------------------|------------------|
| Quarter 1 Status | Quarter 2 Status | Quarter 3 Status | Quarter 4 Status |
| Certified | Certified | Certified | Uncertified |

Fiscal Report Submittal Status

| Member Agency | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 |
|---|-----------|-----------|-----------|---------------|
| Coast CCD | Submitted | Submitted | Submitted | Not Submitted |
| Garden Grove Unified | Submitted | Submitted | Submitted | Not Submitted |
| Huntington Beach Union High | Submitted | Submitted | Submitted | Not Submitted |

Coast CCD

Coast CCD Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$151,837 | \$121,021 | 125.46% | \$1,210,210 | 12.55% | \$1,058,373 |
| 2000 - Non-Instructional Salaries | \$75,855 | \$80,000 | 94.82% | \$800,000 | 9.48% | \$724,145 |
| 3000 - Employee Benefits | \$68,055 | \$60,000 | 113.43% | \$600,000 | 11.34% | \$531,945 |
| 4000 - Supplies and Materials | \$1,095 | \$30,000 | 3.65% | \$120,000 | 0.91% | \$118,905 |
| 5000 - Other Operating Expenses and Services | \$21,153 | \$120,000 | 17.63% | \$600,000 | 3.53% | \$578,847 |
| 6000 - Capital Outlay | \$0 | \$1,000 | 0% | \$10,000 | 0% | \$10,000 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$4,000 | 0% | \$80,000 | 0% | \$80,000 |
| Totals | \$317,995 | \$416,021 | 76.44% | \$3,420,210 | 9.3% | \$3,102,215 |

Corrective Action Plan

A large expenditure for the renewal of licenses for Burlington English software was made later and will be reflected in a following quarter.

Summary of Activities:

Worked towards the 2020-21 annual plan objectives with an emphasis on the impacts of continued remote instruction and support services due to COVID-10

Status
Submitted

Coast CCD Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$272,766 | \$242,042 | 112.69% | \$1,210,210 | 22.54% | \$937,444 |
| 2000 - Non-Instructional Salaries | \$232,865 | \$160,000 | 145.54% | \$800,000 | 29.11% | \$567,135 |
| 3000 - Employee Benefits | \$183,450 | \$120,000 | 152.88% | \$600,000 | 30.58% | \$416,550 |
| 4000 - Supplies and Materials | \$3,593 | \$60,000 | 5.99% | \$120,000 | 2.99% | \$116,407 |
| 5000 - Other Operating Expenses and Services | \$30,154 | \$180,000 | 16.75% | \$600,000 | 5.03% | \$569,846 |
| 6000 - Capital Outlay | \$1,777 | \$1,500 | 118.47% | \$10,000 | 17.77% | \$8,223 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$8,000 | 0% | \$80,000 | 0% | \$80,000 |
| Totals | \$724,605 | \$771,542 | 93.92% | \$3,420,210 | 21.19% | \$2,695,605 |

Corrective Action Plan

Expenditures are proceeding as planned. A large expenditure for renewal of licenses for the Burlington English software will be reflected in the Q3 report.

Summary of Activities:

Continued to work on the objectives of the 2020-21 annual plan with an emphasis on the impacts of COVID-19 and remote delivery of instruction and support services.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Dr. Andreea Serban, Vice Chancellor Educational Services and Technology

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$446,638 | \$363,063 | 123.02% | \$1,210,210 | 36.91% | \$763,572 |
| 2000 - Non-Instructional Salaries | \$363,078 | \$240,000 | 151.28% | \$800,000 | 45.38% | \$436,922 |
| 3000 - Employee Benefits | \$291,248 | \$180,000 | 161.8% | \$600,000 | 48.54% | \$308,752 |
| 4000 - Supplies and Materials | \$9,451 | \$90,000 | 10.5% | \$120,000 | 7.88% | \$110,549 |
| 5000 - Other Operating Expenses and Services | \$341,194 | \$240,000 | 142.16% | \$600,000 | 56.87% | \$258,806 |
| 6000 - Capital Outlay | \$1,777 | \$2,000 | 88.85% | \$10,000 | 17.77% | \$8,223 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$12,000 | 0% | \$80,000 | 0% | \$80,000 |
| Totals | \$1,453,386 | \$1,127,063 | 128.95% | \$3,420,210 | 42.49% | \$1,966,824 |

Corrective Action Plan

The expenditures are proceeding according to the three-year and annual plans.

Summary of Activities:

Coast Community College District has continued to work collaboratively with the Consortium members to achieve the objectives of the annual plan and to mitigate the impacts of COVID-19.

