

# CAEP Consortium Fiscal Reporting 12 Contra Costa Adult Education Consortium

2020-21 Fiscal Year

## Certification

**Certified By**

John Cervetto

Quarter 1 Status	Quarter 2 Status	Quarter 3 Status	Quarter 4 Status
Certified	Certified	Certified	Certified

I certify that our consortium did not exceed 5% of the total allocation in administrative costs: Yes

## Fiscal Report Submittal Status

Member Agency	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<a href="#">Acalanes Union High</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Antioch Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Contra Costa CCD</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Contra Costa Co. Office of Education</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Liberty Union High</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Martinez Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Mt. Diablo Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">Pittsburg Unified</a>	Submitted	Submitted	Submitted	Submitted
<a href="#">West Contra Costa Unified</a>	Submitted	Submitted	Submitted	Submitted

## Acalanes Union High

**Acalanes Union High Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$31,535	\$31,864	98.97%	\$212,424	14.85%	\$180,889
2000 - Non-Instructional Salaries	\$32,522	\$34,481	94.32%	\$215,508	15.09%	\$182,986
3000 - Employee Benefits	\$25,456	\$24,330	104.63%	\$135,164	18.83%	\$109,708
4000 - Supplies and Materials	\$4,252	\$4,500	94.49%	\$45,000	9.45%	\$40,748
5000 - Other Operating Expenses and Services	\$37,109	\$29,600	125.37%	\$80,000	46.39%	\$42,891
6000 - Capital Outlay	\$0	\$0	100%	\$75,000	0%	\$75,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$25,000	0%	\$25,000
<b>Totals</b>	<b>\$130,874</b>	<b>\$124,774</b>	<b>104.89%</b>	<b>\$788,096</b>	<b>16.61%</b>	<b>\$657,222</b>

**Status  
Submitted**

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**Acalanes Union High Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$65,223	\$65,851	99.05%	\$212,424	30.7%	\$147,201
2000 - Non-Instructional Salaries	\$69,916	\$73,273	95.42%	\$215,508	32.44%	\$145,592
3000 - Employee Benefits	\$52,421	\$55,417	94.59%	\$135,164	38.78%	\$82,743
4000 - Supplies and Materials	\$10,000	\$15,300	65.36%	\$45,000	22.22%	\$35,000
5000 - Other Operating Expenses and Services	\$40,000	\$43,200	92.59%	\$80,000	50%	\$40,000
6000 - Capital Outlay	\$0	\$0	100%	\$75,000	0%	\$75,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$12,500	0%	\$25,000	0%	\$25,000
<b>Totals</b>	<b>\$237,560</b>	<b>\$265,541</b>	<b>89.46%</b>	<b>\$788,096</b>	<b>30.14%</b>	<b>\$550,536</b>

**Summary of Activities:**

Not entered

**Status**  
**Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Steven France, Director, Del Valle Education Center  
Mr. Nick Carpenter, Director of Fiscal Services

**Acalanes Union High Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$99,213	\$99,839	99.37%	\$212,424	46.71%	\$113,211
2000 - Non-Instructional Salaries	\$108,843	\$112,064	97.13%	\$215,508	50.51%	\$106,665
3000 - Employee Benefits	\$81,657	\$86,505	94.4%	\$135,164	60.41%	\$53,507
4000 - Supplies and Materials	\$20,000	\$40,050	49.94%	\$45,000	44.44%	\$25,000
5000 - Other Operating Expenses and Services	\$50,152	\$55,200	90.86%	\$80,000	62.69%	\$29,848
6000 - Capital Outlay	\$8,865	\$9,000	98.5%	\$75,000	11.82%	\$66,135
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$12,500	\$12,500	100%	\$25,000	50%	\$12,500
<b>Totals</b>	<b>\$381,230</b>	<b>\$415,158</b>	<b>91.83%</b>	<b>\$788,096</b>	<b>48.37%</b>	<b>\$406,866</b>

**Status  
Submitted**

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**Acalanes Union High Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$173,698	\$212,424	81.77%	\$212,424	81.77%	\$38,726
2000 - Non-Instructional Salaries	\$165,771	\$215,508	76.92%	\$215,508	76.92%	\$49,737
3000 - Employee Benefits	\$119,692	\$135,164	88.55%	\$135,164	88.55%	\$15,472
4000 - Supplies and Materials	\$28,000	\$45,000	62.22%	\$45,000	62.22%	\$17,000
5000 - Other Operating Expenses and Services	\$51,000	\$80,000	63.75%	\$80,000	63.75%	\$29,000
6000 - Capital Outlay	\$45,834	\$75,000	61.11%	\$75,000	61.11%	\$29,166
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$25,000	\$25,000	100%	\$25,000	100%	\$0
<b>Totals</b>	<b>\$608,995</b>	<b>\$788,096</b>	<b>77.27%</b>	<b>\$788,096</b>	<b>77.27%</b>	<b>\$179,101</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status  
Submitted

