

### Acalanes Union High 2021-22 Q4

Submitted by Steven France

Approved by Raminder Somal

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$242,469	\$145,481	166.67%	\$242,469	100%	\$0
2000 - Non-Instructional Salaries	\$221,272	\$132,763	166.67%	\$221,272	100%	\$0
3000 - Employee Benefits	\$215,311	\$129,187	166.67%	\$215,311	100%	\$0
4000 - Supplies and Materials	\$39,142	\$23,485	166.67%	\$39,142	100%	\$0
5000 - Other Operating Expenses and Services	\$44,731	\$26,839	166.67%	\$44,731	100%	\$0
6000 - Capital Outlay	\$3,995	\$2,397	166.67%	\$3,995	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$25,000	\$15,000	166.67%	\$25,000	100%	\$0
<b>Totals</b>	<b>\$791,920</b>	<b>\$475,152</b>	<b>166.67%</b>	<b>\$791,920</b>	<b>100%</b>	<b>\$0</b>

**Additional Comments**

Funds for Q4 cover salaries and benefits for administration, classified staff, and teachers who support and work directly with our CAEP student/programs including: ELL, EL Civics, ASE, and CTE. Additionally, funding covers costs for materials and supplies for classroom instruction, including textbooks, software licenses, technology equipment, and office supplies. Funding also supports maintenance of the physical campus along with ongoing marketing and advertising. Our work directly aligns with the objectives and activities in our annual plan.

✓ I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance.

### Antioch Unified 2021-22 Q4

Submitted by Cynthia Hunt

Approved by Raminder Somal

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$277,790	\$308,982	89.9%	\$514,970	53.94%	\$237,180
2000 - Non-Instructional Salaries	\$180,253	\$126,397	142.61%	\$210,661	85.57%	\$30,408
3000 - Employee Benefits	\$201,504	\$150,110	134.24%	\$250,184	80.54%	\$48,680
4000 - Supplies and Materials	\$20,096	\$79,176	25.38%	\$131,960	15.23%	\$111,864
5000 - Other Operating Expenses and Services	\$54,784	\$47,468	115.41%	\$79,113	69.25%	\$24,329
6000 - Capital Outlay	\$38,158	\$22,895	166.67%	\$38,158	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$35,663	\$32,829	108.63%	\$54,715	65.18%	\$19,052
<b>Totals</b>	<b>\$808,248</b>	<b>\$767,857</b>	<b>105.26%</b>	<b>\$1,279,761</b>	<b>63.16%</b>	<b>\$471,513</b>

#### Additional Comments

2021-22 4th quarter funds provided salaries and benefits for administrator, teachers, and classified staff who support Antioch Adult Education programs: ESL/EL Civics, Citizenship, & HSD/GED Prep. CAEP funding was used to purchase supplies and materials for classroom instruction, software as ASAP, technology equipment and office supplies. Students were provided with both in-person and virtual opportunities for learning. Services for maintenance of the physical campus and advertising/marketing. All expenditures are in line with the objectives outlined in the annual plan for the Contra Costa County Adult Education Consortium.

✓ I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance.

## Contra Costa CCD 2021-22 Q4

Submitted by Ihab Elmasry

Approved by Raminder Somal

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$108,721	\$85,595	127.02%	\$142,658	76.21%	\$33,937
2000 - Non-Instructional Salaries	\$176,594	\$173,398	101.84%	\$288,996	61.11%	\$112,402
3000 - Employee Benefits	\$116,180	\$111,548	104.15%	\$185,914	62.49%	\$69,734
4000 - Supplies and Materials	\$0	\$3,967	0%	\$6,612	0%	\$6,612
5000 - Other Operating Expenses and Services	\$62,711	\$65,213	96.16%	\$108,689	57.7%	\$45,978
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$100	\$60	166.67%	\$100	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
<b>Totals</b>	<b>\$464,306</b>	<b>\$439,781</b>	<b>105.58%</b>	<b>\$732,969</b>	<b>63.35%</b>	<b>\$268,663</b>

**Additional Comments**

Funds covered salaries and benefits for faculty who are developing pathway courses, as well as counselors and transition specialists that provide services to adult students.

✓ I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance.