Status
Submitted

Coast CCD Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$446,638 | \$665,616 | 67.1% | \$1,210,210 | 36.91% | \$763,572 |
| 2000 - Non-Instructional Salaries | \$363,078 | \$440,000 | 82.52% | \$800,000 | 45.38% | \$436,922 |
| 3000 - Employee Benefits | \$291,248 | \$312,000 | 93.35% | \$600,000 | 48.54% | \$308,752 |
| 4000 - Supplies and Materials | \$9,451 | \$120,000 | 7.88% | \$120,000 | 7.88% | \$110,549 |
| 5000 - Other Operating Expenses and Services | \$341,194 | \$360,000 | 94.78% | \$600,000 | 56.87% | \$258,806 |
| 6000 - Capital Outlay | \$1,777 | \$5,000 | 35.54% | \$10,000 | 17.77% | \$8,223 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$16,000 | 0% | \$80,000 | 0% | \$80,000 |
| Totals | \$1,453,386 | \$1,918,616 | 75.75% | \$3,420,210 | 42.49% | \$1,966,824 |

Status
Unsubmitted

Garden Grove Unified

Garden Grove Unified Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|-----------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$28,655 | \$12,918 | 221.82% | \$184,547 | 15.53% | \$155,892 |
| 2000 - Non-Instructional Salaries | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 3000 - Employee Benefits | \$10,239 | \$4,984 | 205.45% | \$71,194 | 14.38% | \$60,955 |
| 4000 - Supplies and Materials | \$0 | \$0 | 100% | \$68,878 | 0% | \$68,878 |
| 5000 - Other Operating Expenses and Services | \$0 | \$0 | 100% | \$15,020 | 0% | \$15,020 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$1,700 | \$742 | 229.08% | \$14,842 | 11.45% | \$13,142 |
| Totals | \$40,594 | \$18,644 | 217.73% | \$354,481 | 11.45% | \$313,887 |

Corrective Action Plan

Due to the summer months in Quarter 1, expenditures are less.

Summary of Activities:

We are working towards supporting the strategies outlined in our annual plan.

Status
Submitted

Garden Grove Unified Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$61,566 | \$64,591 | 95.32% | \$184,547 | 33.36% | \$122,981 |
| 2000 - Non-Instructional Salaries | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 3000 - Employee Benefits | \$21,445 | \$24,918 | 86.06% | \$71,194 | 30.12% | \$49,749 |
| 4000 - Supplies and Materials | \$0 | \$4,821 | 0% | \$68,878 | 0% | \$68,878 |
| 5000 - Other Operating Expenses and Services | \$0 | \$5,257 | 0% | \$15,020 | 0% | \$15,020 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$3,627 | \$5,195 | 69.82% | \$14,842 | 24.44% | \$11,215 |
| Totals | \$86,638 | \$104,783 | 82.68% | \$354,481 | 24.44% | \$267,843 |

Corrective Action Plan

Expenditures are proceeding as planned. A large expenditure for new technology and related licenses will be completed in Qu3.

Summary of Activities:

Continued to work on the objectives of the 2020-21 annual plan with an additional lens on support for Distance Learning and related instructional support services connected to the impacts of COVID-19.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

M'Liss Patterson, Director

Garden Grove Unified Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$130,082 | \$101,501 | 128.16% | \$184,547 | 70.49% | \$54,465 |
| 2000 - Non-Instructional Salaries | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 3000 - Employee Benefits | \$38,329 | \$39,157 | 97.89% | \$71,194 | 53.84% | \$32,865 |
| 4000 - Supplies and Materials | \$0 | \$5,510 | 0% | \$68,878 | 0% | \$68,878 |
| 5000 - Other Operating Expenses and Services | \$0 | \$6,008 | 0% | \$15,020 | 0% | \$15,020 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$7,360 | \$6,679 | 110.2% | \$14,842 | 49.59% | \$7,482 |
| Totals | \$175,771 | \$158,855 | 110.65% | \$354,481 | 49.59% | \$178,710 |

Summary of Activities:

Continued to work on the objectives of the 2020-21 annual plan with an additional lens on support for Distance Learning and related instructional support services connected to the impacts of COVID-19.

Status
Submitted

Garden Grove Unified Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$130,082 | \$138,410 | 93.98% | \$184,547 | 70.49% | \$54,465 |
| 2000 - Non-Instructional Salaries | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 3000 - Employee Benefits | \$38,329 | \$53,396 | 71.78% | \$71,194 | 53.84% | \$32,865 |
| 4000 - Supplies and Materials | \$0 | \$6,199 | 0% | \$68,878 | 0% | \$68,878 |
| 5000 - Other Operating Expenses and Services | \$0 | \$7,510 | 0% | \$15,020 | 0% | \$15,020 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$7,360 | \$8,905 | 82.65% | \$14,842 | 49.59% | \$7,482 |
| Totals | \$175,771 | \$214,420 | 81.98% | \$354,481 | 49.59% | \$178,710 |