## Antioch Unified

Antioch Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$59,087	\$68,228	86.6%	\$454,853	12.99%	\$395,766
2000 - Non-Instructional Salaries	\$33,010	\$27,256	121.11%	\$181,707	18.17%	\$148,697
3000 - Employee Benefits	\$40,105	\$37,688	106.41%	\$251,254	15.96%	\$211,149
4000 - Supplies and Materials	\$664	\$4,439	14.96%	\$29,592	2.24%	\$28,928
5000 - Other Operating Expenses and Services	\$34,837	\$8,603	404.95%	\$57,352	60.74%	\$22,515
6000 - Capital Outlay	\$0	\$8,250	0%	\$55,000	0%	\$55,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$7,626	0%	\$50,841	0%	\$50,841
<b>Totals</b>	\$167,703	\$162,090	103.46%	\$1,080,599	15.52%	\$912,896

**Status**  
**Submitted**

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**Antioch Unified Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$165,287	\$136,456	121.13%	\$454,853	36.34%	\$289,566
2000 - Non-Instructional Salaries	\$74,425	\$54,512	136.53%	\$181,707	40.96%	\$107,282
3000 - Employee Benefits	\$94,735	\$75,376	125.68%	\$251,254	37.7%	\$156,519
4000 - Supplies and Materials	\$2,717	\$8,878	30.61%	\$29,592	9.18%	\$26,875
5000 - Other Operating Expenses and Services	\$43,335	\$17,206	251.87%	\$57,352	75.56%	\$14,017
6000 - Capital Outlay	\$0	\$16,500	0%	\$55,000	0%	\$55,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$15,252	0%	\$50,841	0%	\$50,841
<b>Totals</b>	<b>\$380,499</b>	<b>\$324,180</b>	<b>117.37%</b>	<b>\$1,080,599</b>	<b>35.21%</b>	<b>\$700,100</b>

**Status**  
**Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Cynthia Hunt, Accounting Analyst

Carol Lowart, Principal

Lindsay Wisely Antioch Unified School District, Director, Educational Services, Secondary Support

**Antioch Unified Q3 Report (1/1 - 3/31)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$272,211	\$204,684	132.99%	\$454,853	59.85%	\$182,642
2000 - Non-Instructional Salaries	\$115,543	\$81,768	141.31%	\$181,707	63.59%	\$66,164
3000 - Employee Benefits	\$151,518	\$113,064	134.01%	\$251,254	60.3%	\$99,736
4000 - Supplies and Materials	\$4,383	\$13,316	32.91%	\$29,592	14.81%	\$25,209
5000 - Other Operating Expenses and Services	\$45,157	\$25,808	174.97%	\$57,352	78.74%	\$12,195
6000 - Capital Outlay	\$0	\$24,750	0%	\$55,000	0%	\$55,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$22,878	0%	\$50,841	0%	\$50,841
<b>Totals</b>	<b>\$588,812</b>	<b>\$486,270</b>	<b>121.09%</b>	<b>\$1,080,599</b>	<b>54.49%</b>	<b>\$491,787</b>

**Status  
Submitted**

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**Antioch Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$402,233	\$272,912	147.39%	\$454,853	88.43%	\$52,620
2000 - Non-Instructional Salaries	\$169,582	\$109,024	155.55%	\$181,707	93.33%	\$12,125
3000 - Employee Benefits	\$218,229	\$150,752	144.76%	\$251,254	86.86%	\$33,025
4000 - Supplies and Materials	\$4,818	\$17,755	27.14%	\$29,592	16.28%	\$24,774
5000 - Other Operating Expenses and Services	\$45,157	\$34,411	131.23%	\$57,352	78.74%	\$12,195
6000 - Capital Outlay	\$15,365	\$33,000	46.56%	\$55,000	27.94%	\$39,635
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$40,434	\$30,505	132.55%	\$50,841	79.53%	\$10,407
<b>Totals</b>	<b>\$895,818</b>	<b>\$648,359</b>	<b>138.17%</b>	<b>\$1,080,599</b>	<b>82.9%</b>	<b>\$184,781</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status  
Submitted

