

12 Contra Costa Adult Education Consortium

Acalanes Union High
2022-23 Q2

Submitted by Steven France

Approved by Jamon Franklin

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$84,892	\$83,575	101.58%	\$167,150	50.79%	\$82,258
2000 - Non-Instructional Salaries	\$88,207	\$106,144	83.1%	\$212,288	41.55%	\$124,081
3000 - Employee Benefits	\$80,202	\$85,577	93.72%	\$171,154	46.86%	\$90,952
4000 - Supplies and Materials	\$4,870	\$8,087	60.22%	\$16,174	30.11%	\$11,304
5000 - Other Operating Expenses and Services	\$30,465	\$31,960	95.32%	\$63,919	47.66%	\$33,454
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$12,500	\$12,500	100%	\$25,000	50%	\$12,500
Totals	\$301,136	\$327,843	91.85%	\$655,685	45.93%	\$354,549

Additional Comments

Q2 funds support salaries and benefits for the adult education administrator, teachers, and classified staff who support CAEP funded programs at Acalanes Adult Education (ELL, EL Civics, Citizenship, ASD). CAEP funding was used to purchase supplies and materials for classroom instruction, software, and office supplies. CAEP funding was used to purchase instructional materials and supplies. The expenditures are in line with the budget and objectives outlined in the annual plan for the Contra Costa County Adult Education Consortium.

Allocation Year 2020-21 Closeout

I have reviewed the fiscal reports for my agency and confirmed that all funds for this allocation year have been spent.

2020-21 Reverted Funds:

\$0

Antioch Unified 2022-23 Q2

Submitted by Cynthia Hunt

Approved by Jamon Franklin

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$135,743	\$135,629	100.08%	\$452,096	30.03%	\$316,353
2000 - Non-Instructional Salaries	\$83,843	\$62,272	134.64%	\$207,574	40.39%	\$123,731
3000 - Employee Benefits	\$99,698	\$85,718	116.31%	\$285,728	34.89%	\$186,030
4000 - Supplies and Materials	\$1,776	\$135,922	1.31%	\$453,074	0.39%	\$451,298
5000 - Other Operating Expenses and Services	\$1,986	\$55,683	3.57%	\$185,609	1.07%	\$183,623
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$17,700	0%	\$59,000	0%	\$59,000
Totals	\$323,046	\$492,924	65.54%	\$1,643,081	! 19.66%	\$1,320,035

Corrective Action Plan *

Not Entered

Additional Comments

2022-23 2nd quarter funds provided salaries and benefits for a administrator, teachers, and classified staff who support Antioch Adult Education programs: ESL/EL Civics, Citizenship, & HSD/GED Prep. CAEP funding was used to purchase supplies and materials for classroom instruction, software, and office supplies. Students were provided with both in-person and virtual opportunities for learning. All expenditures are in line with the objectives outlined in the annual plan for the Contra Costa County Adult Education Consortium.

The expenditures for 2022-23 Q2 come in at 19.8%, falling a tad below the target 30%. Antioch Adult Ed was assigned a new Principal at the start of 2022-23 fiscal year. Mr. Jose Hernandez took time to research, understand the current programs, and what the needs should be for the Fiscal Year. A robust budget is now in place and Q2 is the beginning of the active expenditure plan. Spending is under way, on target, and catching up with Mr. Hernandez's budget plan. Q3-Q4 will show allowable,

Carefully planned expenditures to support the Antioch Adult Education platform and will reach the Antioch Adult Ed required Projected Expenditure/Budget Percentage.

Allocation Year 2020-21 Closeout

I have reviewed the fiscal reports for my agency and confirmed that all funds for this allocation year have been spent.

2020-21 Reverted Funds:

\$0

Contra Costa CCD 2022-23 Q2

Submitted by Ihab Elmasry

Approved by Jamon Franklin

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$38,077	\$67,519	56.39%	\$135,037	28.2%	\$96,960
2000 - Non-Instructional Salaries	\$105,110	\$198,328	53%	\$396,655	26.5%	\$291,545
3000 - Employee Benefits	\$59,673	\$106,534	56.01%	\$213,068	28.01%	\$153,395
4000 - Supplies and Materials	\$1,025	\$21,195	4.84%	\$42,390	2.42%	\$41,365
5000 - Other Operating Expenses and Services	\$100,971	\$81,256	124.26%	\$162,511	62.13%	\$61,540
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$304,856	\$474,831	64.2%	\$949,661	32.1%	\$644,805

Additional Comments

Funds covered salaries and benefits for faculty who are developing pathway courses, as well as counsellors and transition specialists that provide services to adult students.

Allocation Year 2020-21 Closeout

I have reviewed the fiscal reports for my agency and confirmed that all funds for this allocation year have been spent.