**Contra Costa Co. Office of Education  
2021-22 Q4**

Submitted by Hilary Dito  
Approved by Raminder Somal

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$155,991	\$120,019	129.97%	\$200,032	77.98%	\$44,041
2000 - Non-Instructional Salaries	\$258,534	\$155,160	166.62%	\$258,600	99.97%	\$66
3000 - Employee Benefits	\$268,534	\$172,498	155.67%	\$287,496	93.4%	\$18,962
4000 - Supplies and Materials	\$4,596	\$8,086	56.84%	\$13,477	34.1%	\$8,881
5000 - Other Operating Expenses and Services	\$173,653	\$176,303	98.5%	\$293,838	59.1%	\$120,185
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$12,328	0%	\$20,546	0%	\$20,546
Indirect Costs	\$31,642	\$21,458	147.46%	\$35,763	88.48%	\$4,121
<b>Totals</b>	<b>\$892,950</b>	<b>\$665,851</b>	<b>134.11%</b>	<b>\$1,109,752</b>	<b>80.46%</b>	<b>\$216,802</b>

**Additional Comments**

Expenditures provided staffing for student support which include: conduct high school diploma and high school equivalency classes; enroll students, support teachers digital record keeping and conduct assessment testing for student placement; conduct high school equivalency testing and assist high school diploma students with transcript evaluation; conduct CTE courses; software and hardware technology support for student programs, teachers, reentry programs and administrative services; conduct incarcerated student reentry transition services; support COVID related distance learning.

✓ I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance.

**Liberty Union High  
2021-22 Q4**

Submitted by Sarah Steen  
Approved by Raminder Somal

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$338,582	\$240,672	140.68%	\$401,120	84.41%	\$62,538
2000 - Non-Instructional Salaries	\$266,506	\$191,760	138.98%	\$319,600	83.39%	\$53,094
3000 - Employee Benefits	\$236,329	\$174,752	135.24%	\$291,253	81.14%	\$54,924
4000 - Supplies and Materials	\$8,523	\$33,084	25.76%	\$55,140	15.46%	\$46,617
5000 - Other Operating Expenses and Services	\$154,745	\$134,932	114.68%	\$224,887	68.81%	\$70,142
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$21,180	0%	\$35,300	0%	\$35,300
Indirect Costs	\$48,725	\$38,400	126.89%	\$64,000	76.13%	\$15,275
<b>Totals</b>	<b>\$1,053,410</b>	<b>\$834,780</b>	<b>126.19%</b>	<b>\$1,391,300</b>	<b>75.71%</b>	<b>\$337,890</b>

**Additional Comments**

These funds provide salaries and benefits for teachers, administrators, and classified staff who support our CAEP student/programs. (ESL/EL Civics, ABE, ASE, CTE, and Workforce Reentry) Funding provides supplies and materials for classroom instruction, including textbooks, various software, technology equipment, and office supplies—services for maintenance of the physical campus and advertising/marketing. Our work aligns with the objectives and activities in our annual plan. We are 100% in-person teaching, and our enrollment numbers have increased from 2020-2021 SY. Hopefully, this trend continues into 2022 -2023 SY. Spring of 2022, we were fully staffed for the first time in two years.

✓ I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance.

**Martinez Unified**  
2021-22 Q4

Submitted by Suzanne Murphy

Approved by Raminder Somal

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$734,247	\$472,900	155.26%	\$788,167	93.16%	\$53,920
2000 - Non-Instructional Salaries	\$286,553	\$174,784	163.95%	\$291,307	98.37%	\$4,754
3000 - Employee Benefits	\$336,579	\$206,191	163.24%	\$343,652	97.94%	\$7,073
4000 - Supplies and Materials	\$73,360	\$92,725	79.12%	\$154,541	47.47%	\$81,181
5000 - Other Operating Expenses and Services	\$209,190	\$190,111	110.04%	\$316,851	66.02%	\$107,661
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$81,996	\$56,581	144.92%	\$94,302	86.95%	\$12,306
<b>Totals</b>	<b>\$1,721,925</b>	<b>\$1,193,292</b>	<b>144.3%</b>	<b>\$1,988,820</b>	<b>86.58%</b>	<b>\$266,895</b>

**Additional Comments**

All expenditures were in line with the original budgeted amounts. Overall there was an increase in the number of students served from the previous years. Still some programs were slow at returning this year, and some of PD activities that were planned did not take place. Overall the CAEP money was spent to support students in all program areas. Rollover although still there decreased over the last fiscal year. Martinez is in a great position to provide continued support in all program areas.

✓ I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance.

**Mt. Diablo Unified**  
2021-22 Q4

Submitted by Vittoria Abbate

Approved by Raminder Somal

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$1,744,565	\$1,046,739	166.67%	\$1,744,565	100%	\$0
2000 - Non-Instructional Salaries	\$726,851	\$436,111	166.67%	\$726,851	100%	\$0
3000 - Employee Benefits	\$974,122	\$584,473	166.67%	\$974,122	100%	\$0
4000 - Supplies and Materials	\$135,332	\$81,199	166.67%	\$135,332	100%	\$0
5000 - Other Operating Expenses and Services	\$205,402	\$123,241	166.67%	\$205,402	100%	\$0
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$142,364	\$85,418	166.67%	\$142,364	100%	\$0
<b>Totals</b>	<b>\$3,928,636</b>	<b>\$2,357,182</b>	<b>166.67%</b>	<b>\$3,928,636</b>	<b>100%</b>	<b>\$0</b>

**Additional Comments**

Not Entered

✓ I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance.