### Contra Costa CCD

Contra Costa CCD Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$23,623	\$24,474	96.52%	\$122,370	19.3%	\$98,747
2000 - Non-Instructional Salaries	\$68,449	\$58,503	117%	\$292,513	23.4%	\$224,064
3000 - Employee Benefits	\$38,549	\$33,104	116.45%	\$165,521	23.29%	\$126,972
4000 - Supplies and Materials	\$0	\$1,466	0%	\$7,329	0%	\$7,329
5000 - Other Operating Expenses and Services	\$0	\$10,026	0%	\$50,129	0%	\$50,129
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	\$130,621	\$127,572	102.39%	\$637,862	20.48%	\$507,241

**Status**  
Submitted

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**Contra Costa CCD Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$46,054	\$61,185	75.27%	\$122,370	37.64%	\$76,316
2000 - Non-Instructional Salaries	\$131,074	\$146,257	89.62%	\$292,513	44.81%	\$161,439
3000 - Employee Benefits	\$72,115	\$82,761	87.14%	\$165,521	43.57%	\$93,406
4000 - Supplies and Materials	\$0	\$3,665	0%	\$7,329	0%	\$7,329
5000 - Other Operating Expenses and Services	\$0	\$25,065	0%	\$50,129	0%	\$50,129
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$249,243</b>	<b>\$318,931</b>	<b>78.15%</b>	<b>\$637,862</b>	<b>39.07%</b>	<b>\$388,619</b>

**Status**  
**Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

- Kelly Schelin, Associate Vice Chancellor, Educational Services
- Kim Schenk, Sr. Dean Curriculum and Instruction
- Jinpa Tharchin, Fiscal Operations Specialist- Grant
- Natalie Hannum, Dean of Workforce and Economic Development
- Daniela Ballif, Fiscal Services Manager - Diablo Valley College
- Ihab Elmasry, Fiscal Operations Specialist
- Evan Decker, Dean Workforce and Economic Development

**Contra Costa CCD Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$67,191	\$91,778	73.21%	\$122,370	54.91%	\$55,179
2000 - Non-Instructional Salaries	\$193,765	\$219,385	88.32%	\$292,513	66.24%	\$98,748
3000 - Employee Benefits	\$105,782	\$124,141	85.21%	\$165,521	63.91%	\$59,739
4000 - Supplies and Materials	\$27	\$5,497	0.49%	\$7,329	0.37%	\$7,302
5000 - Other Operating Expenses and Services	\$21,025	\$37,597	55.92%	\$50,129	41.94%	\$29,104
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$387,790</b>	<b>\$478,397</b>	<b>81.06%</b>	<b>\$637,862</b>	<b>60.8%</b>	<b>\$250,072</b>

**Status  
Submitted**

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**Contra Costa CCD Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$99,872	\$122,370	81.61%	\$122,370	81.61%	\$22,498
2000 - Non-Instructional Salaries	\$256,477	\$292,513	87.68%	\$292,513	87.68%	\$36,036
3000 - Employee Benefits	\$145,273	\$165,521	87.77%	\$165,521	87.77%	\$20,248
4000 - Supplies and Materials	\$33	\$7,329	0.45%	\$7,329	0.45%	\$7,296
5000 - Other Operating Expenses and Services	\$46,025	\$50,129	91.81%	\$50,129	91.81%	\$4,104
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$547,680</b>	<b>\$637,862</b>	<b>85.86%</b>	<b>\$637,862</b>	<b>85.86%</b>	<b>\$90,182</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status  
Submitted

### Contra Costa Co. Office of Education

Contra Costa Co. Office of Education Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$34,469	\$27,408	125.76%	\$182,722	18.86%	\$148,253
2000 - Non-Instructional Salaries	\$59,155	\$36,530	161.94%	\$243,530	24.29%	\$184,375
3000 - Employee Benefits	\$60,024	\$39,863	150.58%	\$265,750	22.59%	\$205,726
4000 - Supplies and Materials	\$0	\$7,305	0%	\$48,701	0%	\$48,701
5000 - Other Operating Expenses and Services	\$36,038	\$43,427	82.99%	\$289,511	12.45%	\$253,473
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$7,290	\$4,795	152.05%	\$31,964	22.81%	\$24,674
<b>Totals</b>	<b>\$196,976</b>	<b>\$159,327</b>	<b>123.63%</b>	<b>\$1,062,178</b>	<b>18.54%</b>	<b>\$865,202</b>

**Status  
Submitted**

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**Contra Costa Co. Office of Education Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$69,717	\$54,817	127.18%	\$182,722	38.15%	\$113,005
2000 - Non-Instructional Salaries	\$117,908	\$73,059	161.39%	\$243,530	48.42%	\$125,622
3000 - Employee Benefits	\$118,694	\$79,725	148.88%	\$265,750	44.66%	\$147,056
4000 - Supplies and Materials	\$0	\$14,610	0%	\$48,701	0%	\$48,701
5000 - Other Operating Expenses and Services	\$68,354	\$86,853	78.7%	\$289,511	23.61%	\$221,157
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$14,488	\$9,589	151.09%	\$31,964	45.33%	\$17,476
<b>Totals</b>	<b>\$389,161</b>	<b>\$318,653</b>	<b>122.13%</b>	<b>\$1,062,178</b>	<b>36.64%</b>	<b>\$673,017</b>