2020-21 Reverted Funds:

\$0

Contra Costa Co. Office of Education 2022-23 Q2

Submitted by Hilary Dito

Approved by Jamon Franklin

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$98,926	\$70,104	141.11%	\$233,680	42.33%	\$134,754
2000 - Non-Instructional Salaries	\$125,056	\$81,089	154.22%	\$270,298	46.27%	\$145,242
3000 - Employee Benefits	\$143,078	\$95,704	149.5%	\$319,012	44.85%	\$175,934
4000 - Supplies and Materials	\$0	\$600	0%	\$2,000	0%	\$2,000
5000 - Other Operating Expenses and Services	\$86,871	\$76,460	113.62%	\$254,868	34.08%	\$167,997
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$8,223	0%	\$27,409	0%	\$27,409
Indirect Costs	\$17,836	\$11,074	161.06%	\$36,913	48.32%	\$19,077
Totals	\$471,767	\$343,254	137.44%	\$1,144,180	41.23%	\$672,413

Additional Comments

Expenditures provided staffing for student support which include: conduct high school diploma and high school equivalency classes; enroll students, support teachers digital record keeping and conduct assessment testing for student placement; conduct high school equivalency testing and assist high school diploma students with transcript evaluation; conduct CTE courses; software and hardware technology support for student programs, teachers, reentry programs and administrative services; conduct incarcerated student reentry transition services; support COVID related distance learnin

Allocation Year 2020-21 Closeout

I have reviewed the fiscal reports for my agency and confirmed that all funds for this allocation year have been spent.

2020-21 Reverted Funds:

\$0

Liberty Union High 2022-23 Q2

Submitted by Sarah Steen

Approved by Jamon Franklin

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$191,126	\$130,500	146.46%	\$435,000	43.94%	\$243,874
2000 - Non-Instructional Salaries	\$143,939	\$108,000	133.28%	\$360,000	39.98%	\$216,061
3000 - Employee Benefits	\$130,133	\$105,000	123.94%	\$350,000	37.18%	\$219,867
4000 - Supplies and Materials	\$4,632	\$21,000	22.06%	\$70,000	6.62%	\$65,368
5000 - Other Operating Expenses and Services	\$81,630	\$89,173	91.54%	\$297,244	27.46%	\$215,614
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$11,285	0%	\$37,615	0%	\$37,615
Indirect Costs	\$0	\$16,335	0%	\$54,450	0%	\$54,450
Totals	\$551,460	\$481,293	114.58%	\$1,604,309	34.37%	\$1,052,849

Additional Comments

Expenditures provided salaries and benefits for the Liberty Adult Education administrator, teachers, and classified staff providing instruction and support for the following programs: ESL/EL Civics, Citizenship, ABE/HSD/GED Prep, Career Tech Education, and transition services. CAEP funding was also used to purchase materials and supplies. The expenditures are in line with the budget and objectives outlined in the annual plan for the Contra Costa County Adult Education Consortium.

Allocation Year 2020-21 Closeout

I have reviewed the fiscal reports for my agency and confirmed that all funds for this allocation year have been spent.

2020-21 Reverted Funds:

\$0

Martinez Unified 2022-23 Q2

Submitted by Suzanne Murphy

Approved by Jamon Franklin

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$372,344	\$252,919	147.22%	\$843,063	44.17%	\$470,719
2000 - Non-Instructional Salaries	\$140,423	\$100,995	139.04%	\$336,650	41.71%	\$196,227
3000 - Employee Benefits	\$187,983	\$120,600	155.87%	\$402,000	46.76%	\$214,017
4000 - Supplies and Materials	\$51,472	\$61,988	83.04%	\$206,627	24.91%	\$155,155
5000 - Other Operating Expenses and Services	\$92,385	\$69,790	132.38%	\$232,634	39.71%	\$140,249
6000 - Capital Outlay	\$7,109	\$2,133	333.33%	\$7,109	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$24,697	0%	\$82,323	0%	\$82,323
Totals	\$851,716	\$633,122	134.53%	\$2,110,406	40.36%	\$1,258,690

Additional Comments

Q2 Spending is in line with the budget. Additional supplies purchased were to support the new Pharmacy Technician Program. Additional online licenses were purchased for online programs to support students who are preparing for the High School Equivalency Exam and also ESL students.

Allocation Year 2020-21 Closeout

I have reviewed the fiscal reports for my agency and confirmed that all funds for this allocation year have been spent.

2020-21 Reverted Funds:

\$0

**Mt. Diablo Unified
2022-23 Q2**

Submitted by Vittoria Abbate

Approved by Jamon Franklin

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$935,567	\$519,522	180.08%	\$1,731,740	54.02%	\$796,173
2000 - Non-Instructional Salaries	\$339,987	\$251,031	135.44%	\$836,770	40.63%	\$496,783
3000 - Employee Benefits	\$484,231	\$316,200	153.14%	\$1,054,000	45.94%	\$569,769
4000 - Supplies and Materials	\$76,200	\$39,173	194.52%	\$130,575	58.36%	\$54,375
5000 - Other Operating Expenses and Services	\$80,265	\$75,025	106.98%	\$250,082	32.1%	\$169,817
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$72,051	\$60,078	119.93%	\$200,261	35.98%	\$128,210
Totals	\$1,988,301	\$1,261,028	157.67%	\$4,203,428	47.3%	\$2,215,127

Additional Comments

Mt. Diablo Adult Education provided services in the following areas during the 2nd quarter of 21/22: ESL/EL Civics, ABE/ASE/GED, Adults with Disabilities and CTEC.