Status
Unsubmitted

Huntington Beach Union High

Huntington Beach Union High Q1 Report (7/1 - 9/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$286,913 | \$300,834 | 95.37% | \$2,005,558 | 14.31% | \$1,718,645 |
| 2000 - Non-Instructional Salaries | \$120,744 | \$184,675 | 65.38% | \$1,231,169 | 9.81% | \$1,110,425 |
| 3000 - Employee Benefits | \$251,804 | \$244,610 | 102.94% | \$1,630,733 | 15.44% | \$1,378,929 |
| 4000 - Supplies and Materials | \$39,407 | \$36,136 | 109.05% | \$240,905 | 16.36% | \$201,498 |
| 5000 - Other Operating Expenses and Services | \$75,729 | \$65,027 | 116.46% | \$433,513 | 17.47% | \$357,784 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$73,403 | 0% | \$489,350 | 0% | \$489,350 |
| Indirect Costs | \$0 | \$0 | 100% | \$258,817 | 0% | \$258,817 |
| Totals | \$774,597 | \$904,684 | 85.62% | \$6,290,045 | 12.31% | \$5,515,448 |

Corrective Action Plan

Why does this matter if the CAEP office doesn't think we need to address spending?

Summary of Activities:

Continue to provide adult education services according to the annual and three-year plan.

Status
Submitted

Huntington Beach Union High Q2 Report (10/1 - 12/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$706,227 | \$601,667 | 117.38% | \$2,005,558 | 35.21% | \$1,299,331 |
| 2000 - Non-Instructional Salaries | \$420,968 | \$369,351 | 113.98% | \$1,231,169 | 34.19% | \$810,201 |
| 3000 - Employee Benefits | \$568,011 | \$489,220 | 116.11% | \$1,630,733 | 34.83% | \$1,062,722 |
| 4000 - Supplies and Materials | \$47,679 | \$72,272 | 65.97% | \$240,905 | 19.79% | \$193,226 |
| 5000 - Other Operating Expenses and Services | \$137,657 | \$130,054 | 105.85% | \$433,513 | 31.75% | \$295,856 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$305,875 | \$146,805 | 208.35% | \$489,350 | 62.51% | \$183,475 |
| Indirect Costs | \$0 | \$0 | 100% | \$258,817 | 0% | \$258,817 |
| Totals | \$2,186,417 | \$1,809,368 | 120.84% | \$6,290,045 | 34.76% | \$4,103,628 |

Summary of Activities:

Continue to offer Adult Education services while adapting to COVID impact.

Status
Submitted

Allocation Year Closeout: 2018-19

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

2018-19 Reverted Funds:

\$0

2018-19 Status

Closed

Submitting Authority

Steve Curiel, Principal

Huntington Beach Union High Q3 Report (1/1 - 3/31)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$1,145,574 | \$1,203,335 | 95.2% | \$2,005,558 | 57.12% | \$859,984 |
| 2000 - Non-Instructional Salaries | \$724,854 | \$738,701 | 98.13% | \$1,231,169 | 58.88% | \$506,315 |
| 3000 - Employee Benefits | \$901,625 | \$978,440 | 92.15% | \$1,630,733 | 55.29% | \$729,108 |
| 4000 - Supplies and Materials | \$64,967 | \$144,543 | 44.95% | \$240,905 | 26.97% | \$175,938 |
| 5000 - Other Operating Expenses and Services | \$174,501 | \$260,108 | 67.09% | \$433,513 | 40.25% | \$259,012 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$489,350 | \$220,208 | 222.22% | \$489,350 | 100% | \$0 |
| Indirect Costs | \$0 | \$0 | 100% | \$258,817 | 0% | \$258,817 |
| Totals | \$3,500,871 | \$3,545,334 | 98.75% | \$6,290,045 | 55.66% | \$2,789,174 |

Summary of Activities:

Activities were conducted for Adult Education and in alignment with the consortium annual plan.

Status
Submitted

Huntington Beach Union High Q4 Report (4/1 - 6/30)

| Object Code | Year to Date (YTD) Expenditure | YTD Forecast | % Expended of YTD Forecast | Project Budget | % Expended of Overall Budget | Budget Remaining |
|--|--------------------------------|--------------------|----------------------------|--------------------|------------------------------|--------------------|
| 1000 - Instructional Salaries | \$1,145,574 | \$2,005,558 | 57.12% | \$2,005,558 | 57.12% | \$859,984 |
| 2000 - Non-Instructional Salaries | \$724,854 | \$1,231,169 | 58.88% | \$1,231,169 | 58.88% | \$506,315 |
| 3000 - Employee Benefits | \$901,625 | \$1,630,733 | 55.29% | \$1,630,733 | 55.29% | \$729,108 |
| 4000 - Supplies and Materials | \$64,967 | \$240,905 | 26.97% | \$240,905 | 26.97% | \$175,938 |
| 5000 - Other Operating Expenses and Services | \$174,501 | \$433,513 | 40.25% | \$433,513 | 40.25% | \$259,012 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$489,350 | \$489,350 | 100% | \$489,350 | 100% | \$0 |
| Indirect Costs | \$0 | \$258,817 | 0% | \$258,817 | 0% | \$258,817 |
| Totals | \$3,500,871 | \$6,290,045 | 55.66% | \$6,290,045 | 55.66% | \$2,789,174 |

Status
Unsubmitted



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