**Status**  
**Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Hilary Dito, Director, College and Career Readiness

**Contra Costa Co. Office of Education Q3 Report (1/1 - 3/31)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$104,965	\$82,225	127.66%	\$182,722	57.45%	\$77,757
2000 - Non-Instructional Salaries	\$177,066	\$109,589	161.57%	\$243,530	72.71%	\$66,464
3000 - Employee Benefits	\$178,621	\$119,588	149.36%	\$265,750	67.21%	\$87,129
4000 - Supplies and Materials	\$38	\$21,915	0.17%	\$48,701	0.08%	\$48,663
5000 - Other Operating Expenses and Services	\$111,403	\$130,280	85.51%	\$289,511	38.48%	\$178,108
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$21,126	\$14,384	146.87%	\$31,964	66.09%	\$10,838
<b>Totals</b>	<b>\$593,219</b>	<b>\$477,980</b>	<b>124.11%</b>	<b>\$1,062,178</b>	<b>55.85%</b>	<b>\$468,959</b>

**Status  
Submitted**

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**Contra Costa Co. Office of Education Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$175,031	\$109,633	159.65%	\$182,722	95.79%	\$7,691
2000 - Non-Instructional Salaries	\$243,369	\$146,118	166.56%	\$243,530	99.93%	\$161
3000 - Employee Benefits	\$249,079	\$159,450	156.21%	\$265,750	93.73%	\$16,671
4000 - Supplies and Materials	\$39	\$29,221	0.13%	\$48,701	0.08%	\$48,662
5000 - Other Operating Expenses and Services	\$167,337	\$173,707	96.33%	\$289,511	57.8%	\$122,174
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$30,462	\$19,178	158.83%	\$31,964	95.3%	\$1,502
<b>Totals</b>	<b>\$865,317</b>	<b>\$637,307</b>	<b>135.78%</b>	<b>\$1,062,178</b>	<b>81.47%</b>	<b>\$196,861</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status  
Submitted

## Liberty Union High

Liberty Union High Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$65,492	\$52,968	123.64%	\$353,123	18.55%	\$287,631
2000 - Non-Instructional Salaries	\$65,969	\$43,328	152.26%	\$288,853	22.84%	\$222,884
3000 - Employee Benefits	\$54,302	\$41,939	129.48%	\$279,591	19.42%	\$225,289
4000 - Supplies and Materials	\$528	\$10,256	5.15%	\$68,374	0.77%	\$67,846
5000 - Other Operating Expenses and Services	\$48,306	\$23,910	202.03%	\$159,400	30.3%	\$111,094
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$6,645	0%	\$44,300	0%	\$44,300
<b>Totals</b>	<b>\$234,597</b>	<b>\$179,046</b>	<b>131.03%</b>	<b>\$1,193,641</b>	<b>19.65%</b>	<b>\$959,044</b>

**Status  
Submitted**

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**Liberty Union High Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$141,433	\$105,937	133.51%	\$353,123	40.05%	\$211,690
2000 - Non-Instructional Salaries	\$130,716	\$86,656	150.84%	\$288,853	45.25%	\$158,137
3000 - Employee Benefits	\$112,070	\$83,877	133.61%	\$279,591	40.08%	\$167,521
4000 - Supplies and Materials	\$10,617	\$20,512	51.76%	\$68,374	15.53%	\$57,757
5000 - Other Operating Expenses and Services	\$86,424	\$47,820	180.73%	\$159,400	54.22%	\$72,976
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$13,290	0%	\$44,300	0%	\$44,300
<b>Totals</b>	<b>\$481,260</b>	<b>\$358,092</b>	<b>134.4%</b>	<b>\$1,193,641</b>	<b>40.32%</b>	<b>\$712,381</b>

**Status**  
**Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Debbie Norgaard, Adult Education Coordinator  
Guy Rognlien, Director of community Education

**Liberty Union High Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$208,199	\$158,905	131.02%	\$353,123	58.96%	\$144,924
2000 - Non-Instructional Salaries	\$199,658	\$129,984	153.6%	\$288,853	69.12%	\$89,195
3000 - Employee Benefits	\$172,295	\$125,816	136.94%	\$279,591	61.62%	\$107,296
4000 - Supplies and Materials	\$16,316	\$30,768	53.03%	\$68,374	23.86%	\$52,058
5000 - Other Operating Expenses and Services	\$100,808	\$71,730	140.54%	\$159,400	63.24%	\$58,592
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$19,935	0%	\$44,300	0%	\$44,300
<b>Totals</b>	<b>\$697,276</b>	<b>\$537,138</b>	<b>129.81%</b>	<b>\$1,193,641</b>	<b>58.42%</b>	<b>\$496,365</b>