CAEP provides funding for certificated and classified salaries and benefits in the ESL, Family Literacy, and Citizenship Preparation program. This program provides instruction in basic English language skills and literacy, Family Literacy and how to connect/participate in the K-12 school system to support adult students' children, and how to become a U.S. citizen, including the rights and responsibilities of citizens. Classes are offered mornings, afternoons, and evenings and include in-person and distance learning options. CAEP provides funding for classroom and office materials and supplies as well as for staff training and meeting time.

CAEP provides funding for instructors and instructional assistants to teach/assist in classes and services to Adults with Disabilities, including students with High-Functioning Autism, Intellectual and Developmental Disabilities, and Acquired Brain Injury. Students are able to choose part-time or full-time attendance/participation as well as which topics/activities they would like to learn/do. Students are able to get job experience in the Loma Vista cafe as well as interact in the general student/staff population. Job Club and one-on-one support to get a job is also provided.

In the ABE/ASE Program, CAEP funding is used to support salaries and benefits for certificated staff to provide instruction aligned with the College and Career Readiness Standards in both the high school diploma and high school equivalency preparation classes. This program also provides support for students who wish to improve their reading, writing and math skills before entering college and career training programs. CAEP funding provides salaries and benefits for clerical and student support staff as well. In addition, textbooks, online programs such as CANVAS, and classroom resources and office supplies are purchased to provide the in-person, online and hybrid classes provided by Mt. Diablo Adult Education.

The Career Technical Education Program uses CAEP funding to pay for salaries and benefits for both instructional, clerical and support staff as well as to purchase supplies and equipment for the Allied Health and Workforce Readiness Programs. These funds pay for classroom materials that mirror the supplies and equipment used in the allied health industry sectors of dental assistant, certificated nursing assistant, emergency medical technician, surgical technologist, and medical assistant. Computers and software are purchased for the Workforce Readiness Program. Online programs, laptops and instructional resources are purchased to enhance the learning experience of the adult students in these programs.

All expenditures are in line with our overall objectives outlined in the annual plan for the consortium.

Allocation Year 2020-21 Closeout

I have reviewed the fiscal reports for my agency and confirmed that all funds for this allocation year have been spent.

2020-21 Reverted Funds:

\$0

Pittsburg Unified 2022-23 Q2

Submitted by Lisa Williams

Approved by Jamon Franklin

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$441,934	\$426,608	103.59%	\$1,422,026	31.08%	\$980,092
2000 - Non-Instructional Salaries	\$305,649	\$206,302	148.16%	\$687,674	44.45%	\$382,025
3000 - Employee Benefits	\$304,497	\$208,738	145.88%	\$695,792	43.76%	\$391,295
4000 - Supplies and Materials	\$157,750	\$131,463	120%	\$438,211	36%	\$280,461
5000 - Other Operating Expenses and Services	\$133,586	\$236,273	56.54%	\$787,575	16.96%	\$653,989
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$39,000	0%	\$130,000	0%	\$130,000
Indirect Costs	\$58,707	\$54,000	108.72%	\$180,000	32.62%	\$121,293
Totals	\$1,402,123	\$1,302,383	107.66%	\$4,341,278	32.3%	\$2,939,155

Additional Comments

Quarter 2 expenses support all programs for Adult Education.

We are actively filling vacant positions and will start our Computer Classes again in Quarter 3 !

Allocation Year 2020-21 Closeout

I have reviewed the fiscal reports for my agency and confirmed that all funds for this allocation year have been spent.

2020-21 Reverted Funds:

\$0

West Contra Costa Unified
2022-23 Q2

Submitted by Dr Paul Mansingh

Approved by Jamon Franklin

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$456,958	\$360,628	126.71%	\$1,202,094	38.01%	\$745,136
2000 - Non-Instructional Salaries	\$320,643	\$211,217	151.81%	\$704,057	45.54%	\$383,414
3000 - Employee Benefits	\$331,081	\$261,186	126.76%	\$870,619	38.03%	\$539,538
4000 - Supplies and Materials	\$28,173	\$35,294	79.82%	\$117,645	23.95%	\$89,472
5000 - Other Operating Expenses and Services	\$128,100	\$79,100	161.95%	\$263,666	48.58%	\$135,566
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$47,371	0%	\$157,904	0%	\$157,904
Totals	\$1,264,955	\$994,796	127.16%	\$3,315,985	38.15%	\$2,051,030

Additional Comments

WCCAE continues to offer both in-person and online classes for ESL and ASE. This year WCCAE re-instituted our ABE classes to help those students identified with learning gaps in reading and math. WCCAE added an additional class at Serra and expanded the GED program to the Richmond High School site. WCCAE is in the process of growing its CTE program by adding courses such as Carpentry, Automotive Repair, and Dental Assisting. The Data & Accountability department has expanded to include one full-time and one part-time staff in order to report data in a timely manner.

Allocation Year 2020-21 Closeout

I have reviewed the fiscal reports for my agency and confirmed that all funds for this allocation year have been spent.

2020-21 Reverted Funds:

\$0



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