**Pittsburg Unified**  
2021-22 Q4

Submitted by Lisa Williams

Approved by Raminder Somal

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$987,774	\$867,272	113.89%	\$1,445,454	68.34%	\$457,680
2000 - Non-Instructional Salaries	\$548,454	\$346,630	158.22%	\$577,716	94.93%	\$29,262
3000 - Employee Benefits	\$523,035	\$391,712	133.53%	\$652,853	80.12%	\$129,818
4000 - Supplies and Materials	\$282,825	\$300,000	94.28%	\$500,000	56.57%	\$217,175
5000 - Other Operating Expenses and Services	\$311,534	\$372,235	83.69%	\$620,392	50.22%	\$308,858
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$72,000	0%	\$120,000	0%	\$120,000
Indirect Costs	\$108,002	\$90,000	120%	\$150,000	72%	\$41,998
<b>Totals</b>	<b>\$2,761,624</b>	<b>\$2,439,849</b>	<b>113.19%</b>	<b>\$4,066,415</b>	<b>67.91%</b>	<b>\$1,304,791</b>

#### Additional Comments

Pittsburg Adult provided services in the following areas during the 4th quarter of 21/22 school year: ESL/EL Civics, ABE/ASE/GED, and CTEC.

CAEP provides funding for certificated and classified salaries and benefits in the ESL, and Citizenship Preparation program. Our ESL program provided instruction in Basic English language skills and literacy. Classes were offered in person during the morning and evening sessions. Afternoon classes were conducted by appointment and through distant learning. Two of our classes piloted the Hyflex model to assist in serving students who desired to take classes but could not physically be on site.

In the ABE/ASE/ GED Program, CAEP funds were used to support salaries and benefits for certificated and classified staff and to provide instruction aligned with the College and Career Readiness Standards in both the high school diploma and high school equivalency preparation classes.

The Career Technical Education Program uses CAEP funding to pay for salaries and benefits for both instructional, clerical and support staff as well as to purchase supplies and technology for the Allied Health Programs.

We are actively recruiting and posting positions to fill positions left vacant due to retirement in our ABE/ASE and GED programs.

Districtwide emphasis has been on student safety. All schools within PUSD are posting for an on campus resource assistant person. Therefore, PAEC will post a campus resource assistant person for the 2022-23 school year to hopefully work a split shift to cover day and evening.

PAEC has plans to increase the growth in our CTE program in the next fiscal year.

All expenditures are in line with our overall objectives outlined in the annual plan for the consortium.

✓ I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance.



**West Contra Costa Unified**  
**2021-22 Q4**

Submitted by Connie Pekedis

Approved by Raminder Somal

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$1,097,854	\$665,277	165.02%	\$1,108,795	99.01%	\$10,941
2000 - Non-Instructional Salaries	\$677,969	\$444,488	152.53%	\$740,814	91.52%	\$62,845
3000 - Employee Benefits	\$698,289	\$457,043	152.78%	\$761,739	91.67%	\$63,450
4000 - Supplies and Materials	\$30,187	\$37,913	79.62%	\$63,188	47.77%	\$33,001
5000 - Other Operating Expenses and Services	\$112,189	\$86,432	129.8%	\$144,054	77.88%	\$31,865
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$54,617	0%	\$91,029	0%	\$91,029
Indirect Costs	\$130,825	\$84,557	154.72%	\$140,929	92.83%	\$10,104
<b>Totals</b>	<b>\$2,747,313</b>	<b>\$1,830,329</b>	<b>150.1%</b>	<b>\$3,050,548</b>	<b>90.06%</b>	<b>\$303,235</b>

**Additional Comments**

West Contra Costa Adult Education continues to provide both in-person and online classes to meet student need and preferences. Students have opportunities to participate in career training programs to help those who are still needing skills for new job opportunities due to impacts from the pandemic. WCCAE's programs that assist students to earn diplomas or equivalency, prepare for citizenship, improve English language skills and seek employment trainings through our CTE classes continue to draw solid enrollments. Our work with our community college partners to provide bi-directional support to students is growing. Our program expenditures are allocated to be in line with our consortium's annual plan

✓ I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance.



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