**Status  
Submitted**

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**Liberty Union High Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$305,064	\$211,874	143.98%	\$353,123	86.39%	\$48,059
2000 - Non-Instructional Salaries	\$257,951	\$173,312	148.84%	\$288,853	89.3%	\$30,902
3000 - Employee Benefits	\$226,644	\$167,755	135.1%	\$279,591	81.06%	\$52,947
4000 - Supplies and Materials	\$18,101	\$41,024	44.12%	\$68,374	26.47%	\$50,273
5000 - Other Operating Expenses and Services	\$141,211	\$95,640	147.65%	\$159,400	88.59%	\$18,189
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$37,000	\$26,580	139.2%	\$44,300	83.52%	\$7,300
<b>Totals</b>	<b>\$985,971</b>	<b>\$716,185</b>	<b>137.67%</b>	<b>\$1,193,641</b>	<b>82.6%</b>	<b>\$207,670</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status  
Submitted

## Martinez Unified

Martinez Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$126,100	\$116,077	108.63%	\$773,847	16.3%	\$647,747
2000 - Non-Instructional Salaries	\$64,773	\$42,062	154%	\$280,410	23.1%	\$215,637
3000 - Employee Benefits	\$63,663	\$46,928	135.66%	\$312,854	20.35%	\$249,191
4000 - Supplies and Materials	\$188	\$8,985	2.09%	\$59,900	0.31%	\$59,712
5000 - Other Operating Expenses and Services	\$24,084	\$33,005	72.97%	\$220,034	10.95%	\$195,950
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$12,344	0%	\$82,295	0%	\$82,295
<b>Totals</b>	<b>\$278,808</b>	<b>\$259,401</b>	<b>107.48%</b>	<b>\$1,729,340</b>	<b>16.12%</b>	<b>\$1,450,532</b>

**Summary of Activities:**

supporting students enrolled in CAEP programs

**Status  
Submitted**

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**Martinez Unified Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$296,668	\$232,154	127.79%	\$773,847	38.34%	\$477,179
2000 - Non-Instructional Salaries	\$131,014	\$84,123	155.74%	\$280,410	46.72%	\$149,396
3000 - Employee Benefits	\$135,964	\$93,856	144.86%	\$312,854	43.46%	\$176,890
4000 - Supplies and Materials	\$2,262	\$17,970	12.59%	\$59,900	3.78%	\$57,638
5000 - Other Operating Expenses and Services	\$64,897	\$66,010	98.31%	\$220,034	29.49%	\$155,137
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$24,689	0%	\$82,295	0%	\$82,295
<b>Totals</b>	<b>\$630,805</b>	<b>\$518,802</b>	<b>121.59%</b>	<b>\$1,729,340</b>	<b>36.48%</b>	<b>\$1,098,535</b>

**Summary of Activities:**

Supporting adult education program areas approved for use with CAEP funding

**Status**  
**Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Suzanne Murphy

**Martinez Unified Q3 Report (1/1 - 3/31)**



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$454,964	\$348,231	130.65%	\$773,847	58.79%	\$318,883
2000 - Non-Instructional Salaries	\$197,233	\$126,185	156.31%	\$280,410	70.34%	\$83,177
3000 - Employee Benefits	\$208,572	\$140,784	148.15%	\$312,854	66.67%	\$104,282
4000 - Supplies and Materials	\$23,508	\$26,955	87.21%	\$59,900	39.25%	\$36,392
5000 - Other Operating Expenses and Services	\$105,417	\$99,015	106.47%	\$220,034	47.91%	\$114,617
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$37,033	0%	\$82,295	0%	\$82,295
<b>Totals</b>	\$989,694	\$778,203	127.18%	\$1,729,340	57.23%	\$739,646

**Summary of Activities:**

Support students in all CAEP program areas

**Status  
Submitted**

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**Martinez Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$639,776	\$464,308	137.79%	\$773,847	82.67%	\$134,071
2000 - Non-Instructional Salaries	\$264,794	\$168,246	157.39%	\$280,410	94.43%	\$15,616
3000 - Employee Benefits	\$286,226	\$187,712	152.48%	\$312,854	91.49%	\$26,628
4000 - Supplies and Materials	\$40,348	\$35,940	112.26%	\$59,900	67.36%	\$19,552
5000 - Other Operating Expenses and Services	\$162,862	\$132,020	123.36%	\$220,034	74.02%	\$57,172
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$69,508	\$49,377	140.77%	\$82,295	84.46%	\$12,787
<b>Totals</b>	<b>\$1,463,514</b>	<b>\$1,037,604</b>	<b>141.05%</b>	<b>\$1,729,340</b>	<b>84.63%</b>	<b>\$265,826</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

Expended funds were used to support students in the program areas allowable.

**Status  
Submitted**

**Mt. Diablo Unified**

**Mt. Diablo Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$265,575	\$270,100	98.32%	\$1,800,668	14.75%	\$1,535,093
2000 - Non-Instructional Salaries	\$130,638	\$108,845	120.02%	\$725,632	18%	\$594,994
3000 - Employee Benefits	\$132,869	\$128,984	103.01%	\$859,892	15.45%	\$727,023
4000 - Supplies and Materials	\$8,692	\$20,739	41.91%	\$138,259	6.29%	\$129,567
5000 - Other Operating Expenses and Services	\$37,335	\$31,927	116.94%	\$212,845	17.54%	\$175,510
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$8,454	\$8,156	103.66%	\$54,370	15.55%	\$45,916
<b>Totals</b>	<b>\$583,563</b>	<b>\$568,750</b>	<b>102.6%</b>	<b>\$3,791,666</b>	<b>15.39%</b>	<b>\$3,208,103</b>

**Status**  
**Submitted**

**Mt. Diablo Unified Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$679,643	\$540,200	125.81%	\$1,800,668	37.74%	\$1,121,025
2000 - Non-Instructional Salaries	\$291,991	\$217,690	134.13%	\$725,632	40.24%	\$433,641
3000 - Employee Benefits	\$303,424	\$257,968	117.62%	\$859,892	35.29%	\$556,468
4000 - Supplies and Materials	\$25,486	\$41,478	61.45%	\$138,259	18.43%	\$112,773
5000 - Other Operating Expenses and Services	\$86,973	\$63,854	136.21%	\$212,845	40.86%	\$125,872
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$20,396	\$16,311	125.04%	\$54,370	37.51%	\$33,974
<b>Totals</b>	<b>\$1,407,913</b>	<b>\$1,137,500</b>	<b>123.77%</b>	<b>\$3,791,666</b>	<b>37.13%</b>	<b>\$2,383,753</b>

**Status**  
**Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Vittoria Abbate, Director, College & Career and Adult Education

**Mt. Diablo Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,085,912	\$810,301	134.01%	\$1,800,668	60.31%	\$714,756
2000 - Non-Instructional Salaries	\$448,420	\$326,534	137.33%	\$725,632	61.8%	\$277,212
3000 - Employee Benefits	\$497,939	\$386,951	128.68%	\$859,892	57.91%	\$361,953
4000 - Supplies and Materials	\$48,132	\$62,217	77.36%	\$138,259	34.81%	\$90,127
5000 - Other Operating Expenses and Services	\$123,092	\$95,780	128.52%	\$212,845	57.83%	\$89,753
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$32,391	\$24,467	132.39%	\$54,370	59.58%	\$21,979
<b>Totals</b>	<b>\$2,235,886</b>	<b>\$1,706,250</b>	<b>131.04%</b>	<b>\$3,791,666</b>	<b>58.97%</b>	<b>\$1,555,780</b>

**Status  
Submitted**

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**Mt. Diablo Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,800,668	\$1,080,401	166.67%	\$1,800,668	100%	\$0
2000 - Non-Instructional Salaries	\$725,632	\$435,379	166.67%	\$725,632	100%	\$0
3000 - Employee Benefits	\$859,892	\$515,935	166.67%	\$859,892	100%	\$0
4000 - Supplies and Materials	\$138,259	\$82,955	166.67%	\$138,259	100%	\$0
5000 - Other Operating Expenses and Services	\$212,845	\$127,707	166.67%	\$212,845	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$54,370	\$32,622	166.67%	\$54,370	100%	\$0
<b>Totals</b>	<b>\$3,791,666</b>	<b>\$2,275,000</b>	<b>166.67%</b>	<b>\$3,791,666</b>	<b>100%</b>	<b>\$0</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

**Summary of Activities:**

All CAEP funds were allocated to all CAEP-authorized program areas and expended in those areas accordingly to support programming, quality staffing and positive student learning outcomes.

**Status  
Submitted**

**Pittsburg Unified**

**Pittsburg Unified Q1 Report (7/1 - 9/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$93,596	\$200,894	46.59%	\$1,339,290	6.99%	\$1,245,694
2000 - Non-Instructional Salaries	\$78,676	\$67,110	117.23%	\$447,398	17.59%	\$368,722
3000 - Employee Benefits	\$70,996	\$92,753	76.54%	\$618,353	11.48%	\$547,357
4000 - Supplies and Materials	\$16,108	\$30,568	52.7%	\$203,784	7.9%	\$187,676
5000 - Other Operating Expenses and Services	\$63,241	\$111,561	56.69%	\$743,739	8.5%	\$680,498
6000 - Capital Outlay	\$0	\$3,765	0%	\$25,099	0%	\$25,099
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$11,388	\$17,700	64.34%	\$118,000	9.65%	\$106,612
<b>Totals</b>	<b>\$334,005</b>	<b>\$524,349</b>	<b>63.7%</b>	<b>\$3,495,663</b>	<b>9.55%</b>	<b>\$3,161,658</b>

### Corrective Action Plan

Due to COVID , PAEC was shut down on March 13, 2020. Summer School was not offered at full capacity. Most classes are now offered through Distance Learning. The site is open for Distance Learning and Ind Study /Counselor appointments. Classified Staff is working both remotely and partially on site. Our AJCC Coordinator/Transition Specialist retired and the job is now posted , we are hoping to fill by December.

**Status**  
**Submitted**

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### Pittsburg Unified Q2 Report (10/1 - 12/31)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$337,457	\$401,787	83.99%	\$1,339,290	25.2%	\$1,001,833
2000 - Non-Instructional Salaries	\$166,383	\$134,219	123.96%	\$447,398	37.19%	\$281,015
3000 - Employee Benefits	\$186,245	\$185,506	100.4%	\$618,353	30.12%	\$432,108
4000 - Supplies and Materials	\$63,599	\$61,135	104.03%	\$203,784	31.21%	\$140,185
5000 - Other Operating Expenses and Services	\$68,170	\$223,122	30.55%	\$743,739	9.17%	\$675,569
6000 - Capital Outlay	\$0	\$7,530	0%	\$25,099	0%	\$25,099
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$29,011	\$35,400	81.95%	\$118,000	24.59%	\$88,989
<b>Totals</b>	<b>\$850,865</b>	<b>\$1,048,699</b>	<b>81.14%</b>	<b>\$3,495,663</b>	<b>24.34%</b>	<b>\$2,644,798</b>

**Corrective Action Plan**

Gaining Momentum from the March 13,2020 shutdown of PAEC. Most classes are now offered through Distance Learning, but some of our CTE classes (Floral, Notary, CNA) are not able to be offered as in previous quarters. Therefore, certificated expenditures are falling short. Our CNA Coordinator retired and we are in the process of filling that position. The good news is that we did fill the Transition Specialist position this month (January).

**Status  
Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Lisa Williams, Accountant  
Anthony Molina



Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$579,984	\$602,681	96.23%	\$1,339,290	43.31%	\$759,306
2000 - Non-Instructional Salaries	\$269,857	\$201,329	134.04%	\$447,398	60.32%	\$177,541
3000 - Employee Benefits	\$307,760	\$278,259	110.6%	\$618,353	49.77%	\$310,593
4000 - Supplies and Materials	\$136,308	\$91,703	148.64%	\$203,784	66.89%	\$67,476
5000 - Other Operating Expenses and Services	\$126,562	\$334,683	37.82%	\$743,739	17.02%	\$617,177
6000 - Capital Outlay	\$25,099	\$11,295	222.22%	\$25,099	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$50,718	\$53,100	95.51%	\$118,000	42.98%	\$67,282
<b>Totals</b>	<b>\$1,496,288</b>	<b>\$1,573,048</b>	<b>95.12%</b>	<b>\$3,495,663</b>	<b>42.8%</b>	<b>\$1,999,375</b>

**Corrective Action Plan**

Most classes are now offered through Distance Learning, but some of our CTE classes (Floral, Notary, CNA) have not been offered as in previous quarters. We have filled the Nursing Director Position and plan on offering our CNA classes in the near future. Summer School classes will also be offered for ESL, GED/High School Diploma and some CTE classes.

**Status  
Submitted**

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**Pittsburg Unified Q4 Report (4/1 - 6/30)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$887,997	\$803,574	110.51%	\$1,339,290	66.3%	\$451,293
2000 - Non-Instructional Salaries	\$393,232	\$268,439	146.49%	\$447,398	87.89%	\$54,166
3000 - Employee Benefits	\$449,251	\$371,012	121.09%	\$618,353	72.65%	\$169,102
4000 - Supplies and Materials	\$199,347	\$122,270	163.04%	\$203,784	97.82%	\$4,437
5000 - Other Operating Expenses and Services	\$247,033	\$446,243	55.36%	\$743,739	33.22%	\$496,706
6000 - Capital Outlay	\$25,099	\$15,059	166.67%	\$25,099	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$76,844	\$70,800	108.54%	\$118,000	65.12%	\$41,156
<b>Totals</b>	<b>\$2,278,803</b>	<b>\$2,097,398</b>	<b>108.65%</b>	<b>\$3,495,663</b>	<b>65.19%</b>	<b>\$1,216,860</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status  
Submitted

### West Contra Costa Unified

West Contra Costa Unified Q1 Report (7/1 - 9/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$176,849	\$174,586	101.3%	\$1,163,907	15.19%	\$987,058
2000 - Non-Instructional Salaries	\$130,371	\$108,026	120.69%	\$720,171	18.1%	\$589,800
3000 - Employee Benefits	\$122,102	\$102,089	119.6%	\$680,592	17.94%	\$558,490
4000 - Supplies and Materials	\$2,360	\$16,896	13.97%	\$112,638	2.1%	\$110,278
5000 - Other Operating Expenses and Services	\$49,148	\$30,000	163.83%	\$200,000	24.57%	\$150,852
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$21,580	0%	\$143,865	0%	\$143,865
<b>Totals</b>	<b>\$480,830</b>	<b>\$453,176</b>	<b>106.1%</b>	<b>\$3,021,173</b>	<b>15.92%</b>	<b>\$2,540,343</b>

**Status  
Submitted**

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**West Contra Costa Unified Q2 Report (10/1 - 12/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$493,466	\$349,172	141.32%	\$1,163,907	42.4%	\$670,441
2000 - Non-Instructional Salaries	\$315,752	\$216,051	146.15%	\$720,171	43.84%	\$404,419
3000 - Employee Benefits	\$280,227	\$204,178	137.25%	\$680,592	41.17%	\$400,365
4000 - Supplies and Materials	\$27,906	\$33,791	82.58%	\$112,638	24.77%	\$84,732
5000 - Other Operating Expenses and Services	\$89,031	\$60,000	148.39%	\$200,000	44.52%	\$110,969
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$36,518	\$43,160	84.61%	\$143,865	25.38%	\$107,347
<b>Totals</b>	<b>\$1,242,900</b>	<b>\$906,352</b>	<b>137.13%</b>	<b>\$3,021,173</b>	<b>41.14%</b>	<b>\$1,778,273</b>

**Status**  
**Submitted**

**Allocation Year Closeout: 2018-19**

I have reviewed the financial reports for my agency and confirm that all funds for this allocation year have been spent.

**2018-19 Reverted Funds:**

\$0

**2018-19 Status**

Closed

**Submitting Authority**

Connie Pekedis  
Jeff Carr, Principal

**West Contra Costa Unified Q3 Report (1/1 - 3/31)**

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$778,520	\$523,758	148.64%	\$1,163,907	66.89%	\$385,387
2000 - Non-Instructional Salaries	\$487,682	\$324,077	150.48%	\$720,171	67.72%	\$232,489
3000 - Employee Benefits	\$433,865	\$306,266	141.66%	\$680,592	63.75%	\$246,727
4000 - Supplies and Materials	\$41,577	\$50,687	82.03%	\$112,638	36.91%	\$71,061
5000 - Other Operating Expenses and Services	\$146,027	\$90,000	162.25%	\$200,000	73.01%	\$53,973
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$70,652	\$64,739	109.13%	\$143,865	49.11%	\$73,213
<b>Totals</b>	<b>\$1,958,323</b>	<b>\$1,359,528</b>	<b>144.04%</b>	<b>\$3,021,173</b>	<b>64.82%</b>	<b>\$1,062,850</b>

**Status**  
**Submitted**

West Contra Costa Unified Q4 Report (4/1 - 6/30)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$1,144,344	\$698,344	163.87%	\$1,163,907	98.32%	\$19,563
2000 - Non-Instructional Salaries	\$679,536	\$432,103	157.26%	\$720,171	94.36%	\$40,635
3000 - Employee Benefits	\$608,142	\$408,355	148.92%	\$680,592	89.35%	\$72,450
4000 - Supplies and Materials	\$66,416	\$67,583	98.27%	\$112,638	58.96%	\$46,222
5000 - Other Operating Expenses and Services	\$155,298	\$120,000	129.42%	\$200,000	77.65%	\$44,702
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$132,687	\$86,319	153.72%	\$143,865	92.23%	\$11,178
<b>Totals</b>	<b>\$2,786,423</b>	<b>\$1,812,704</b>	<b>153.72%</b>	<b>\$3,021,173</b>	<b>92.23%</b>	<b>\$234,750</b>

I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program

Guidance: Yes

Status  
Submitted



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